



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, July 24, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 18-047

*Next Ordinance in line for adoption: No. 2018-08

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9. One case.

3) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) United Public Employees of California (UPEC), b) Management and Professional Association.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

3. PUBLIC COMMENTS

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: LASSEN COUNTY FIRST RESPONDERS SPECIAL TAX
SUBJECT: Public hearing to consider a supplemental transaction and use tax in the amount of 3/4 of 1% to be presented to the voters at the November 6, 2018 Statewide General Election.
FISCAL IMPACT: Estimated revenue approximately 2.1 million annually.
ACTION REQUESTED: 1) Conduct public hearing; and 2) adopt Ordinance; and 3) Call election on the measure for November 6, 2018; or 4) provide direction to staff.

Attachments: [Lassen County FRST Ordinance](#)
[Lassen County FRST Resolution](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY CLERK-RECORDER

- 1** MEETING MINUTES
SUBJECT: Approve minutes of July 17, 2018.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

- 2** REGISTRAR OF VOTERS
SUBJECT: Resolution of the Board of Supervisors of the County of Lassen ordering an election, consolidation of elections and sharing of election cost by counties, school districts, public districts, and other public entities, for the November 6, 2018 Statewide General Election.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: Adopt Resolution.

Attachments: [District list Nov 2018](#)
[RESOLUTION Call Consolidate Elec](#)

HEALTH AND SOCIAL SERVICES

- 3** HEALTH & SOCIAL SERVICES
SUBJECT: Health & Social Services (HSS) Contracts for Fiscal Year (FY) 2018/2019.
FISCAL IMPACT: There is no impact to County General Fund beyond the required maintenance of effort currently identified within the HSS 2018/2019 FY annual budgets pending approval by the Board of Supervisors.
ACTION REQUESTED: 1) Approve the Health & Social Services Department contracts for Fiscal Year 2018/2019; and 2) authorize the County Administrative Officer to execute the Agreements.

Attachments: [BOS HSS 2018.2019 Contract Spreadsheet 07.24.18](#)

PRISON TRIAL COSTS

- 4** PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2017, through May 2018.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs Attach](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 5 ACTION REQUESTED: Receive and file the following correspondence:
- a) Susanville City Council Special Meeting agenda for July 18, 2018.
 - b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Advisory Council Meeting Agenda, July 16, 2018.
 - c) Susanville City Council Special Meeting agenda for July 10, 2018.
 - d) Lassen County Technical Advisory Committee Meeting Agenda for July 5, 2018.
 - e) Lassen Land & Trails Trust correspondence to Supervisor Gallagher.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

- 1 PUBLIC HEALTH
SUBJECT: Proclamation: 2018 World Breastfeeding Week, August 1-7, 2018.
FISCAL IMPACT: There is no impact to County General Fund.
ACTION REQUESTED: 1) Approve and sign the Proclamation.

Attachments: [BOS PH Breastfeeding Proclamation 2018](#)

PUBLIC WORKS DEPARTMENT

- 2 ROAD DEPARTMENT
SUBJECT: Fiscal Year (FY) 2018/2019 Partial Road Budget adoption for Capital Outlay portion of the Road Operating Fund/Budget Unit No. 122-1221 and Road Construction Fund/Budget Unit No. 122-1222.
FISCAL IMPACT: Road Operating Fund/Budget Unit No. 122-1221 (expenditures and revenues in the amount of \$525,000). Road Construction Fund/Budget Unit No. 122-1222 (expenditures in the amount of \$15,281,000 and revenues in the amount of \$15,056,529 with the balance of \$124,471 from Fund Balance). See attached budget details.
ACTION REQUESTED: Approval 2018/2019 (FY) Partial Road Budget.

Attachments: [PW Attach](#)

BOARD OF SUPERVISORS

3**BIEBER LIGHTING DISTRICT**

(Recess as the Board of Supervisors and Convene as the Bieber Lighting District)

SUBJECT: Resolution authorizing the installation and maintenance of additional streetlights in the Bieber Lighting District.

FISCAL IMPACT: None anticipated. PG&E is upgrading at no cost to the District the District's existing streetlights, 23 in total, to energy efficient LED technology. The resulting monthly energy savings of LED lighting will lower the District's annual maintenance costs. There is no installation cost for additional LED streetlights in other locations within the District's boundary. The cost savings will offset the cost increase of the additional lighting without increasing the appropriation limit in the District's 2018-2019 Fiscal Year budget.

ACTION REQUESTED: Adopt Resolution.

(Adjourn as the Bieber Lighting District and Reconvene as the Board of Supervisors)

Attachments: [180719 AgPkt-Bieber Ligh_001](#)

COUNTY COUNSEL

4**CANNABIS BUSINESS TAX ORDINANCE**

SUBJECT: Approve Ordinance imposing a general tax on commercial cannabis activity (yet to be an approved activity in Lassen County).

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: 1) Adopt Ordinance imposing general tax on commercial cannabis activities; and 2) call election on the measure for November 6, 2018; or 3) provide direction to staff.

Attachments: [Cannabis Business Tax Ordinance](#)
[Commercial Cannabis Business Tax Resolution](#)

AUDITOR'S OFFICE

5**2017/18 BUDGET ADJUSTMENTS**

SUBJECT: The following Budget Units have exceeded their 2017/18 budget appropriations, 130-0431 District Attorney.

FISCAL IMPACT: This is a request to transfer savings from other Budget Units with in the same Fund to make them whole.

ACTION REQUESTED: 1) Increase appropriations for District Attorney 130-0431-3000160 by \$26,500 and Decrease appropriations in 130-0522-3000160 by \$26,500. (Requires majority vote).

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TYLER TECHNOLOGIES' SOFTWARE LICENSE AND SUPPORT AGREEMENT

SUBJECT: Award Software License and Support Agreement to Tyler Technologies.

FISCAL IMPACT: License and implementation costs to be paid out of Accumulative Capital Outlay, Fund 119 and IT, Fund 104. These costs will be incurred over fiscal years 2018/2019 and 2019/2020. Annual Maintenance and support to be paid out of Data Processing, Fund/Budget Unit No. 100-0311, starting fiscal year 2019-2020. Fund 119 costs will be allocated through the Countywide Cost Allocation Plan.

ACTION REQUESTED: 1) Approve Tyler Technologies' Software License and Service Agreement to provide Financial, Revenue and Human Capital Management & Productivity Services (as recapped in the Investment Summary - Exhibit A) in the amount of \$490,881 plus travel expenses not to exceed \$90,000; and 2) Maintenance and Support agreement for 10 years, effective after the go live date, at an annual cost of \$49,657 for the first year with an annual increase in an amount to be determined; and 3) approve the CAO and Auditor to authorize additional modules of services up \$50,000 plus associated Maintenance and Support as deem necessary; and 4) approve 2018/2019 Capital Expenditure appropriation in Fund/Budget Unit No. 119-1191-3006200 for \$300,000 and 104-0322-3006200 for \$200,000.

Attachments: [AudScans20180719075317](#)

COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS**I. CORRESPONDENCE****J. AGENDA ADDENDUM**

2018 PROPOSED MEETING:

- August 7, 2018 – No Board Meeting**
- August 14, 2018 – 9:00 a.m. – Board Meeting**
- August 21, 2018 – 9:00 a.m. – Board Meeting**
- August 28, 2018 – 9:00 a.m. – Board Meeting**
- September 4, 2018 – No Board Meeting**
- September 11, 2018 – 9:00 a.m. – Board Meeting**
- September 18, 2018 – 9:00 a.m. – Board Meeting**
- September 25, 2018 – 9:00 a.m. – Board Meeting**
- October 2, 2018 – No Board Meeting**
- October 9, 2018 – 9:00 a.m. – Board Meeting**
- October 16, 2018 – 9:00 a.m. – Board Meeting**
- October 23, 2018 – 9:00 a.m. – Board Meeting**
- October 30, 2018 – No Board Meeting**
- November 6, 2018 – No Board Meeting**
- November 13, 2018 – 9:00 a.m. – Board Meeting**
- November 20, 2018 – 9:00 a.m. – Board Meeting**
- November 27, 2018 – 9:00 a.m. – Board Meeting**
- December 4, 2018 – No Board Meeting**
- December 11, 2018 – 9:00 a.m. – Board Meeting**
- December 18, 2018 – 9:00 a.m. – Board Meeting**
- December 25, 2018 – Holiday – No Board Meeting**

ADJOURNMENT