



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, April 10, 2018

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 18-025

\*Next Ordinance in line for adoption: No. 2018-05

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9. Two (2) cases.

3) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Association. (LCPOA), b) Lassen County Peace Officers Association Supervisors Unit (LCPOSA) and c) Lassen County Deputy Sheriffs Association (LCDSA).

## **B. 9:30 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

3. PUBLIC COMMENTS

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                      10:00 a.m. GRANTS AND LOANS  
SUBJECT: Close out of Community Development Block Grant (CDBG) Grant # 12 - CDBG - 8396.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Conduct a public hearing.

Attachments:        [C1 Attach](#)

## **D. MATTERS SET FOR TIME CERTAIN**

- 1                      10:30 a.m. AUDITOR  
SUBJECT: Introduce the Request for Proposal for new Financial, Treasurer, Payroll and Human Resources programs.  
FISCAL IMPACT: Cost to be paid out of County General Funds or ACO funds and amortized costs reimbursed thru the County Cost Allocation Plan.  
ACTION REQUESTED: Authorize release of Request For Proposal (RFP).

Attachments:        [D1 Attach](#)

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

## COUNTY ADMINISTRATIVE OFFICE

- 1** PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for February, 2018.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [Personnel Report Attach](#)

## COUNTY CLERK-RECORDER

- 2** MINUTES  
SUBJECT: Meeting minutes of March 27, 2018.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

## PROBATION DEPARTMENT

- 3** TRAVEL AUTHORIZATION  
SUBJECT: Travel authorizations for Megan Paterson & Samantha McMullen to attend the Ohio Risk Assessments System (ORAS/OYAS) Train the Trainer training, April 29-May 5, 2018 in Cincinnati, OH. The total estimated cost of the two employees is approximately \$5,755.  
FISCAL IMPACT: From Fund/Budget Unit No. 145-0561 with partial reimbursement from the Standards & Training for Corrections Program (STC).  
ACTION REQUESTED: Approve.

Attachments: [Prob Foster Care Mo Attach](#)

## PUBLIC WORKS DEPARTMENT

- 4 SPAULDING AIRPORT  
SUBJECT: Resolution authorizing submittal of application, acceptance of funding upon allocation of funds, and execution of a Grant Agreement with the California Department of Transportation for an Acquisition & Development Grant for Spaulding Airport.  
FISCAL IMPACT: The grant requires a project match of \$8,000 (10%). Funds for the match are available in Fund/Budget Unit No. 124 Aviation.  
ACTION REQUESTED: Adopt Resolution.

Attachments: [PW BOS Spaulding Airport](#)

- 5 SOUTHARD FIELD AIRPORT  
SUBJECT: Resolution authorizing submittal of application, acceptance of funding upon allocation of funds, and execution of a Grant Agreement with the California Department of Transportation for an Acquisition & Development Grant for Southard Field Airport.  
FISCAL IMPACT: The grant requires a project match of \$8,000 (10%). Funds for the match are available in Fund/Budget Unit No. 124 Aviation.  
ACTION REQUESTED: Adopt Resolution.

Attachments: [PW BOS Southard Field Attach](#)

#### SHERIFF'S DEPARTMENT

- 6 PATROL  
SUBJECT: Off Highway Vehicle Grant acceptance.  
FISCAL IMPACT: No impact on public safety nor general funds.  
ACTION REQUESTED: Accept grant award of \$42,907 from California Department of Parks and Recreation of off-highway vehicle law enforcement project G16-03-65L01.

Attachments: [G6 Attach](#)

- 7 TRAINING  
SUBJECT: Authorize travel of a Sheriff's employee to Sherman Block Supervisory Leadership Institute.  
FISCAL IMPACT: \$7,668.00 (Approx.) Pub Safety - Sheriff Fund/Budget Unit No. 130-0522.  
ACTION REQUESTED: Authorize training expenditures.

Attachments: [SO Travel Auth Attach](#)

#### PUBLIC WORKS DEPARTMENT

- 8** ROAD DEPARTMENT  
SUBJECT: Resolution for the Skyline New Public Road Connection  
-02-Las-36-PM 26.6/27.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Resolution.

Attachments: [Resolution Skyline Road Extension SR 36 intersection Public Works Connector](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 9** ACTION REQUESTED: Receive and file the following correspondence:
- a) Honey Lake Valley Resource Conservation District Special Meeting Agenda for Friday, December 8, 2017.
  - b) Honey Lake Valley Resource Conservation District Regular Meeting Minutes (Revised) for January 24, 2018.
  - c) Honey Lake Valley Resource Conservation District Regular Public Notice of a Regular Meeting Agenda for March 28, 2018.
  - d) Susanville City Council Regular Meeting agenda for April 4, 2018.
  - e) Lassen County Planning Commission Regular Agenda for April 4, 2018.
  - f) Lassen County Technical Advisory Committee Meeting Agenda for April 5, 2018.
  - g) Central Valley Regional Water Quality Control Board Meeting Agenda for Aril 5, 2018 and April, 2018.
  - h) Lassen County Architectural Review Committee Agenda for April 6, 2018.

Attachments: [Misc Corr](#)

## H. DEPARTMENT REPORTS

### COUNTY COUNSEL

- 1** SIDE LETTER AGREEMENTS  
SUBJECT: Side letter Agreements with Deputy Sheriff's Association, Peace Officers Association, and Peace Officer Supervisors Association.  
FISCAL IMPACT: Undetermined.  
ACTION REQUESTED: 1) Approve Side Letter Agreements; or 2) provide direction to staff.

Attachments: [H1 Attach](#)

### PLANNING AND BUILDING SERVICES

- 2** MEMORANDUM OF UNDERSTANDING (MOU)  
SUBJECT: Consider a Memorandum of Understanding (MOU) invoking cooperating agency status between Lassen County and the Bureau of Land Management in conducting an environmental analysis and preparing the draft and final Environmental Impact Statement (EIS) for a potential amendment to the Nevada and Northeastern California Greater Sage-Grouse Approved Resource Management Plan Amendment, which was completed in 2015.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: 1) Receive report; and 2) Enter into a MOU with the Bureau of land Management.

Attachments: [PB BLM MOU 4-10-18 pckt](#)

#### PROBATION DEPARTMENT / HEALTH & SOCIAL SERVICES

- 3** NATIONAL FOSTER CARE MONTH  
SUBJECT: Resolution for National Foster Care Month. The US Government and the State of California designate the month of May as National Foster Care Month. The attached Resolution recognizes May as Foster Care Month in Lassen County.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Resolution.

Attachments: [Prob Foster Care Mo Attach](#)

#### SHERIFF'S DEPARTMENT

- 4** JAIL  
SUBJECT: Replacement and repair of the fire detection and suppression system in the Lassen County Jail.  
FISCAL IMPACT: The funding of \$61,642 will come from an existing allocation in Fund/Budget Unit No. 130- 0525.  
ACTION REQUESTED: That the Board of Supervisors approve the purchase and authorize the Sheriff or County Administrative Officer to sign the contracts.

Attachments: [SO letter fire sprinkler system Attach](#)

- 5** SHERIFF'S DEPARTMENT  
SUBJECT: Authorize the purchase of patrol rifle sights from Sig Sauer.  
FISCAL IMPACT: Funds have been appropriated within Fund/Budget Unit No. 182-0542.  
ACTION REQUESTED: Authorize the expenditure of \$8760.88 with Sig Sauer. This purchase will exceed the \$25,000 limit per vendor per year.

Attachments: [SO Fire Sights Attach](#)

#### COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**2018 PROPOSED MEETING:**

**April 17, 2018 – 9:00 a.m. – Board Meeting**

**April 24, 2018 – 9:00 a.m. – Regular Board Meeting Cancelled**

**April 24, 2018 – 10:00 a.m. – Special Board Meeting to be held in Bieber**

**May 1, 2018 – 6:00 p.m. – Special Board Meeting to be held in the Board Chambers**

**May 8, 2018 – 9:00 a.m. – Board Meeting Cancelled**

**May 15, 2018 – 9:00 a.m. – Board Meeting**

**May 22, 2018 – 9:00 a.m. – Board Meeting**

**May 29, 2018 – No Board Meeting**

**June 5, 2018 – No Board Meeting**

**June 12, 2018 – 9:00 a.m. – Board Meeting**

**June 19, 2018 – 9:00 a.m. – Board Meeting**

**June 26, 2018 – 9:00 a.m. – Board Meeting**

**July 3, 2018 – No Board Meeting**

**July 10, 2018 – 9:00 a.m. – Board Meeting**

**July 17, 2018 – 9:00 a.m. – Board Meeting**

**July 24, 2018 – 9:00 a.m. – Board Meeting**

**August 7, 2018 – No Board Meeting**

**August 14, 2018 – 9:00 a.m. – Board Meeting**

**August 21, 2018 – 9:00 a.m. – Board Meeting**

**August 28, 2018 – 9:00 a.m. – Board Meeting**

**September 4, 2018 – No Board Meeting**

**September 11, 2018 – 9:00 a.m. – Board Meeting**

**September 18, 2018 – 9:00 a.m. – Board Meeting**

**September 25, 2018 – 9:00 a.m. – Board Meeting**

**October 2, 2018 – No Board Meeting**

**October 9, 2018 – 9:00 a.m. – Board Meeting**

**October 16, 2018 – 9:00 a.m. – Board Meeting**

**October 23, 2018 – 9:00 a.m. – Board Meeting**

**October 30, 2018 – No Board Meeting**

**November 6, 2018 – No Board Meeting**

**November 13, 2018 – 9:00 a.m. – Board Meeting**

**November 20, 2018 – 9:00 a.m. – Board Meeting**

**November 27, 2018 – 9:00 a.m. – Board Meeting**

**December 4, 2018 – No Board Meeting**

**December 11, 2018 – 9:00 a.m. – Board Meeting**

**December 18, 2018 – 9:00 a.m. – Board Meeting**

**December 25, 2018 – Holiday – No Board Meeting**

**ADJOURNMENT**