



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

---

Tuesday, March 27, 2018

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

---

#### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 18-023

\*Next Ordinance in line for adoption: No. 2018-04

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

#### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

#### B. 9:30 A.M. OPENING CEREMONIES

##### Pledge of Allegiance and Invocation

## 1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

## 2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

## 3. PUBLIC COMMENTS

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

## 4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1**                      10:00 A.M. GROUNDWATER EXPORTATION APPLICATION  
SUBJECT: Groundwater Exportation Application 2017-001, Estill Ranches LLC. Proposal to export an annual maximum of 504.4 acre feet of groundwater (at a rate of 3.0 CFS) from the Lassen County portion of the Surprise Valley groundwater basin to the Washoe County Nevada portion of the same basin, for irrigation of 129 acres of land in Nevada.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Conduct a public hearing in accordance with Lassen County Code Chapter 17.01; and 2) Adopt a resolution to approve the application; or 3) provide direction to staff.

Attachments:        [PB Estill 3-27-18 pckt](#)

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** SUPERVISOR TEETER  
SUBJECT: Request to designate \$500 to Choral Society.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditure.

## COUNTY CLERK-RECORDER

- 2** MINUTES  
SUBJECT: Meeting minutes of March 20, 2018.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes \(2\)](#)

## PUBLIC WORKS DEPARTMENT

- 3** ROAD DEPARTMENT  
SUBJECT: Award bid for one (1) new Ford F250 4x4 regular cab pickup to Downtown Ford Sales, Sacramento, CA., in the amount of \$34,307.52.  
FISCAL IMPACT: Funding is available in the Capital Outlay portion of the current Fiscal Year 2017/2018 Road Operating Fund/Budget Unit No. 122-1221.  
ACTION REQUESTED: Award bid off State of California Contract 1-16-23-20A to Downtown Ford Sales, Sacramento, California.

Attachments: [SO Vehicle Equipment Attach](#)

## SHERIFF'S DEPARTMENT

- 4** VEHICLE EQUIPMENT PURCHASE  
SUBJECT: Purchase of emergency vehicle equipment and installation for six (6) vehicles from Sierra Electronics or Reno, NV.  
FISCAL IMPACT: 1) \$16,895.14 from Fleet Maintenance (Motor Pool) Fund/Budget Unit No. 135-0352; and 2) \$25,000.00 from Capital Outlay Fund/Budget Unit No. 119-1191. \$41,895.14 total.  
ACTION REQUESTED: Authorize the purchase and installation of necessary equipment for six (6) emergency vehicles.

Attachments: [SO Vehicle Equipment Attach](#)

## MISCELLANEOUS CORRESPONDENCE ITEMS

- 5 ACTION REQUESTED: Receive and file the following correspondence:  
a) Susanville City Council Regular Meeting agenda for March 21, 2018 WILL NOT BE HELD.  
b) Notice of Call of Special Meeting to the Members of the Susanville City Council for the following dates: March 19, 2018, March 20, 2018 and March 21, 2018.

Attachments: [Misc Corr](#)

## H. DEPARTMENT REPORTS

### COUNTY COUNSEL

- 1 COUNTY COUNSEL  
SUBJECT: Rules of Notice and Procedure.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Review and discuss draft changes; and 2) adopt Resolution approving changes; or 3) provide direction to staff.

Attachments: [Draft Rules of Notice and Procedure Attach](#)

### HEALTH & SOCIAL SERVICES

- 2 PUBLIC HEALTH  
SUBJECT: Agreement with University of California San Diego for \$28,000 to conduct a County specific California Student Tobacco Survey in Fiscal Year 2017/2018.  
FISCAL IMPACT: There is no impact to County General Fund. Funds are budgeted in the Tobacco Control Fund/Budget Unit No. 115-0733.  
ACTION REQUESTED: 1) Approve the Agreement, and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [BOS PH Tobacco and UCSD 03.27.18](#)

### PLANNING AND BUILDING SERVICES

- 3 CODE ENFORCEMENT  
SUBJECT:  
The proposed ordinance would amend section 1.19.170 of the Lassen County Code to replace a reference to Government Code Section 38773.5 with the correct reference to Government Code 25845. Said section of County Code governs the assessment of costs to land owners when abandoned vehicles are removed in accordance with Chapter 1.19 (Abandoned Vehicles) of the Lassen County Code.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Adopt Ordinance; or 2) Provide direction to staff.

Attachments: [ORDINANCE](#)

## PUBLIC WORKS DEPARTMENT

- 4**                    ONE STOP REMODEL  
SUBJECT: Bid award for Westwood One Stop remodel project.  
FISCAL IMPACT: Funding is available within the current Fiscal Year 2017/2018 Mental health Services Fund/Budget Unit No. 164-0752.  
ACTION REQUESTED: 1) Award the contract for the Westwood One Stop remodel project to RSJ Design and Construction of Susanville, CA, the lowest bidder meeting the specifications, in the amount of \$205,085; and 2) authorize the Director of Public Works to sign the Agreement; and 3) authorize the Director of Public Works to authorize change orders up to a "not-to-exceed" amount of \$5,000 (approximately 2%) or a total contract "not-to-exceed" cost of \$210,085.

## SHERIFF'S DEPARTMENT

- 5**                    THIS ITEM HAS BEEN PULLED.

## COUNTY ADMINISTRATIVE OFFICE

- 6**                    ADMINISTRATION  
SUBJECT: Lassen Sportsmens Club request to co-sponsor, extend the County's insurance coverage and contribute \$1,000 to the 29th Annual Junior Fishing Derby on April 21, 2018 at Memorial Park.  
FISCAL IMPACT: Allocation of \$1,000 to be paid from Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Designate a Lassen County Board of Supervisors' representative for the Lassen Sportsmens Club - Junior Fishing Derby to be held on Saturday, April 21, 2018; to extend the County's insurance coverage to the event, and consider authorizing expenditure from Supervisor's discretionary funds in the amount of up to \$1,000.

**Attachments:**        [180327 Ag Pkt-JrFshDrby\\_001](#)

- 7**                    SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM**

**2018 PROPOSED MEETING:**

**April 3, 2018 – No Board Meeting**  
**April 10, 2018 – 9:00 a.m. – Board Meeting**  
**April 17, 2018 – 9:00 a.m. – Board Meeting**  
**April 24, 2018 – 9:00 a.m. – Board Meeting**  
**May 1, 2018 – No Board Meeting**  
**May 8, 2018 – 9:00 a.m. – Board Meeting**  
**May 15, 2018 – 9:00 a.m. – Board Meeting**  
**May 22, 2018 – 9:00 a.m. – Board Meeting**  
**May 29, 2018 – No Board Meeting**  
**June 5, 2018 – No Board Meeting**  
**June 12, 2018 – 9:00 a.m. – Board Meeting**  
**June 19, 2018 – 9:00 a.m. – Board Meeting**  
**June 26, 2018 – 9:00 a.m. – Board Meeting**  
**July 3, 2018 – No Board Meeting**  
**July 10, 2018 – 9:00 a.m. – Board Meeting**  
**July 17, 2018 – 9:00 a.m. – Board Meeting**  
**July 24, 2018 – 9:00 a.m. – Board Meeting**  
**August 7, 2018 – No Board Meeting**  
**August 14, 2018 – 9:00 a.m. – Board Meeting**  
**August 21, 2018 – 9:00 a.m. – Board Meeting**  
**August 28, 2018 – 9:00 a.m. – Board Meeting**  
**September 4, 2018 – No Board Meeting**  
**September 11, 2018 – 9:00 a.m. – Board Meeting**  
**September 18, 2018 – 9:00 a.m. – Board Meeting**  
**September 25, 2018 – 9:00 a.m. – Board Meeting**  
**October 2, 2018 – No Board Meeting**  
**October 9, 2018 – 9:00 a.m. – Board Meeting**  
**October 16, 2018 – 9:00 a.m. – Board Meeting**  
**October 23, 2018 – 9:00 a.m. – Board Meeting**  
**October 30, 2018 – No Board Meeting**  
**November 6, 2018 – No Board Meeting**  
**November 13, 2018 – 9:00 a.m. – Board Meeting**  
**November 20, 2018 – 9:00 a.m. – Board Meeting**  
**November 27, 2018 – 9:00 a.m. – Board Meeting**  
**December 4, 2018 – No Board Meeting**  
**December 11, 2018 – 9:00 a.m. – Board Meeting**  
**December 18, 2018 – 9:00 a.m. – Board Meeting**  
**December 25, 2018 – Holiday – No Board Meeting**

**ADJOURNMENT**