



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, December 19, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 17-0

*Next Ordinance in line for adoption: No. 2017-0

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Liability Claim: 1) Workers Compensation Claim No. TIBR-550532 & TIBS-600225; and 2) Workers Compensation Claim No. TIBS-600283.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

- 1 10:00 a.m.: PROCLAMATION
SUBJECT: Proclamation recognizing Charmon Miller (6 years - Lassen Regional Solid Waste) on her retirement from Lassen County.
FISCAL IMPACT: None.
ACTION: Adopt.

Attachments: [Proclamation 2017 -- Charmon Miller2](#)
- 2 10:05 a.m. RECOGNITION COMMITTEE
SUBJECT: 10 Year Awards: Trinidad Eva Diaz (Behavioral Health) Amy Foster (Sheriff's Office), and Janice Foster (Children & Family Services).
15 Year Awards: Diana Wemple (Auditor).
FISCAL IMPACT: None.
ACTION: Present awards.
- 3 10:10 a.m. GRANTS AND LOANS
SUBJECT: 2017 Lassen County Point-in-Time Homeless Report.
FISCAL IMPACT: None.
ACTION REQUESTED: Receipt report.

Attachments: [BOS GLD 2017 LC PIT Count Report 12.19.17](#)

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS**

- 1** **BOARDS AND COMMISSIONS**
SUBJECT: Semi-Annual Appointments for 2018.
FISCAL IMPACT: None
ACTION REQUESTED: Make appointments to the following Boards,
Committees and/or Commissions:

1. BIG VALLEY RECREATION DISTRICT

- a) Big Valley Recreation District board vacancies - three (3) terms expired December 1, 2017.
b) Consider making appointment to term ending 12/3/2021. (Applicant: Laura Finlay).

2. MILFORD FIRE PROTECTION DISTRICT

- a) Milford Fire Protection District board vacancies - three (3) terms expired December 1, 2017.
b) Consider making re-appointment to terms ending 12/3/2021. (Applicants: Irene Doyle & Sandy Jansen).

3. STONES BENGARD COMMUNITY SERVICES DISTRICT

- a) Stones Bengard Community Services District (CSD) board vacancies - two (2) terms expired December 1, 2017.
b) Consider making appointment to terms ending 12/3/2021. (Applicant: None).

Attachments: [Stones CSD 2017](#)
 [Big Val Rec Apps 2017](#)
 [Milford Fire District](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

AUDITOR'S OFFICE

- 1** **REPORT**
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of November, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 11-30-2017](#)

COUNTY CLERK-RECORDER

- 2** SOCIAL SECURITY NUMBER TRUNCATION PROGRAM
SUBJECT: Rescind Resolution No. 08-017 which adopted an additional \$1 fee for implementation of a Social Security Number Truncation program. The truncation of records is nearly complete and the funds collected thus far are sufficient to complete the project and also pay for the second required review due December 2017.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: Adopt Resolution.

Attachments: [Resolution Discontinuing Truncation Fee](#)

- 3** MINUTES
SUBJECT: Meeting minutes of December 12, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

DISTRICT ATTORNEY

- 4** SPECIAL PROSECUTOR CONTRACT AMENDMENT
SUBJECT: Contract amendment to increase rate of Special Prosecutor, Dan A. Howe, to coincide with the Lassen County Superior Court Order 2017-04.
FISCAL IMPACT: To be paid from existing appropriation in Fund/Budget Unit No. 107-0421 to be reimbursed by the California Department of Corrections.
ACTION REQUESTED: Approve contract amendment and authorize CAO and Chairman to sign.

HEALTH AND SOCIAL SERVICES

- 5** BEHAVIORAL HEALTH
SUBJECT: Amendment to the One Stop Agreements with Big Valley Community Alliance, Inc. and Communities United for Children and Families for Fiscal Year (FY) 2017/2018.
FISCAL IMPACT: There is no impact to County General Fund. Mental Health Services Act (MHSA) Funding will pay for the increased costs.
ACTION REQUESTED: (1) Approve the Amendments with Big Valley Community Alliance, Inc. and Communities United for Children and Families; and (2) authorize the County Administrative Officer to sign the Amendments.

Attachments: [BOS BH One Stop Amend 12.19.17](#)

- 6** COMMUNITY SOCIAL SERVICES
SUBJECT: Approval of Agreement with California Department of Social Services (CDSS) for legal consultation and representation in Resource Family Approval (RFA) appeals.
FISCAL IMPACT: There is no impact to County General Fund.
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS CSS CDSS RFA 12.19.17](#)

PROBATION DEPARTMENT

- 7** THIS ITEM HAS BEEN PULLED
- 8** TRAVEL AUTHORIZATION
SUBJECT: Travel authorization for Travis Music to attend the mandatory Probation Officer Core Course training, January 22 through February 27, 2018 in Marysville. The total estimated cost of the training is approximately \$4,507.24.
FISCAL IMPACT: From Fund/Budget Unit No.145-0561 with partial reimbursement from the Standards & Training for Corrections (STC) Program.
ACTION REQUESTED: Approve.

Attachments: [PROB - DPO Core t](#)

TREASURER/TAX COLLECTOR'S OFFICE

- 9** REPORT
SUBJECT: Treasurer's Investment Report for November, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 11-30-2017](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 10** ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Air Pollution Control District Governing Board Meeting Agenda for December 12, 2017.

Attachments: [Misc Corr](#)

SHERIFF'S DEPARTMENT

- 11 TRAVEL AUTHORIZATION / TRAINING
SUBJECT: Travel authorization for two (2) Deputy Sheriff Recruits to attend Butte College Basic Law Enforcement Academy January 2-June 8, 2018 in Chico, Ca.
FISCAL IMPACT: \$17,400.00 from Public Safety - Sheriff Fund Budget Unit No.130-0522.
ACTION REQUESTED: Approve.

Attachments: [2002_001](#)

H. DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

- 1 SALES TAX
SUBJECT: Discussion and direction to staff on the subject of a transactions and use (sales) tax revenue measure for county voter approval.
FISCAL IMPACT: County voter approval of any increase in the local transaction and use tax rate, known as sales tax, is expected to have a positive fiscal impact to the county general fund. The local sales tax rate is 1% at the point of sale. For the 2013-2016 calendar years, \$2,863,007 was the average amount of sales tax revenue collected annually at a rate of 1% at the point of sale. A 0.50% sales tax increase would generate about \$1,431,503, annually, in additional revenue to the county's general fund and it could be used for any government purpose.
ACTION REQUESTED: Provide direction to staff.

Attachments: [Sales Tax Revenue incorporated and unincorporated](#)

COUNTY CLERK-RECORDER

- 2 COUNTY RECORDER
SUBJECT: Affordable Housing and Job Act (SB2).
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Receive report.

Attachments: [Recorder - Senate Bill No 2 Attach](#)
[Recorder SB2 Notice](#)

HEALTH & SOCIAL SERVICES

- 3** ENVIRONMENTAL HEALTH
SUBJECT: California Environmental Protection Agency (CalEPA) Rural Certified Unified Program Agencies (CUPA) Support Grant.
FISCAL IMPACT: There is no impact to County General Fund; the CUPA Grant is state funded.
ACTION REQUESTED: 1) Accept the Grant funds; and 2) approve an increase to the expenditures of \$38,278 and an increase to the revenue of \$37,862 in the Environmental Health Fund/Budget Unit No.110-0732; and 3) authorize unfreezing and filling the vacant (non-budgeted) Environmental Health Specialist I/II position in the Environmental Health Fund/Budget Unit No.110-0732 (4/5 vote required).

Attachments: [BOS EH CalEPA CUPA Grant 12.19.17](#)

SHERIFF'S DEPARTMENT

- 4** FLEET VEHICLE PURCHASE
SUBJECT: Grant competitive Bid to Crown Motors, LLC of Redding Ca., to purchase five (5) new vehicles to replace fleet vehicles assigned to Sheriff's Office.
FISCAL IMPACT: \$140,326.96 from Fleet Maintenance Fund/Budget Unit No. 135-0352.
ACTION REQUESTED: 1) Grant the bid to Crown Motors; and 2) authorize purchase of vehicles.

Attachments: [2015_001](#)

- 5** FLEET VEHICLE PURCHASE
SUBJECT: Fleet maintenance purchase of one (1) new vehicle to replace fleet vehicle assigned to Sheriff's Office. This vehicle is a contract price purchase through the State Department of General Services.
FISCAL IMPACT: \$29,640.64 from Fleet Maintenance Fund/Budget Unit No. 135-0352.
ACTION REQUESTED: Approve.

Attachments: [2016_001](#)

COUNTY ADMINISTRATIVE OFFICE

- 6** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2017 PROPOSED MEETINGS:

December 26, 2017 – Holiday – No Board Meeting

ADJOURNMENT