

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve minutes from the City Council's June 20, 2018 meeting
- B Approve vendor warrants numbered 201632 through 201830 for a total of \$892,148.49 including \$119,244.59 in payroll warrants
- C Receive and file Monthly Finance reports: May and June 2018

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of Susanville Municipal Airport 2018 Air Fair
- B Consider **Resolution No. 18-5541** authorizing execution of Airport Operator Agreement with Air Methods

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider authorizing staff to proceed with Disc Golf Park Design and support the use of Parkland Dedication fund in an estimated amount of \$15,000 toward construction of Disc Golf Course
- B Consider authorizing staff to proceed with Pump Track Design and support the use of Parkland Dedication fund in an estimated amount of \$15,000 toward construction of Skyline Pump Track
- C Consider providing direction to staff regarding proposed Dog Park Concept and Childrens' Playground

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Police Department Update
- B Property Maintenance Ordinance Update

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on August 15, 2018 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for August 1, 2018 in the areas designated on July 27, 2018.

A handwritten signature in blue ink, appearing to read "Gwenna MacDonald", written over a horizontal line.

Gwenna MacDonald, City Clerk

Reviewed by:  Interim City Administrator
 City Attorney

 X Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: August 1, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's June 20, 2018 meetings

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's June 20, 2018 meetings.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's June 20, 2018 meetings.

ATTACHMENTS: Minutes: June 20, 2018 – Special meeting
June 20, 2018 – Regular meeting

SUSANVILLE CITY COUNCIL
Special Meeting Minutes
June 20, 2018 – 5:30 p.m.

Meeting was called to order at 5:30 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian Wilson, Kevin Stafford, Mayor pro tem Franco, Mendy Schuster and Mayor Garnier.

Staff present: Dan Newton, Interim City Administrator; Daniel Gibbs, City Engineer and Gwenna MacDonald, City Clerk.

1 APPROVAL OF THE AGENDA:

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve the agenda as submitted; motion carried unanimously. Ayes: Franco, Stafford, Wilson, Schuster and Garnier.

2 PUBLIC COMMENT: No comments.

3 SCHEDULED MATTERS:

3A Consider Resolution No. 18-5531 Declaring Election Results for the General Municipal Election; June 5, 2018 Ms. MacDonald reported that City Council consolidated its election with Lassen County and The County Clerk has issued the certified canvass of the election results. Councilmember Schuster was elected to a four year term, and Brian Moore has been elected to serve a four year term. It is customary for the City Clerk to administer the Oaths of Office to those elected to serve, and after the Councilmembers are seated, the Council reorganizes by nomination of a Mayor and Mayor pro tem.

Motion by Commissioner Stafford, second by Commissioner Wilson, to approve Resolution No. 18-5531; motion carried unanimously. Ayes: Stafford, Wilson, Franco, Schuster and Garnier.

Mayor pro tem Franco presented outgoing Councilmember and Mayor Garnier with a plaque, and expressed his appreciation for her leadership and guidance. He stated that it was an honor to serve on the City Council with her.

Mayor Garnier thanked those present for the opportunity to serve the community, and thanked staff for their support and assistance during her term on the City Council.

3B Administer Oath of Office and Reorganization of Council Ms. MacDonald administered the Oath of Office to Councilmember Schuster and Councilmember Moore.

Councilmember Wilson nominated Mayor pro tem Franco to serve as the Mayor.

Councilmember Schuster nominated Councilmember Stafford to serve as the Mayor.

Councilmember Stafford was appointed to serve as Mayor by a 3-2 vote: Ayes: Schuster, Moore and Stafford. No: Wilson and Franco.

Motion by Councilmember Schuster, second by Mayor Stafford, to appointment Councilmember Franco Mayor pro tem; motion carried. Ayes: Schuster, Stafford, Moore, Wilson and Franco.

3C Consider Resolution No. 18-5532 approving appointments to various boards, commissions and committees Mr. Newton reported that the City Councilmembers serve on various boards and commissions, and the appointments are made by the Mayor and approved by the City Council. Staff has prepared the Committee List for the Council's review, and as tentatively assigned Councilmember Moore to serve in place of former Councilmember Garnier.

Mayor pro tem Franco requested additional time to review the appointments and provide a choice to the newly elected Councilmember to identify where he may be interested to serve.

Mr. Newton remarked that the upcoming LCTC meeting is covered by the alternate, so there is time to review the list prior to making a decision for final appointments.

It was the consensus of the City Council to postpone the item for consideration until the next meeting.

Motion by Mayor pro tem Franco, second by Councilmember Wilson, to adjourn the meeting.

Meeting adjourned at 5:45 p.m.

Respectfully submitted by

Kevin Stafford, Mayor

Gwenna MacDonald, City Clerk

Approved on: _____

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
June 20, 2018– 6:00 p.m.

Meeting was called to order at 6:00 p.m. by Mayor Stafford.

Roll call of Councilmembers present: Brian Wilson, Joseph Franco, Brian Moore, Mendy Schuster and Kevin Stafford.

Staff present: Dan Newton, Interim City Administrator; and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve the agenda as submitted; motion carried unanimously. Ayes: Franco, Schuster, Moore, Wilson, and Stafford.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:

Elizabeth Norton spoke on behalf of the Lassen Land and Trails Trust regarding properties for sale that were part of the old Wendel railroad line. Specifically, properties located on the Sierra Pacific Mill side of the rail corridor. The Trails Trust is pursuing grant funding to possibly acquire those properties as part of a parks connectivity project. She discussed various funding sources and the beginning steps for acquisition which include a feasibility study. A letter of support from the City would be an important part of the grant application process, and she circulated a template letter to the Council. She added that the deadline for submission of the application was coming at the end of June.

There was a general discussion regarding the funding process, the importance of a trail system in the area to provide a good economic base for recreation-based tourism, the benefits of improving the Susan River corridor through town and the support of various agencies who are working to improve the quality of life in the region through the improvement of the trail system.

The City Council discussed the protocol for public comment and the preferred dialog that should occur when determining when a topic should be placed on the agenda for future consideration.

3 CLOSED SESSION: At 6:24 p.m. the Council entered into Closed Session to discuss the following:

A CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6

Agency Negotiator: Dan Newton

Bargaining Unit: 1. Administrative Unit
 2. Professional/Technical Unit
 3. Public Works

B CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code Section §54956.8

1 Property: APN #116-230-85-11 (Diamond Mountain Bar & Grill)

Agency Negotiator: Dan Newton, Interim City Administrator

Negotiating Parties: City of Susanville/Rebecca Anderson

Under Negotiation: Terms of Lease

4 RETURN TO OPEN SESSION:

At 7:00 p.m. the City Council reconvened in Open Session.

Staff present: Dan Newton, Interim City Administrator; Jessica Ryan, City Attorney; James Moore, Fire Chief; Dan Gibbs, Acting Public Works Director; Kelley Merritt, Acting Police Chief; Deborah Savage, Finance Manager; Quincy McCourt, Project Manager and Gwenna MacDonald, City Clerk.

Mr. Newton reported that prior to Closed Session, the City Council approved the agenda. The Council met in Closed Session, and there was no reportable action taken.

Mayor Stafford requested that a moment of silence be observed for the passing of Beth Bennett.

Mr. Newton informed the Council that the Fire Department has received the new HazMat Vehicle, and he suggested the Council take a five minute recess to go outside and look at the new engine and equipment.

At 7:12 p.m., the Council had included their observation of the new vehicle.

5 BUSINESS FROM THE FLOOR:

Jim Reichle talked about disc golf, and the importance of improvement to the quality of life of Susanville's citizens. He does not play, but knows many people who do and it is a relatively inexpensive thing to install.

Mindy Dockery spoke in favor of disc golf.

Linda Robinette stated that she does not play disc golf, but her children all do. They travel a lot, and people who are really into the sport are willing to travel long distances to play. It is a good way to augment tourism in Susanville, and it is important for the Council to do what it can to support the efforts of people in the community who are working to improve the quality of life for everyone.

Nancy McAllister supports the concept of disc golf, and would like to see the City become more than just a trails destination.

Johna Dockery spoke in support of disc golf.

Robin Wanless stated that she is a transplant to Susanville and has lived in many places. Disc golf is a popular activity everywhere she has lived and she would support it being brought to Susanville.

Josh Blackburn, Lassen High School Assistant Principal, spoke in support of disc golf. It gives people of all ages a low-cost option for an activity that is a positive experience.

Cody Cavendar stated that he moved to the community from Redding. He has three brothers, and they take their Frisbee everywhere they go. The baskets are simple and relatively inexpensive to install, there is very little maintenance involved, and he has spoken with coworkers at the prison who are interested to try it.

Nick McBride spoke in support of disc golf, and asked if the Council would consider moving Item 9D to be considered next since it is related to this topic.

It was the consensus of the Council to move Item 9D to be considered before the Consent Calendar.

9D Consider Resolution No. 18-5528 authorizing the expenditure of Park Mitigation funds for the construction of a Disc Golf Park

Mr. McCourt explained that the City was awarded a CalTrans Sustainable Transportation grant that requires a large effort of public outreach to collect community feedback regarding potential projects that would be located primarily north of Chestnut Street. The focus is to identify projects that would increase multi-modal forms of transportation, including walking and biking. Through the public outreach process, staff received a lot of valuable input from the community and the project that has generated the most interest is the possible Skyline Disc Golf Course. The Course would enable and encourage more active transportation, result in very little overhead or maintenance costs, and the infrastructure of the park is already there, including parking which is a very expensive part of any project.

Mr. McCourt stated that the City maintains a Park Mitigation fund which is money that has accumulated through the new construction fees for homes that are built in Susanville, the majority of which are located in the neighborhood north of Chestnut Street. The fund has not been expended for many years, and has a current balance of \$164,000. It is staff's recommendation to invest the money for the Disc Golf Course, and utilize additional funds to improve parks in the area to possibly include Cameron Park. Mr. McCourt referred to a draft budget for the Disc Golf project and stated that the Lassen County CAO has agreed to allow the Lassen Trails Coordinator to assist with drainage and hole placement. There are other groups who are interested in participating and supporting the project, and Banner Lassen has discussed the possibility of sponsoring a hole as a way to promote a healthy community lifestyle. Mr. McCourt requested comments or questions from the City Council.

Mayor Stafford commented that he is not familiar with disc golf, and would prefer to have more time to consider the proposal and think about whether it is the best use of the funding.

Mayor pro tem Franco said that he was not opposed to the idea, and the suggestion of a pump track, or dog park, or even disc golf seems like an appropriate activity to be located at Skyline Park. He asked if there was a deadline that needs to be met.

Mr. McCourt responded that the item is related to the public outreach requirement for the Connectivity Grant, and providing an update and spending plan for Skyline Park improvements and suggested uses for the Park Mitigation fund had been requested by Council at a previous meeting.

Councilmember Wilson commented that the pump track always had Council support, and he was not clear what had happened to delay moving forward with it. His hesitation lies in the idea of proposing to spend all of the mitigation fund, and not just a portion of it on a specific project. Typically the Council has been more involved in that decision making process. The City does need to spend the money, but he would prefer to have more discussion and try to identify the economic benefit to make sure that the community gets the most bang for the buck. He would prefer to not make a decision on the money transfer at this meeting, but he supports the concept. The limitation of dollars for this type of expenditure is going to get increasingly scarce over time, and he wants to be sure and complete the due diligence in spending that the community deserves.

Mr. McCourt discussed the importance of community feedback and support for these types of projects, and the disc golf course proposal has generated a lot of excitement and enthusiasm on the part of a lot of people who are willing to dedicate their time and labor to make the project happen.

Mayor pro tem Franco remarked that the problem is, the Council wasn't really given any options for spending the money and the resolution as it is worded does not provide a lot of leeway or flexibility. It seems premature to make a determination to transfer all of the money to fund the project.

Nick McBride stated that he has been on the City Council side of things, and he understands the dilemma. He suggested a modification to the resolution to approve the concept without committing the dollars. He discussed how important it is to provide a chance for the community to be involved, to have some pride of ownership in a project that they were involved in, and not have them go away and get discouraged because they think the City is just stalling. If the Council approves the concept, then the volunteers can start in on the project and get a lot of work done with no cost to the City.

Councilmember Wilson expressed his support of Mr. McBride's comments. He would like to see what the allocation of funding is going to be before moving forward with making a decision regarding moving all of the Mitigation funding to the project. He told those present that this was not some sort of stall tactic, and that he really likes the idea of disc golf, and it clearly has a lot of community support.

David Teeter, District 3 Supervisor, commented that it is important to keep the ball rolling forward to sustain the enthusiasm and hope that the volunteers have for the project. In this current climate of budgets and diminishing state funding opportunities, it could be the new model for these types of projects, wherein volunteer support and effort is needed to bring new projects to the community that improve the quality of life. He referred to the Community Garden project as an example. It requires a certain amount of faith in the City that they have to move forward and rely on that coordination of effort but it could be the only way to bring new things to the community, and he commended the Council for its willingness to explore new ways of doing things.

There was a general discussion regarding the disc golf course in Alturas, the terrain and features that would make Skyline Park a more interesting and challenging course for players, the process to install the course, and the relatively low maintenance of the course after it is installed.

Mr. Newton commented that the process in the past for these types of projects has been for the Council to be involved early on; to see plans, designs, provide input, and in this case, the community outreach effort that is required by the grant has created a situation here the public support and enthusiasm has outpaced the planning effort. Gaining community support before the topic comes to Council for consideration is unconventional, however he appreciates Mr. McCourt's energy, and his ability to engage the public to generate that enthusiasm to volunteer and be a part of the project.

Mayor pro tem Franco added that he appreciates Mr. McCourt's energy and enthusiasm to make the community a better place for the citizens.

Mr. Teeter commented that a community driven project can be scary, but if the Council is willing to take that risk, then it will result in a lower-cost project over all, since the cost for Government to do business with these types of projects can make them unaffordable. He commended the City for its innovative approach to bringing amenities into the community.

Councilmember Wilson thanked everyone present for their comments and feedback, explaining that the Council has a difficult time balancing responsibility to spend the City's money wisely, and the desire to support the various projects and amenities that the community is asking for.

It was the consensus of the City Council to move forward with the concept of the improvements to Skyline Park.

6 **CONSENT CALENDAR:**

A Approve minutes from the City Council's May 16 and 29, 2018 meetings

Motion by Mayor pro tem Franco, second by Councilmember Wilson, to approve the Consent Calendar; motion carried unanimously. Ayes: Franco, Wilson, Moore, Schuster and Stafford.

7 **PUBLIC HEARINGS:**

7A **Consider Resolution No. 18-5519 adopting the City of Susanville 2018-2019 Budget** Ms. Savage reported that the City Council conducted a budget workshop on May 16, 2018 to solicit input from the community and discuss Council priorities for the proposed 2018-2019 Budget. The workshop included information regarding the major funds for the City, revenue and expense projections and anticipated pension costs. The result of those discussions is reflected in an amended budget being presented for adoption. Ms. Savage reviewed the proposed changes as follows:

1. Increase to LAFCO contributions \$2,015
2. Increase transfers in to General Fund from Natural Gas \$100,000
3. Increase in Civic Promotions \$2,000
4. Increase in Out of Area Fire revenue \$50,000
5. Increase transfer in to General Fund from CDBG for \$3,875
6. Increase transfer out of General Fund to Golf Course \$18,557

The changes which reflect the priorities of the Council and maintain existing levels of City services have also reduced the projected deficit to -\$184,199. Ms. Savage concluded by stating that the budget can be brought back to Council at any time for amendment.

The City Council discussed the requirements of SB1 and the City's Maintenance of Effort (MOE) which includes a General Fund expenditure in order to obtain streets funding from the State. The League of California Cities is working to develop language that may be on the ballot in November to reduce or repeal the burden on cities who are struggling to come up with general fund monies to finance street maintenance and repairs.

At 8:31 Mayor Stafford opened the public hearing and requested comments from the public. There being no comments, Mayor Stafford closed the public hearing at 8:32 p.m.

Motion by Mayor pro tem Franco, second by Councilmember Wilson, to approve Resolution No. 18-5519; motion carried unanimously. Ayes: Franco, Wilson, Moore, Schuster and Stafford.

7B **Consider Resolution No. 18-5497 establishing and adopting Schedules of Fees** Ms. Savage explained that the City reviews the fees charged for services each year, and adopts the schedule by resolution. A fee is a charge imposed for a service or facility that is provided directly to an individual or beings, and governments charge a fee for a wide range of purposes. The amount of the fee may not exceed the cost of providing the service, and the costs are reviewed annually to determine that costs are being recovered and adjusted when necessary. Staff is proposing an increase to Police, Fire and Streets mitigation based on an increase in the annual Consumer Price Index. An increase is also proposed to application and permit fees for the Building Department as well as the addition of two new fees to include an expedited plan review and after-hours inspection fee.

At 8:34 p.m. Mayor Stafford opened the public hearing and requested comments. There being no comments, Mayor Stafford closed the public hearing at 8:35 p.m.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve Resolution No. 18-5497; motion carried unanimously. Ayes: Wilson, Franco, Moore, Schuster and Stafford.

8 COUNCIL DISCUSSION/ANNOUNCEMENTS: Commission/Committee reports:

Mayor Stafford congratulated Councilmember Schuster and Councilmember Moore on their successful elections, and welcomed Councilmember Moore to the Council.

9 NEW BUSINESS:

9A Consider Resolution No. 18-5526 approving interns to assist in re-establishing the HOME Program Mr. McCourt explained that the City Council has recently approved the employment of interns on selected reimbursable grant projects. The interns were successfully utilized to complete an income survey, which helped to identify various neighborhoods in town that meet the specified income thresholds to be eligible for future grant-funded projects. The City's HOME Program is related to the CDBG Homeownership Assistance Program, which assists low-income qualified buyers with the purchase of a home. The HOME program was once very active, and numerous loans were provided, with repayments deposited to the HOME Program Income fund. The City currently has a balance of approximately \$400,000, and provisions of the HOME program limit the amount of assistance to \$35,000 per loan. The City is allowed to utilize a portion of the money for general administrative costs which is needed to re-establish the program, with a current available balance of approximately \$17,000. Staff is requesting the use of interns for re-establishment of the HOME program.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 18-5526; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Moore and Stafford.

9B Consider Resolution No. 18-5527 appropriating the balance of funding in CDBG Program income to the Riverside Park fund Mr. McCourt reported that the City was awarded a grant through the Community Development Block Program to fund improvements to Riverside Park. The City must first expend one hundred percent of the Program Income (PI) prior to expending any grant funds. At the October 18, 2017, the Council voted to commit all PI not expended by April 10, 2018 to the Riverside Park Project. There is currently \$310,031 in CDBG Program Income remaining, and Council authorization is required to transfer the money to the Riverside Park program fund.

Councilmember Wilson clarified that the \$310,000 was in addition to the \$450,000 grant, and asked what additional features would be added to the project.

Mr. McCourt reported that staff was working to identify final hard costs and once those numbers were obtained, then the City Council would have an opportunity to make a final decision regarding the features that would be included in the rehabilitation of the park.

Mayor pro tem Franco asked if the project was still moving along according to schedule.

Mr. McCourt responded that the construction documents were almost complete, and then will be circulated to contractors to solicit bids. It is moving along, and staff is working to coordinate the construction schedule with the various groups that utilize the park.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 18-5527; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Moore and Stafford.

9C Consider Hangar Lease Minimum Standards for Fixed Base Operators Mr. Newton reported that a land lease agreement for Hangar #13 at the Susanville Municipal Airport was brought to Council for approval at the April 3, 2018 meeting. The hangar was purchased by Steve Datema, and the Council requested staff review the City's policy regarding the number of hangars that the Fixed Based Operator is permitted to own, and if the approval of the lease for Hangar #13 would be in violation of that policy.

Mr. Datema owns two hangars at the airport, and has partial ownership of two additional hangars, for a total of four land lease agreements. Minimum Standards for Fixed Base Operators were adopted almost 30 years ago by Resolution No. 90-2184. The document has not been updated since that time, but it does specify that no Fixed Based Operator shall lease from the City more than three hangar spaces. Staff recommends that the City execute a short-term lease with Mr. Datema for Hangar #13 to include language requiring his compliance within a given timeframe. Staff will continue to review and prepare the necessary updates to the Minimum Standards document.

It was the consensus of the City Council to approve the 5-year ground lease for Hangar #13, and bring back an updated Minimum Standards document for Council consideration.

9D Consider Resolution No. 18-5528 authorizing the expenditure of Park Mitigation funds for the construction of a Disc Golf Park

9E Consider Resolution No. 18-5529 approving the upgrade of internet infrastructure and installation of security cameras at City facilities Mr. Newton explained that the City continues to have issues with vandalism and theft at city-owned facilities and properties. In an effort to be proactive, the intent is to provide two weeks of security video at different City locations Staff has been working with department heads to identify the best camera locations and a lot of effort has been dedicated to working with multiple vendors on scope of work, equipment and requirements to accomplish the security upgrade to the City. Staff is recommending use of the Risk Management Funding to pay for the upgrade of the Internet infrastructure and install cameras at all of the facilities, parks and department buildings and to circulate a Request for Proposals to solicit a vendor to supply and install the cameras and related equipment. The original estimated costs range from \$90,000 to \$150,000, and the Risk Management Fund has an available balance of \$153,647.

Councilmember Schuster commented that it is important to be proactive if the City is having problems with theft and vandalism.

There was a general discussion about the identified locations, including Parks, Public Works, the Sierra Road Quonset Hut, City Hall and others. The Museum is not included as a potential location at this time.

David Teeter, District 3 Supervisor, discussed the projects put forward by various community groups, including installing trail cams along the River Trail in order to create a record of people who are traveling or loitering in the area.

Mr. Newton discussed various expenditures from the Risk Management and the accumulation of annual dividend returns.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 18-5529; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Moore and Stafford.

9F Consider Resolution No. 18-5530 authorizing agreement with Rebecca Anderson for the operation of Diamond Golf Course Restaurant Mr. Newton reviewed the agreement terms for the lease of the Diamond Mountain Bar & Grill at the Diamond Mountain Golf Course including lease term, rent and utility payments. He stated that the City would be responsible for ensuring that the existing equipment is operational, and discussed terms for start-up and monthly operation. Ms. Anderson has reviewed and accepted the terms of the agreement.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve Resolution No. 18-5530; motion carried unanimously. Ayes: Wilson, Franco, Moore, Schuster and Stafford.

9G Consider inventory of City-Owned Properties and discuss potential sales Mr. Newton distributed an inventory of all city-owned properties with a corresponding diagram of property locations. A map was projected to allow members of the audience to also view the location of the properties. Mr. Newton identified the properties on the map that are undeveloped lots, properties considered to be non-essential, and suggested some of the properties that the City may want to consider possibly selling.

There was a lengthy general discussion regarding the location of various parcels, the potential long-term uses of those parcels, and the options that the City might have regarding the Sierra Road property, providing water to the airport via the Johnstonville Well, and the lots at the Golf Course that had previously been identified as non-essential property.

It was the consensus of the City Council to direct staff to develop a list of the properties that are non-essential, assign an estimated market value for those properties, and bring back to City Council for consideration.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider approval of Department Head Recruitment and Selection procedure Mr. Newton explained that staff had brought forth a proposed policy for the recruitment and hiring of department head level positions, to include the City Administrator. The Council reviewed the document and provided feedback and comment, and staff has incorporated those changes into a draft policy that is being presented for consideration and approval. He contacted the City of Redding and the City of Chico, and discussed the approach utilized by both agencies. Mr. Newton reviewed an outline of the document, discussed the creation of a committee made up of two Councilmembers who would work with the City Administrator to identify the interview panel, select questions, and provide oversight to the hiring process.

Councilmember Schuster provided input regarding various items on the document, and the Council discussed the importance of contacting applicants to ensure and verify that the information submitted was received by the established deadlines. The attraction of qualified candidates has been challenging, and the Council discussed various ways to improve the recruitment process and steps to take if no applications are received for a particular position during the filing period. The Council had a general discussion about the composition of the interview panel, the public representation on the panel, and the

HR Team approach that has been established for all recruitments and new hires; the Assistant to the City Administrator prepares the recruitment materials and advertising, and handles application receipt and screening to ensure they meet the advertised minimum requirements. The City Clerk coordinates the interview process, including the establishment of panelists and interview questions, and as Interim City Administrator, he acts to supervise and oversee the entire of the process.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve the policy with the modifications related to the application collection by the Assistant to the City Administrator, and the typographical corrections; motion carried unanimously. Ayes: Wilson, Franco, Moore, Schuster and Stafford.

Councilmember Wilson requested postponement of consideration of the Administrative Services Update due to the length of the meeting. It was the consensus of the Council to postpone the update.

13 CITY ADMINISTRATOR'S REPORTS:

13A Administrative Services Update

13B July 2018 Regular Meeting Schedule Discussion Mr. Newton explained that the City's first regular meeting in July is scheduled for July 4th, and after a previous discussion regarding whether or not to reschedule a special meeting for that week, or just cancel the meeting, it was the Council's direction to wait until the July date got closer to make a decision. It was the consensus of the City Council to go dark on July 4th, and schedule a special meeting if necessary.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

Mayor Stafford asked how close the City was getting on the police department server update. Mr. Newton responded that it was nearing completion.

15 ADJOURNMENT:

Motion by Councilmember Schuster second by Mayor pro tem Franco, to adjourn; motion carried. Ayes: Schuster, Franco, Wilson, Moore and Stafford.

Meeting adjourned at 10:05 p.m.

Kevin Stafford, Mayor

Respectfully submitted by

Gwenna MacDonald, City Clerk

Approved on: _____

AGENDA ITEM NO. 6B

Reviewed by: Interim City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Deborah Savage, Finance Manager

Action Date: August 1, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated July 7, 2018 through July 27, 2018 numbered 201632 through 201830.

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$ 772,903.90 plus \$ 119,244.59 in payroll warrants, for a total of \$ 892,148.49.

ACTION

REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:

Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
07/18	07/10/2018	201632	728	U S POSTMASTER	UB BILLING GAS	071018	1	7401-430-62-46	POSTAGE	87.12	87.12	
07/18	07/10/2018	201632	728	U S POSTMASTER	UB BILLING WATER	071018	2	7110-430-42-46	POSTAGE	169.10	169.10	
Total 071018:											256.22	256.22
Grand Totals:											256.22	256.22

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/16/2018	201642	9361		REFUND GAS DEPOSIT	10425550021	1	7401-2228-000	DEPOSITS-CUSTOMER	156.90	156.90
Total 10425550021:											
07/18	07/16/2018	201643	1256	AMA GOLF CO	SUPPLIES- GC	144071	1	7530-451-55-46	SUPPLIES - GENERAL	59.07	59.07
Total 144071:											
07/18	07/16/2018	201644	1564	AMERICAN PUBLIC WOR	MEMBERSHIP DUES- PW	656204 060618	1	7620-1430-105	PRE-PAID OTHER	34.33	34.33
07/18	07/16/2018	201644	1564	AMERICAN PUBLIC WOR	MEMBERSHIP DUES- PW	656204 060618	2	7620-430-10-48	DUES AND MEMBERSHIPS	171.67	171.67
Total 656204 060618:											
07/18	07/16/2018	201645	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	6361180004	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 6361180004:											
07/18	07/16/2018	201645	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	6361180005	1	7401-430-62-44	LINEN SERVICES	52.06	52.06
Total 6361180005:											
07/18	07/16/2018	201645	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	6361180006	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 6361180006:											
07/18	07/16/2018	201645	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	6361180007	1	7110-430-42-46	SUPPLIES-GENERAL	38.65	38.65
Total 6361180007:											
07/18	07/16/2018	201645	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636132116	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 636132116:											
07/18	07/16/2018	201645	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636132117	1	7401-430-62-44	LINEN SERVICES	52.06	52.06

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 636132117:											
07/18	07/16/2018	201645	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636132118	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 636132118:											
07/18	07/16/2018	201645	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636132119	1	7110-430-42-46	SUPPLIES-GENERAL	38.65	38.65
Total 636132119:											
07/18	07/16/2018	201646	9278		24 HOUR SHIFT 6/16/18	062018	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 062018:											
07/18	07/16/2018	201647	927	BAXTER AUTO PARTS IN	SUPPLES-GAS	320197386	1	7401-430-62-46	SUPPLIES-GENERAL	5.19	5.19
Total 320197386:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES- GC	414255	1	7530-451-52-46	SUPPLIES-GENERAL	14.46	14.46
Total 414255:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES- GC	415208	1	7530-451-52-46	SUPPLIES-GENERAL	22.19	22.19
Total 415208:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES- FIRE	415243	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	38.40	38.40
Total 415243:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES- FIRE	415336	1	1000-422-10-46	SUPPLIES-GENERAL	4.43	4.43
Total 415336:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES- FIRE	415339	1	1000-422-10-46	SUPPLIES-JANITORIAL	15.40	15.40
Total 415339:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES-GC	415394	1	7530-451-52-46	SUPPLIES-GENERAL	15.93	15.93
Total 415394:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES- WATER	415555	1	7110-430-42-46	SUPPLIES-GENERAL	3.17	3.17
Total 415555:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES- FIRE	415556	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	27.11	27.11
Total 415556:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES- FIRE	415558	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	9.64	9.64
Total 415558:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES-PW	416021	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	4.21	4.21
Total 416021:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES-GC	416219	1	7530-451-52-46	SUPPLIES-GENERAL	34.65	34.65
Total 416219:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	416438	1	2007-431-20-46	SUPPLIES-GENERAL	3.21	3.21
Total 416438:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES-GAS	416451	1	7401-430-62-46	SUPPLIES-GENERAL	12.62	12.62
Total 416451:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES-WATER	416481	1	7110-430-42-46	SUPPLIES-GENERAL	5.01	5.01
Total 416481:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES- GAS	416494	1	7401-430-62-46	SUPPLIES-GENERAL	10.97	10.97

Check Register - Payments by Vendor
 Check Issue Dates: 7/16/2018 - 7/16/2018

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 416494:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES-WATER	416525	1	7110-430-42-46	SUPPLIES-GENERAL	10.97	10.97
Total 416525:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES-GAS	416542	1	7401-430-62-46	SUPPLIES-GENERAL	12.31	12.31
Total 416542:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES- WATER	416604	1	7110-430-42-46	SUPPLIES-GENERAL	6.07	6.07
Total 416604:											
07/18	07/16/2018	201648	76	BILLINGTON ACE HARD	SUPPLIES-WATER	416841	1	7110-430-42-46	SUPPLIES-GENERAL	10.57	10.57
Total 416841:											
07/18	07/16/2018	201649	9359	BRADLEY, STEPHAN	REFUND GAS DEPOSIT	10531901500	1	7401-2228-000	DEPOSITS-CUSTOMER	39.64	39.64
Total 10531901500:											
07/18	07/16/2018	201650	1553	BRIDGESTONE GOLF, IN	SUPPLIES-GC	1002748264	1	7530-451-55-46	SUPPLIES - GENERAL	67.50	67.50
Total 1002748264:											
07/18	07/16/2018	201650	1553	BRIDGESTONE GOLF, IN	SUPPLIES-GC	1002748265	1	7530-451-55-46	SUPPLIES - GENERAL	427.50	427.50
Total 1002748265:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	110 NORTH ST	110NORTHST 070118	1	1000-452-20-44	DISPOSAL	346.08	346.08
Total 110NORTHST 070118:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	470895CIRDR 070118	1	7530-451-52-44	DISPOSAL	209.55	209.55
Total 470895CIRDR 070118:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAINST 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLC600MAINST 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 070318	1	2007-431-20-44	DISPOSAL	20.41	20.41
Total PLCBOFA 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCBUEHLERDNT 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDIAMONDMTN 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCDIAMONDMTN 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKSLODGE 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCELKSLODGE 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTMILL 070318	1	2007-431-20-44	DISPOSAL	20.41	20.41
Total PLCFROSTMILL 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOUT 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCGROCERYOUT 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HAIR H	PLCHAIRHUNTER 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCHAIRHUNTER 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTLE1 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCHOTLE1 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCKBUILD 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCKNOCKBUILD 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLCCHARTR 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCLCCHARTR 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LITTLE I	PLCLITTLEITAL 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCLITTLEITAL 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSNP 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCMTLASSNP 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPL 070318	1	2007-431-20-44	DISPOSAL	81.34	81.34
Total PLCPANCERAPL 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERPL 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCPANCERPL 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSIERRAJWLR 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHTR 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSIERRATHTR 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSVILLEREAL 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPARK 07031	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCUPTOWNPARK 070318:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - U S PO	PLCUSPOSTAL 070318	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCUSPOSTAL 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEMOR 070318	1	2007-431-20-44	DISPOSAL	42.63	42.63
Total PLCVETSMEMOR 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 07031	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCWALMARTBUS 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	SVL15 070318	1	7620-430-10-44	DISPOSAL	176.40	176.40
Total SVL15 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 070318	1	1000-417-10-44	DISPOSAL	174.44	174.44
Total SVL2 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	SVL5 070318	1	1000-452-20-44	DISPOSAL	207.59	207.59
Total SVL5 070318:											
07/18	07/16/2018	201651	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP-PW	SVL8 070318	1	7620-430-10-44	DISPOSAL	180.29	180.29
Total SVL8 070318:											
07/18	07/16/2018	201652	96	CALAFCO		070518	1	8402-413-30-45	TRAVEL	520.00	520.00
Total 070518:											
07/18	07/16/2018	201653	5461		CROSS BORE DAMAGE REIMB	062918	1	7401-430-62-44	REPAIR AND MAINTENANCE-F	1,709.45	1,709.45
Total 062918:											
07/18	07/16/2018	201654	9350		REFUND GAS DEPOSIT	10306903621	1	7401-2228-000	DEPOSITS-CUSTOMER	88.69	88.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10306903621:											
07/18	07/16/2018	201655	8169		REFUND GAS DEPOSIT	10316850109	1	7401-2228-000	DEPOSITS-CUSTOMER	173.31	173.31
Total 10316850109:											
07/18	07/16/2018	201656	148	COMPUTER LOGISTICS	CERTIFICATION FOR PCI COM	71460	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	36.00	36.00
07/18	07/16/2018	201656	148	COMPUTER LOGISTICS	CERTIFICATION FOR PCI COM	71460	2	7401-430-62-48	TAXES, FEES, PERMITS & CHA	36.66	36.66
07/18	07/16/2018	201656	148	COMPUTER LOGISTICS	CERTIFICATION FOR PCI COM	71460	3	1000-417-10-48	TAXES, FEES, PERMITS & CHA	36.66	36.66
Total 71460:											
07/18	07/16/2018	201656	148	COMPUTER LOGISTICS	MONTHLY SERVICES MAINTEN	71526	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 71526:											
07/18	07/16/2018	201656	148	COMPUTER LOGISTICS	ANTI-VIRUS BARRACUDA 400	71532	1	1000-417-10-43	TECHNICAL SVCS	100.00	100.00
Total 71532:											
07/18	07/16/2018	201657	9362		REFUND GAS DEPOSIT	10421950007	1	7401-2228-000	DEPOSITS-CUSTOMER	94.21	94.21
Total 10421950007:											
07/18	07/16/2018	201658	173	DATCO SERVICES	SUBSTANCE TEST	139430	1	1000-416-10-43	TECHNICAL SVCS	441.00	441.00
Total 139430:											
07/18	07/16/2018	201658	173	DATCO SERVICES	SUBSTANCE TEST	35578108	1	1000-416-10-43	TECHNICAL SVCS	676.00	676.00
Total 35578108:											
07/18	07/16/2018	201659	174	DATEMA, STEVEN K.	AIRPORT MANAGER 06/2018	062518	1	7201-430-81-43	TECHNICAL SVCS	1,938.43	1,938.43
Total 062518:											
07/18	07/16/2018	201660	9357		REFUND WATER DEPOSIT	10430800010	1	7110-2228-000	DEPOSITS-CUSTOMER	41.34	41.34

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10430800010:											
07/18	07/16/2018	201661	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	16328	1	1000-422-10-47	MACHINERY AND EQUIPMENT	41.34	41.34
Total 16328:											
07/18	07/16/2018	201661	194	DIAMOND SAW SHOP IN	SUPPLIES- STREETS	16375	1	2007-431-20-46	SUPPLIES-GENERAL	10.73	10.73
Total 16375:											
07/18	07/16/2018	201662	219	ED STAUB & SONS PETR	OIL-PW	1436969	1	7301-430-52-46	SUPPLIES-GENERAL	246.25	246.25
Total 1436969:											
07/18	07/16/2018	201662	219	ED STAUB & SONS PETR	4000 GAL UNLEADED	1437783	1	1000-1410-001	INVENTORIES-GASOLINE	11,894.81	11,894.81
Total 1437783:											
07/18	07/16/2018	201662	219	ED STAUB & SONS PETR	300.10 GAL GASOLINE- GC	S30226	1	7530-451-52-46	GASOLINE	987.88	987.88
Total S30226:											
07/18	07/16/2018	201662	219	ED STAUB & SONS PETR	200.00 GAL DIESEL- GC	S30227	1	7530-451-52-46	GASOLINE	587.17	587.17
Total S30227:											
07/18	07/16/2018	201663	238	FASTENAL COMPANY	SUPPLIES- PW	CASUS78123	1	7620-430-10-46	SUPPLIES-GENERAL	12.05	12.05
Total CASUS78123:											
07/18	07/16/2018	201664	241	FEATHER PUBLISHING C	EMPLOYMENT AD MAINTENAN	1436510	1	1000-416-10-45	ADVERTISING	95.75	95.75
Total 1436510:											
07/18	07/16/2018	201664	241	FEATHER PUBLISHING C	EMPLOYMENT AD CITY ADMINI	1436516	1	1000-416-10-45	ADVERTISING	180.60	180.60
Total 1436516:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/16/2018	201664	241	FEATHER PUBLISHING C	EMPLOYMENT AD MAINTENAN	1436586	1	1000-416-10-45	ADVERTISING	136.50	136.50
Total 1436586:											
07/18	07/16/2018	201664	241	FEATHER PUBLISHING C	EMPLOYMENT AD CITY ADMINI	1437246	1	1000-416-10-45	ADVERTISING	180.60	180.60
Total 1437246:											
07/18	07/16/2018	201664	241	FEATHER PUBLISHING C	EMPLOYMENT AD CITY ADMINI	1437988	1	1000-416-10-45	ADVERTISING	180.60	180.60
Total 1437988:											
07/18	07/16/2018	201664	241	FEATHER PUBLISHING C	EMPLOYMENT AD GAS TECH II	1438072	1	1000-416-10-45	ADVERTISING	118.75	118.75
Total 1438072:											
07/18	07/16/2018	201664	241	FEATHER PUBLISHING C	EMPLOYMENT AD GAS TECH II	1438771	1	1000-416-10-45	ADVERTISING	118.75	118.75
Total 1438771:											
07/18	07/16/2018	201664	241	FEATHER PUBLISHING C	EMPLOYMENT AD INTERNS	1440150	1	1000-416-10-45	ADVERTISING	95.55	95.55
Total 1440150:											
07/18	07/16/2018	201664	241	FEATHER PUBLISHING C	EMPLOYMENT AD INTERNS	1442958	1	1000-416-10-45	ADVERTISING	95.55	95.55
Total 1442958:											
07/18	07/16/2018	201664	241	FEATHER PUBLISHING C	ADVERTISEMENT- GC	149233	1	7530-451-52-45	ADVERTISING	55.00	55.00
Total 149233:											
07/18	07/16/2018	201665	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	873470A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 873470A:											
07/18	07/16/2018	201665	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	873923A	1	7110-430-42-43	TECHNICAL SVCS	95.00	95.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 873923A:											
07/18	07/16/2018	201665	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	873924A	1	7112-430-42-43	TECHNICAL SERVICES	95.00	95.00
Total 873924A:											
07/18	07/16/2018	201665	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	874085A	1	7110-430-42-43	TECHNICAL SVCS	147.00	147.00
Total 874085A:											
07/18	07/16/2018	201665	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	874086A	1	7110-430-42-43	TECHNICAL SVCS	26.00	26.00
Total 874086A:											
07/18	07/16/2018	201665	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	874087A	1	7110-430-42-43	TECHNICAL SVCS	26.00	26.00
Total 874087A:											
07/18	07/16/2018	201665	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	874302A	1	7110-430-42-43	TECHNICAL SVCS	26.00	26.00
Total 874302A:											
07/18	07/16/2018	201665	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING G	874616A	1	7530-451-50-43	TECHNICAL SVCS	28.00	28.00
Total 874616A:											
07/18	07/16/2018	201665	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	874618A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 874618A:											
07/18	07/16/2018	201666	265	FRONTIER	257-1045 PW ENGINEERING	1045 061518	1	7620-430-10-45	COMMUNICATIONS	26.10	26.10
07/18	07/16/2018	201666	265	FRONTIER	257-1045 PW ENGINEERING	1045 061518	2	7620-430-10-45	COMMUNICATIONS	24.31	24.31
Total 1045 061518:											
07/18	07/16/2018	201666	265	FRONTIER	257-1056-PW SHOP	1056 062018	1	7620-430-10-45	COMMUNICATIONS	17.40	17.40
07/18	07/16/2018	201666	265	FRONTIER	257-1056-PW SHOP	1056 062018	2	7620-430-10-45	COMMUNICATIONS	33.01	33.01

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1056 062018:											
07/18	07/16/2018	201666	265	FRONTIER	257-1057-FAX PW	1057 062018	1	7620-430-10-45	COMMUNICATIONS	50.41	50.41
07/18	07/16/2018	201666	265	FRONTIER	257-1057-FAX PW	1057 062018	2	7620-430-10-45	COMMUNICATIONS	55.50	55.50
Total 1057 062018:											
07/18	07/16/2018	201666	265	FRONTIER	252-1182 SCADA - WATER	1182 061018	1	7110-430-42-45	COMMUNICATIONS	235.18	235.18
07/18	07/16/2018	201666	265	FRONTIER	252-1182 SCADA - WATER	1182 061018	2	7110-1430-105	PRE-PAID OTHER	105.82	105.82
Total 1182 061018:											
07/18	07/16/2018	201666	265	FRONTIER	257-2520 GOLF COURSE	2520 070118	1	7530-451-52-45	COMMUNICATIONS	318.72	318.72
Total 2520 070118:											
07/18	07/16/2018	201666	265	FRONTIER	257-2845 U/B ROLL OVER	2845 061518	1	7620-430-10-45	COMMUNICATIONS	34.95	34.95
07/18	07/16/2018	201666	265	FRONTIER	257-2845 U/B ROLL OVER	2845 061518	2	7620-430-10-45	COMMUNICATIONS	32.57	32.57
Total 2845 061518:											
07/18	07/16/2018	201666	265	FRONTIER	252-4247 LASSEN CO AIR POLL	4247 061018	1	7620-430-11-45	COMMUNICATIONS	124.83	124.83
07/18	07/16/2018	201666	265	FRONTIER	252-4247 LASSEN CO AIR POLL	4247 061018	2	7620-1430-105	PRE-PAID OTHER	56.17	56.17
Total 4247 061018:											
07/18	07/16/2018	201666	265	FRONTIER	257-4725-FAX	4725 061518	1	1000-419-10-45	COMMUNICATIONS	44.67	44.67
07/18	07/16/2018	201666	265	FRONTIER	257-4725-FAX	4725 061518	2	1000-417-10-45	COMMUNICATIONS	44.67	44.67
Total 4725 061518:											
07/18	07/16/2018	201666	265	FRONTIER	257-5152 FIRE	5152 061018	1	1000-422-10-45	COMMUNICATIONS	522.69	522.69
Total 5152 061018:											
07/18	07/16/2018	201666	265	FRONTIER	257-7098 NATURAL GAS	7098 070118	1	7401-430-62-45	COMMUNICATIONS	81.98	81.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7098 070118:											
07/18	07/16/2018	201666	265	FRONTIER	257-1182 NAT GAS TELEMETRY	7-1182 061018	1	7401-430-62-45	COMMUNICATIONS	81.98	81.98
07/18	07/16/2018	201666	265	FRONTIER	257-1182 NAT GAS TELEMETRY	7-1182 061018	2	7401-430-62-45	COMMUNICATIONS	26.81	26.81
Total 7-1182 061018:											
07/18	07/16/2018	201666	265	FRONTIER	257-7236-PW	7236 061018	1	7620-430-10-45	COMMUNICATIONS	70.70	70.70
07/18	07/16/2018	201666	265	FRONTIER	257-7236-PW	7236 061018	2	7620-430-10-45	COMMUNICATIONS	134.36	134.36
Total 7236 061018:											
07/18	07/16/2018	201666	265	FRONTIER	257-7237-GAS	7237 062018	1	7620-430-10-45	COMMUNICATIONS	20.45	20.45
07/18	07/16/2018	201666	265	FRONTIER	257-7237-GAS	7237 062018	2	7620-430-10-45	COMMUNICATIONS	38.57	38.57
Total 7237 062018:											
07/18	07/16/2018	201667	8969		REFUND GAS DEPOSIT	10433330113.	1	7401-2228-000	DEPOSITS-CUSTOMER	126.21	126.21
Total 10433330113.:											
07/18	07/16/2018	201668	1148	GREATAMERICA FINANC	COPIER LEASE-PW	22905097	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	363.93	363.93
Total 22905097:											
07/18	07/16/2018	201669	9363		RETURN DEPOSIT EP 155 N MC	070218	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	1,210.00	1,210.00
Total 070218:											
07/18	07/16/2018	201670	312	HISTORIC USA	5/18 COLLECTIONS, NET	062818	1	8401-2228-000	DEPOSITS PAYABLE	71.25	71.25
07/18	07/16/2018	201670	312	HISTORIC USA	5%FEE 5/18 COLLECTIONS	062818	2	8401-2228-000	DEPOSITS PAYABLE	3.75	3.75
07/18	07/16/2018	201670	312	HISTORIC USA	5%FEE 5/18 COLLECTIONS	062818	3	1000-415-10-34	REIMBURSEMENTS (HUSA/LAF	3.75-	3.75-
Total 062818:											
07/18	07/16/2018	201670	312	HISTORIC USA	6/18 COLLECTIONS, NET	062818.	1	8401-2228-000	DEPOSITS PAYABLE	58.98	58.98
07/18	07/16/2018	201670	312	HISTORIC USA	5%FEE 5/18 COLLECTIONS	062818.	2	8401-2228-000	DEPOSITS PAYABLE	3.10	3.10
07/18	07/16/2018	201670	312	HISTORIC USA	5%FEE 6/18 COLLECTIONS	062818.	3	1000-415-10-34	REIMBURSEMENTS (HUSA/LAF	3.10-	3.10-

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 062818.:											
07/18	07/16/2018	201671	1556	INTERSTATE SALES/IT-M	RED PAINT- STREETS	18410	1	2007-431-20-46	SUPPLIES-GENERAL	58.98	58.98
Total 18410:											
07/18	07/16/2018	201672	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2296566.001	1	7401-430-62-46	SUPPLIES-GENERAL	6,743.88	6,743.88
Total 415-S2296566.001:											
07/18	07/16/2018	201673	9351		REFUND GAS DEPOSIT	10324102109	1	7401-2228-000	DEPOSITS-CUSTOMER	113.82	113.82
Total 10324102109:											
07/18	07/16/2018	201674	362	KAUFFMAN, BILL	CUSTODIAL SVCS-PW	063018	1	7620-430-10-44	CUSTODIAL	250.00	250.00
Total 063018:											
07/18	07/16/2018	201674	362	KAUFFMAN, BILL	CUSTODIAL SVCS	753410	1	1000-417-10-44	CUSTODIAL	650.00	650.00
Total 753410:											
07/18	07/16/2018	201675	1346	KENNETH KORVER M.D	PROFESSIONAL SERVICES	060718	1	1000-416-10-43	PROFESSIONAL SVCS	160.00	160.00
Total 060718:											
07/18	07/16/2018	201676	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	303243	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	41.03	41.03
Total 303243:											
07/18	07/16/2018	201676	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	303595	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.53	25.53
Total 303595:											
07/18	07/16/2018	201676	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	303843	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.53	25.53
Total 303843:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/16/2018	201676	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	303843	1	7401-430-62-46	SUPPLIES-GENERAL	14.71-	14.71-
Total 303843.:											
07/18	07/16/2018	201676	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	303917	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	41.52	41.52
Total 303917:											
07/18	07/16/2018	201677	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	72889	1	2007-431-20-44	DISPOSAL	16.00	16.00
Total 72889:											
07/18	07/16/2018	201678	420	LEADS SOFTWARE GRO	SOFTWARE SUPPORT 7/18- 6/1	245692	1	1000-421-10-43	TECHNICAL SVCS	1,758.00	1,758.00
Total 245692:											
07/18	07/16/2018	201679	9354		REFUND WATER DEPOSIT	10430850014	1	7110-2228-000	DEPOSITS-CUSTOMER	52.50	52.50
Total 10430850014:											
07/18	07/16/2018	201680	432	LEXIS NEXIS	CONTRACT 06/18	309155302	1	1000-412-10-48	DUES AND MEMBERSHIPS	221.00	221.00
Total 309155302:											
07/18	07/16/2018	201681	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 062218	1	7530-451-52-46	ELECTRICITY	326.60	326.60
Total 144281 062218.:											
07/18	07/16/2018	201681	437	LMUD	SOUTH ST - PW OFFICE	14590 062818	1	7620-430-10-46	ELECTRICITY	432.07	432.07
Total 14590 062818:											
07/18	07/16/2018	201681	437	LMUD	SOUTH ST ROOSEVELT AREA	1744 062818	1	1000-452-20-46	ELECTRICITY	8.44	8.44
Total 1744 062818:											
07/18	07/16/2018	201681	437	LMUD	RIVERSIDE PARK	1999 062818	1	1000-452-20-46	ELECTRICITY	35.27	35.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1999 062818:											
07/18	07/16/2018	201681	437	LMUD	CADY SPRINGS	26784 062818	1	7110-430-42-46	ELECTRICITY	79.28	79.28
Total 26784 062818:											
07/18	07/16/2018	201681	437	LMUD	RICHMOND RD BRIDGE	35094 062818	1	2007-431-60-46	ELECTRICITY	244.23	244.23
Total 35094 062818:											
07/18	07/16/2018	201681	437	LMUD	720 SOUTH EMULSION TANK-P	38646 062818	1	7620-430-10-46	ELECTRICITY	20.00	20.00
Total 38646 062818:											
07/18	07/16/2018	201681	437	LMUD	SPRING RIDGE BOOSTER-WAT	55754 062818	1	7110-430-42-46	ELECTRICITY	653.32	653.32
Total 55754 062818:											
07/18	07/16/2018	201681	437	LMUD	RIVERSIDE PARK	9501 062818	1	1000-452-20-46	ELECTRICITY	411.27	411.27
Total 9501 062818:											
07/18	07/16/2018	201681	437	LMUD	GEO PUMP #2	9503 062818	1	7301-430-52-46	ELECTRICITY	39.18	39.18
Total 9503 062818:											
07/18	07/16/2018	201681	437	LMUD	HOSPITAL LN-GEO	9963 062818	1	7301-430-52-46	ELECTRICITY	20.73	20.73
Total 9963 062818:											
07/18	07/16/2018	201682	9360		REFUND GAS DEPOSIT	10241060007	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
07/18	07/16/2018	201682	9360		REFUND WATER DEPOSIT	10241060007	2	7110-2228-000	DEPOSITS-CUSTOMER	22.54	22.54
Total 10241060007:											
07/18	07/16/2018	201683	9141		24 HOUR SHIFT 6/18/18	062018	1	1000-422-10-43	VOLUNTEERS	25.00	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 062018:											
07/18	07/16/2018	201684	6274		REFUND 1/2 COMMUNITY CENT	062818	1	1000-452-20-36	RENT-COMMUNITY CENTER	25.00	25.00
07/18	07/16/2018	201684	6274		REFUND COMMUNITY CENTER	062818	2	1000-2228-009	DEPOSITS-COMM CENTER RE	82.00	82.00
Total 062818:											
07/18	07/16/2018	201685	480	MINERS & PISANI INC	SUPPLIES- GAS	275	1	7401-430-62-46	SUPPLIES-GENERAL	100.00	100.00
Total 275:											
07/18	07/16/2018	201686	481	MISSION LINEN & UNIFO	SUPPLIES-PD	507673188	1	1000-421-10-46	SUPPLIES-JANITORIAL	182.00	182.00
Total 507673188:											
07/18	07/16/2018	201687	9355		REFUND GAS DEPOSIT	10114010013	1	7401-2228-000	DEPOSITS-CUSTOMER	250.44	250.44
Total 10114010013:											
07/18	07/16/2018	201688	9356		REFUND GAS DEPOSIT	10100202413	1	7401-2228-000	DEPOSITS-CUSTOMER	165.17	165.17
Total 10100202413:											
07/18	07/16/2018	201689	556	PITNEY BOWES	INK GARTRIDGES	1007363241	1	1000-417-10-46	SUPPLIES-GENERAL	188.29	188.29
Total 1007363241:											
07/18	07/16/2018	201689	556	PITNEY BOWES	MONTHLY MAINT POSTAGE MA	3102238595	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	158.06	158.06
Total 3102238595:											
07/18	07/16/2018	201690	1286	PROFORCE LAW ENFOR	TASERS	348769	1	1000-421-10-47	MACHINERY AND EQUIPMENT	242.47	242.47
Total 348769:											
07/18	07/16/2018	201691	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	7769039	1	7620-430-10-46	SUPPLIES-GENERAL	1,116.49	1,116.49
Total 7769039:											
										4,501.82	4,501.82
										6.42	6.42

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7793399:											
07/18	07/16/2018	201691	572	QUILL CORPORATION	OFFICE SUPPLIES-GAS	7793399	1	7401-430-62-47	MACHINERY & EQUIPMENT	53.09	53.09
07/18	07/16/2018	201691	572	QUILL CORPORATION	OFFICE SUPPLIES-WATER	7793399	2	7110-430-42-47	MACHINERY AND EQUIPMENT	53.09	53.09
Total 7793399:											
07/18	07/16/2018	201691	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	8103294	1	1000-422-10-46	SUPPLIES-JANITORIAL	548.47	548.47
Total 8103294:											
07/18	07/16/2018	201692	1200	RADAR SHOP INC, THE	RECERTIFICATION- PD	11630	1	1000-421-10-44	RADAR - REPAIR & MAINTENAN	365.00	365.00
Total 11630:											
07/18	07/16/2018	201693	582	RAY MORGAN CO INC	BASE RATE CHARGE	2124511	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	318.64	318.64
07/18	07/16/2018	201693	582	RAY MORGAN CO INC	BASE RATE CHARGE-PD	2124511	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	159.32	159.32
Total 2124511:											
07/18	07/16/2018	201694	592	REYNOLDS & RAYMOND	REPAIR #70-GAS	13583	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	847.19	847.19
Total 13583:											
07/18	07/16/2018	201695	8848		REFUND GAS DEPOSIT	10241260027	1	7401-2228-000	DEPOSITS-CUSTOMER	110.90	110.90
Total 10241260027:											
07/18	07/16/2018	201696	1368	SCHMIDT EQUIP. REPAI	REPAIR & MAINT- STREETS	3145	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	240.34	240.34
Total 3145:											
07/18	07/16/2018	201696	1368	SCHMIDT EQUIP. REPAI	REPAIR & MAINT- STREETS	3197	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	232.06	232.06
Total 3197:											
07/18	07/16/2018	201696	1368	SCHMIDT EQUIP. REPAI	RPR UNIT 231- STREETS	3227	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	4,420.36	4,420.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3227:											
07/18	07/16/2018	201697	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	49793	1	7620-430-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 49793:											
07/18	07/16/2018	201697	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	49894	1	7620-430-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 49894:											
07/18	07/16/2018	201697	1076	SIERRA COFFEE AND BE	BOTTLED WATER	49901	1	1000-417-10-46	SUPPLIES-GENERAL	14.50	14.50
Total 49901:											
07/18	07/16/2018	201697	1076	SIERRA COFFEE AND BE	BOTTLED WATER	49937	1	1000-417-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 49937:											
07/18	07/16/2018	201698	640	SIERRA ELECTRONICS	ELECTRICAL OUTFIT TO NEW	AR10747	1	2011-465-31-47	VEHICLES	4,425.07	4,425.07
07/18	07/16/2018	201698	640	SIERRA ELECTRONICS	ELECTRICAL OUTFIT TO NEW	AR10747	2	2030-421-10-47	VEHICLES	4,425.07	4,425.07
Total AR10747:											
07/18	07/16/2018	201699	1270	SILVER STATE BARRICA	SUPPLIES-STREETS	99982	1	2007-431-20-46	SUPPLIES-GENERAL	76.73	76.73
Total 99982:											
07/18	07/16/2018	201700	677	SUSANVILLE SANITARY	606 NEVADA	1274 070118	1	1000-417-10-44	SEWER	47.00	47.00
Total 1274 070118:											
07/18	07/16/2018	201700	677	SUSANVILLE SANITARY	66 N LASSEN	1276 070118	1	1000-417-10-44	SEWER	47.00	47.00
Total 1276 070118:											
07/18	07/16/2018	201700	677	SUSANVILLE SANITARY	115 N WEATHERLOW	1448 070118	1	1000-451-80-44	SEWER	52.00	52.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1448 070118:											
07/18	07/16/2018	201700	677	SUSANVILLE SANITARY	65 N WEATHERLOW - ROOPS F	1449 070118	1	1000-452-20-44	SEWER	52.00	52.00
Total 1449 070118:											
07/18	07/16/2018	201700	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 070118	1	1000-452-20-44	SEWER	104.00	104.00
Total 3667 070118:											
07/18	07/16/2018	201700	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR	3668 070118	1	1000-452-20-44	SEWER	52.00	52.00
Total 3668 070118:											
07/18	07/16/2018	201700	677	SUSANVILLE SANITARY	1200 NORTH ST	3669 070118	1	1000-452-20-44	SEWER	59.00	59.00
Total 3669 070118:											
07/18	07/16/2018	201701	9295	TAMCO CAPITAL CORP	COMMUNICATION- PD	5004906453	1	1000-421-10-45	COMMUNICATIONS	244.26	244.26
07/18	07/16/2018	201701	9295	TAMCO CAPITAL CORP	COMMUNICATION- PD	5004906453	2	1000-421-10-45	COMMUNICATIONS	162.84	162.84
Total 5004906453:											
07/18	07/16/2018	201702	9352		REFUND GAS DEPOSIT	10236550009	1	7401-2228-000	DEPOSITS-CUSTOMER	149.16	149.16
Total 10236550009:											
07/18	07/16/2018	201703	1474	THE SOURCE	EMPLOYMENT SCREENING	2530048	1	1000-421-10-43	PROFESSIONAL SVCS	20.00	20.00
Total 2530048:											
07/18	07/16/2018	201704	1244	TITLEIST	SUPPLIES- GC	905633497	1	7530-451-52-46	SUPPLIES-GENERAL	1,086.00	1,086.00
Total 905633497:											
07/18	07/16/2018	201704	1244	TITLEIST	SUPPLIES- GC	906130701	1	7530-451-55-46	SUPPLIES - GENERAL	469.00	469.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 906130701:											
07/18	07/16/2018	201705	712	TNS TRUCKING CO	SUPPLIES-WATER	3311	1	7110-430-42-46	SUPPLIES-GENERAL	469.00	469.00
Total 3311:											
07/18	07/16/2018	201706	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9810049848	1	7620-430-11-45	COMMUNICATIONS	54.30	54.30
07/18	07/16/2018	201706	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9810049848	2	7620-430-11-45	COMMUNICATIONS	54.15	54.15
07/18	07/16/2018	201706	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9810049848	3	7620-430-10-45	COMMUNICATIONS	26.00	26.00
07/18	07/16/2018	201706	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9810049848	4	7620-430-10-45	COMMUNICATIONS	319.72	319.72
07/18	07/16/2018	201706	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9810049848	5	1000-452-20-45	COMMUNICATIONS	50.00	50.00
07/18	07/16/2018	201706	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9810049848	6	1000-452-20-45	COMMUNICATIONS	86.67	86.67
07/18	07/16/2018	201706	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9810049848	7	1000-424-20-45	COMMUNICATIONS	440.54	440.54
07/18	07/16/2018	201706	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9810049848	8	1000-424-20-45	COMMUNICATIONS	29.21	29.21
Total 9810049848:											
07/18	07/16/2018	201707	1551	WASHOE COUNTY DIST	SART EXAM 9/5/2017	93611829	1	1000-421-10-34	REIMBURSEMENTS	100.00	100.00
07/18	07/16/2018	201707	1551	WASHOE COUNTY DIST	SART EXAM 9/5/2017	93611829	2	1000-421-10-45	INVESTIGATIVE FUNDS	400.00	400.00
Total 93611829:											
07/18	07/16/2018	201707	1551	WASHOE COUNTY DIST	SART EXAM 10/14/2017	93611845	1	1000-421-10-34	REIMBURSEMENTS	500.00	500.00
Total 93611845:											
07/18	07/16/2018	201708	9358		REFUND GAS DEPOSIT	10203110503	1	7401-2228-000	DEPOSITS-CUSTOMER	191.15	191.15
Total 10203110503:											
07/18	07/16/2018	201709	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67423404	1	7110-430-42-46	SUPPLIES-GENERAL	1,105.00	1,105.00
Total 67423404:											
07/18	07/16/2018	201709	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67447841	1	7401-430-62-46	SUPPLIES-GENERAL	34.52	34.52
Total 67447841:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/16/2018	201709	770	WESTERN NEVADA SUP	SUPPLIES- GC	67481546	1	7530-451-55-46	SUPPLIES - GENERAL	2,001.99	2,001.99
Total 67481546:											
07/18	07/16/2018	201709	770	WESTERN NEVADA SUP	SUPPLIES-GC	67481574	1	7530-451-52-46	SUPPLIES-GENERAL	574.48	574.48
Total 67481574:											
07/18	07/16/2018	201709	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67487162	1	7110-430-42-46	SUPPLIES-GENERAL	185.32	185.32
Total 67487162:											
07/18	07/16/2018	201709	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67488712	1	7110-430-42-46	SUPPLIES-GENERAL	43.80	43.80
Total 67488712:											
07/18	07/16/2018	201709	770	WESTERN NEVADA SUP	SUPPLIES- GC	67493541	1	7530-451-55-46	SUPPLIES - GENERAL	2,001.99	2,001.99
Total 67493541:											
07/18	07/16/2018	201710	9353		REFUND GAS DEPOSIT	10232650002	1	7401-2228-000	DEPOSITS-CUSTOMER	131.87	131.87
Total 10232650002:											
Grand Totals:										77,033.08	77,033.08

Report Criteria:

Report type: GL detail
 Check Voided = False

Report Criteria:

Paid transmittals included

Pay Per Date	Journal Code	Check Issue/ Invoice Date	Check Number	Name	Transmittal Number	GL Account	Amount
817							
07/13/2018	CDPT	07/16/2018	817	CITY OF SUSANVILLE PA	1	7650-2203-104	8,234.59
07/13/2018	CDPT	07/16/2018	817	CITY OF SUSANVILLE PA	1	7650-2203-104	8,234.59
07/13/2018	CDPT	07/16/2018	817	CITY OF SUSANVILLE PA	1	7650-2203-104	2,419.39
07/13/2018	CDPT	07/16/2018	817	CITY OF SUSANVILLE PA	1	7650-2203-104	2,419.39
07/13/2018	CDPT	07/16/2018	817	CITY OF SUSANVILLE PA	1	7650-2203-102	14,706.31
Total 817:							36,014.27
818							
07/13/2018	CDPT	07/16/2018	818	EMPLOYMENT DEV. DEP	6	7650-2203-103	4,903.51
07/13/2018	CDPT	07/16/2018	818	EMPLOYMENT DEV. DEP	6	7630-411-40-4293	6,063.00
Total 818:							10,966.51
819							
07/13/2018	CDPT	07/16/2018	819	EMPLOYMENT DEV DEP	7	7650-2203-110	1,523.05
Total 819:							1,523.05
820							
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	2,730.90
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	5,337.98
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	1,352.90
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	1,737.12
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	490.53
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	1,384.50
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	72.33
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	97.34
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	2,001.43
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	2,191.01
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	1,796.07
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	1,817.18
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	810.50
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	855.68
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-107	13.00
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	349.47
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	818.43
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	1,352.90
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	7650-2203-106	24.00
07/13/2018	CDPT	07/16/2018	820	P.E.R.S.	8	1000-421-10-4230	63.08
Total 820:							25,296.35
821							
07/13/2018	CDPT	07/16/2018	821	LABORERS TRUST FUND	9	7650-2203-111	1,536.50
07/13/2018	CDPT	07/16/2018	821	LABORERS TRUST FUND	9	7650-2203-111	63,147.00
07/13/2018	CDPT	07/16/2018	821	LABORERS TRUST FUND	9	7650-2203-111	15.00
Total 821:							64,668.50
822							
07/13/2018	CDPT	07/16/2018	822	AFLAC	14	8403-2239-003	437.35
07/13/2018	CDPT	07/16/2018	822	AFLAC	14	7650-2203-006	108.02

Pay Per Date	Journal Code	Check Issue/ Invoice Date	Check Number	Name	Transmittal Number	GL Account	Amount
07/13/2018	CDPT	07/16/2018	822	AFLAC	14	7650-2203-006	10.51
Total 822:							555.88
823							
07/13/2018	CDPT	07/16/2018	823	LINCOLN FINANCIAL LIF	22	7650-2203-114	149.65
07/13/2018	CDPT	07/16/2018	823	LINCOLN FINANCIAL LIF	22	7650-2203-114	133.25
Total 823:							282.90
201711							
07/13/2018	CDPT	07/16/2018	201711	CA STATE DISBURSEME	37	7650-2203-012	69.23
Total 201711:							69.23
201712							
07/13/2018	CDPT	07/16/2018	201712	GOLDEN ONE CREDIT U	12	7650-2203-005	617.50
Total 201712:							617.50
201713							
07/13/2018	CDPT	07/16/2018	201713	NATIONWIDE RETIREME	5	7650-2203-011	550.00
Total 201713:							550.00
201714							
07/13/2018	CDPT	07/16/2018	201714	NEVADA STATE TREASU	44	7650-2203-012	2.00
Total 201714:							2.00
201715							
07/13/2018	CDPT	07/16/2018	201715	NEW IMAGE RACQUETB	30	7650-2203-008	60.50
Total 201715:							60.50
201716							
07/13/2018	CDPT	07/16/2018	201716	OPERATING ENGINEERS	11	7650-2203-005	705.50
Total 201716:							705.50
201717							
07/13/2018	CDPT	07/16/2018	201717	PRE-PAID LEGAL SERVI	13	7650-2203-007	300.59
Total 201717:							300.59
201718							
07/13/2018	CDPT	07/16/2018	201718	STATE COLLECTION & DI	43	7650-2203-012	406.15
Total 201718:							406.15
201719							
07/13/2018	CDPT	07/16/2018	201719	UPEC, LOCAL 792	10	7650-2203-112	23.25
07/13/2018	CDPT	07/16/2018	201719	UPEC, LOCAL 792	10	7650-2203-112	2,045.00
Total 201719:							2,068.25

Pay Per Date	Journal Code	Check Issue/ Invoice Date	Check Number	Name	Transmittal Number	GL Account	Amount
201720							
07/13/2018	CDPT	07/16/2018	201720	VALIC	4	7650-2203-010	1,928.08
Total 201720:							1,928.08
201721							
07/13/2018	CDPT	07/16/2018	201721	VANTAGEPOINT TRANS.	3	7650-2203-009	150.00
Total 201721:							150.00
Grand Totals:							146,165.26

Report Criteria:

Paid transmittals included

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-WATER	1113 062518	1	7110-430-42-46	SUPPLIES - SAFETY ITEMS	587.28	587.28
Total 1113 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	FUEL-PD	1885 062518	1	1000-421-10-46	GASOLINE	47.01	47.01
07/18	07/19/2018	201722	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	1885 062518	2	1000-421-10-45	INVESTIGATIVE FUNDS	16.82	16.82
07/18	07/19/2018	201722	884	BANK OF AMERICA	VOLUNTEERS-PD	1885 062518	3	1000-421-10-48	POLICE VOLUNTEER PROGRA	99.91	99.91
Total 1885 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	WEB SUPPORT	2064 062518	1	1000-413-20-47	SOFTWARE	14.99	14.99
Total 2064 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	REPAIR & MAINT-PD	2754 062518	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	169.42	169.42
07/18	07/19/2018	201722	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	2754 062518	2	1000-421-10-45	INVESTIGATIVE FUNDS	77.79	77.79
07/18	07/19/2018	201722	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	2754 062518	3	1000-421-10-45	TRAINING	116.62	116.62
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-PD	2754 062518	4	1000-421-10-46	SUPPLIES-GENERAL	20.01	20.01
07/18	07/19/2018	201722	884	BANK OF AMERICA	POSTAGE-PD	2754 062518	5	1000-421-10-46	POSTAGE	11.40	11.40
07/18	07/19/2018	201722	884	BANK OF AMERICA	FIREARMS REPAIR -PD	2754 062518	6	1000-421-10-44	FIREARM - REPAIR & MAINTEN	16.94	16.94
07/18	07/19/2018	201722	884	BANK OF AMERICA	POSTAGE-PD	2754 062518	7	1000-421-10-46	POSTAGE	85.37	85.37
Total 2754 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	VOLUNTEERS-PD	2896 062518	1	1000-421-10-48	POLICE VOLUNTEER PROGRA	649.86	649.86
Total 2896 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	TRUCK OUTFITTING- PD	3110 062518	1	2011-465-31-47	VEHICLES	230.56	230.56
07/18	07/19/2018	201722	884	BANK OF AMERICA	TRUCK OUTFITTING-PD	3110 062518	2	2030-421-10-47	VEHICLES	230.56	230.56
07/18	07/19/2018	201722	884	BANK OF AMERICA	REPAIR & MAINT-PD	3110 062518	3	1000-421-10-44	FACILITY - REPAIR & MAINTEN	36.98	36.98
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-PD	3110 062518	4	1000-421-10-46	SUPPLIES-SAFETY ITEMS	522.60	522.60
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-PD	3110 062518	5	1000-421-10-47	EQUIPMENT - SAFETY	1,025.49	1,025.49
07/18	07/19/2018	201722	884	BANK OF AMERICA	POSTAGE-PD	3110 062518	6	1000-421-10-46	POSTAGE	213.96	213.96
07/18	07/19/2018	201722	884	BANK OF AMERICA	FIREARMS REPAIR -PD	3110 062518	7	1000-421-10-44	FIREARM - REPAIR & MAINTEN	1,200.00	1,200.00

Check Register - Payments by Vendor
 Check Issue Dates: 7/19/2018 - 7/19/2018

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/19/2018	201722	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	3110 062518	8	1000-421-10-45	TRAINING	91.72	91.72
Total 3110 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	CITY HALL PHONES	4028 062518	1	1000-417-10-45	COMMUNICATIONS	441.25	441.25
07/18	07/19/2018	201722	884	BANK OF AMERICA	CITY HALL PHONES	4028 062518	2	1000-417-10-45	COMMUNICATIONS	106.10	106.10
07/18	07/19/2018	201722	884	BANK OF AMERICA	ADVERTISING	4028 062518	3	1000-416-10-45	ADVERTISING	205.10	205.10
07/18	07/19/2018	201722	884	BANK OF AMERICA	SOFTWARE SUPPORT	4028 062518	4	1000-413-20-47	SOFTWARE	179.88	179.88
Total 4028 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	RPR & MAINT-FD	4119 062518	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	192.07	192.07
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-FD	4119 062518	2	1000-422-10-46	SUPPLIES-GENERAL	130.39	130.39
Total 4119 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-PD	4332 062518	1	1000-421-10-46	SUPPLIES-GENERAL	200.20	200.20
07/18	07/19/2018	201722	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	4332 062518	2	1000-421-10-45	INVESTIGATIVE FUNDS	54.70	54.70
Total 4332 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	WEB BUILDER-AP	5203 062518	1	7620-430-11-48	DUES AND MEMBERSHIPS	22.95	22.95
07/18	07/19/2018	201722	884	BANK OF AMERICA	POSTAGE-AP	5203 062518	2	7620-430-11-46	POSTAGE	49.40	49.40
Total 5203 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES	6579 062518	1	1000-417-10-47	MACHINERY & EQUIPMENT	48.74	48.74
07/18	07/19/2018	201722	884	BANK OF AMERICA	TECHNICAL SERVICES	6579 062518	2	1000-417-10-43	TECHNICAL SVCS	298.43	298.43
07/18	07/19/2018	201722	884	BANK OF AMERICA	CREDIT	6579 062518	3	1000-415-10-46	SUPPLIES-GENERAL	11.67	11.67
07/18	07/19/2018	201722	884	BANK OF AMERICA	RPR & MAINT-PW	6579 062518	4	7620-430-10-44	REPAIR AND MAINTENANCE-MI	28.10	28.10
07/18	07/19/2018	201722	884	BANK OF AMERICA	PROFESSIONAL SERVICES	6579 062518	5	1000-416-10-43	PROFESSIONAL SVCS	119.95	119.95
07/18	07/19/2018	201722	884	BANK OF AMERICA	PROFESSIONAL SERVICES	6579 062518	6	1000-417-10-43	PROFESSIONAL SVCS	35.00	35.00
07/18	07/19/2018	201722	884	BANK OF AMERICA	TRAVEL EXPENSE	6579 062518	7	1000-411-10-45	TRAVEL	1,175.00	1,175.00
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES	6579 062518	8	1000-452-20-46	SUPPLIES-GENERAL	143.75	143.75
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES	6579 062518	9	1000-452-24-46	SUPPLIES GENERAL	2,152.42	2,152.42
Total 6579 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-STREETS	6583 062518	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	147.93	147.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-STREETS	6583 062518	2	2007-431-20-46	SUPPLIES-GENERAL	321.70	321.70
Total 6583 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	REPAIR & MAINT-FD	6670 062518	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	202.06	202.06
07/18	07/19/2018	201722	884	BANK OF AMERICA	REPAIR & MAINT-FD	6670 062518	2	1000-422-10-47	MACHINERY AND EQUIPMENT	19.34	19.34
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-FD	6670 062518	3	1000-422-10-46	SUPPLIES-GENERAL	284.20	284.20
07/18	07/19/2018	201722	884	BANK OF AMERICA	REPAIR & MAINT-FD	6670 062518	4	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	1,725.00	1,725.00
Total 6670 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-PW	7045 062518	1	7620-430-10-46	SUPPLIES-GENERAL	41.62	41.62
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES- WATER	7045 062518	2	7110-430-42-47	MACHINERY AND EQUIPMENT	2,762.92	2,762.92
07/18	07/19/2018	201722	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	7045 062518	3	7620-430-10-47	SOFTWARE	178.99	178.99
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-PW	7045 062518	4	7620-430-10-47	MACHINERY AND EQUIPMENT	628.99	628.99
07/18	07/19/2018	201722	884	BANK OF AMERICA	POSTAGE-AP	7045 062518	5	7620-430-11-46	POSTAGE	6.70	6.70
07/18	07/19/2018	201722	884	BANK OF AMERICA	POSTAGE-GAS	7045 062518	6	7401-430-62-46	POSTAGE	49.40	49.40
07/18	07/19/2018	201722	884	BANK OF AMERICA	DUES & MEMBERSHIP-PW	7045 062518	7	7620-430-10-48	DUES AND MEMBERSHIPS	22.95	22.95
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-PW	7045 062518	8	7620-430-10-46	SUPPLIES-GENERAL	142.28	142.28
Total 7045 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	FUEL-PD	7121 062518	1	1000-421-10-46	GASOLINE	62.80	62.80
07/18	07/19/2018	201722	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	7121 062518	2	1000-421-10-45	TRAINING	433.96	433.96
Total 7121 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-GAS	7575 062518	1	7401-430-62-46	SUPPLIES-GENERAL	455.10	455.10
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-GAS	7575 062518	2	7401-430-62-46	SUPPLIES-SMALL TOOLS	135.12	135.12
Total 7575 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	TRAVEL EXPENSE-FD	8852 062518	1	1000-422-10-45	TRAVEL	145.12	145.12
Total 8852 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	8955 062518	1	1000-421-10-45	INVESTIGATIVE FUNDS	41.90	41.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 8955 062518:											
07/18	07/19/2018	201722	884	BANK OF AMERICA	SUPPLIES-GC	9430 062518	1	7530-451-55-46	SUPPLIES - GENERAL	720.35	720.35
Total 9430 062518:											
07/18	07/19/2018	201724	8912		TR EX ENGLEWOOD CO	7122-71 071218	1	1000-424-20-45	TRAVEL	379.58	379.58
Total 071218:											
07/18	07/19/2018	201723	728	U S POSTMASTER	UB BILLING WATER	071818	1	7110-430-42-46	POSTAGE	778.31	778.31
07/18	07/19/2018	201723	728	U S POSTMASTER	UB BILLING GAS	071818	2	7401-430-62-46	POSTAGE	400.96	400.96
Total 071818:											
Grand Totals:											
										1,179.27	1,179.27
										20,884.43	20,884.43

Report Criteria:
 Report type: GL detail
 Check Voided = False

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201725	2	A-1 CHEMICAL INC	CUSTODIAL SUPPLIES-PARKS	6159411	1	1000-452-20-46	SUPPLIES-JANITORIAL	1,126.63	1,126.63
Total 6159411:											
07/18	07/26/2018	201726	21	AIRGAS USA, LLC	CHLORINE- WATER	9078081301	1	7110-430-42-46	SUPPLIES-GENERAL	794.24	794.24
Total 9078081301:											
07/18	07/26/2018	201726	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9954710398	1	7401-430-62-46	SUPPLIES-GENERAL	48.00	48.00
07/18	07/26/2018	201726	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9954710398	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	99.27	99.27
07/18	07/26/2018	201726	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9954710398	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	77.06	77.06
07/18	07/26/2018	201726	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9954710398	4	7110-430-42-46	SUPPLIES-GENERAL	54.60	54.60
07/18	07/26/2018	201726	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9954710398	5	7110-430-42-44	REPAIR AND MAINTENANCE-V	131.93	131.93
Total 9954710398:											
07/18	07/26/2018	201727	40	AMPS ELECTRIC	REPAIRS- PD	2733	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	304.66	304.66
Total 2733:											
07/18	07/26/2018	201728	41	AMSTERDAM PRINTING	EMPLOMENT APPLICATION	6021927	1	1000-416-10-46	SUPPLIES-GENERAL	237.88	237.88
Total 6021927:											
07/18	07/26/2018	201729	9318	ANGEL ARMOR, LLC	SUPPLIES- PD	2892	1	1000-421-10-47	EQUIPMENT - SAFETY	1,467.74	1,467.74
Total 2892:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636146635	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 636146635:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636146636	1	7401-430-62-44	LINEN SERVICES	52.06	52.06

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 636146636:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636146637	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 636146637:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636146638	1	7110-430-42-44	LINEN SERVICE	50.86	50.86
Total 636146638:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636159833	1	7620-430-10-44	LINEN SERVICE	104.61	104.61
Total 636159833:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636159834	1	7401-430-62-44	LINEN SERVICES	52.06	52.06
Total 636159834:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636159835	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 636159835:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636159836	1	7110-430-42-44	LINEN SERVICE	38.65	38.65
Total 636159836:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636173917	1	7620-430-10-44	LINEN SERVICE	29.08	29.08
Total 636173917:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636173918	1	7401-430-62-44	LINEN SERVICES	52.06	52.06
Total 636173918:											
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636173919	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 636173919:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201730	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636173920	1	7110-430-42-44	LINEN SERVICE	38.65	38.65
Total 636173920:											
07/18	07/26/2018	201731	1070	AT&T MOBILITY	WIRELESS PHONES-PD	287277908661X0628201	1	1000-421-10-45	COMMUNICATIONS	285.55	285.55
Total 287277908661X0628201:											
07/18	07/26/2018	201732	8943	BANNER HEALTH	EMPLOYEE PHYSICAL	6160	1	1000-422-10-43	PROFESSIONAL SVCS	90.00	90.00
Total 6160:											
07/18	07/26/2018	201732	8943	BANNER HEALTH	EMPLOYEE PHYSICAL	6188	1	1000-422-10-43	PROFESSIONAL SVCS	150.00	150.00
Total 6188:											
07/18	07/26/2018	201733	9278	BATES, PAUL	SHIFT COVERAGE	071018	1	1000-422-10-43	VOLUNTEERS	100.00	100.00
Total 071018:											
07/18	07/26/2018	201733	9278		SHIFT COVERAGE	071918	1	1000-422-10-43	VOLUNTEERS	125.00	125.00
Total 071918:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-FD	414595	1	1000-422-10-43	VOLUNTEERS	18.33	18.33
Total 414595:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	414799	1	1000-452-20-46	SUPPLIES-GENERAL	2.69	2.69
Total 414799:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-FD	415296	1	1000-422-10-47	MACHINERY AND EQUIPMENT	14.47	14.47
Total 415296:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	415335	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	42.22	42.22

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 415335:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	415559	1	1000-452-20-46	SUPPLIES-GENERAL	42.22	42.22
Total 415559:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	415744	1	1000-452-20-46	SUPPLIES-GENERAL	27.02	27.02
Total 415744:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	415958	1	1000-452-20-46	SUPPLIES-GENERAL	86.68	86.68
Total 415958:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	416022	1	1000-452-20-46	SUPPLIES-GENERAL	9.16	9.16
Total 416022:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-FD	416114	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	26.21	26.21
Total 416114:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-FD	416295	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	78.62	78.62
Total 416295:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	416375	1	1000-452-20-46	SUPPLIES-GENERAL	31.76	31.76
Total 416375:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	416502	1	1000-452-21-46	SUPPLIES-GENERAL	18.33	18.33
Total 416502:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	416511	1	1000-452-21-46	SUPPLIES-GENERAL	14.94	14.94
Total 416511:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	416885	1	1000-452-21-46	SUPPLIES-GENERAL	99.33	99.33
Total 416885:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	417001	1	1000-452-21-46	SUPPLIES-GENERAL	96.47	96.47
Total 417001:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-GAS	417035	1	7401-430-62-46	SUPPLIES-GENERAL	9.63	9.63
Total 417035:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-FD	417098	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	28.68	28.68
Total 417098:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-FD	417154	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	9.16	9.16
Total 417154:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-FD	417184	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	25.09	25.09
Total 417184:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-WATER	417207	1	7110-430-42-46	SUPPLIES-GENERAL	7.33	7.33
Total 417207:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-GC	417325	1	7530-451-55-46	SUPPLIES - GENERAL	91.53	91.53
Total 417325:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-WATER	417650	1	7110-430-42-46	SUPPLIES-GENERAL	5.01	5.01
Total 417650:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-GC	417653	1	7530-451-55-46	SUPPLIES - GENERAL	21.22	21.22

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 417653:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-GAS	417668	1	7401-430-62-46	SUPPLIES-GENERAL	21.22	21.22
Total 417668:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-GAS	41811	1	7401-430-62-46	SUPPLIES-GENERAL	14.46	14.46
Total 41811:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES- GAS	418119	1	7401-430-62-46	SUPPLIES-GENERAL	10.61	10.61
Total 418119:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-WATER	418282	1	7110-430-42-46	SUPPLIES-GENERAL	6.15	6.15
Total 418282:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES- GAS	418357	1	7401-430-62-46	SUPPLIES-GENERAL	14.47	14.47
Total 418357:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-GAS	K17716	1	7401-430-62-46	SUPPLIES-GENERAL	47.78	47.78
Total K17716:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUUPPLIES-PARKS	K17725	1	1000-452-20-46	SUPPLIES-GENERAL	15.79	15.79
Total K17725:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-WATER	K17739	1	7110-430-42-46	SUPPLIES-GENERAL	15.79	15.79
Total K17739:											
07/18	07/26/2018	201734	76	BILLINGTON ACE HARD	SUPPLIES-GAS	K17763	1	7401-430-62-46	SUPPLIES-GENERAL	14.47	14.47
Total K17763:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201735	9378		REFUND GAS DEPOSIT	10531900403	1	7401-2228-000	DEPOSITS-CUSTOMER	130.84	130.84
Total 10531900403:											
07/18	07/26/2018	201736	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	SVL7 070318	1	1000-421-10-44	DISPOSAL	130.84	130.84
Total SVL7 070318:											
07/18	07/26/2018	201736	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	SVLFD 070318	1	1000-422-10-44	DISPOSAL	174.44	174.44
Total SVLFD 070318:											
07/18	07/26/2018	201737	1116	CALIFORNIA BUILDING S	2ND QTR SPEC REV FUND SB 1	071118	1	1000-2205-006	DEPOSIT PAYABLE-SB 1473	103.22	103.22
Total 071118:											
07/18	07/26/2018	201738	1413	CALIFORNIA FIRE CHIEF	ANNUAL MEMBERSHIP FEES 1	071218	1	1000-422-10-48	DUES AND MEMBERSHIPS	250.00	250.00
Total 071218:											
07/18	07/26/2018	201739	9142		SHIFT COVERAGE	071018	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 071018:											
07/18	07/26/2018	201740	9370		REFUND GAS DEPOSIT	10327850012	1	7401-2228-000	DEPOSITS-CUSTOMER	76.79	76.79
Total 10327850012:											
07/18	07/26/2018	201741	1375	CENTRAL SANITARY SU	SUPPLIES- FD	893105	1	1000-422-10-46	SUPPLIES-JANITORIAL	107.91	107.91
Total 893105:											
07/18	07/26/2018	201742	148	COMPUTER LOGISTICS	DOMAIN	71623	1	1000-417-10-43	TECHNICAL SVCS	30.00	30.00
Total 71623:											
07/18	07/26/2018	201742	148	COMPUTER LOGISTICS	SUPPLIES- PD	71629	1	1000-421-10-47	MACHINERY AND EQUIPMENT	1,403.96	1,403.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 71629:											
07/18	07/26/2018	201743	9368		REFUND GAS DEPOSIT	10306900718	1	7401-2228-000	DEPOSITS-CUSTOMER	166.19	166.19
Total 10306900718:											
07/18	07/26/2018	201744	156	CREATIVE FORMS & CO	UTILITY BILLS-GAS	116411	1	7401-430-62-46	SUPPLIES-GENERAL	1,173.26	1,173.26
07/18	07/26/2018	201744	156	CREATIVE FORMS & CO	UTILITY BILLS-WATER	116411	2	7110-430-42-46	SUPPLIES-GENERAL	1,173.26	1,173.26
Total 116411:											
07/18	07/26/2018	201745	9343	CROSSROADS MINISTRI	REFUND GAS DEPOSIT	10515500210	1	7401-2228-000	DEPOSITS-CUSTOMER	197.97	197.97
Total 10515500210:											
07/18	07/26/2018	201746	161	CSK AUTO INC	SUPPLIES-GAS	2740129443	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	21.96	21.96
Total 2740129443:											
07/18	07/26/2018	201746	161	CSK AUTO INC	SUPPLIES-PW	2740131417	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	233.11	233.11
Total 2740131417:											
07/18	07/26/2018	201747	9385		REFUND GAS DEPOSIT	10408205405	1	7401-2228-000	DEPOSITS-CUSTOMER	174.57	174.57
Total 10408205405:											
07/18	07/26/2018	201748	171	DANS TREE SERVICE	PROFESSIONAL SERVICES- PA	481	1	1000-452-20-43	TECHNICAL SVCS	475.00	475.00
Total 481:											
07/18	07/26/2018	201749	174	DATEMA, STEVEN K.	AIRPORT MANAGER 7/18	072418	1	7201-430-81-43	TECHNICAL SVCS	1,992.70	1,992.70
Total 072418:											
07/18	07/26/2018	201749	174	DATEMA, STEVEN K.	CPI INCREASE MAY & JUNE 20	072418.	1	7201-430-81-43	TECHNICAL SVCS	108.54	108.54

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 072418.:											
07/18	07/26/2018	201750	182	DEPARTMENT OF CONS	2ND QTR SMIP FEE REPORT 20	071118	1	1000-2205-003	DEPOSITS-STRONG MOTION P	108.54	108.54
Total 071118:											
07/18	07/26/2018	201751	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS	312216	1	1000-416-10-45	FINGERPRINTING SERVICES	68.63	68.63
Total 312216:											
07/18	07/26/2018	201752	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	16051	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	8.97	8.97
Total 16051:											
07/18	07/26/2018	201752	194	DIAMOND SAW SHOP IN	SUPPLIES -PARKS	16346	1	1000-452-20-47	MACHINERY AND EQUIPMENT	32.12	32.12
Total 16346:											
07/18	07/26/2018	201752	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	16374	1	1000-422-10-47	MACHINERY AND EQUIPMENT	221.13	221.13
Total 16374:											
07/18	07/26/2018	201752	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	16384	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	34.08	34.08
Total 16384:											
07/18	07/26/2018	201752	194	DIAMOND SAW SHOP IN	SUPPLIES -PARKS	16385	1	1000-452-20-47	MACHINERY AND EQUIPMENT	77.42	77.42
Total 16385:											
07/18	07/26/2018	201752	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	16393	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	238.78	238.78
Total 16393:											
07/18	07/26/2018	201752	194	DIAMOND SAW SHOP IN	SUPPLIES -PARKS	38636	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	148.53	148.53
Total 38636:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201753	1260	DIRECTV INC	CABLE-PD	34453618963	1	7530-451-52-45	COMMUNICATIONS	195.21	195.21
Total 34453618963:											
07/18	07/26/2018	201753	1260	DIRECTV INC	CABLE-PD	34557533517	1	1000-421-10-45	COMMUNICATIONS	46.49	46.49
Total 34557533517:											
07/18	07/26/2018	201753	1260	DIRECTV INC	CABLE- GC	34674369743	1	7530-451-52-45	COMMUNICATIONS	390.42	390.42
Total 34674369743:											
07/18	07/26/2018	201754	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	070218	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	39.00	39.00
Total 070218:											
07/18	07/26/2018	201755	198	DITCH WITCH EQUIPMEN	SUPPLIES- WATER	235658	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	914.90	914.90
07/18	07/26/2018	201755	198	DITCH WITCH EQUIPMEN	CREDIT- WATER	235658	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	468.35	468.35
Total 235658:											
07/18	07/26/2018	201756	1538	DYER ENGINEERING CO	PHASE II- CADY SPRINGS	3251	1	8406-413-21-43	PROFESSIONAL SERVICES	27,127.86	27,127.86
Total 3251:											
07/18	07/26/2018	201757	219	ED STAUB & SONS PETR	18.63 GAL PROPANE-AIRPORT	0359848	1	7201-430-81-46	PROPANE	39.44	39.44
Total 0359848:											
07/18	07/26/2018	201758	9374		REFUND GAS DEPOSIT	10228170004	1	7401-2228-000	DEPOSITS-CUSTOMER	52.47	52.47
Total 10228170004:											
07/18	07/26/2018	201759	1196	EMERGENCY REPORTIN	ANNUAL SOFTWARE FEE 18/19	2018_3283	1	1000-422-10-45	DISPATCH CONTRACT	1,668.00	1,668.00
Total 2018_3283:											
07/18	07/26/2018	201760	238	FASTENAL COMPANY	SUPPLIES-GAS	78260	1	7401-430-62-46	SUPPLIES-GENERAL	391.34	391.34

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 78260:											
07/18	07/26/2018	201760	238	FASTENAL COMPANY	SUPPLIES-PARKS	78354	1	1000-452-20-46	SUPPLIES-GENERAL	11.88	11.88
Total 78354:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	ADVERTISMENT- PD	01436587	1	1000-421-10-45	PRINTING AND BINDING	91.00	91.00
Total 01436587:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	ADVERTISMENT- PD	01437305	1	1000-421-10-45	PRINTING AND BINDING	118.80	118.80
Total 01437305:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	EMPLOYMENT AD MAINTENAN	01438008	1	1000-416-10-45	ADVERTISING	184.80	184.80
Total 01438008:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	ADVERTISMENT- PD	01438009	1	1000-421-10-45	PRINTING AND BINDING	118.80	118.80
Total 01438009:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	EMPLOYMENT AD PARK MAINT	01438069	1	1000-416-10-45	ADVERTISING	69.75	69.75
Total 01438069:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	EMPLOYMENT AD MAINTENAN	01438758	1	1000-416-10-45	ADVERTISING	184.80	184.80
Total 01438758:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	ADVERTISMENT- PD	01438759	1	1000-421-10-45	PRINTING AND BINDING	118.80	118.80
Total 01438759:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	EMPLOYMENT AD PARK MAINT	01438770	1	1000-416-10-45	ADVERTISING	69.75	69.75
Total 01438770:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	CCR ANNUAL WATER QUALITY	071818	1	7110-430-42-45	ADVERTISING	70.70	70.70
Total 071818:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	EMPLOYMENT AD MAINTENAN	1437304	1	1000-416-10-45	ADVERTISING	184.80	184.80
Total 1437304:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	ADVERTISMENT- FD	1439971	1	1000-425-20-45	ADVERTISING	95.55	95.55
Total 1439971:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	ADVERTISMENT- FD	1442918	1	1000-425-20-45	ADVERTISING	95.55	95.55
Total 1442918:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	ADVERTISMENT- FD	1443929	1	1000-425-20-45	ADVERTISING	95.55	95.55
Total 1443929:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	ADVERTISMENT	1444031	1	1000-452-24-45	ADVERTISING	321.30	321.30
Total 1444031:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	ADVERTISMENT- FD	1445227	1	1000-425-20-45	ADVERTISING	147.00	147.00
Total 1445227:											
07/18	07/26/2018	201761	241	FEATHER PUBLISHING C	ADVERTISMENT	1445251	1	1000-452-24-45	ADVERTISING	321.30	321.30
Total 1445251:											
07/18	07/26/2018	201762	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	874320A	1	7112-430-42-43	TECHNICAL SERVICES	28.00	28.00
Total 874320A:											
07/18	07/26/2018	201762	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	874321A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 874321A:											
07/18	07/26/2018	201762	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-G	874617A	1	7530-451-50-43	TECHNICAL SVCS	117.00	117.00
Total 874617A:											
07/18	07/26/2018	201762	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	875435A	1	7110-430-42-43	TECHNICAL SVCS	147.00	147.00
Total 875435A:											
07/18	07/26/2018	201762	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	875692A	1	7110-430-42-43	TECHNICAL SVCS	95.00	95.00
Total 875692A:											
07/18	07/26/2018	201763	257	FOREST OFFICE EQUIP	COPY PAPER- PW	971	1	7620-430-10-46	SUPPLIES-GENERAL	268.07	268.07
Total 971:											
07/18	07/26/2018	201763	257	FOREST OFFICE EQUIP	COPY PAPER- PW	AR1994	1	7620-430-10-46	SUPPLIES-GENERAL	918.31	918.31
Total AR1994:											
07/18	07/26/2018	201763	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	AR1995	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	42.00	42.00
07/18	07/26/2018	201763	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	AR1995	2	7110-430-42-44	REPAIR AND MAINTENANCE-MI	42.00	42.00
Total AR1995:											
07/18	07/26/2018	201764	265	FRONTIER	257-0315 AWOS AIRPORT	0315 061518	1	7201-430-81-45	COMMUNICATIONS	22.43	22.43
07/18	07/26/2018	201764	265	FRONTIER	257-0315 AWOS AIRPORT	0315 061518	2	7201-430-81-45	COMMUNICATIONS	23.85	23.85
Total 0315 061518:											
07/18	07/26/2018	201764	265	FRONTIER	257-0315 AWOS AIRPORT	0315 071518	1	7201-430-81-45	COMMUNICATIONS	46.17	46.17
Total 0315 071518:											
07/18	07/26/2018	201764	265	FRONTIER	257-1000 DSL SERVICE	1000 070518	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
07/18	07/26/2018	201764	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 070518	2	7401-430-62-45	COMMUNICATIONS	24.15	24.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201764	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 070518	3	7110-430-42-45	COMMUNICATIONS	24.15	24.15
07/18	07/26/2018	201764	265	FRONTIER	257-1000 ADMIN FAX	1000 070518	4	1000-413-20-45	COMMUNICATIONS	5.62	5.62
07/18	07/26/2018	201764	265	FRONTIER	257-1000 CITY CLERK FAX	1000 070518	5	1000-411-40-45	COMMUNICATIONS	5.62	5.62
07/18	07/26/2018	201764	265	FRONTIER	257-1000 ADMIN	1000 070518	6	1000-413-20-45	COMMUNICATIONS	1.87	1.87
07/18	07/26/2018	201764	265	FRONTIER	257-1000 CITY CLERK	1000 070518	7	1000-411-40-45	COMMUNICATIONS	3.12	3.12
07/18	07/26/2018	201764	265	FRONTIER	257-1000 FINANCE	1000 070518	8	1000-415-10-45	COMMUNICATIONS	3.12	3.12
07/18	07/26/2018	201764	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 070518	9	1000-419-10-45	COMMUNICATIONS	3.12	3.12
07/18	07/26/2018	201764	265	FRONTIER	257-1000 CITY HALL	1000 070518	10	1000-417-10-45	COMMUNICATIONS	238.24	238.24
Total 1000 070518:											
07/18	07/26/2018	201764	265	FRONTIER	257-1033-PARKS	1033 070518	1	1000-452-20-45	COMMUNICATIONS	235.77	235.77
Total 1033 070518:											
07/18	07/26/2018	201764	265	FRONTIER	257-1041 ADMIN-PW	1041 070518	1	7620-430-10-45	COMMUNICATIONS	305.45	305.45
Total 1041 070518:											
07/18	07/26/2018	201764	265	FRONTIER	257-1045 P/W ENGINEERING	1045 071518	1	7620-430-10-45	COMMUNICATIONS	48.58	48.58
07/18	07/26/2018	201764	265	FRONTIER	257-1045 P/W ENGINEERING	1045 071518	2	7620-430-10-45	COMMUNICATIONS	52.16	52.16
Total 1045 071518:											
07/18	07/26/2018	201764	265	FRONTIER	257-1051 P/W-STREETS	1051 070518	1	7620-430-10-45	COMMUNICATIONS	100.74	100.74
Total 1051 070518:											
07/18	07/26/2018	201764	265	FRONTIER	257-1182 NAT GAS TELEMETRY	1182 071018	1	7401-430-62-45	COMMUNICATIONS	41.21	41.21
Total 1182 071018:											
07/18	07/26/2018	201764	265	FRONTIER	252-1182 SCADA - WATER	2-1182 071018	1	7110-430-42-45	COMMUNICATIONS	77.66	77.66
Total 2-1182 071018:											
07/18	07/26/2018	201764	265	FRONTIER	257-2845 UTILITY ROLL OVER	2845 071518	1	7620-430-10-45	COMMUNICATIONS	65.27	65.27
07/18	07/26/2018	201764	265	FRONTIER	257-2845 UTILITY ROLL OVER	2845 071518	2	7620-430-10-45	COMMUNICATIONS	69.75	69.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2845 071518:											
07/18	07/26/2018	201764	265	FRONTIER	257-2960 HVAC/ELEVATOR LIN	2960 070518	1	1000-417-10-45	COMMUNICATIONS	135.02	135.02
Total 2960 070518:											
07/18	07/26/2018	201764	265	FRONTIER	257-3292 MUSEUM	3292 071018	1	1000-451-80-45	COMMUNICATION	117.88	117.88
07/18	07/26/2018	201764	265	FRONTIER	257-3292 MUSEUM	3292 071018	2	1000-451-80-45	COMMUNICATION	117.97	117.97
Total 3292 071018:											
07/18	07/26/2018	201764	265	FRONTIER	252-4247 LASSEN CO AIR POLL	4247 071018	1	7620-430-11-45	COMMUNICATIONS	180.76	180.76
Total 4247 071018:											
07/18	07/26/2018	201764	265	FRONTIER	257-4725-FAX	4725 071518	1	1000-417-10-45	COMMUNICATIONS	44.58	44.58
07/18	07/26/2018	201764	265	FRONTIER	257-4725-FAX	4725 071518	2	1000-419-10-45	COMMUNICATIONS	44.58	44.58
Total 4725 071518:											
07/18	07/26/2018	201764	265	FRONTIER	257-5603 POLICE	5603 061018	1	1000-421-10-45	COMMUNICATIONS	856.40	856.40
Total 5603 061018:											
07/18	07/26/2018	201765	1289	FULL SPECTRUM INC	PROFESSIONAL SERVICES	20180628	1	7110-430-42-43	TECHNICAL SVCS	1,187.50	1,187.50
Total 20180628:											
07/18	07/26/2018	201765	1289	FULL SPECTRUM INC	COLLEGE TANK RADIO INSTAL	20180629	1	7110-430-42-43	TECHNICAL SVCS	522.50	522.50
Total 20180629:											
07/18	07/26/2018	201765	1289	FULL SPECTRUM INC	SCADA UPGRADE	20180630	1	7110-430-42-43	TECHNICAL SVCS	3,093.00	3,093.00
07/18	07/26/2018	201765	1289	FULL SPECTRUM INC	SCADA UPGRADE	20180630	2	7401-430-62-43	TECHNICAL SVCS	3,093.00	3,093.00
Total 20180630:											
07/18	07/26/2018	201765	1289	FULL SPECTRUM INC	PROJECT REVIEW SCADA	20180701	1	8406-413-21-43	PROFESSIONAL SERVICES	1,410.00	1,410.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 20180701:											
07/18	07/26/2018	201766	9373		REFUND GAS DEPOSIT	10505150010	1	7401-2228-000	DEPOSITS-CUSTOMER	1,410.00	1,410.00
Total 10505150010:											
07/18	07/26/2018	201767	322	HYDRA-CLEAN	CARPET CLEANING - GC	7661	1	7530-451-52-44	REPAIR & MAINT - BUILDING	185.00	185.00
Total 7661:											
07/18	07/26/2018	201768	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S105212	1	1000-452-21-46	SUPPLIES-GENERAL	20.28	20.28
Total S105212:											
07/18	07/26/2018	201768	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S105420	1	1000-452-20-46	SUPPLIES-GENERAL	20.83	20.83
Total S105420:											
07/18	07/26/2018	201768	335	J.W. WOOD CO INC	SUPPLIES- PARKS	S105569	1	1000-452-20-46	SUPPLIES-GENERAL	48.72	48.72
Total S105569:											
07/18	07/26/2018	201768	335	J.W. WOOD CO INC	SUPPLIES- PARKS	S105598	1	1000-452-20-46	SUPPLIES-GENERAL	81.31	81.31
Total S105598:											
07/18	07/26/2018	201768	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S105611	1	1000-452-20-46	SUPPLIES-GENERAL	38.70	38.70
Total S105611:											
07/18	07/26/2018	201768	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S105804	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	216.45	216.45
Total S105804:											
07/18	07/26/2018	201769	338	JACKSON'S SERVICE CE	RPR & MAINT- WATER	44411	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	236.62	236.62
Total 44411:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201770	237	JOHN DEERE FINANCIAL	REPAIRS-G.C	062918	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	74.84	74.84
Total 062918:											
07/18	07/26/2018	201770	237	JOHN DEERE FINANCIAL	REPAIRS-G.C	469686	1	7530-451-52-44	REPAIR & MAINT - BUILDING	171.77	171.77
Total 469686:											
07/18	07/26/2018	201771	9387	KARPER, TERESA ANN	WEED ABATEMENTS	441561	1	1000-425-20-43	TECHNICAL SVCS	2,700.00	2,700.00
Total 441561:											
07/18	07/26/2018	201772	1346	KENNETH KORVER M.D	PRE- EMPLOYMENT SCAN	072318	1	1000-416-10-43	PROFESSIONAL SVCS	160.00	160.00
Total 072318:											
07/18	07/26/2018	201773	372	KRONICK, MOSKOVITZ	PROFESSIONAL SERVICES 4/2	290674	1	1000-412-10-43	PROFESSIONAL SVCS	7,560.69	7,560.69
Total 290674:											
07/18	07/26/2018	201773	372	KRONICK, MOSKOVITZ	PROFESSIONAL SERVICES 5/2	290867	1	1000-412-10-43	PROFESSIONAL SVCS	15,856.04	15,856.04
Total 290867:											
07/18	07/26/2018	201773	372	KRONICK, MOSKOVITZ	PROFESSIONAL SERVICES 6/2	291052	1	1000-412-10-43	PROFESSIONAL SVCS	1,735.35	1,735.35
Total 291052:											
07/18	07/26/2018	201774	374	L N CURTIS & SONS	SERVICE KITS-FD	149006	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	299.23	299.23
Total 149006:											
07/18	07/26/2018	201774	374	L N CURTIS & SONS	SERVICE KITS-FD	180374	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	214.50	214.50
Total 180374:											
07/18	07/26/2018	201774	374	L N CURTIS & SONS	SERVICE KITS-FD	192224	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	523.38	523.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 192224:											
07/18	07/26/2018	201774	374	L N CURTIS & SONS	SERVICE KITS-FD	192606	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	80.44	80.44
Total 192606:											
07/18	07/26/2018	201774	374	L N CURTIS & SONS	SERVICE KITS-FD	195194	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	555.18	555.18
Total 195194:											
07/18	07/26/2018	201775	9384		REFUND WATER DEPOSIT	10428300016	1	7110-2228-000	DEPOSITS-CUSTOMER	40.82	40.82
Total 10428300016:											
07/18	07/26/2018	201776	383	LASCO	STICKERS FOR PD TRUCK	2772	1	2011-465-31-47	VEHICLES	247.18	247.18
07/18	07/26/2018	201776	383	LASCO	STICKERS FOR PD TRUCK	2772	2	2030-421-10-47	VEHICLES	247.18	247.18
Total 2772:											
07/18	07/26/2018	201776	383	LASCO	SUPPLIES	2868	1	1000-411-10-46	SUPPLIES-GENERAL	45.05	45.05
Total 2868:											
07/18	07/26/2018	201777	1074	LASSEN AUTO BODY	REPAIRS- PD	10739	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	1,279.59	1,279.59
Total 10739:											
07/18	07/26/2018	201778	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	304270	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2.99	2.99
Total 304270:											
07/18	07/26/2018	201778	411	LASSEN MOTOR PARTS	CREDIT-GAS	304283	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	12.59	12.59
Total 304283:											
07/18	07/26/2018	201778	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	304306	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	4.37	4.37

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 304306:											
07/18	07/26/2018	201778	411	LASSEN MOTOR PARTS	SUPPLIES- FIRE	304442	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	4.37	4.37
Total 304442:											
07/18	07/26/2018	201778	411	LASSEN MOTOR PARTS	SUPPLIES-FD	304453	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	32.54	32.54
Total 304453:											
07/18	07/26/2018	201778	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	304735	1	2007-431-20-46	SUPPLIES-GENERAL	7.02	7.02
Total 304735:											
07/18	07/26/2018	201778	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	304920	1	7110-430-42-46	SUPPLIES - SAFETY ITEMS	352.04	352.04
Total 304920:											
07/18	07/26/2018	201778	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	305300	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	18.43	18.43
Total 305300:											
07/18	07/26/2018	201779	413	SUSANVILLE TOWING	REPAIRS 2008 FORD EXPEDITI	1014	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	19.12	19.12
Total 1014:											
07/18	07/26/2018	201779	413	SUSANVILLE TOWING	REPAIRS #82- PD	55345	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	541.27	541.27
Total 55345:											
07/18	07/26/2018	201779	413	SUSANVILLE TOWING	TOW VEHICLE-PD	64104	1	1000-421-10-46	BOOKING FEES	462.50	462.50
Total 64104:											
07/18	07/26/2018	201780	1321	LAW OFFICES OF GREG	PROFESSIONAL SERVICES-PW	13503	1	7620-430-11-43	PROFESSIONAL SERVICES	400.00	400.00
Total 13503:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201781	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 071818	1	1000-452-20-46	ELECTRICITY	8.53	8.53
07/18	07/26/2018	201781	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 071818	2	1000-452-20-46	ELECTRICITY	17.86	17.86
Total 10262 071818:											
07/18	07/26/2018	201781	437	LMUD	STREET LIGHTS	14039 070618	1	2007-431-60-46	ELECTRICITY	190.13	190.13
Total 14039 070618:											
07/18	07/26/2018	201781	437	LMUD	STREET LIGHTS	14041 070618	1	2007-431-60-46	ELECTRICITY	3,528.33	3,528.33
Total 14041 070618:											
07/18	07/26/2018	201781	437	LMUD	S GAY ST-STREETS	24323 070618	1	2007-431-60-46	ELECTRICITY	36.71	36.71
Total 24323 070618:											
07/18	07/26/2018	201781	437	LMUD	66 N LASSEN ST	2466 070618	1	1000-417-10-46	ELECTRICITY	678.78	678.78
Total 2466 070618:											
07/18	07/26/2018	201781	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 070618	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 24661 070618:											
07/18	07/26/2018	201781	437	LMUD	STREET LIGHTS	2467 070618	1	2007-431-60-46	ELECTRICITY	1,556.57	1,556.57
Total 2467 070618:											
07/18	07/26/2018	201781	437	LMUD	65 N WEATHERLOW ST-PARK	2865 070618	1	1000-452-20-46	ELECTRICITY	33.37	33.37
Total 2865 070618:											
07/18	07/26/2018	201781	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 070618	1	1000-451-80-46	ELECTRICITY	21.31	21.31
Total 2866 070618:											
07/18	07/26/2018	201781	437	LMUD	65 N WEATHERLOW ST-COMM	2867 070618	1	1000-452-20-46	ELECTRICITY	65.48	65.48

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2867 070618:											
07/18	07/26/2018	201781	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 070618	1	1000-452-20-46	ELECTRICITY	20.73	20.73
Total 2870 070618:											
07/18	07/26/2018	201781	437	LMUD	NORTH ST BASEBALL PARK M	2873 070618	1	1000-452-20-46	ELECTRICITY	28.00	28.00
Total 2873 070618:											
07/18	07/26/2018	201781	437	LMUD	1505 MAIN ST	2876 062218	1	1000-422-10-46	ELECTRICITY	891.74	891.74
Total 2876 062218:											
07/18	07/26/2018	201781	437	LMUD	SKYLINE DR WELL 4-WATER	29931 071218	1	7110-430-42-46	ELECTRICITY	34.29	34.29
07/18	07/26/2018	201781	437	LMUD	SKYLINE DR WELL 4-WATER	29931 071218	2	7110-430-42-46	ELECTRICITY	297.36	297.36
Total 29931 071218:											
07/18	07/26/2018	201781	437	LMUD	HARRIS DR & HWY 36-WATER	30658 070618	1	7110-430-42-46	ELECTRICITY	345.45	345.45
Total 30658 070618:											
07/18	07/26/2018	201781	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 071818	1	7112-430-42-46	ELECTRICITY	33.54	33.54
07/18	07/26/2018	201781	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 071818	2	7112-430-42-46	ELECTRICITY	49.23	49.23
Total 350161 071818:											
07/18	07/26/2018	201781	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 070618	1	2007-431-60-46	ELECTRICITY	215.07	215.07
Total 43511 070618:											
07/18	07/26/2018	201781	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 070618	1	1000-451-80-46	ELECTRICITY	95.41	95.41
Total 43866 070618:											
07/18	07/26/2018	201781	437	LMUD	N PINE & COOK - SCADA-WATE	44153 070618	1	7110-430-42-46	ELECTRICITY	23.78	23.78

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 44153 070618:											
07/18	07/26/2018	201781	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 071218	1	7110-430-42-46	ELECTRICITY	23.78	23.78
07/18	07/26/2018	201781	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 071218	2	7110-430-42-46	ELECTRICITY	4.25	4.25
Total 44298 071218:											
07/18	07/26/2018	201781	437	LMUD	PAIUTE LN SCADA-WATER	44316 071218	1	7110-430-42-46	ELECTRICITY	20.01	20.01
07/18	07/26/2018	201781	437	LMUD	PAIUTE LN SCADA-WATER	44316 071218	2	7110-430-42-46	ELECTRICITY	2.31	2.31
Total 44316 071218:											
07/18	07/26/2018	201781	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 071218	1	7110-430-42-46	ELECTRICITY	8.50	8.50
07/18	07/26/2018	201781	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 071218	2	7110-430-42-46	ELECTRICITY	42.45	42.45
Total 45542 071218:											
07/18	07/26/2018	201781	437	LMUD	WELL #3-WATER	4559 071818	1	7110-430-42-46	ELECTRICITY	50.95	50.95
07/18	07/26/2018	201781	437	LMUD	WELL #3-WATER	4559 071818	2	7110-430-42-46	ELECTRICITY	4,216.99	4,216.99
Total 4559 071818:											
07/18	07/26/2018	201781	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 070618	1	2007-431-60-46	ELECTRICITY	13,119.54	13,119.54
Total 49500 070618:											
07/18	07/26/2018	201781	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 070618	1	2007-431-60-46	ELECTRICITY	58.49	58.49
Total 49501 070618:											
07/18	07/26/2018	201781	437	LMUD	606 NEVADA ST	58209 070618	1	1000-417-10-46	ELECTRICITY	140.00	140.00
Total 58209 070618:											
07/18	07/26/2018	201781	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 070618	1	1000-452-20-46	ELECTRICITY	28.34	28.34
Total 9283 070618:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201781	437	LMUD	GEO PUMP #1	9297 070618	1	7301-430-52-46	ELECTRICITY	2,975.84	2,975.84
Total 9297 070618:											
07/18	07/26/2018	201781	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 070618	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 94811 070618:											
07/18	07/26/2018	201782	9364		REFUND GAS DEPOSIT	10113510003	1	7401-2228-000	DEPOSITS-CUSTOMER	416.50	416.50
Total 10113510003:											
07/18	07/26/2018	201783	7432		REFUND GAS DEPOSIT	10526950017	1	7401-2228-000	DEPOSITS-CUSTOMER	97.44	97.44
Total 10526950017:											
07/18	07/26/2018	201784	452	MARTIN SECURITY SYST	720 SOUTH ST SECURITY- PW	030649	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 030649:											
07/18	07/26/2018	201784	452	MARTIN SECURITY SYST	470-895 CIRCLE DR PROSHOP	30661	1	7530-451-50-43	TECHNICAL SVCS	75.00	75.00
Total 30661:											
07/18	07/26/2018	201784	452	MARTIN SECURITY SYST	75 WEATHERLOW SECURITY	30757	1	1000-452-20-43	TECHNICAL SVCS	99.00	99.00
Total 30757:											
07/18	07/26/2018	201784	452	MARTIN SECURITY SYST	60 N LASSEN SECURITY	30854	1	1000-417-10-43	TECHNICAL SVCS	88.00	88.00
Total 30854:											
07/18	07/26/2018	201785	1293		24 HOUR SHIFT COVERAGE	071218	1	1000-422-10-43	VOLUNTEERS	50.00	50.00
Total 071218:											
07/18	07/26/2018	201786	9141		SHIFT COVERAGE	071018	1	1000-422-10-43	VOLUNTEERS	25.00	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 071018:											
07/18	07/26/2018	201787	1463	MILLER CLEANING SERV	CUSTODIAL SERVICES- PD	MCS2343	1	1000-421-10-44	CUSTODIAL	25.00	25.00
Total MCS2343:											
07/18	07/26/2018	201788	9381		WOODSTOVE REBATE	071018	1	8404-430-12-48	GRANTS	360.00	360.00
Total 071018:											
07/18	07/26/2018	201789	1099	MONSEN ENGINEERING	PARTS-PW	582293	1	7620-430-10-46	SUPPLIES-GENERAL	1,500.00	1,500.00
Total 582293:											
07/18	07/26/2018	201790	1124		24 HOUR SHIFT	071118	1	1000-422-10-43	VOLUNTEERS	75.00	75.00
Total 071118:											
07/18	07/26/2018	201791	527	NORTHWEST INSURANC	AIRPORT LIABILITY INSURANC	17664	1	7630-411-40-45	INSUR.AIRPORT OWNER OPER	4,147.00	4,147.00
07/18	07/26/2018	201791	527	NORTHWEST INSURANC	PROPERTY INSURANCE 7/18-7/	17664	2	7630-411-40-45	INSUR.AIRPORT HANGARS	3,593.00	3,593.00
Total 17664:											
07/18	07/26/2018	201792	9367		REFUND GAS DEPOSIT	10203173806	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10203173806:											
07/18	07/26/2018	201793	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGER	867798	1	7401-430-62-43	TECHNICAL SVCS	56.75	56.75
07/18	07/26/2018	201793	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGER	867798	2	7110-430-42-43	TECHNICAL SVCS	56.75	56.75
Total 867798:											
07/18	07/26/2018	201794	9380		REFUND GAS DEPOSIT	10426400006	1	7401-2228-000	DEPOSITS-CUSTOMER	135.78	135.78
Total 10426400006:											
07/18	07/26/2018	201795	543	PAK N SHIP	SHIPPING-FD	061118	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	18.20	18.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 061118:											
07/18	07/26/2018	201796	9375		RFUND GAS DEPOSIT	10314210017	1	7401-2228-000	DEPOSITS-CUSTOMER	30.91	30.91
Total 10314210017:											
07/18	07/26/2018	201797	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2497992	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	233.82	233.82
Total 2497992:											
07/18	07/26/2018	201797	546	PAYLESS BUILDING SUP	SUPPLIES-WATER	2498247	1	7110-430-42-46	SUPPLIES-GENERAL	10.12	10.12
Total 2498247:											
07/18	07/26/2018	201797	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2498260	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	60.62	60.62
Total 2498260:											
07/18	07/26/2018	201798	9365		REFUND GAS DEPOSIT	10416600016	1	7401-2228-000	DEPOSITS-CUSTOMER	162.57	162.57
Total 10416600016:											
07/18	07/26/2018	201799	9376	PIPELINE ASSOCIATION	DUES & MEMBERSHIP 2018- G	218289	1	7401-430-62-43	TECHNICAL SVCS	35.00	35.00
Total 218289:											
07/18	07/26/2018	201800	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 7/	58020 070118	1	1000-417-10-45	COMMUNICATIONS	840.00	840.00
Total 58020 070118:											
07/18	07/26/2018	201801	9379	PUREFIT INC.	SUPPLIES-PROSHOP GC	51893	1	7530-451-55-46	SUPPLIES - GENERAL	90.00	90.00
Total 51893:											
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES	7844936	1	1000-411-10-46	SUPPLIES-GENERAL	61.68	61.68
Total 7844936:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	7844939	1	1000-422-10-46	SUPPLIES-GENERAL	37.50	37.50
Total 7844939:											
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	7864193	1	1000-422-10-46	SUPPLIES-JANITORIAL	18.85	18.85
Total 7864193:											
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	7875950	1	1000-422-10-46	SUPPLIES-JANITORIAL	29.99	29.99
Total 7875950:											
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	7885746	1	1000-422-10-46	SUPPLIES-JANITORIAL	41.28	41.28
Total 7885746:											
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	7905536	1	1000-422-10-46	SUPPLIES-JANITORIAL	236.25	236.25
Total 7905536:											
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES	7910675	1	1000-411-10-46	SUPPLIES-GENERAL	45.99	45.99
Total 7910675:											
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	7972862	1	1000-422-10-46	SUPPLIES-JANITORIAL	12.85	12.85
Total 7972862:											
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	8074324	1	1000-422-10-46	SUPPLIES-JANITORIAL	14.36	14.36
Total 8074324:											
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	8273673	1	7620-430-10-46	SUPPLIES-GENERAL	32.15	32.15
Total 8273673:											
07/18	07/26/2018	201802	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	8282780	1	7620-430-10-46	SUPPLIES-GENERAL	33.24	33.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 8282780:											
07/18	07/26/2018	201803	582	RAY MORGAN CO INC	COPIER-PD	2130280	1	1000-421-10-44	RENT & LEASES EQUIP & VEHI	33.24	33.24
07/18	07/26/2018	201803	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER	2130280	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	422.45	422.45
Total 2130280:											
07/18	07/26/2018	201804	1368	SCHMIDT EQUIP. REPAI	MAINT & INSPECTION #231- ST	3279	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	157.50	157.50
Total 3279:											
07/18	07/26/2018	201804	1368	SCHMIDT EQUIP. REPAI	MAINT & INSPECTION 232- STR	3280	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	157.50	157.50
Total 3280:											
07/18	07/26/2018	201804	1368	SCHMIDT EQUIP. REPAI	MAINT & INFSECTION #251-WA	3281 070318	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	157.50	157.50
Total 3281 070318:											
07/18	07/26/2018	201804	1368	SCHMIDT EQUIP. REPAI	MAINT & INSPECTION #230- ST	3282	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	157.50	157.50
Total 3282:											
07/18	07/26/2018	201805	9386	SCHWAGERL, JEFFEREY	WEED ABATEMENTS	072318	1	1000-425-20-43	TECHNICAL SVCS	440.00	440.00
Total 072318:											
07/18	07/26/2018	201806	628	SCORE	PROPERTY INS. 7/18-6/19	FY 19 PREM 15	1	7630-411-40-45	INSURANCE-PROPERTY	49,121.50	49,121.50
07/18	07/26/2018	201806	628	SCORE	EPLI COVERAGE 7/18-6/19	FY 19 PREM 15	2	7630-411-40-45	EPLI INSURANCE	15,919.00	15,919.00
07/18	07/26/2018	201806	628	SCORE	EAP COVERAGE 7/18-6/19	FY 19 PREM 15	3	7630-411-40-45	INSURANCE - EMPLOYEE ASST	1,728.00	1,728.00
07/18	07/26/2018	201806	628	SCORE	LIABILITY INS. 7/18-6/19	FY 19 PREM 15	4	7630-411-40-45	INSURANCE-LIABILITY	202,051.51	202,051.51
07/18	07/26/2018	201806	628	SCORE	1ST QTR WORKERS COMPENS	FY 19 PREM 15	5	7630-411-40-42	WORKERS' COMPENSATION	99,317.17	99,317.17
Total FY 19 PREM 15:											
07/18	07/26/2018	201807	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	49930	1	7620-430-10-46	SUPPLIES-GENERAL	20.15	20.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 49930:											
07/18	07/26/2018	201807	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	49986	1	7620-430-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 49986:											
07/18	07/26/2018	201808	1337	SIERRA TYPEWRITER C	REPAIRS- PW	7206	1	7620-430-10-44	REPAIR AND MAINTENANCE-MI	240.56	240.56
Total 7206:											
07/18	07/26/2018	201809	1270	SILVER STATE BARRICA	SUPPLIES- STREETS	100436	1	2007-431-20-46	SUPPLIES-GENERAL	69.69	69.69
07/18	07/26/2018	201809	1270	SILVER STATE BARRICA	SUPPLIES- GAS	100436	2	7401-430-62-44	REPAIR AND MAINTENANCE-F	190.85	190.85
Total 100436:											
07/18	07/26/2018	201809	1270	SILVER STATE BARRICA	SUPPLIES- STREETS	99731	1	2007-431-20-46	SUPPLIES-GENERAL	710.61	710.61
07/18	07/26/2018	201809	1270	SILVER STATE BARRICA	SUPPLIES- WATER	99731	2	7110-430-42-46	SUPPLIES-GENERAL	710.61	710.61
Total 99731:											
07/18	07/26/2018	201810	9369		REFUND WATER DEPOSIT	10320200032	1	7110-2228-000	DEPOSITS-CUSTOMER	29.42	29.42
07/18	07/26/2018	201810	9369		REFUND GAS DEPOSIT	10320200032	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10320200032:											
07/18	07/26/2018	201811	9371		REFUND WATER DEPOSIT	10431300037	1	7110-2228-000	DEPOSITS-CUSTOMER	32.25	32.25
Total 10431300037:											
07/18	07/26/2018	201812	806	SUSANVILLE AVIATION	REPAIRS- AIRPORT	3734	1	7201-430-81-44	REPAIR AND MAINTENANCE-MI	392.75	392.75
Total 3734:											
07/18	07/26/2018	201813	873	SUSANVILLE FORD INC	REPAIRS-PD	99106	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	2,550.16	2,550.16
Total 99106:											
07/18	07/26/2018	201814	1265	SUSANVILLE PAINT CEN	SUPPLIES- PARKS	38376	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	359.72	359.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 38376:											
07/18	07/26/2018	201814	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARKS	38474	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	378.02	378.02
Total 38474:											
07/18	07/26/2018	201814	1265	SUSANVILLE PAINT CEN	SUPPLIES-STREETS	38794	1	2007-431-20-46	SUPPLIES-GENERAL	42.90	42.90
Total 38794:											
07/18	07/26/2018	201814	1265	SUSANVILLE PAINT CEN	SUPPLIES-GAS	38809	1	7401-430-62-46	SUPPLIES-GENERAL	894.74	894.74
Total 38809:											
07/18	07/26/2018	201814	1265	SUSANVILLE PAINT CEN	SUPPLIES- GAS	38937	1	7401-430-62-46	SUPPLIES-GENERAL	17.45	17.45
Total 38937:											
07/18	07/26/2018	201815	1440	SUSANVILLE REFRIGER	REPAIRS- GC	18071012	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	926.72	926.72
Total 18071012:											
07/18	07/26/2018	201816	677	SUSANVILLE SANITARY	1505 MAIN	2064 070118	1	1000-422-10-44	SEWER	52.00	52.00
Total 2064 070118:											
07/18	07/26/2018	201816	677	SUSANVILLE SANITARY	1801 MAIN	2121 070118	1	1000-421-10-44	SEWER	52.00	52.00
Total 2121 070118:											
07/18	07/26/2018	201816	677	SUSANVILLE SANITARY	720 SOUTH ST	3203 070118	1	7620-430-10-44	SEWER	52.00	52.00
Total 3203 070118:											
07/18	07/26/2018	201817	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1761	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1761:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201818	9372		REFUND GAS DEPOSIT	10234300020	1	7401-2228-000	DEPOSITS-CUSTOMER	12.82	12.82
Total 10234300020:											
07/18	07/26/2018	201819	9383	THE PAPE GROUP INC	RPR & MAINT- GAS	1643836	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2,358.78	2,358.78
Total 1643836:											
07/18	07/26/2018	201820	9377		REFUND GAS DEPOSIT	10408202204	1	7401-2228-000	DEPOSITS-CUSTOMER	116.60	116.60
Total 10408202204:											
07/18	07/26/2018	201821	9366		REFUND GAS DEPOSIT	10328300019	1	7401-2228-000	DEPOSITS-CUSTOMER	69.03	69.03
Total 10328300019:											
07/18	07/26/2018	201822	530	U.S. BANK EQUIPMENT F	COPIER-FIRE	361331531	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	160.96	160.96
Total 361331531:											
07/18	07/26/2018	201823	731	UNDERGROUND SERVIC	YRLY MEMBERSHIP 18/19	1807312	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	127.00	127.00
07/18	07/26/2018	201823	731	UNDERGROUND SERVIC	YRLY MEMBERSHIP 18/19	1807312	2	7401-430-62-48	TAXES, FEES, PERMITS & CHA	127.00	127.00
Total 1807312:											
07/18	07/26/2018	201824	737	UNITED RENTALS INC	CONFINED SPACE TRAINING-	158719406-001	1	7110-430-42-43	TECHNICAL SVCS	1,250.00	1,250.00
07/18	07/26/2018	201824	737	UNITED RENTALS INC	CONFINED SPACE TRAINING-	158719406-001	2	7401-430-62-43	TECHNICAL SVCS	1,250.00	1,250.00
Total 158719406-001:											
07/18	07/26/2018	201825	744	UPTOWN UNIFORMS	SUPPLIES- FD	93693	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	105.00	105.00
Total 93693:											
07/18	07/26/2018	201825	744	UPTOWN UNIFORMS	SUPPLIES- FD	93784	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	15.00	15.00
Total 93784:											
07/18	07/26/2018	201826	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE	9810050181	1	1000-422-10-45	COMMUNICATIONS	266.07	266.07

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9810050181:											
07/18	07/26/2018	201827	6707		REFUND GAS DEPOSIT	10219450430	1	7401-2228-000	DEPOSITS-CUSTOMER	266.07	266.07
Total 10219450430:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES- PARKS	67440352	1	1000-452-21-46	SUPPLIES-GENERAL	23.25	23.25
Total 67440352:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67456556	1	7401-430-62-46	SUPPLIES-GENERAL	377.76	377.76
Total 67456556:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67457882	1	7401-430-62-46	SUPPLIES-GENERAL	1,419.13	1,419.13
Total 67457882:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-STREETS	67464777	1	2007-431-20-46	SUPPLIES-GENERAL	250.25	250.25
Total 67464777:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	HYDRANT PARTS-FD	67472242	1	1000-422-10-44	HYDRANTS - REPAIR & MAINT	330.32	330.32
Total 67472242:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-FD	67472264	1	1000-422-10-44	HYDRANTS - REPAIR & MAINT	150.32	150.32
Total 67472264:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67475952	1	7110-430-42-46	SUPPLIES-GENERAL	795.42	795.42
Total 67475952:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67475980	1	7110-430-42-46	SUPPLIES-GENERAL	712.10	712.10
Total 67475980:											

Check Register - Payments by Vendor
 Check Issue Dates: 7/26/2018 - 7/26/2018

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-PARKS	67477790	1	1000-452-20-46	SUPPLIES-GENERAL	93.82	93.82
Total 67477790:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-PARKS	67479970	1	1000-452-20-46	SUPPLIES-GENERAL	60.61	60.61
Total 67479970:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-FD	67483948	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	36.94	36.94
Total 67483948:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67486954	1	7110-430-42-46	SUPPLIES-GENERAL	488.20	488.20
Total 67486954:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-PARKS	67488757	1	1000-452-20-46	SUPPLIES-GENERAL	33.25	33.25
Total 67488757:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67488902	1	7110-430-42-46	SUPPLIES-GENERAL	16.09	16.09
Total 67488902:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67488902F	1	7110-430-42-46	SUPPLIES-GENERAL	18.28	18.28
Total 67488902F:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67491525	1	7110-430-42-46	SUPPLIES-GENERAL	294.14	294.14
Total 67491525:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67493356	1	7110-430-42-46	SUPPLIES-GENERAL	157.66	157.66
Total 67493356:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	HYDRANT PARTS-FD	67495303	1	1000-422-10-44	HYDRANTS - REPAIR & MAINTEN	492.94	492.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 67495303:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67504813	1	7110-430-42-46	SUPPLIES-GENERAL	492.94	492.94
Total 67504813:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67505697	1	7110-430-42-46	SUPPLIES-GENERAL	157.66	157.66
Total 67505697:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67507003	1	7110-430-42-46	SUPPLIES-GENERAL	196.10	196.10
Total 67507003:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67510902	1	7110-430-42-46	SUPPLIES-GENERAL	106.69	106.69
Total 67510902:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67512142	1	7110-430-42-46	SUPPLIES-GENERAL	126.13	126.13
Total 67512142:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67513759	1	7110-430-42-46	SUPPLIES-GENERAL	113.33	113.33
Total 67513759:											
07/18	07/26/2018	201828	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67513889	1	7401-430-62-46	SUPPLIES-GENERAL	24.07	24.07
Total 67513889:											
07/18	07/26/2018	201829	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A54463	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A54463:											
07/18	07/26/2018	201829	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A54471	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A54471:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/26/2018	201829	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A54479	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A54479:											
07/18	07/26/2018	201830	8945	WILSON SPORTING GOO	SUPPLIES-PROSHOP GC	4525567293	1	7530-451-55-46	SUPPLIES - GENERAL	608.36	608.36
Total 4525567293:											
Grand Totals:										608.36	608.36
										528,564.91	528,564.91

Report Criteria:

Report type: GL detail
 Check Voided = False

Reviewed by: Interim City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Deborah Savage, Finance Manager

Action Date: August 1, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Monthly Finance Reports

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Attached for the Council's review is the cash and investment report and the summary report of revenues, expenditures and projected fund balances for the months of May and June 2018.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file monthly finance reports.

ATTACHMENTS: Pooled cash and investments report
Cash and Investment report
Receipts and disbursements report
Revenues, expenses and fund balances report

POOLED CASH & INVESTMENTS

JUNE 30, 2018

POOLED CASH FUND	
Bank of America - Checking	137,652
Tri-Counties - Checking	139,833
LAIF	15,573,268
Total Cash & Investments	<u>15,850,754</u>

Pooled Cash Allocation:

General	1,726,588
General Fund Reserves	1,530,457
General Restricted	221,040
Special Revenue	1,456,533
Capital Projects	13,848
Debt Service	534,391
Enterprise	
Airport	(73,052)
Geothermal	251,362
Golf Course	(59,328)
Natural Gas	5,213,637
Water	3,492,122
Internal Service	1,011,986
Trust & Agency	531,171
Total Cash & Inv. Allocations	<u>15,850,754</u>

CASH WITH FISCAL AGENTS

JUNE 30, 2018

General	
Special Revenue	
Capital Projects	
Debt Service	0
Enterprise	3,898,656
Internal Service	
Trust & Agency	
Total Cash with Fiscal Agents	<u>3,898,656</u>
GRAND TOTAL	<u>19,749,410</u>

CITY OF SUSANVILLE
 COMBINED CASH AND INVESTMENTS
 JUNE 30, 2018

COMBINED ACCOUNTS

9999-1011-001	B OF A # 08038-80200	137,652.43
9999-1011-002	TRI COUNTIES BANK	139,832.82
9999-1030-001	LAIF	15,573,268.28
		<hr/>
	TOTAL COMBINED CASH AND INVESTMENTS	15,850,753.53
9999-1000-000	CLAIM ON CASH	(15,850,753.53)
		<hr/>
	TOTAL UNALLOCATED CASH	.00
		<hr/> <hr/>

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

1001	ALLOCATION TO GF-DEPOSITS PAYABLE	98,854.30
1002	ALLOCATION TO GF-ECONOMIC DEVELOPMENT	3,490.24
1003	ALLOCATION TO FLOOD/EMERGENCY DECLARATIONS	100,172.45
1004	ALLOCATION TO GF-PANCERA	18,522.51
1005	ALLOCATION TO GF-RESERVE ACCOUNT	1,373,126.27
1006	ALLOCATION TO POLICE FACILITIES & EQUIP FUND	2,362.35
1007	ALLOCATION TO FIRE FACILITIES & EQUIP FUND	109,385.59
1008	ALLOCATION TO ADMIN SVCS FACILITIES & EQUIP	45,582.37
2002	ALLOCATION TO STATE COPS	60,088.91
2006	ALLOCATION TO SNOW REMOVAL	45,793.13
2007	ALLOCATION TO STREETS & HIGHWAYS	113,295.66
2010	ALLOCATION TO STREET MITIGATION	43,327.45
2011	ALLOCATION TO POLICE MITIGATION	14,488.65
2012	ALLOCATION TO FIRE MITIGATION	140,498.12
2013	ALLOCATION TO PARK DEDICATION FUND	159,520.69
2014	ALLOCATION TO STATE OF CA - PROP 30/AB 109	4.00
2016	ALLOCATION TO CDBG REVOLVING LOAN FUND	7,787.80
2018	ALLOCATION TO HOME REVOLVING FUND	423,495.75
2030	ALLOCATION TO TRAFFIC SAFETY	54,636.74
2035	ALLOCATION TO TRAFFIC SIGNALS FUND	80,145.40
2037	ALLOCATION TO SKYLINE BICYCLE LANE	8,770.42
2040	ALLOCATION TO CDBG RIVERSIDE GRANT REHAB	306,285.47
4003	ALLOCATION TO CITY HALL	52,258.61
4004	ALLOCATION TO 2013 CALPERS REFUNDING LOAN	481,502.65
4005	ALLOCATION TO COMMUNITY POOL DEBT SERVICE	629.67
7111	ALLOCATION TO WATER RATE STABILIZATION FUND	3,000,000.00
7114	ALLOCATION TO WATER CAPITAL IMPROVEMENTS	600,587.11
7402	ALLOCATION TO NATURAL GAS STABILIZATION FUND	1,807,075.00
7610	ALLOCATION TO OPEB	25,225.37
7630	ALLOCATION TO RISK MANAGEMENT FUND	403,224.87
7650	ALLOCATION TO PAYROLL	194,005.29
8401	ALLOCATION TO HUSA BUSINESS IMPROVE DIST	10,274.47
8402	ALLOCATION TO LAFCO	34,282.59
8403	ALLOCATION TO SEC 125 & AFLAC	1,470.60
8404	ALLOCATION TO AIR POLLUTION	165,936.36
8405	ALLOCATION TO AIR POLLUTION-CARL MOYER	318,404.10
8406	ALLOCATION TO REGIONAL WATER MANAGEMENT GROU	(803.22)
		<hr/>
	ALLOCATIONS TO RESTRICTED FUNDS	10,303,707.74

CITY OF SUSANVILLE
COMBINED CASH AND INVESTMENTS
JUNE 30, 2018

UNRESTRICTED FUNDS

1000	ALLOCATION TO GENERAL FUND	1,726,588.25
3015	ALLOCATION TO CITY HALL PARKING LOT PROJECT	13,847.97
7110	ALLOCATION TO WATER SYSTEM	(133,628.22)
7112	ALLOCATION TO JOHNSTONVILLE WATER SYSTEM	25,162.70
7201	ALLOCATION TO AIRPORT	(73,051.83)
7301	ALLOCATION TO GEOTHERMAL UTILITY	251,362.26
7401	ALLOCATION TO NATURAL GAS	3,406,561.84
7530	ALLOCATION TO GOLF COURSE	(59,328.14)
7620	ALLOCATION TO PW ADMIN & ENGINEERING FUND	389,530.96
	ALLOCATIONS TO UNRESTRICTED FUNDS	<u>5,547,045.79</u>
	TOTAL ALLOCATIONS TO OTHER FUNDS	15,850,753.53
	ALLOCATION FROM COMBINED CASH FUND - 9999-1000-000	(15,850,753.53)
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

TRI-COUNTIES BANK

		\$391,521.89	
6/1/2018		\$15,401.66	\$406,923.55
6/1/2018		\$8,717.96	\$415,641.51
6/4/2018		\$65.00	\$415,706.51
6/4/2018	-\$180.17	\$1,216,542.33	\$1,632,068.67
6/4/2018		\$12,616.48	\$1,644,685.15
6/4/2018		\$631.00	\$1,645,316.15
6/5/2018	-\$101,325.38		\$1,543,990.77
6/5/2018	-\$3,653.32		\$1,540,337.45
6/5/2018	-\$31,133.16		\$1,509,204.29
6/5/2018	-\$4,384.81		\$1,504,819.48
6/5/2018	-\$1,357.56		\$1,503,461.92
6/5/2018	-\$24,142.15		\$1,479,319.77
6/5/2018	-\$3,155.46	\$30,345.75	\$1,506,510.06
6/5/2018		\$7,561.99	\$1,514,072.05
6/5/2018		\$3,544.69	\$1,517,616.74
6/6/2018		\$18,892.37	\$1,536,509.11
6/6/2018		\$4,342.84	\$1,540,851.95
6/6/2018		\$2,143.24	\$1,542,995.19
6/7/2018	-\$83,571.91		\$1,459,423.28
6/7/2018		\$18,793.55	\$1,478,216.83
6/7/2018		\$6,528.31	\$1,484,745.14
6/8/2018		\$347.08	\$1,485,092.22
6/8/2018		\$1,551.66	\$1,486,643.88
6/8/2018		\$3,338.26	\$1,489,982.14
6/8/2018		\$1,172.53	\$1,491,154.67
6/8/2018		\$928.96	\$1,492,083.63
6/8/2018		\$513.09	\$1,492,596.72
6/8/2018		\$47.85	\$1,492,644.57
6/8/2018	-\$8,320.57		\$1,484,324.00
6/8/2018	-\$596.87		\$1,483,727.13
6/8/2018	-\$23.54		\$1,483,703.59
6/8/2018	-\$15.00		\$1,483,688.59
6/8/2018	-\$583.86		\$1,483,104.73
6/8/2018	-\$170.96		\$1,482,933.77
6/8/2018	-\$20.00		\$1,482,913.77
6/8/2018	-\$3,796.20		\$1,479,117.57
6/8/2018		\$17,794.88	\$1,496,912.45
6/8/2018		\$4,589.32	\$1,501,501.77
6/8/2018		\$994.71	\$1,502,496.48
6/8/2018	-\$578.76		\$1,501,917.72
6/8/2018	-\$215.00		\$1,501,702.72
6/8/2018	-\$167.70		\$1,501,535.02
6/8/2018	-\$1,200,000.00		\$301,535.02
6/11/2018		\$80,734.08	\$382,269.10
6/11/2018		\$4,931.84	\$387,200.94
6/11/2018			\$387,200.94
6/11/2018	-\$43,299.08		\$343,901.86
6/11/2018	-\$8,169.09		\$335,732.77
6/11/2018	-\$1,575.61		\$334,157.16
6/11/2018	-\$514.20		\$333,642.96
6/11/2018	-\$6,352.55		\$327,290.41
6/12/2018		\$12,856.90	\$340,147.31
6/12/2018		\$2,980.40	\$343,127.71
6/13/2018		\$10,736.79	\$353,864.50

TRI-COUNTIES BANK

6/13/2018		\$2,915.94	\$356,780.44
6/13/2018		\$5,461.42	\$362,241.86
6/13/2018	-\$68,222.91		\$294,018.95
6/13/2018	-\$100.00		\$293,918.95
6/13/2018	-\$61.67		\$293,857.28
6/13/2018	-\$163.89		\$293,693.39
6/13/2018	-\$24.06		\$293,669.33
6/13/2018	-\$31,721.85		\$261,947.48
6/13/2018		\$301.57	\$262,249.05
6/13/2018		\$336.17	\$262,585.22
6/13/2018		\$571.69	\$263,156.91
6/13/2018		\$564.63	\$263,721.54
6/14/2018		\$29,977.03	\$293,698.57
6/14/2018		\$2,559.66	\$296,258.23
6/15/2018		\$17,863.06	\$314,121.29
6/15/2018		\$5,257.52	\$319,378.81
6/18/2018		\$565.39	\$319,944.20
6/18/2018		\$249.03	\$320,193.23
6/18/2018		\$450.27	\$320,643.50
6/18/2018	-\$55.10		\$320,588.40
6/18/2018	-\$385.27		\$320,203.13
6/18/2018	-\$3,714.28		\$316,488.85
6/18/2018	-\$1,183.88		\$315,304.97
6/18/2018		\$24,986.61	\$340,291.58
6/18/2018		\$5,604.69	\$345,896.27
6/19/2018		\$570.06	\$346,466.33
6/19/2018		\$853.43	\$347,319.76
6/19/2018	-\$109,702.13		\$237,617.63
6/19/2018	-\$3,055.98		\$234,561.65
6/19/2018	-\$32,820.17		\$201,741.48
6/19/2018	-\$4,496.03		\$197,245.45
6/19/2018	-\$1,429.23		\$195,816.22
6/19/2018	-\$24,515.43		\$171,300.79
6/19/2018	-\$66,120.00		\$105,180.79
6/19/2018	-\$964.14		\$104,216.65
6/19/2018	-\$274.70		\$103,941.95
6/19/2018	-\$8,335.66		\$95,606.29
6/19/2018		\$14,874.05	\$110,480.34
6/19/2018		\$4,207.66	\$114,688.00
6/19/2018		\$3,013.61	\$117,701.61
6/20/2018		\$211,243.82	\$328,945.43
6/20/2018		\$8,199.82	\$337,145.25
6/21/2018			\$337,145.25
6/21/2018		\$10,964.51	\$348,109.76
6/21/2018		\$3,876.52	\$351,986.28
6/21/2018		\$1,973.55	\$353,959.83
6/22/2018		\$22.39	\$353,982.22
6/22/2018	-\$17.00	\$23,498.79	\$377,464.01
6/22/2018		\$4,648.39	\$382,112.40
6/25/2018	-\$52,699.62		\$329,412.78
6/25/2018	-\$134.60		\$329,278.18
6/25/2018	-\$6.76		\$329,271.42
6/25/2018		\$131,794.81	\$461,066.23
6/25/2018		\$17,593.62	\$478,659.85
6/25/2018		\$538.15	\$479,198.00

TRI-COUNTIES BANK

6/25/2018		\$930.87	\$480,128.87
6/25/2018		\$777.54	\$480,906.41
6/25/2018		\$94.74	\$481,001.15
6/25/2018		\$91,974.60	\$572,975.75
6/25/2018		\$3,153.42	\$576,129.17
6/26/2018		\$200.30	\$576,329.47
6/26/2018	-\$1,289.70		\$575,039.77
6/26/2018	-\$39.37	\$15,382.78	\$590,383.18
6/26/2018		\$3,601.57	\$593,984.75
6/26/2018		\$9.37	\$593,994.12
6/26/2018		\$94.44	\$594,088.56
6/26/2018		\$152.26	\$594,240.82
6/27/2018		\$8,786.54	\$603,027.36
6/27/2018		\$3,158.44	\$606,185.80
6/27/2018		\$2,924.63	\$609,110.43
6/28/2018		\$64.78	\$609,175.21
6/28/2018		\$163.54	\$609,338.75
6/28/2018		\$120.69	\$609,459.44
6/28/2018		\$12.50	\$609,471.94
6/28/2018		\$27,249.41	\$636,721.35
6/28/2018		\$586.85	\$637,308.20
6/28/2018		\$152.97	\$637,461.17
6/28/2018		\$0.00	\$637,461.17
6/28/2018	-\$438,000.00		\$199,461.17
6/28/2018	-\$14.56		\$199,446.61
6/28/2018	-\$30.00		\$199,416.61
6/28/2018	-\$126.10		\$199,290.51
6/28/2018	-\$15.00		\$199,275.51
6/28/2018		\$129.14	\$199,404.65
6/28/2018		\$33.80	\$199,438.45
6/28/2018		\$69.06	\$199,507.51
6/28/2018		\$11.28	\$199,518.79
6/28/2018		\$333.24	\$199,852.03
6/28/2018		\$51.94	\$199,903.97
6/28/2018			\$199,903.97
6/28/2018		\$4,988.37	\$204,892.34
6/28/2018		\$2,753.81	\$207,646.15
6/29/2018	-\$90,795.34		\$116,850.81
6/29/2018	-\$798.06		\$116,052.75
6/29/2018		\$18,884.59	\$134,937.34
6/29/2018		\$4,895.48	\$139,832.82

BANK OF AMERICA

Date	Dep Date	A/P Disbursements	Receipts	Balance
				\$129,131.11
6/7/2018			\$8,448.97	\$137,580.08
6/18/2018			\$400.00	\$137,980.08
6/18/2018		-\$327.65		\$137,652.43
				\$137,652.43

<i>s:/Debi/fund Balances Report</i>		Audited	YTD	YTD	Unaudited
		6/30/17			JUNE
Fund #	Fund Title	Fund Balance	Revenue	Expenditures	Fund Balance
					6/30/18
100X	General Fund	3,276,659	6,911,621	6,451,126	3,737,154
2002	State COPS	72,815	62,242	136,524	(1,468)
2006	Snow Removal	(475)	65,999	19,499	46,024
2007	Streets	172,350	1,134,079	1,232,210	74,220
2010	Street Mitigation	28,687	14,850	0	43,537
2011	Police Mitigation	11,088	19,231	15,745	14,575
2012	Fire Mitigation	120,061	21,128	0	141,189
2013	Park Dedication	163,075	3,260	6,000	160,335
2014	State of CA - Prop 30/AB 109	23,668	0	23,664	4
2016	State Comm. Dev. Rev.FD	1,302,082	4,208	349,360	956,931
2018	Home Revolving Fund	725,160	27,207	217	752,149
2030	Traffic Safety	59,126	11,554	15,745	54,934
2035	Traffic Signals Fund	97,330	1,526	18,311	80,546
2037	Skyline Bicycle Lane	7,576	1,237	0	8,813
2040	CDBG Riverside Drive Project	0	320,031	13,746	306,285
3015	City Hall Parking Lot	13,848	0	0	13,848
4001	Miller Fletcher	316,251	(139,672)	176,579	(0)
4003	City Hall Debt Service	52,241	135,696	135,678	52,259
4004	2013 CalPERS Refunding Loan	259,228	447,528	225,249	481,508
4005	Community Pool Debt Service	631	99,948	99,949	630
711X	Water Funds	3,101,096	2,548,727	2,990,679	2,659,144
7201	Airport	2,136,218	256,736	418,659	1,974,296
7301	Geothermal	557,729	90,741	99,895	548,575
740X	Natural Gas	(124,128)	4,495,092	4,082,442	288,522
7530	Golf Course	2,361,143	284,308	291,254	2,354,196
7620	PW Admin/Engineering	132,864	224,346	(5,621)	362,831
7630	Risk Management	332,964	744,749	670,323	407,391
8402	LAFCO	40,712	53,062	53,338	40,436
8404	Air Pollution	260,704	208,956	282,725	186,935
8405	Air Pollution - Carl Moyer	407,411	178,854	266,621	319,643
8406	IRWM - Management Group	(26,496)	71,650	45,957	(803)
TOTALS		15,908,114	18,298,896	18,115,875	16,065,442

POOLED CASH & INVESTMENTS

May 31, 2018

POOLED CASH FUND	
Cash Clearing - Utilities	118
Tri-Counties - Checking	391,522
Bank of America - Checking	129,131
LAIF	13,915,356
Total Cash & Investments	<u>14,436,127</u>

Pooled Cash Allocation:

General	1,026,728
General Fund Reserves	1,528,684
General Restricted	209,737
Special Revenue	1,423,983
Capital Projects	13,848
Debt Service	477,460
Enterprise	
Airport	(70,587)
Geothermal	248,529
Golf Course	(54,943)
Natural Gas	5,137,409
Water	3,482,544
Internal Service	733,565
Trust & Agency	279,169
Total Cash & Inv. Allocations	<u>14,436,127</u>

CASH WITH FISCAL AGENTS

May 31, 2018

General	
Special Revenue	
Capital Projects	
Debt Service	0
Enterprise	3,898,656
Internal Service	
Trust & Agency	
Total Cash with Fiscal Agents	<u>3,898,656</u>
GRAND TOTAL	<u>18,334,784</u>

S:/Finance/Debi/Council Cash & Investments Report

7/27/2018 9:31

Totals may not add due to rounding

CITY OF SUSANVILLE
 COMBINED CASH AND INVESTMENTS
 MAY 31, 2018

COMBINED ACCOUNTS

9999-1001-001	CASH CLEARING - UTILITIES	118.00
9999-1011-001	B OF A # 08038-80200	129,131.11
9999-1011-002	TRI COUNTIES BANK	391,521.89
9999-1030-001	LAIF	13,915,355.66
		<hr/>
	TOTAL COMBINED CASH AND INVESTMENTS	14,436,126.66
9999-1000-000	CLAIM ON CASH	(14,436,126.66)
		<hr/>
	TOTAL UNALLOCATED CASH	.00
		<hr/> <hr/>

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

1001	ALLOCATION TO GF-DEPOSITS PAYABLE	87,580.68
1002	ALLOCATION TO GF-ECONOMIC DEVELOPMENT	3,485.71
1003	ALLOCATION TO FLOOD/EMERGENCY DECLARATIONS	100,172.45
1004	ALLOCATION TO GF-PANCERA	18,498.55
1005	ALLOCATION TO GF-RESERVE ACCOUNT	1,371,522.45
1006	ALLOCATION TO POLICE FACILITIES & EQUIP FUND	2,359.31
1007	ALLOCATION TO FIRE FACILITIES & EQUIP FUND	109,277.38
1008	ALLOCATION TO ADMIN SVCS FACILITIES & EQUIP	45,524.84
2002	ALLOCATION TO STATE COPS	16,314.21
2006	ALLOCATION TO SNOW REMOVAL	45,985.06
2007	ALLOCATION TO STREETS & HIGHWAYS	134,953.22
2010	ALLOCATION TO STREET MITIGATION	39,807.69
2011	ALLOCATION TO POLICE MITIGATION	11,014.45
2012	ALLOCATION TO FIRE MITIGATION	136,195.31
2013	ALLOCATION TO PARK DEDICATION FUND	158,169.91
2014	ALLOCATION TO STATE OF CA - PROP 30/AB 109	1,976.00
2016	ALLOCATION TO CDBG REVOLVING LOAN FUND	317,082.88
2018	ALLOCATION TO HOME REVOLVING FUND	423,275.30
2030	ALLOCATION TO TRAFFIC SAFETY	52,726.04
2035	ALLOCATION TO TRAFFIC SIGNALS FUND	79,644.72
2037	ALLOCATION TO SKYLINE BICYCLE LANE	7,956.75
2040	ALLOCATION TO CDBG RIVERSIDE GRANT REHAB	(1,120.04)
4003	ALLOCATION TO CITY HALL	40,950.61
4004	ALLOCATION TO 2013 CALPERS REFUNDING LOAN	444,208.65
4005	ALLOCATION TO COMMUNITY POOL DEBT SERVICE	(7,699.33)
7111	ALLOCATION TO WATER RATE STABILIZATION FUND	3,000,000.00
7114	ALLOCATION TO WATER CAPITAL IMPROVEMENTS	522,832.48
7402	ALLOCATION TO NATURAL GAS STABILIZATION FUND	1,807,075.00
7610	ALLOCATION TO OPEB	26,638.28
7630	ALLOCATION TO RISK MANAGEMENT FUND	326,431.24
7650	ALLOCATION TO PAYROLL	2,540.54
8401	ALLOCATION TO HUSA BUSINESS IMPROVE DIST	9,862.39
8402	ALLOCATION TO LAFCO	42,866.60
8403	ALLOCATION TO SEC 125 & AFLAC	1,429.86
8404	ALLOCATION TO AIR POLLUTION	153,640.95
8405	ALLOCATION TO AIR POLLUTION-CARL MOYER	142,998.96
8406	ALLOCATION TO REGIONAL WATER MANAGEMENT GROU	(71,629.81)
		<hr/>

CITY OF SUSANVILLE
 COMBINED CASH AND INVESTMENTS
 MAY 31, 2018

ALLOCATIONS TO RESTRICTED FUNDS	9,604,549.29
---------------------------------	--------------

UNRESTRICTED FUNDS

1000 ALLOCATION TO GENERAL FUND	1,026,729.22
3015 ALLOCATION TO CITY HALL PARKING LOT PROJECT	13,847.97
7110 ALLOCATION TO WATER SYSTEM	(61,634.91)
7112 ALLOCATION TO JOHNSTONVILLE WATER SYSTEM	21,346.47
7201 ALLOCATION TO AIRPORT	(70,587.18)
7301 ALLOCATION TO GEOTHERMAL UTILITY	248,529.39
7401 ALLOCATION TO NATURAL GAS	3,330,334.25
7530 ALLOCATION TO GOLF COURSE	(54,943.07)
7620 ALLOCATION TO PW ADMIN & ENGINEERING FUND	377,955.23

ALLOCATIONS TO UNRESTRICTED FUNDS	4,831,577.37
-----------------------------------	--------------

TOTAL ALLOCATIONS TO OTHER FUNDS	14,436,126.66
ALLOCATION FROM COMBINED CASH FUND - 9999-1000-000	(14,436,126.66)

ZERO PROOF IF ALLOCATIONS BALANCE	.00
-----------------------------------	-----

TRI-COUNTIES BANK

		\$192,532.66	
5/1/2018		\$81,569.32	\$274,101.98
5/1/2018		\$16,983.31	\$291,085.29
5/2/2018		\$46,767.69	\$337,852.98
5/2/2018		\$13,867.74	\$351,720.72
5/3/2018	-\$2,904.11	\$64,751.09	\$413,567.70
5/3/2018		\$7,068.88	\$420,636.58
5/3/2018		\$26,734.82	\$447,371.40
5/4/2018	-\$20,022.06		\$427,349.34
5/4/2018		\$56,841.28	\$484,190.62
5/4/2018		\$11,141.98	\$495,332.60
5/4/2018		\$906.00	\$496,238.60
5/7/2018		\$875.16	\$497,113.76
5/7/2018		\$1,442.11	\$498,555.87
5/7/2018		\$2,756.22	\$501,312.09
5/7/2018		\$2,108.56	\$503,420.65
5/7/2018	-\$4.00		\$503,416.65
5/7/2018	-\$90.93		\$503,325.72
5/7/2018	-\$20.00		\$503,305.72
5/7/2018	-\$95.80		\$503,209.92
5/7/2018	-\$15.00		\$503,194.92
5/7/2018	-\$8,241.76		\$494,953.16
5/7/2018		\$103,947.81	\$598,900.97
5/7/2018		\$7,344.21	\$606,245.18
5/7/2018		\$1,397.47	\$607,642.65
5/8/2018		\$1,058.64	\$608,701.29
5/8/2018		\$46.93	\$608,748.22
5/8/2018		\$1,611.93	\$610,360.15
5/8/2018	-\$800.00		\$609,560.15
5/8/2018	-\$101,645.25		\$507,914.90
5/8/2018	-\$8,203.35		\$499,711.55
5/8/2018	-\$32,049.91		\$467,661.64
5/8/2018	-\$4,387.78		\$463,273.86
5/8/2018	-\$1,411.65		\$461,862.21
5/8/2018	-\$24,802.01		\$437,060.20
5/8/2018	-\$3,155.46		\$433,904.74
5/8/2018		\$47,261.84	\$481,166.58
5/8/2018		\$5,286.92	\$486,453.50
5/9/2018		\$16,974.63	\$503,428.13
5/9/2018		\$28,022.30	\$531,450.43
5/9/2018		\$3,039.66	\$534,490.09
5/9/2018		\$1,655.70	\$536,145.79
5/9/2018	-\$311.88		\$535,833.91
5/10/2018		\$961.36	\$536,795.27
5/10/2018			\$536,795.27
5/10/2018		\$10,746.35	\$547,541.62
5/10/2018		\$4,085.76	\$551,627.38
5/10/2018		\$1,284.23	\$552,911.61
5/11/2018	-\$213.11		\$552,698.50
5/11/2018		\$275.32	\$552,973.82
5/11/2018		\$978.19	\$553,952.01
5/11/2018	-\$92.54		\$553,859.47
5/11/2018	-\$10.35		\$553,849.12
5/11/2018	-\$251.83		\$553,597.29
5/11/2018		\$25,991.55	\$579,588.84

TRI-COUNTIES BANK

5/11/2018		\$4,800.82	\$584,389.66
5/14/2018		\$342.62	\$584,732.28
5/14/2018	-\$596.87		\$584,135.41
5/14/2018		\$49,205.60	\$633,341.01
5/14/2018		\$6,079.66	\$639,420.67
5/15/2018		\$19,089.39	\$658,510.06
5/15/2018		\$9,498.31	\$668,008.37
5/15/2018	-\$29,934.18		\$638,074.19
5/16/2018		\$8,492.03	\$646,566.22
5/16/2018		\$3,230.42	\$649,796.64
5/16/2018		\$2,042.81	\$651,839.45
5/17/2018	-\$172,888.32		\$478,951.13
5/17/2018		\$186.31	\$479,137.44
5/17/2018		\$524.95	\$479,662.39
5/17/2018		\$426.12	\$480,088.51
5/17/2018	-\$44.24		\$480,044.27
5/17/2018	-\$350.00		\$479,694.27
5/17/2018	-\$26.41		\$479,667.86
5/17/2018	-\$56.22		\$479,611.64
5/17/2018	-\$1.00		\$479,610.64
5/17/2018	-\$100.00		\$479,510.64
5/17/2018		\$13,491.70	\$493,002.34
5/17/2018		\$4,273.78	\$497,276.12
5/18/2018		\$1,330,000.00	\$1,827,276.12
5/18/2018		\$810.20	\$1,828,086.32
5/18/2018	-\$454,537.50		\$1,373,548.82
5/18/2018	-\$992,225.00		\$381,323.82
5/18/2018	-\$261.80		\$381,062.02
5/18/2018	-\$1,182.93		\$379,879.09
5/18/2018		\$12,489.54	\$392,368.63
5/18/2018		\$6,025.38	\$398,394.01
5/18/2018		\$100.00	\$398,494.01
5/21/2018		\$87,661.11	\$486,155.12
5/21/2018		\$8,958.33	\$495,113.45
5/21/2018		\$2,711.45	\$497,824.90
5/22/2018	-\$187.22		\$497,637.68
5/22/2018		\$16,289.99	\$513,927.67
5/22/2018		\$5,663.53	\$519,591.20
5/23/2018			\$519,591.20
5/23/2018	-\$121,652.96		\$397,938.24
5/23/2018	-\$2,554.11		\$395,384.13
5/23/2018	-\$39,433.02		\$355,951.11
5/23/2018	-\$6,538.48		\$349,412.63
5/23/2018	-\$1,616.69		\$347,795.94
5/23/2018	-\$27,255.69		\$320,540.25
5/23/2018	-\$67,260.00		\$253,280.25
5/23/2018	-\$964.14		\$252,316.11
5/23/2018	-\$282.90		\$252,033.21
5/23/2018	-\$8,527.66		\$243,505.55
5/23/2018		\$8,918.67	\$252,424.22
5/23/2018		\$5,801.90	\$258,226.12
5/23/2018		\$211.57	\$258,437.69
5/24/2018		\$19,344.19	\$277,781.88
5/24/2018		\$6,829.82	\$284,611.70
5/24/2018		\$725.43	\$285,337.13

TRI-COUNTIES BANK

5/24/2018	-\$90,005.17		\$195,331.96
5/25/2018		\$10,108.73	\$205,440.69
5/25/2018		\$4,019.74	\$209,460.43
5/29/2018		\$53,523.10	\$262,983.53
5/29/2018		\$7,338.21	\$270,321.74
5/30/2018		\$12,507.56	\$282,829.30
5/30/2018		\$7,136.86	\$289,966.16
5/30/2018		\$3,524.32	\$293,490.48
5/30/2018	-\$102.07		\$293,388.41
5/30/2018	-\$14.56		\$293,373.85
5/30/2018	-\$69.69		\$293,304.16
5/30/2018		\$458.67	\$293,762.83
5/30/2018		\$84.31	\$293,847.14
5/30/2018		\$535.58	\$294,382.72
5/30/2018		\$315.16	\$294,697.88
5/30/2018		\$9.14	\$294,707.02
5/30/2018		\$426.44	\$295,133.46
5/30/2018		\$332.28	\$295,465.74
5/30/2018		\$65.08	\$295,530.82
5/30/2018		\$1,423.82	\$296,954.64
5/30/2018		\$281.22	\$297,235.86
5/30/2018		\$836.03	\$298,071.89
5/30/2018		\$501.87	\$298,573.76
5/30/2018		\$355.57	\$298,929.33
5/30/2018		\$630.16	\$299,559.49
5/30/2018		\$234,931.95	\$534,491.44
5/30/2018		\$30,484.67	\$564,976.11
5/30/2018		\$12,718.54	\$577,694.65
5/30/2018	-\$71,342.00		\$506,352.65
5/31/2018	-\$167,206.87		\$339,145.78
5/31/2018	-\$100.00	\$42,776.64	\$381,822.42
5/31/2018		\$9,551.13	\$391,373.55
5/31/2018		\$269.34	\$391,642.89
5/31/2018	-\$3.00		\$391,639.89
5/31/2018	-\$118.00		\$391,521.89

BANK OF AMERICA

Date	Dep Date	A/P Disbursements	Receipts	Balance
				\$132,180.48
5/15/2018			\$590.00	\$132,770.48
5/15/2018			\$400.00	\$133,170.48
5/16/2018		-\$325.09		\$132,845.39
5/18/2018		-\$3,714.28		\$129,131.11

<i>s:/Debi/fund Balances Report</i>		Audited			Unaudited
		6/30/17	YTD	YTD	MAY
Fund #	Fund Title	Fund Balance	Revenue	Expenditures	Fund Balance
					5/31/18
100X	General Fund	3,276,659	5,438,479	5,872,809	2,842,330
2002	State COPS	72,815	62,242	118,745	16,312
2006	Snow Removal	(475)	65,781	19,320	45,985
2007	Streets	172,350	1,083,326	1,158,770	96,906
2010	Street Mitigation	28,687	11,122	0	39,809
2011	Police Mitigation	11,088	14,738	14,812	11,014
2012	Fire Mitigation	120,061	16,136	0	136,196
2013	Park Dedication	163,075	1,109	6,000	158,183
2014	State of CA - Prop 30/AB 109	23,668	0	21,692	1,976
2016	State Comm. Dev. Rev.FD	1,302,082	2,215	39,329	1,264,968
2018	Home Revolving Fund	725,160	24,838	196	749,802
2030	Traffic Safety	59,126	8,416	14,812	52,729
2035	Traffic Signals Fund	97,330	625	18,311	79,644
2037	Skyline Bicycle Lane	7,576	381	0	7,957
2040	CDBG Riverside Drive Project	0	10,000	11,120	(1,120)
3015	City Hall Parking Lot	13,848	0	0	13,848
4001	Miller Fletcher	316,251	(139,672)	176,579	(0)
4003	City Hall Debt Service	52,241	124,388	135,678	40,951
4004	2013 CalPERS Refunding Loan	259,228	410,234	225,249	444,214
4005	Community Pool Debt Service	631	91,619	99,949	(7,699)
711X	Water Funds	3,101,096	2,295,604	2,715,138	2,681,561
7201	Airport	2,136,218	239,390	395,968	1,979,641
7301	Geothermal	557,729	82,296	92,053	547,973
740X	Natural Gas	(124,128)	4,272,501	3,736,959	411,414
7530	Golf Course	2,361,143	250,709	247,625	2,364,226
7620	PW Admin/Engineering	132,864	203,880	(12,590)	349,334
7630	Risk Management	332,964	666,279	670,323	328,921
8402	LAFCO	40,712	52,770	45,586	47,897
8404	Air Pollution	260,704	175,208	262,684	173,228
8405	Air Pollution - Carl Moyer	407,411	2,290	266,621	143,080
8406	IRWM - Management Group	(26,496)	0	45,134	(71,630)
TOTALS		15,908,114	15,466,905	16,398,873	15,021,280

Reviewed by: City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Heidi Whitlock, Assistant to the City Administrator

Action Date: August 1, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Susanville Municipal Airport 2018 Air Fair: August 18, 2018 Sponsored by the Experimental Aircraft Association (EAA) Chapter #794

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: As part of the agreement between the City of Susanville and the Experimental Aircraft Association (EAA) Chapter #794, each year the EAA must notify the City of their intent to sponsor the annual Air Fair. This year, the EAA proposes to hold the Air Fair on Saturday, August 18, 2018. The agreement also requires the EAA to procure and maintain, at its own cost, public liability insurance with a combined single limit of \$5,000,000.00 naming the EAA and the City of Susanville as the insured. The EAA is requesting that the City pay for half of the insurance premium, in an amount not to exceed \$500.00, as well as barricades and a water truck as done in previous years.

FISCAL IMPACT: Up to \$500 for one half of the insurance premium.

ACTION

REQUESTED: Motion to authorize the Experimental Aircraft Association Lassen County Chapter #794 to sponsor the Susanville Municipal Airport 2018 Air Fair event on Saturday, August 18, 2018 and approve payment of half of the insurance premium in an amount not to exceed \$500.00.

ATTACHMENTS: Letter of Request

0 July 2018

From: Richard Hrezo, Experimental Aircraft Association Chapter 794, Susanville,
CA 96130

To: Commissioners, City of Susanville, CA 96130

Subj: 2018 Susanville Air Fair

1. Just an update regarding the annual Air Fair scheduled for August 18th, 2018. We are anticipating a good turnout from fly-in aircraft, have requested support from the air ambulances, CalFire, the military (for static displays), as well as the helicopter rides offered each year, local radio-controlled demonstrations, and military recruiters.

2. We are requesting support from the City as in the past such as barricades and a water truck. We are awaiting a quote for insurance for the day. As usual, we will start with the pancake breakfast and proceed from there. All profits will be used for EAA projects that encourage and support young people interested in an aviation career.

3. Sanitation services will be supplied by Westwood Sanitation.


4. I am new to this, wanting to take some of the load for the event off of Steve Datema who has worked so hard in the past to encourage this event, and appreciate the City's ongoing support for this fun event. If there is a best point of contact, I'd appreciate that information.

Respectfully submitted,



Richard Hrezo
rhrezo@aol.com
530-249-3063

CITY OF SUSANVILLE
RECEIVED
JUL 10 2018
BUILDING & PLANNING



Reviewed by: D Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Heidi Whitlock, Assistant to the City Administrator

Action Date: August 1, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 18-5541 authorizing execution of Commercial Operator’s Agreement for Hangar #39 with Air Methods Corporation.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: Staff was notified by Karl Gratriex that, as of Januray 1, 2017, Air Methods Corporation would be subleasing Hangar #39. Since that time, staff have been working with Air Methods to execute a Commercial Operator’s Agreement. Staff has received the attached letter requesting paragraph 4 be changed as follows:

1. Remove the sentences “Commercial Operator agrees that rates and charges for such activities and services shall be fixed by Commercial Operator subject to the City Council’s concurrence and approval. In the event of disputes as to reasonableness, it is expressly understood by Commercial Operator that final determination will be reserved to the City of Susanville.”
2. Add the following: “Owner shall be responsible for the actions of all its employees and shall render Commercial Operator safe and harmless from responsibility for any actions of negligence of Owner's employees.”
3. Add the following: “Limitation of Liability: In no event shall either Party or its employees be liable under this Lease to the other Party or any third party, for any consequential, incidental, indirect, exemplary, special or punitive damages, including any damages for business interruption, loss of use, revenue or profit, whether arising out of breach of contract, tort (including negligence) or otherwise, regardless of whether such damages were foreseeable and whether or not either Party was advised of the possibility of such damages.”

Staff recommends making the requested changes to paragraph 4 and executing the Commercial Operator’s Agreement with Air Methods Corporation.

FISCAL IMPACT: \$8,463.56 annually

ACTION

REQUESTED: Motion approving Resolution No. 18-5541 executing a Commercial Operator Agreement with Air Methods Corporation

ATTACHMENTS: Resolution No. 18-5541
Letter of Request
Existing Commercial Operator Agreement
Proposed Commercial Operator Agreement with Air Methods
Corporation

**RESOLUTION NUMBER 18-4451
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING A COMMERCIAL OPERATOR AGREEMENT, HANGAR #39 WITH
AIR METHODS FOR FIVE (5) YEARS**

WHEREAS, current City policy requires that all Commercial Operators leasing or subleasing hangars located at the Susanville Municipal Airport have a Commercial Operator Agreement under the City; and

WHEREAS, Air Methods, is subleasing Hangar #39 owned by Karl Gratriex.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes the Commercial Operator's Agreement for Hangar #39 with Air Methods, for five (5) years and authorizes the Mayor to execute these Agreements on behalf of the City of Susanville.

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 18-4451 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 1st day of August 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

07/06/2018

To Whom It May Concern,

I am formally requesting the consideration of the Susanville City Council for changes to be made to the Commercial Agreement between The City of Susanville and Air Methods Corporation. During the next city council meeting, I am requesting the following changes be made to the agreement:

Paragraph 4 – Remove the sentences “Commercial Operator agrees that rates and charges for such activities and services shall be fixed by Commercial Operator subject to the City Council’s concurrence and approval. In the event of disputes as to reasonableness, it is expressly understood by Commercial Operator that final determination will be reserved to the City of Susanville.” We do not provide any services to the general public, aside from helicopter emergency transports, that we would need to charge for. Our only customers are those who are transported by helicopter for medical reasons.

Paragraph 4 – Add the following: “Owner shall be responsible for the actions of all its employees and shall render Commercial Operator safe and harmless from responsibility for any actions of negligence of Owner's employees.”

Paragraph 4 – Add the following: “Limitation of Liability: In no event shall either Party or its employees be liable under this Lease to the other Party or any third party, for any consequential, incidental, indirect, exemplary, special or punitive damages, including any damages for business interruption, loss of use, revenue or profit, whether arising out of breach of contract, tort (including negligence) or otherwise, regardless of whether such damages were foreseeable and whether or not either Party was advised of the possibility of such damages.”

I appreciate the City Council’s conderation.

Sincerely,
Heather Geske
Area Manager
Air Methods

Existing

COMMERCIAL OPERATOR'S LICENSE AGREEMENT

THIS AGREEMENT, made this ___ day of _____, 20___, by and between the CITY OF SUSANVILLE, a municipal corporation and political subdivision of the State of California, hereinafter referred to as "Owner", and _____, address: _____ hereinafter referred to as "Commercial Operator";

1. Commercial Operator, by this Agreement, is hereby authorized to perform the following activities at the airport:

LIST AUTHORIZED ACTIVITIES

2. The term of this Agreement is for a period of ___ years (minimum of 3), from _____, 20___ to _____, 20___ and including _____.
3. This Agreement includes the provisions of those certain "Minimum Standards for Commercial Operators" adopted by the City of Susanville by Resolution, for general aviation at said Airport, a copy of which is attached hereto as Exhibit "C1", and any amendments, deletions, or additions thereto. These minimum standards and requirements for fixed base operations shall be required of and shall apply equally to all such commercial operators at said Airport. Owner specifically covenants and agrees that all such services defined in the above referenced minimum standards shall be confined to commercial operators meeting said standards. Said minimum standards stipulate the nature and amount of aeronautical activities and services required of all commercial operators at said airport, insurance requirements, financial investment required, and the specific licenses required.
4. Commercial Operator agrees to operate all activities authorized by this Agreement for the use and benefit of the public and to make available to the public on fair and reasonable terms all services on a fair, equal and not unjustly discriminatory basis to all users thereof and to charge fair, reasonable and not unjustly discriminatory prices for each unit of service, provided, Commercial Operator may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers. Commercial Operator agrees that rates and charges for such activities and services shall be fixed by Commercial Operator subject to the City Council's concurrence and approval. In the event of disputes as to reasonableness, it is expressly understood by Commercial Operator that final determination will be reserved to the City of Susanville. All services offered by Commercial Operator will be performed with promptness and courtesy. It is expressly understood that nothing herein shall be construed to grant or authorized the granting of exclusive rights within the meaning of Section 308 (a) of the Federal Aviation Act of 1958, as amended. Commercial Operator shall be responsible for the actions of all its employees and shall render Owner safe and harmless from responsibility for any actions of negligence of Commercial Operator's employees engaged in these aeronautical activities and service. Commercial Operator will obtain at its own expense public liability insurance with limits of \$1,000,000.00 as to personal injury or death, and \$1,000,000.00 as to property damages to protect Owner from actions resulting from the Commercial Operator's activities at the Airport. Commercial Operator further agrees to keep the area where Commercial Operator performs the activities in a neat and orderly manner, free of offensive or dangerous materials or conditions.
5. Commercial Operator agrees to pay to Owner for the privilege of doing business at the Airport

the following sums and amounts:

- A. Commercial Operator shall pay to City the sum of \$8,463.56 per year in advance, which sum is due on July 1st, and on the first day of July in each subsequent year.
 - B. The base rate will be increased by 5 percent annually throughout the term.
6. This Agreement is not assignable.
 7. It is expressly agreed by Commercial Operator and Owner that all rights, privileges and liabilities imposed on both parties by this Agreement are subject and subordinate to any conditions, restrictions, limitations, rules or regulations of any agreement or any contract pertaining to said Airport between the United States Government or any Department or Agency thereof having jurisdiction over said Airport and the Owner, and to rules and regulations of the State of California.
 8. Commercial Operator does hereby agree that (a) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefit of, or be otherwise subjected to discrimination in the use of said services, (b) that Commercial Operator shall render such services and activities reflected herein in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended. It is further agreed that in the event of breach of any of this nondiscrimination clause, Owner shall have the right to terminate this Commercial Operator Agreement.
 9. The property interest herein of Commercial Operator may be subject to property taxation of the possessory interest created thereby, and, if created, Commercial Operator, by reason of said possessory interest, may be subject to the payment of property taxes levied on said interest. In the event said taxes are so levied, Commercial Operator shall be responsible for payment thereof.
 10. Commercial Operator shall not permit dumping of hazardous waste at the Airport premises.
 11. This Agreement will be governed by and construed in accordance with the laws of the State of California.

CITY OF SUSANVILLE

COMMERCIAL OPERATOR

Kathie Garnier, Mayor

Name:

(Approved by City Council on _____)

ATTEST:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

EXHIBIT "C1"

MINIMUM STANDARDS FOR COMMERCIAL OPERATORS AT THE SUSANVILLE MUNICIPAL AIRPORT, SUSANVILLE, CALIFORNIA

The following minimum standards for commercial activities have been established in the public interest for the safe and efficient operation of the Susanville Municipal Airport; to enhance its orderly growth; to preclude the granting of an exclusive right to conduct an aeronautical activity in violation of Section 308(a) of the Federal Aviation Act of 1958; to conform to Title VI of the Civil Rights Act of 1964 and Part 21 of the Department of Transportation Regulations; and to assure to all users the availability of Airport property on fair and reasonable terms and without unjust discrimination.

1. No person, firm, or corporation shall engage in any commercial activity at the Susanville Municipal Airport unless a Susanville Airport Commercial Agreement (Exhibit "C") is entered into with the City of Susanville, and unless the commercial activity is done in full compliance with the minimum standards herein set forth.

2. A COMMERCIAL OPERATOR is defined as any person, firm, or corporation who is not otherwise the Airport Operator/Manager, but who is performing any of the functions or furnishing any of the services as hereinafter set forth for COMMERCIAL OPERATORS at the Susanville Municipal Airport.

3. All COMMERCIAL OPERATORS shall protect the public generally, the customers or clients of COMMERCIAL OPERATORS and the City of Susanville from any and all lawful damages, claims, or liability and shall carry comprehensive general liability insurance issued by an insurance company authorized to do business in the State of California. The City of Susanville shall be named as an additional insured. Policies must be approved by the City Administrator and a certificate of insurance thereof furnished to the City. It is further understood that as circumstances in the future dictate, the City may require an increase in bodily injury and property damage insurance. City shall increase the limits of insurance coverage only after a hearing before the City Council following input from the Airport Commission.

4. Any person, firm, or corporation capable of meeting the minimum standards set forth herein for any of the stated COMMERCIAL OPERATOR Categories A through I is eligible to become a COMMERCIAL OPERATOR at the Airport, provided there is space available, subject to the execution of a written lease for not less than five (5) years containing such terms and conditions as may be determined by the City. A COMMERCIAL OPERATOR shall not engage in any business or activity on the Airport other than that authorized under his particular Category or Categories. Any COMMERCIAL OPERATOR desiring to extend his operation into more than one (1) Category or to discontinue operations in a Category, shall first apply in writing to the City for permission to do so, setting forth in detail the reasons and conditions for the request. The City shall then grant or deny the request, in writing, on such terms and conditions as the City deems to be prudent and proper under the circumstances and issue a new COMMERCIAL OPERATOR's Agreement. Each COMMERCIAL OPERATOR shall provide his own buildings, personnel and equipment, and other requirements as herein stated upon land leased from the City of Susanville and obtain a signed Airport Hangar Land Lease Agreement.

5. All construction required of such COMMERCIAL OPERATORS shall be in accordance with design and construction standards required or established by the City for the facility or activity involved. Title to any and all buildings and appurtenances, which may be built on City property, shall be as follows: when and if subject COMMERCIAL OPERATOR vacates its lease for any reason, COMMERCIAL OPERATOR may either remove said buildings COMMERCIAL OPERATOR owns at

COMMERCIAL OPERATOR'S expense within ninety (90) days or building shall revert to non-commercial status.

6. All COMMERCIAL OPERATORS shall, at their own expense, pay all taxes and assessments against any buildings or other structures placed on the premises by them, as well as all taxes and assessments against the personal property used by them in their operations.

7. All COMMERCIAL OPERATORS shall abide by and comply with all state, county and city laws and ordinances, the rules and regulations of the City and the rules and regulations of the State and Federal Aviation Administration.

8. All COMMERCIAL OPERATORS shall provide and pay for all lights, gas, electric current, water, sewer charges and garbage collection charges used or incurred anywhere in or about their subject premises, and shall pay the charges made therefore by the suppliers thereof promptly when due.

9. All agreements and leases between such COMMERCIAL OPERATORS and the City shall be subordinate to the provisions of any existing or future agreement between the City of Susanville and the United States, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport properties.

10. No COMMERCIAL OPERATOR shall sublease or sublet any premises leased by such COMMERCIAL OPERATOR from the City, or assign any such lease, without the prior written approval of the City, and any such subletting or assignment shall be subject to all of the minimum standards herein set forth.

11. In the event the COMMERCIAL OPERATOR sublets any portion of his lease, the sublessee must agree to assume the full obligations of the lease as set out herein and must agree to fully cooperate with the City in seeing that these minimum standards are complied with. The sublessee shall immediately comply with any reasonable request or direction of the City as it relates to the enforcement of these standards.

12. In the event that the COMMERCIAL OPERATOR or sublessee fails to comply fully with these minimum standards or fails to comply with the reasonable request or direction of the City as it relates to these minimum standards, said COMMERCIAL OPERATOR or sublessee shall be in default. If said default continues for more than ten (10) days after notice of said default, the City may terminate the lease. Said COMMERCIAL OPERATOR is responsible for the performance of the sublessee.

13. COMMERCIAL OPERATORS shall have the right to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlights, landing lights, signals and other conveniences for the takeoff, flying and landing of aircraft of COMMERCIAL OPERATOR.

14. COMMERCIAL OPERATORS will, at all times during the continuance of the term of their agreements and/or leases and any renewal or extension thereof, conduct, operate and maintain for the benefit of the public, the commercial operation provided for and described therein, and all aspects and parts and services thereof as defined and set forth, and will make all such services available to the public and that it will devote its best efforts for the accomplishment of such purposes and that it will at all times make charges to patrons and customers for all merchandise or materials and services furnished or rendered, but that it will refrain from imposing or levying excessive or otherwise unreasonable charges or fees for any facilities or services. Notwithstanding anything contained in a lease that may be or appear to the contrary it is expressly understood and agreed that the rights granted thereunder are nonexclusive and the lessor

reserves the right to grant similar privileges to another COMMERCIAL OPERATOR upon formal application by that COMMERCIAL OPERATOR, and upon demonstration of compliance with Paragraphs 3 and 4 herein.

15. The City reserves the right to take any actions it considers necessary to protect the aerial approaches to the Airport against obstructions, together with the right to prevent any commercial operator from erecting, or permitting to be erected, any building, sign, or other structure on the Airport which, in the opinion of the City, would limit the usefulness of the Airport or constitute a hazard to aircraft.

16. All contracts and leases between such COMMERCIAL OPERATORS and the City shall be subordinate to the right of the City during time of war or national emergency to lease the landing area or any part thereof to the United States Government for military or naval use, and, if any such lease is so made, the provisions of any contracts or leases between such with the provisions of the lease to the Government, shall be suspended.

17. The provisions of these standards shall in no way negate or cause to be null or void existing leases with COMMERCIAL OPERATORS at the Susanville Municipal Airport. Upon the adoption of these standards, any new leases and/or agreements entered into and any amendments to existing leases and/or agreements shall be in accordance with the standards.

18. The COMMERCIAL OPERATOR shall remove from the Airport or otherwise dispose of in a manner approved by the City all garbage, debris, and other waste material (whether solid or liquid) arising out of its occupancy of the premises or out of its operations. Said COMMERCIAL OPERATOR shall keep and maintain his premises in a neat and orderly manner. Any garbage debris waste which may be temporarily stored in the open shall be kept in suitable garbage or waste receptacles, the same to be made of metal and equipped with tight fitting covers and to be of a design safely and properly to contain whatever may be placed therein. The COMMERCIAL OPERATOR shall use extreme care when effecting removal of all such waste. No COMMERCIAL OPERATOR shall permit any dumping of hazardous waste on City property or on property leased or rented by COMMERCIAL OPERATOR.

19. The City reserves the right to further develop or improve all areas of the Airport as it sees fit, regardless of the desires or views of any COMMERCIAL OPERATORS, and without interference or hindrance from any such COMMERCIAL OPERATORS.

20. The City reserves the right to enter upon any premises leased to COMMERCIAL OPERATORS at reasonable times for the purpose of making such inspections as it may deem expedient, to the proper enforcement of any covenant or condition of any COMMERCIAL OPERATOR'S contract or lease agreement.

21. The City recognizes the rights of any person, firm or corporation operating aircraft on the Airport with its own employees (including, but not limited to maintenance and repair) that it may choose to perform. However, said persons, firms or corporations may not hire any vendors of service, aircraft parts, or fuel from off-airport premises to perform services on the Airport.

22. Aircraft fueling shall be in strict accordance with any safety regulations.

COMMERCIAL OPERATOR CATEGORIES

CATEGORY A. FLIGHT INSTRUCTION AND AIRCRAFT RENTAL:

A COMMERCIAL OPERATOR in this Category shall:

1. Have available an instructor pilot with appropriate and current Federal Aviation Administration pilot and medical certificates.
2. Provide and maintain a minimum of one (1) aircraft owned or leased or rented by and under the exclusive control of this COMMERCIAL OPERATOR which are properly equipped and Federal Aviation Administration certificated for flight instruction and rental.
3. Demonstrate the continuing ability to meet requirements for certification of flight instructor personnel and aircraft by the Federal Aviation Administration.
4. Assure that personnel operating rental equipment obtained from the subject COMMERCIAL OPERATOR have appropriate and current Federal Aviation Administration pilot and approved medical certificates.
5. Independent individual flight instructors not performing said services on a reoccurring basis shall be exempt.

CATEGORY B. AIRCRAFT CHARTER AND TAXI:

A COMMERCIAL OPERATOR in this Category shall:

1. Conduct all aircraft charter and taxi service in compliance with Federal Aviation Regulations, particularly Regulation Part 135.
2. Lease from the City sufficient land on which to locate all improvements required by specific operations of the COMMERCIAL OPERATOR.

CATEGORY C. CROP DUSTING AND SPRAYING:

A COMMERCIAL OPERATOR in this Category shall:

1. Furnish suitable arrangements for the safe loading, unloading, storage and containment of noxious chemical materials.
2. Furnish a minimum of one (1) aircraft with pilot. The aircraft will be suitably equipped for agricultural operations with adequate safeguard against spillage of chemical spray mixtures or materials on runways and taxiways or dispersal by wind force to other operational areas of the Airport. The pilot will have appropriate and current Federal Aviation Administration pilot and approved medical certificates. The COMMERCIAL OPERATOR in this Category shall comply with all Federal Environmental Protective Agency and State requirements pertaining to handling, storage and disposal of chemicals.
3. Lease from the City sufficient land on which to locate all improvements required by the specific operations of the COMMERCIAL OPERATOR.

CATEGORY D. AIRCRAFT SALES:

A COMMERCIAL OPERATOR in this Category shall:

1. Have a minimum of one (1) fully qualified demonstrator pilot with current and appropriate Federal Aviation Administration pilot and approved medical certificates.

2. Lease from the City sufficient land on which to locate all improvements required by the specific operations of the COMMERCIAL OPERATOR.

CATEGORY E. AIRCRAFT, ENGINE, PROPELLER, AND ACCESSORY MAINTENANCE:

A COMMERCIAL OPERATOR in this Category shall:

1. Furnish facilities and equipment for airframe and power plant repairs with at least one (1) duly Federal Aviation Administration certified A & P Mechanic and such other personnel as may be necessary. Such airframe and power plant repair shall include facilities for repair of aircraft and engines used in aviation in this area.
2. Lease from the City sufficient land on which to locate all required improvements.

CATEGORY F. RADIO AND INSTRUMENT:

A COMMERCIAL OPERATOR in this Category shall:

1. Lease from the City sufficient land on which to locate all required improvements.
2. Have available a Federal Aviation Administration certificated technician in the field of aircraft electronics and/or aircraft instruments with proper Federal Communications Commission license to conduct complete aircraft transmitter, receiver and antennae repair.
3. Provide satisfactory arrangements for access to and storage of aircraft being worked on.

CATEGORY G. SALE OF AVIATION PETROLEUM PRODUCTS AND RAMP SERVICE:

A COMMERCIAL OPERATOR in this Category shall:

1. Lease from the City sufficient land on which to locate intended storage and dispensing equipment, and buildings.
2. Have personnel on full-time duty during normal business hours of not less than eight (8) hours a day, seven (7) days a week, adequately trained to operate fuel dispensing equipment in accordance with all applicable local, state, and Federal laws. (Additional requirement: On-call service may be required during all hours of darkness.
3. Demonstrate capability to efficiently and safely conduct or move aircraft to such areas and park them. Compliance with FAA and EPA standards shall be adhered to at all times.
4. Comply with the following criteria regarding fuel storage and dispensing facilities:
 - a. Purchase from City fuel tanks such fuel as is needed by COMMERCIAL OPERATOR for sale to COMMERCIAL OPERATOR'S customers;
 - b. Maintain separate trucking equipment for each grade of fuel, meeting all applicable safety requirements with reliable metering devices subject to independent inspection, and with a pumping efficiency capable of servicing all aircraft normally using the Airport.
 - c. Provide adequate fire extinguishers in all fuel dispensing areas and on all mobile dispensing trucks.

CATEGORY H. FLYING CLUBS:

In an effort to foster and promote flying for pleasure, develop skills in aeronautics, including pilotage, navigation, and an awareness and appreciation of aviation requirements and techniques the Category of Flying Clubs is added to the Rules, Regulations and Minimum Standards of the Susanville Municipal Airport.

All flying clubs desiring to base their aircraft and operate on the Airport must comply with the applicable provisions of these Standards and Requirements. However, they shall be exempt from regular COMMERCIAL OPERATOR requirements upon satisfactory fulfillment of the conditions contained herein.

1. The club shall be a non-profit entity (corporation, association or partnership) organized for the express purpose of providing its members with an aircraft(s), for their personal use and enjoyment only. The ownership of the aircraft(s), must be vested in the name of the flying club (or owned ratably by all of its members). The property rights of the members of the club shall be equal and no part of the net earnings of the club will inure to the benefit of any member in any form (salaries, bonuses, etc.). The club may not derive greater revenue from the use of its aircraft than the amount necessary for the operations, maintenance and replacement of its aircraft.

2. Flying clubs may not offer or conduct charter or air taxi. They may not conduct aircraft rental or flight instruction except for regular members. Any qualified mechanic who is a registered member and part owner of the aircraft owned and operated by a flying club shall not be restricted from doing maintenance work on aircraft owned by the club and the club does not become obligated to pay for such maintenance work except that such mechanics may be compensated by credit against payment of dues or flight time.

3. The flying club, with its permit request, shall furnish the Airport Management a copy of its charter and by-laws, articles of association, partnership agreement or other documentation supporting its existence; a roster, or list of members, including names of officers and directors, to be revised on a semi-annual basis; evidence of insurance in the form of a certificate of insurance in force withhold harmless clause in favor of the Airport, its officers and employees (ten (10) days prior notice of cancellation shall be filed with Airport management); number and type of aircraft; evidence that aircraft are properly certificated; evidence that ownership is vested in the club; and operating rules of the club. The books and other records of the club shall be available for review at any reasonable time by Airport management or his/her authorized agent.

4. A flying club, at any airport controlled by this same Airport management shall abide by and comply with all Federal, State and local laws, ordinances, regulations and the Rules and Regulations of this Airport management.

5. A flying club which violates any of the foregoing, or permits one (1) or more members to do so after ten (10) days' notice of such violation by the City of Susanville, may be required to terminate all operations at all Airports controlled by the City.

CATEGORY I. OTHER:

A COMMERCIAL OPERATOR in this Category shall:

1. Be any non-aviation related business located at the Susanville Municipal Airport and not covered in Categories A through H.
2. Lease from the City sufficient land on which to locate all required improvements.

Proposed

COMMERCIAL OPERATOR'S LICENSE AGREEMENT

THIS AGREEMENT, made this ___ day of _____, 20__, by and between the CITY OF SUSANVILLE, a municipal corporation and political subdivision of the State of California, hereinafter referred to as "Owner", and _____, address: _____ hereinafter referred to as "Commercial Operator";

1. Commercial Operator, by this Agreement, is hereby authorized to perform the following activities at the airport:

LIST AUTHORIZED ACTIVITIES

2. The term of this Agreement is for a period of ___ years (minimum of 3), from _____, 20__ to _____, 20__ and including _____.
3. This Agreement includes the provisions of those certain "Minimum Standards for Commercial Operators" adopted by the City of Susanville by Resolution, for general aviation at said Airport, a copy of which is attached hereto as Exhibit "C1", and any amendments, deletions, or additions thereto. These minimum standards and requirements for fixed base operations shall be required of and shall apply equally to all such commercial operators at said Airport. Owner specifically covenants and agrees that all such services defined in the above referenced minimum standards shall be confined to commercial operators meeting said standards. Said minimum standards stipulate the nature and amount of aeronautical activities and services required of all commercial operators at said airport, insurance requirements, financial investment required, and the specific licenses required.
4. Commercial Operator agrees to operate all activities authorized by this Agreement for the use and benefit of the public and to make available to the public on fair and reasonable terms all services on a fair, equal and not unjustly discriminatory basis to all users thereof and to charge fair, reasonable and not unjustly discriminatory prices for each unit of service, provided, Commercial Operator may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers. All services offered by Commercial Operator will be performed with promptness and courtesy. It is expressly understood that nothing herein shall be construed to grant or authorized the granting of exclusive rights within the meaning of Section 308 (a) of the Federal Aviation Act of 1958, as amended. Owner shall be responsible for the actions of all its employees and shall render Commercial operator safe and harmless from responsibility for any actions of negligence of Owner's employees. Commercial Operator shall be responsible for the actions of all its employees and shall render Owner safe and harmless from responsibility for any actions of negligence of Commercial Operator's employees engaged in these aeronautical activities and service. Commercial Operator will obtain at its own expense public liability insurance with limits of \$1,000,000.00 as to personal injury or death, and \$1,000,000.00 as to property damages to protect Owner from actions resulting from the Commercial Operator's activities at the Airport. Limitation of Liability: In no event shall either Party or its employees be liable under this Lease to the other Party or any third Party, for any consequential, incidental, indirect, exemplary, special or punitive damages, including damages for business interruption, loss of use, revenue or profit, whether arising out of breach of contract, tort (including negligence) or otherwise, regardless of whether such damages were foreseeable and whether or not either Party was advised of the possibility of such damages. Commercial Operator further agrees to

keep the area where Commercial Operator performs the activities in a neat and orderly manner, free of offensive or dangerous materials or conditions.

5. Commercial Operator agrees to pay to Owner for the privilege of doing business at the Airport the following sums and amounts:
 - A. Commercial Operator shall pay to City the sum of **\$8,463.56** per year in advance, which sum is due on July 1st, and on the first day of July in each subsequent year.
 - B. The base rate will be increased by **5 percent** annually throughout the term.
6. This Agreement is not assignable.
7. It is expressly agreed by Commercial Operator and Owner that all rights, privileges and liabilities imposed on both parties by this Agreement are subject and subordinate to any conditions, restrictions, limitations, rules or regulations of any agreement or any contract pertaining to said Airport between the United States Government or any Department or Agency thereof having jurisdiction over said Airport and the Owner, and to rules and regulations of the State of California.
8. Commercial Operator does hereby agree that (a) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefit of, or be otherwise subjected to discrimination in the use of said services, (b) that Commercial Operator shall render such services and activities reflected herein in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended. It is further agreed that in the event of breach of any of this nondiscrimination clause, Owner shall have the right to terminate this Commercial Operator Agreement.
9. The property interest herein of Commercial Operator may be subject to property taxation of the possessory interest created thereby, and, if created, Commercial Operator, by reason of said possessory interest, may be subject to the payment of property taxes levied on said interest. In the event said taxes are so levied, Commercial Operator shall be responsible for payment thereof.
10. Commercial Operator shall not permit dumping of hazardous waste at the Airport premises.
11. This Agreement will be governed by and construed in accordance with the laws of the State of California.

CITY OF SUSANVILLE

COMMERCIAL OPERATOR

Kevin Stafford, Mayor

Name:

(Approved by City Council on _____)

ATTEST:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

EXHIBIT "C1"

**MINIMUM STANDARDS FOR COMMERCIAL OPERATORS AT THE SUSANVILLE
MUNICIPAL AIRPORT, SUSANVILLE, CALIFORNIA**

The following minimum standards for commercial activities have been established in the public interest for the safe and efficient operation of the Susanville Municipal Airport; to enhance its orderly growth; to preclude the granting of an exclusive right to conduct an aeronautical activity in violation of Section 308(a) of the Federal Aviation Act of 1958; to conform to Title VI of the Civil Rights Act of 1964 and Part 21 of the Department of Transportation Regulations; and to assure to all users the availability of Airport property on fair and reasonable terms and without unjust discrimination.

1. No person, firm, or corporation shall engage in any commercial activity at the Susanville Municipal Airport unless a Susanville Airport Commercial Agreement (Exhibit "C") is entered into with the City of Susanville, and unless the commercial activity is done in full compliance with the minimum standards herein set forth.

2. A COMMERCIAL OPERATOR is defined as any person, firm, or corporation who is not otherwise the Airport Operator/Manager, but who is performing any of the functions or furnishing any of the services as hereinafter set forth for COMMERCIAL OPERATORS at the Susanville Municipal Airport.

3. All COMMERCIAL OPERATORS shall protect the public generally, the customers or clients of COMMERCIAL OPERATORS and the City of Susanville from any and all lawful damages, claims, or liability and shall carry comprehensive general liability insurance issued by an insurance company authorized to do business in the State of California. The City of Susanville shall be named as an additional insured. Policies must be approved by the City Administrator and a certificate of insurance thereof furnished to the City. It is further understood that as circumstances in the future dictate, the City may require an increase in bodily injury and property damage insurance. City shall increase the limits of insurance coverage only after a hearing before the City Council following input from the Airport Commission.

4. Any person, firm, or corporation capable of meeting the minimum standards set forth herein for any of the stated COMMERCIAL OPERATOR Categories A through I is eligible to become a COMMERCIAL OPERATOR at the Airport, provided there is space available, subject to the execution of a written lease for not less than five (5) years containing such terms and conditions as may be determined by the City. A COMMERCIAL OPERATOR shall not engage in any business or activity on the Airport other than that authorized under his particular Category or Categories. Any COMMERCIAL OPERATOR desiring to extend his operation into more than one (1) Category or to discontinue operations in a Category, shall first apply in writing to the City for permission to do so, setting forth in detail the reasons and conditions for the request. The City shall then grant or deny the request, in writing, on such terms and conditions as the City deems to be prudent and proper under the circumstances and issue a new COMMERCIAL OPERATOR's Agreement. Each COMMERCIAL OPERATOR shall provide his own buildings, personnel and equipment, and other requirements as herein stated upon land leased from the City of Susanville and obtain a signed Airport Hangar Land Lease Agreement.

5. All construction required of such COMMERCIAL OPERATORS shall be in accordance with design and construction standards required or established by the City for the facility or activity involved. Title to any and all buildings and appurtenances, which may be built on City property, shall be as follows: when and if subject COMMERCIAL OPERATOR vacates its lease for any reason, COMMERCIAL OPERATOR may either remove said buildings COMMERCIAL OPERATOR owns at

COMMERCIAL OPERATOR'S expense within ninety (90) days or building shall revert to non-commercial status.

6. All COMMERCIAL OPERATORS shall, at their own expense, pay all taxes and assessments against any buildings or other structures placed on the premises by them, as well as all taxes and assessments against the personal property used by them in their operations.

7. All COMMERCIAL OPERATORS shall abide by and comply with all state, county and city laws and ordinances, the rules and regulations of the City and the rules and regulations of the State and Federal Aviation Administration.

8. All COMMERCIAL OPERATORS shall provide and pay for all lights, gas, electric current, water, sewer charges and garbage collection charges used or incurred anywhere in or about their subject premises, and shall pay the charges made therefore by the suppliers thereof promptly when due.

9. All agreements and leases between such COMMERCIAL OPERATORS and the City shall be subordinate to the provisions of any existing or future agreement between the City of Susanville and the United States, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport properties.

10. No COMMERCIAL OPERATOR shall sublease or sublet any premises leased by such COMMERCIAL OPERATOR from the City, or assign any such lease, without the prior written approval of the City, and any such subletting or assignment shall be subject to all of the minimum standards herein set forth.

11. In the event the COMMERCIAL OPERATOR sublets any portion of his lease, the sublessee must agree to assume the full obligations of the lease as set out herein and must agree to fully cooperate with the City in seeing that these minimum standards are complied with. The sublessee shall immediately comply with any reasonable request or direction of the City as it relates to the enforcement of these standards.

12. In the event that the COMMERCIAL OPERATOR or sublessee fails to comply fully with these minimum standards or fails to comply with the reasonable request or direction of the City as it relates to these minimum standards, said COMMERCIAL OPERATOR or sublessee shall be in default. If said default continues for more than ten (10) days after notice of said default, the City may terminate the lease. Said COMMERCIAL OPERATOR is responsible for the performance of the sublessee.

13. COMMERCIAL OPERATORS shall have the right to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlights, landing lights, signals and other conveniences for the takeoff, flying and landing of aircraft of COMMERCIAL OPERATOR.

14. COMMERCIAL OPERATORS will, at all times during the continuance of the term of their agreements and/or leases and any renewal or extension thereof, conduct, operate and maintain for the benefit of the public, the commercial operation provided for and described therein, and all aspects and parts and services thereof as defined and set forth, and will make all such services available to the public and that it will devote its best efforts for the accomplishment of such purposes and that it will at all times make charges to patrons and customers for all merchandise or materials and services furnished or rendered, but that it will refrain from imposing or levying excessive or otherwise unreasonable charges or fees for any facilities or services. Notwithstanding anything contained in a lease that may be or appear to the contrary it is expressly understood and agreed that the rights granted thereunder are nonexclusive and the lessor

reserves the right to grant similar privileges to another COMMERCIAL OPERATOR upon formal application by that COMMERCIAL OPERATOR, and upon demonstration of compliance with Paragraphs 3 and 4 herein.

15. The City reserves the right to take any actions it considers necessary to protect the aerial approaches to the Airport against obstructions, together with the right to prevent any commercial operator from erecting, or permitting to be erected, any building, sign, or other structure on the Airport which, in the opinion of the City, would limit the usefulness of the Airport or constitute a hazard to aircraft.

16. All contracts and leases between such COMMERCIAL OPERATORS and the City shall be subordinate to the right of the City during time of war or national emergency to lease the landing area or any part thereof to the United States Government for military or naval use, and, if any such lease is so made, the provisions of any contracts or leases between such with the provisions of the lease to the Government, shall be suspended.

17. The provisions of these standards shall in no way negate or cause to be null or void existing leases with COMMERCIAL OPERATORS at the Susanville Municipal Airport. Upon the adoption of these standards, any new leases and/or agreements entered into and any amendments to existing leases and/or agreements shall be in accordance with the standards.

18. The COMMERCIAL OPERATOR shall remove from the Airport or otherwise dispose of in a manner approved by the City all garbage, debris, and other waste material (whether solid or liquid) arising out of its occupancy of the premises or out of its operations. Said COMMERCIAL OPERATOR shall keep and maintain his premises in a neat and orderly manner. Any garbage debris waste which may be temporarily stored in the open shall be kept in suitable garbage or waste receptacles, the same to be made of metal and equipped with tight fitting covers and to be of a design safely and properly to contain whatever may be placed therein. The COMMERCIAL OPERATOR shall use extreme care when effecting removal of all such waste. No COMMERCIAL OPERATOR shall permit any dumping of hazardous waste on City property or on property leased or rented by COMMERCIAL OPERATOR.

19. The City reserves the right to further develop or improve all areas of the Airport as it sees fit, regardless of the desires or views of any COMMERCIAL OPERATORS, and without interference or hindrance from any such COMMERCIAL OPERATORS.

20. The City reserves the right to enter upon any premises leased to COMMERCIAL OPERATORS at reasonable times for the purpose of making such inspections as it may deem expedient, to the proper enforcement of any covenant or condition of any COMMERCIAL OPERATOR'S contract or lease agreement.

21. The City recognizes the rights of any person, firm or corporation operating aircraft on the Airport with its own employees (including, but not limited to maintenance and repair) that it may choose to perform. However, said persons, firms or corporations may not hire any vendors of service, aircraft parts, or fuel from off-airport premises to perform services on the Airport.

22. Aircraft fueling shall be in strict accordance with any safety regulations.

COMMERCIAL OPERATOR CATEGORIES

CATEGORY A. FLIGHT INSTRUCTION AND AIRCRAFT RENTAL:

A COMMERCIAL OPERATOR in this Category shall:

1. Have available an instructor pilot with appropriate and current Federal Aviation Administration pilot and medical certificates.
2. Provide and maintain a minimum of one (1) aircraft owned or leased or rented by and under the exclusive control of this COMMERCIAL OPERATOR which are properly equipped and Federal Aviation Administration certificated for flight instruction and rental.
3. Demonstrate the continuing ability to meet requirements for certification of flight instructor personnel and aircraft by the Federal Aviation Administration.
4. Assure that personnel operating rental equipment obtained from the subject COMMERCIAL OPERATOR have appropriate and current Federal Aviation Administration pilot and approved medical certificates.
5. Independent individual flight instructors not performing said services on a reoccurring basis shall be exempt.

CATEGORY B. AIRCRAFT CHARTER AND TAXI:

A COMMERCIAL OPERATOR in this Category shall:

1. Conduct all aircraft charter and taxi service in compliance with Federal Aviation Regulations, particularly Regulation Part 135.
2. Lease from the City sufficient land on which to locate all improvements required by specific operations of the COMMERCIAL OPERATOR.

CATEGORY C. CROP DUSTING AND SPRAYING:

A COMMERCIAL OPERATOR in this Category shall:

1. Furnish suitable arrangements for the safe loading, unloading, storage and containment of noxious chemical materials.
2. Furnish a minimum of one (1) aircraft with pilot. The aircraft will be suitably equipped for agricultural operations with adequate safeguard against spillage of chemical spray mixtures or materials on runways and taxiways or dispersal by wind force to other operational areas of the Airport. The pilot will have appropriate and current Federal Aviation Administration pilot and approved medical certificates. The COMMERCIAL OPERATOR in this Category shall comply with all Federal Environmental Protective Agency and State requirements pertaining to handling, storage and disposal of chemicals.
3. Lease from the City sufficient land on which to locate all improvements required by the specific operations of the COMMERCIAL OPERATOR.

CATEGORY D. AIRCRAFT SALES:

A COMMERCIAL OPERATOR in this Category shall:

1. Have a minimum of one (1) fully qualified demonstrator pilot with current and appropriate Federal Aviation Administration pilot and approved medical certificates.

2. Lease from the City sufficient land on which to locate all improvements required by the specific operations of the COMMERCIAL OPERATOR.

CATEGORY E. AIRCRAFT, ENGINE, PROPELLER, AND ACCESSORY MAINTENANCE:

A COMMERCIAL OPERATOR in this Category shall:

1. Furnish facilities and equipment for airframe and power plant repairs with at least one (1) duly Federal Aviation Administration certified A & P Mechanic and such other personnel as may be necessary. Such airframe and power plant repair shall include facilities for repair of aircraft and engines used in aviation in this area.
2. Lease from the City sufficient land on which to locate all required improvements.

CATEGORY F. RADIO AND INSTRUMENT:

A COMMERCIAL OPERATOR in this Category shall:

1. Lease from the City sufficient land on which to locate all required improvements.
2. Have available a Federal Aviation Administration certificated technician in the field of aircraft electronics and/or aircraft instruments with proper Federal Communications Commission license to conduct complete aircraft transmitter, receiver and antennae repair.
3. Provide satisfactory arrangements for access to and storage of aircraft being worked on.

CATEGORY G. SALE OF AVIATION PETROLEUM PRODUCTS AND RAMP SERVICE:

A COMMERCIAL OPERATOR in this Category shall:

1. Lease from the City sufficient land on which to locate intended storage and dispensing equipment, and buildings.
2. Have personnel on full-time duty during normal business hours of not less than eight (8) hours a day, seven (7) days a week, adequately trained to operate fuel dispensing equipment in accordance with all applicable local, state, and Federal laws. (Additional requirement: On-call service may be required during all hours of darkness.)
3. Demonstrate capability to efficiently and safely conduct or move aircraft to such areas and park them. Compliance with FAA and EPA standards shall be adhered to at all times.
4. Comply with the following criteria regarding fuel storage and dispensing facilities:
 - a. Purchase from City fuel tanks such fuel as is needed by COMMERCIAL OPERATOR for sale to COMMERCIAL OPERATOR'S customers;
 - b. Maintain separate trucking equipment for each grade of fuel, meeting all applicable safety requirements with reliable metering devices subject to independent inspection, and with a pumping efficiency capable of servicing all aircraft normally using the Airport.
 - c. Provide adequate fire extinguishers in all fuel dispensing areas and on all mobile dispensing trucks.

CATEGORY H. FLYING CLUBS:

In an effort to foster and promote flying for pleasure, develop skills in aeronautics, including pilotage, navigation, and an awareness and appreciation of aviation requirements and techniques the Category of Flying Clubs is added to the Rules, Regulations and Minimum Standards of the Susanville Municipal Airport.

All flying clubs desiring to base their aircraft and operate on the Airport must comply with the applicable provisions of these Standards and Requirements. However, they shall be exempt from regular COMMERCIAL OPERATOR requirements upon satisfactory fulfillment of the conditions contained herein.

1. The club shall be a non-profit entity (corporation, association or partnership) organized for the express purpose of providing its members with an aircraft(s), for their personal use and enjoyment only. The ownership of the aircraft(s), must be vested in the name of the flying club (or owned ratably by all of its members). The property rights of the members of the club shall be equal and no part of the net earnings of the club will inure to the benefit of any member in any form (salaries, bonuses, etc.). The club may not derive greater revenue from the use of its aircraft than the amount necessary for the operations, maintenance and replacement of its aircraft.

2. Flying clubs may not offer or conduct charter or air taxi. They may not conduct aircraft rental or flight instruction except for regular members. Any qualified mechanic who is a registered member and part owner of the aircraft owned and operated by a flying club shall not be restricted from doing maintenance work on aircraft owned by the club and the club does not become obligated to pay for such maintenance work except that such mechanics may be compensated by credit against payment of dues or flight time.

3. The flying club, with its permit request, shall furnish the Airport Management a copy of its charter and by-laws, articles of association, partnership agreement or other documentation supporting its existence; a roster, or list of members, including names of officers and directors, to be revised on a semi-annual basis; evidence of insurance in the form of a certificate of insurance in force withhold harmless clause in favor of the Airport, its officers and employees (ten (10) days prior notice of cancellation shall be filed with Airport management); number and type of aircraft; evidence that aircraft are properly certificated; evidence that ownership is vested in the club; and operating rules of the club. The books and other records of the club shall be available for review at any reasonable time by Airport management or his/her authorized agent.

4. A flying club, at any airport controlled by this same Airport management shall abide by and comply with all Federal, State and local laws, ordinances, regulations and the Rules and Regulations of this Airport management.

5. A flying club which violates any of the foregoing, or permits one (1) or more members to do so after ten (10) days' notice of such violation by the City of Susanville, may be required to terminate all operations at all Airports controlled by the City.

CATEGORY I. OTHER:

A COMMERCIAL OPERATOR in this Category shall:

1. Be any non-aviation related business located at the Susanville Municipal Airport and not covered in Categories A through H.
2. Lease from the City sufficient land on which to locate all required improvements.

Reviewed by: D Interim City Administrator
 City Attorney

 X Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Quincy McCourt, Project Manager

Action Date: August 1, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Skyline Park Disc Golf Course

PRESENTED BY: Dan Newton, Interim City Administrator and Quincy McCourt, Project Manager

SUMMARY: The Sustainable Communities Grant Public Outreach effort created an opportunity for community members to express their ideas regarding destination spots that will enhance multimodal transportation within the City. A concept that received a lot of interest was that of the construction of a Disc Golf Course at Skyline Park. At a community workshop held April 4, 2018, a citizen presented their desire to have the Disc Golf placed on the City Council agenda authorizing city staff time to research the cost and feasibility.

A community member spoke to the Council regarding the potential Skyline Disc Golf course at the April 4, 2018 City Council meeting. An item was requested to be brought back to Council that would discuss other options for utilizing the Park Mitigation funds to make improvements to the parks in the Skyline area, to include the Cameron Pocket Park. A report was presented to City Council at the June 20, 2018 meeting, with several members of the public in attendance speaking in support of a Disc Golf Course.

The City has an existing approved Skyline Park Master Plan that is still viable and compatible with a Disc Golf concept. Staff is requesting direction from the Council regarding priorities for expenditure of the Park Mitigation Fund to finance community park improvements. Staff is requesting authorization to expand budgeted staff resources to design a project with the help of community volunteers and stakeholders.

Staff anticipates that a cost effective design can be constructed with an estimated budget of approximately \$15,000. Upon completion of the design, staff will bring back to Council the design for approval and request Parkland Dedication funds to begin construction.

There is significant volunteer opportunities for community members to participate in the design and construction of the Disc Golf Course. Several community members have already expressed interest in assisting. Volunteer resources will be factored into the final cost estimates upon design completion.

FISCAL IMPACT: To be determined.

ACTION REQUESTED:

1. Motion to authorize expenditure of budgeted staff resourced to work with community volunteers and stakeholders to design a Golf Course at Skyline Park;
2. Support the use of Parkland Dedication Funds in an estimated amount of \$15,000 for the first phase of construction.

ATTACHMENTS: First draft of Disc Golf conceptual design
First draft of estimated Disc Golf Course budget
Disc Bucket Specifications and Install Sheets
Skyline Park Master Plan

Skyline Disc Golf Course - Basic Professional Design

I. Cost Estimate

A. Spreadsheet - Please notice the quantities.

Description	Quantity	Cost	Total
T-pads		\$ 450.00	\$ 0.00
Buckets	18	\$ 325.00	\$ 5,850.00
Bucket Sleeves	54	\$ 25.00	\$ 1,350.00
Concrete (not including labor)	54	\$ 10.00	\$ 540.00
Signage	36	\$ 40.00	\$ 1,440.00
Rules Sign	1	\$ 40.00	\$ 40.00
Freight	1	\$ 800.00	\$ 800.00
Parking		\$ 15,000.00	\$ 0.00
Trails		\$ 15,000.00	\$ 0.00
Pack it in Pack it out Signs "You are here" Signs - Kiosk		\$ 800.00	\$ 0.00
Benches		\$ 300.00	\$ 0.00
			\$ 10,020.00

B.

DISC GOLF HOLE LAYOUT



EX-08
 SHEET

EXHIBITS FOR CONCEPT DESIGN OF
PAUL BUNYAND CONNECTIVITY
 SUSANVILLE, CALIFORNIA

SKYLINE PARK LAYOUT



EXHIBIT

SCALE: 1"=80'
 JOB NO: 5430-05
 RELEASE 1
 DATE: JUNE 05, 2018

REVISIONS		
NO.	DESCRIPTION	DATE BY

PERMANENT TARGET GROUND TUBE INSTALLATION

Parts (included per target location)

- Installation Tube

Installation tools and extras needed

- One Target Pole & Locking Collar assembled from Step 1 on page 2.
- Duct or packing tape
- 60 pounds of concrete per target
- Post hole digger or auger
- Torpedo level or carpenter's level



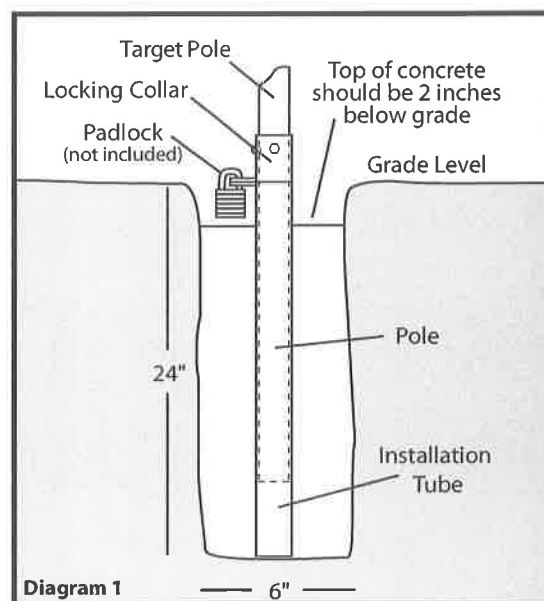
WARNING: Before digging always contact your local utilities and property maintenance to locate any underground lines. (Water, Gas, Electrical, Sprinkler, etc...)

SETTING THE INSTALLATION TUBE (Diagram 1)

Step 1 Dig a hole that is at least 6 inches in diameter and 24 inches deep. Most manual post hole diggers create a 6 inch diameter hole, but if you are installing an entire course it is maybe worth the money to rent a two man auger with a 6 inch bit.

Step 2 Assemble one pole and locking collar according to Step 1 of Target Assembly (see other page). Tape the bottom of the installation tube with duct tape or packing tape to prevent any concrete getting into the tube during installation. Place the installation tube in the hole with the tab pointing towards the tee or line of play, (this will assure that the number on the target faces the tee). The tab should be at, or slightly below grade level to keep it away from lawn mower blades and to establish the correct height for the target. Slide the target pole with locking collar attached into the installation tube. This will keep cement out of the installation tube while pouring. Just one pole with locking collar can be used to set up the installation tubes for your entire course.

Step 1 Pour the concrete into the hole around the installation tube to no higher than two inches below grade level. This will allow room for a padlock (not included). Use a level to plumb the pole on at least two sides 90° from each other. A torpedo level works best. After leveling the pole, make sure the tab still points toward the tee or line of play, clean off any concrete on the locking tab and then carefully remove the pole from the tube.



Still have questions? Give us a call.

West Coast Sales
(800) 408-8449
900 S. Dupont Ave. | Ontario, CA 91761

East Coast Sales
(800) 476-3968
2850 Commerce Drive | Rock Hill, SC 29730

Parts (included per target)

- One Pole
- One Target Top (w/chains)
- One Basket
- One Locking Collar

Hardware (included per target)

- Three $\frac{5}{16}$ " x $2\frac{3}{4}$ " hex head bolts
- Two $\frac{1}{4}$ " x $\frac{3}{4}$ " one-way screws
- One $\frac{1}{4}$ " x $\frac{3}{8}$ " hex head bolt
- Three $\frac{5}{16}$ " lock nuts
- One $\frac{1}{4}$ " lock nut
- One $\frac{1}{4}$ " washer

Assembly Tools and Extras (not included)

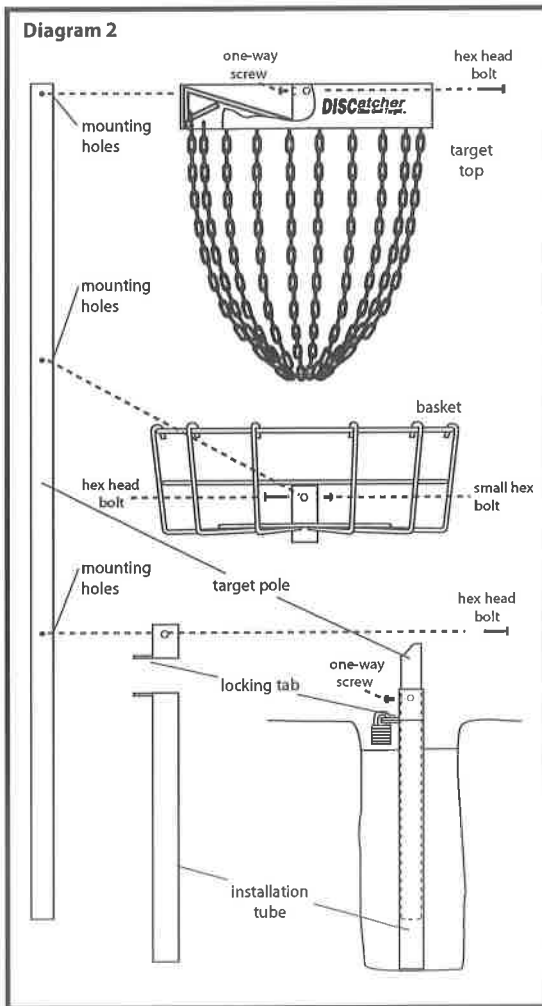
- One padlock per target
- Two $\frac{1}{2}$ " and one $\frac{7}{16}$ " wrenches or sockets
- Flat head screwdriver (short)



WAIT AT LEAST 24 HOURS AFTER POURING CONCRETE TO INSTALL ASSEMBLED TARGETS.

You must be patient enough to let the concrete set thoroughly before putting the target in. This usually takes at least one day.

ASSEMBLING THE DISCATCHER® TARGET (Diagram 2)

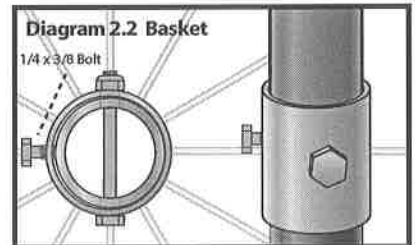


The easiest way to assemble the DISCatcher® Target is with the pole on the ground (the top of the main pole has mounting holes drilled within an inch of the end).

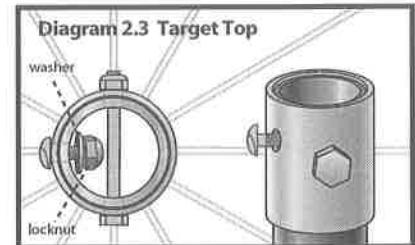
Step 1 LOCKING COLLAR - From the bottom end of the pole the locking collar should slide onto and line up with the bottom 3 mounting holes, with the tab portion at the bottom of the collar. Insert and tighten the $\frac{1}{4}$ " x $\frac{3}{4}$ " one-way screw into the threaded hole above the tab. Insert the $\frac{5}{16}$ " x $2\frac{3}{4}$ " hex bolt through the collar and pole and tighten locknut.



Step 2 BASKET - From the top of the pole slide the basket down and line up the 2 holes for the hex bolt, with the threaded hole on the same side of the pole as the locking collar tab. Insert $\frac{5}{16}$ " x $2\frac{3}{4}$ " hex bolt and tighten locknut. Apply a small amount of threadlock to the $\frac{1}{4}$ " x $\frac{3}{8}$ " hex bolt and insert into the threaded hole on the basket and tighten against the pole.



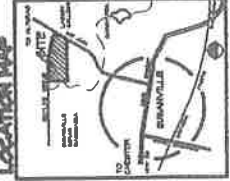
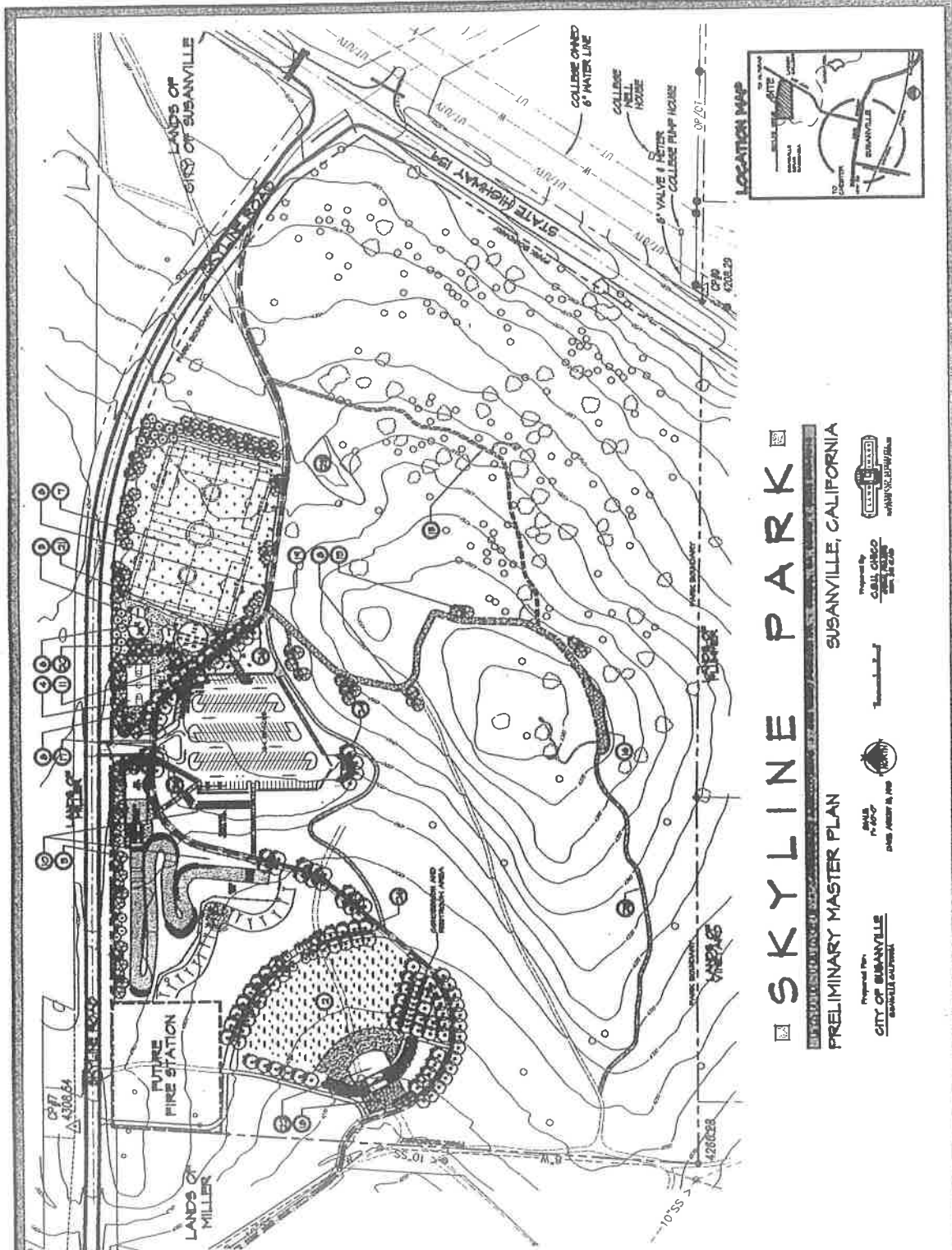
Step 3 TARGET TOP - Hold up target top to make sure chains hang freely and are not tangled. While holding up target top tilt slightly and slide the two rings at bottom of chains onto top of pole. Be careful not to let any chains cross between the top of the pole and the hole in the center of the target top, as you put the target top onto the pole. Line up the three holes on the target top with the top 3 holes on the pole. Insert and tighten $\frac{1}{4}$ " x $\frac{3}{4}$ " one-way screw into threaded hole on front of target top lining up with tab of locking collar. Start the $\frac{1}{4}$ " washer and locknut onto back of one-way screw. (Do not tighten) Insert $\frac{5}{16}$ " x $2\frac{3}{4}$ " hex bolt through target top and pole tighten locknut. At this point tighten the $\frac{1}{4}$ " locknut onto one-way screw.



Still have questions? Give us a call.

West Coast Sales
(800) 408-8449
900 S. Dupont Ave. | Ontario, CA 91761

East Coast Sales
(800) 476-3968
2850 Commerce Drive | Rock Hill, SC 29730



SKYLINE PARK

PRELIMINARY MASTER PLAN

SUSANVILLE, CALIFORNIA



Prepared by
GAIL GIBBO
CITY ENGINEER



DATE: JAN 20, 1968

City of Susanville
SUSANVILLE, CALIFORNIA

PLANT LIST

SYMBOL	PLANT NAME	COMMON NAME	SPACING	CONTAINER
(Symbol)	10' x 10'	18 GAL.
(Symbol)	20'	18 GAL.
(Symbol)	30'	18 GAL.
(Symbol)	40'	18 GAL.

PARK ELEMENT LEGEND

SYMBOL	DESCRIPTION
(Symbol)	GRAVEL PARKING AREA (NO SPACING)
(Symbol)	APPURTENANCE
(Symbol)	BIKE TRACK
(Symbol)	MULTI-USE COURT
(Symbol)	CHILDREN'S PLAY AREA
(Symbol)	MULTI-USE OPEN TROP. MOUND
(Symbol)	INDIVIDUAL PICK-UP AREAS
(Symbol)	INTERPRETIVE FACILITIES
(Symbol)	RESTROOM AREA
(Symbol)	RESTROOM FACILITY
(Symbol)	BICYCLE RACK
(Symbol)	BENCHES
(Symbol)	DRAINAGE
(Symbol)	NATURE TRAIL
(Symbol)	RECREATIONAL PLANTS
(Symbol)	BIKE
(Symbol)	SERVICE/LOOKING VERSUS ACCESS
(Symbol)	MULTI-USE TRAIL
(Symbol)	TOT PLAY AREA
(Symbol)	BULLETIN BOARD
(Symbol)	STAIRS
(Symbol)	FILL BORROW PIT
(Symbol)	UNPAVED MULTI-USE ST. PAWS TRAIL
(Symbol)	PRIMITIVE TRAIL
(Symbol)	PATH CONTROL BAY

LEGEND

(Symbol)	EXISTING TREE
(Symbol)	PERESTRAN PATH
(Symbol)	TRAMP AREA
(Symbol)	DRYWASH SHALE
(Symbol)	PARK SERVICES
(Symbol)	PAVED PERESTRAN
(Symbol)	BICYCLE PARKING
(Symbol)	P CONTAINS

Reviewed by: D Interim City Administrator
 City Attorney

 X Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Quincy McCourt, Project Manager

Action Date: August 1, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Skyline Pump Track Design and Construction

PRESENTED BY: Dan Newton, Interim City Administrator and Quincy McCourt, Project Manager

SUMMARY: At its May 4, 2016 meeting Council voted to approve the installation of a Pump Track located at Skyline Park. Due to the recent efforts of the Paul Bunyan Connectivity Grant, the Park Land Dedication Fund was brought to light as a means to fund the project. The proposed design has been attached to this report.

Please notice the City has an existing approved Skyline Park Master Plan (Attached). This item is still compatible with the Master Plan.

Staff is requesting direction as to how to proceed with the Pump Track proposal:

1. Permission to design a project, with input from community stakeholders.
2. Approval to design a Pump Track that can be accomplished within a budget that is directed by Council. The project can be constructed at its most affordable design for \$10,000.00.
3. Bring design to Council for final approval.

FISCAL IMPACT: Pending Council direction to staff.

ACTION

REQUESTED: Staff is requesting authorization to proceed with the Pump Track design and to prepare the project with community input that can be constructed within the budget directed by City Council.

ATTACHMENTS: Pump Track Original Staff Report and Design
Skyline Park Master Plan

Reviewed by: JGH City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- X Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: May 4, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Skyline Park Pump Track Update

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: A portion of Skyline Park has been used as a bicycle riding track since at least 2004. The dirt mounds currently being used for riding appear to have been left over from the grading of the parking lot and trail construction. Based on aerial photographs, they were put into their current configuration sometime between 2000 and 2004. The bicycle riding area covers less than 1 acre and the new track does not propose any expansion beyond the area that is currently being used. An oral report and presentation will be provided by the Susanville Area Bicycle Association regarding the progress of constructing a pump track at Skyline Park.

FISCAL IMPACT: None at this time.

ACTION REQUESTED: Information only.

ATTACHMENTS: None.

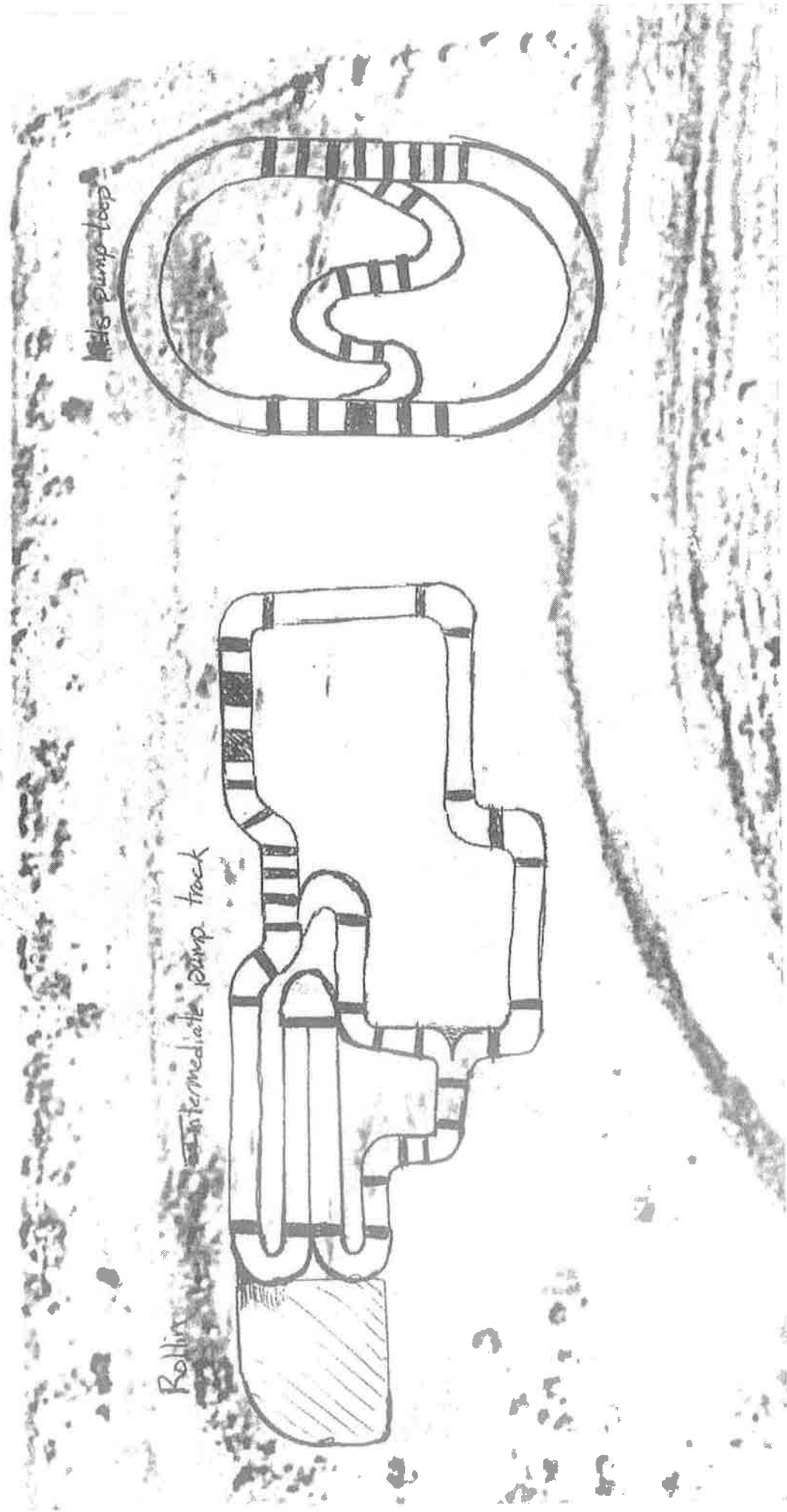
6' tall Rollin

4' wide riding surface

1' tall rollers x 12' spacing



Skyline Rd



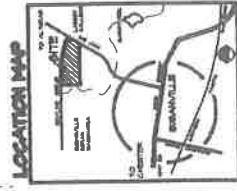
Rollin

Intermediate pump track

Kids pump loop

20' Bern radius

30' Bern radius
Kids loop



SKYLINE PARK

PRELIMINARY MASTER PLAN

Prepared by: **CITY OF SUSANVILLE**
 SUSANVILLE, CALIFORNIA

Prepared by: **CALL CHICO**
 LANDSCAPE ARCHITECTS
 1000 10TH ST
 CHICO, CA 95924

Prepared by: **CITY OF SUSANVILLE**
 SUSANVILLE, CALIFORNIA

PLANT LIST

SYMBOL	LATIN NAME	COMMON NAME	EMBEDD	CONTAINER SIZE
(Symbol)	24"	18" GAL
(Symbol)	24"	18" GAL
(Symbol)	30"	18" GAL
(Symbol)	30"	18" GAL

PARK ELEMENT LEGEND

SYMBOL	DESCRIPTION
(Symbol)	GRAVEL PARKING AREA (10' SPACING)
(Symbol)	APPROXIMATE
(Symbol)	BIK TRAIL
(Symbol)	MULTI-USE COURT
(Symbol)	GROUP PING PONG AREA
(Symbol)	CHILDREN'S PLAY AREA
(Symbol)	MULTI-USE OPEN TOP HOOKS
(Symbol)	INDIVIDUAL PAVING AREAS
(Symbol)	INTERPRETIVE FACILITIES
(Symbol)	SPRINKLER AREA
(Symbol)	RESTROOM FACILITY
(Symbol)	BIKES RACK
(Symbol)	DRAINAGE
(Symbol)	NATURE TRAIL
(Symbol)	MEMORIAL PLAZA
(Symbol)	...
(Symbol)	SERVICE LUNCHES VEHICLE ACCESS
(Symbol)	MULTI-USE TRAIL
(Symbol)	TOP PLAY AREA
(Symbol)	BULLETIN BOARD
(Symbol)	GRASS
(Symbol)	FULL BURNING PIT
(Symbol)	UPWARD HILLSIDE 24" PAV. TRAIL
(Symbol)	PERIMETER TRAIL
(Symbol)	PATH CONTROL GATES

LEGEND

(Symbol)	BOATING TRAIL
(Symbol)	PERIMETER PATH
(Symbol)	TRIP AREA
(Symbol)	DRAINAGE SWALE
(Symbol)	PARK BARRAGE
(Symbol)	PAVED PAVEMENT FOR
(Symbol)	BIKES RACKS
(Symbol)	P CONCERN

Reviewed by: Interim City Administrator
 City Attorney

Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Quincy McCourt, Project Manager

Action Date: August 1, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Skyline Dog Park and Playground Area

PRESENTED BY: Dan Newton, Interim City Administrator and Quincy McCourt, Project Manager

SUMMARY: Recent interest in the use of the Park Land Dedication Fund has spurred interest as a means to pay for some of the community proposed projects. Recent council meeting expressed interest in exploring a Dog Park and a Playground area to be located at Skyline Park.

FISCAL IMPACT: None.

ACTION

REQUESTED: Staff is requesting direction to bring back to council on August 15, 2018 proposals for a Dog Park and a Playground area as additional proposals to make use of the Park Land Dedication Fund.

ATTACHMENTS: None.

Reviewed by: D Interim City Administrator
 City Attorney

 Motion Only
 Public Hearing
 Resolution
 Ordinance
 X Information

Submitted By: Kelley Merritt, Interim Police Chief

Action Date: August 1, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Police Department's 2018 2nd Quarterly Report

PRESENTED BY: Kelley Merritt, Interim Police Chief

SUMMARY: Provide update of the quarterly operations and projects of the police department.

FISCAL IMPACT: None.

ACTION REQUESTED: Information only.

ATTACHMENTS: 2018 Department Status Report

Quarterly Status Report – Police Department

The following is a summary of the projects and activities of the Susanville Police Department:

Personnel

- Staffing: 13 – Sworn Officers (with 1 on leave), 2 – Non Sworn Employees
- Currently the department is not fully staffed. We have a total of 5 positions open: Chief of Police, Lieutenant, Sergeant, Police Officer, Community Services Officer (part-time)
- We have one vacancy for a Police Officer and would anticipate filling that position soon. There will potentially be a second Police Officer position, pending the Sergeant position being filled by an internal promotion.
- The recently completed the application deadline for internal Sergeant Applicants. We are hoping to promote an experienced and qualified Officer in a timely manner, to help with Supervisor's duties. Unfortunately, until we are able to fill the other officer positions the new Sergeant will continue to answer calls for service along with his/her supervisor duties.
- We are continually providing training to staff, focusing on core classes for all officers and including some specialized training. Upon completion of this training the department will be current with all perishable skills through December 2018:
 - Crimes against Children
 - Multi-Disciplinary Interviewing
 - Interview and Interrogation
 - Basic Traffic Accident Investigation
 - Basic Investigators Course
 - Response to Mental Health
 - Firearms Instructor
 - Taser Instructor
 - Field Training Officer Update
 - Sherman Block Leadership Institute

Community Outreach

We are continuing to work with our neighborhood watch groups listed below:

- Depot Six
- Susanville Indian Rancheria
- Pine View Mobile Home Park
- Eschaton Village
- Arnolds Orchard
- Rooptown 9
- Hidden Acres
- Court House group
- Susanville Ranch Park

We ended the Month of April with an Assembly at Lassen High School geared toward educating the entire student body, as well as staff, on the legalities surrounding Sex Crimes. These crimes are on an upward trend amongst the ages 12-18 years old and many cases



have been reported in our county within the last year. We were asked by L.H.S. Administration to prepare a Power Point Presentation to address these issues. Officer Terra Avilla created the points, along with the help of Detective Scott Jones and Detective Sgt. Dave Woginrich from Lassen County Sherriff's Department. The presentation was a success reaching over 800 high school students and educating them on the laws pertaining to Sexual Acts and Consent as a Minor. The student body was divided up by gender, so that the students would feel comfortable to ask questions without judgement from a potential boyfriend or girlfriend. This assembly was conducted with strict structure, yet allowed for open discussion for questions to be answered on the various topics. Some of those topics included, but not limited to:

Rape, Statutory Rape, Sexual Assault, Sodomy, Foreign Object Penetration, Child Pornography and Consent. We addressed how to report, what help is available for victims and what happens during this process. The Presenters of this difficult and necessary Assembly did an outstanding job educating the students. We would like to mention that this was a joint effort including multiple agencies: Susanville Police Department (Victoria Estrada and Scott Jones), Lassen County Sheriff's Department (Amanda Evans and Dave Woginrich), Lassen Family Services (Jesse McCrackin and Cassie Setica), Lassen County Office of Education and Lassen High School.

May 5, 2018, we participated in the Lassen County Children's Fair teaching about Gun Safety to the children and their parents. We also had various vehicles displayed for the children to check out. The N.R.A. donated 500 Eddie



the Eagle Activity Books for age groups Pre-K through Fifth Grade and parent guides for us to hand out. We also handed out some new Department Swag Gear (Pencils, Bracelets, Stickers, Tattoos) over 200 contacts were made in the 6-hour span that CSO Trisha Wood and Chief Merritt were at the event.

Community Outreach Continued.....

The L.H.S. Clay breakers Team held a fundraiser Shoot where they challenged local Law Enforcement Agency's to a Claws vs. Paws Shoot. All local agencies participated including us, raising funds to allow the L.H.S. Team to be able to participate in more tournaments. The following people from our Department were involved with this event: CSO Kim Warren, Officer Jake Stafford, Officer Mike Hoover, Chief Kelley Merritt, and Councilman Kevin Stafford.



- *2018 Low Cost Rabies Clinic*

City staff sold a total of 163 dog licenses. County staff sold 96 dog licenses. Grand Total Licenses sold at the event between the City/County = 259.

Dr. Boyd Taylor vaccinated 148 animals (143 dogs and 5 cats).



Dr. Nelson vaccinated 125 animals (114 dogs and 11 cats).



A special thanks to: Cindie Tamietti-Lassen Co. Times, Madison Cole-KSUE Radio, Jeremy Couso-Susanville Stuff.com, Staff of the City Parks Dept., the Susanville Fire Dept., Patty Miller and Ruth Ellis with the City of Susanville. CSO Kim Warren and Victoria Estrada with the Susanville Police Department for organizing the event.

Their valuable contributions made this event another success.

Equipment

- The new Dodge Patrol Truck has been fully outfitted and will be assigned as the Sergeant Vehicle. The previous Sergeants SUV patrol vehicle will be utilized by patrol officers to replace an aging and inoperable police sedan.
- In the beginning of June, the Frontier Phone System was completed and installed. We have witnessed a tremendous difference in our departments' efficiency and effectiveness with communication with the public. Each Employee has his/her own extension, which allows messages to be received by voicemail and email and other technical advances that will help in their day to day activities.
- Server Update: The equipment has been ordered from Computer Logistics and we have been advised by city staff that the replacement process is underway.
- The department has obtained two more new "X26 Tasers" along with holsters, training/patrol cartridges, and the needed data port software for the equipment. With this added equipment it brings us up to a total of four working systems for our less-lethal options that will outfit four officers.
- Thanks to the SCORE Grant we were able to outfit all patrol officers and Sgt's with a Rifle-Proof Armored plate and Carrier for a rapid response to an emergency situation. These Plates will be used along with the standard issued patrol vests to enhance the safety of the officer in case a high powered rifle is being used in a critical incident.
- Each Patrol Vehicle has been outfitted with a Medical Kit, which allows for quicker response in emergency situations. Each Officer has also been given CPR Mask, for their protection.
- All patrol rifles have been partially updated from the Vietnam Era equipment being used today, to the more modern day standardized equipment being used in law enforcement. The goal for the continuing updating of the patrol rifles is to eventually replace them with departmentally owned rifles so that the current rifles can be returned to the military.
- All patrol staff have been issued a pistol mounted weapons lighting system as well as new duty holsters designed to accept the pistol as it is equipped along with a new handheld High output LED flashlight. These lighting systems will aid in both critical and everyday low light situations and calls for service. The 2018 goal of the department is to equip all patrol rifles and shotguns with a similar lighting system.

Facility

- Improvement to the Security of our parking lot has been increased by installing security/privacy slates in the existing chain link fence surrounding the parking lot. The only

cost to this project was for the material, while labor was conducted by inmates from the Lassen County Jail Work Crew along with Police Department personnel.

- Another improvement to the security of the police department is that security lights will be installed at the entrance of the back parking lot. The department has been in contact with the city public works department and they advised the installation is underway.
- The computer stations for the officers in the police department have been relocated to a more usable location within the facility to better aid in the officers' daily projects and report writing assignments. There was no cost to the relocation of the stations because the project was conducted and completed by Police Department personnel.

Crime Stats:

- The quarterly crime statistics will be provided at the meeting.

SUSANVILLE POLICE DEPARTMENT QUARTERLY ACTIVITY COMPARISON 2018 1ST QTR- 2018 2ND QTR

INCIDENT TYPE

	2018 1ST QTR	2018 2ND QTR	COMPARISON
Dispatched Incidents	1642	1745	103
Officer Initiated	411	542	131
TOTAL CALLS OF SERVICE	2053	2287	234

Vehicle Collisions

Non-Injury	7	17	10
Private Property	0	0	0
Injury	4	3	<1>
Traffic Citations	36	123	87
Parking Citations	3	91	88

Arrests

Misdemeanor	89	96	7
Felony	39	40	1

Part 1 Crimes

Homicide	0	0	0
Sexual Assault	2	3	0
Robbery	3	2	<1>
Aggravated Assault	63	63	0
Burglary	28	21	<7>
Theft	52	41	<9>
Auto Theft	5	11	6
Arson	2	0	0

Miscellaneous

Domestic Violence	22	32	10
Vandalism	28	65	37
Animal Complaints	27	45	18
Case Numbers Issued	471	1059	588

Reviewed by: D Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Dan Newton, Interim City Administrator

Action Date: August 1, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Property Maintenance Ordinance Discussion and Update.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: On July 18, 2018 Council Directed Staff to place the Property Maintenance Ordinance item on the agenda for discussion. Public comment was provided at the meeting of July 18, 2018 as well as previous meetings.

Staff will provide a report of property maintenance activities over the past several months and request direction from Council.

FISCAL IMPACT: None

ACTION REQUESTED: Direction to Staff

ATTACHMENTS: None