



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, November 14, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 17-064

*Next Ordinance in line for adoption: No. 2017-013

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: One case.

3) Employee performance evaluation: County Administrative Officer Richard Egan continued from 9/26/2017.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:15 a.m. GRANTS AND LOANS
SUBJECT: Resolution authorizing the adoption of the Community Development Block Grant (CDBG) Housing Rehabilitation Program Guidelines.
FISCAL IMPACT: There is no impact to County General Fund.
ACTION REQUESTED: 1) Conduct a public hearing; and 2) adopt the Resolution.

Attachments: [BOS GLD HR Bd 11.14.17](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:30 a.m. DEPARTMENT OF FISH AND WILDLIFE
SUBJECT: Presentation by the California Department of Fish and Wildlife.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive presentation; and 2) provide direction to staff.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** LETTER TO GOVERNOR EDMUND G. "JERRY" BROWN
SUBJECT: Letter to the Governor Edmund G. "Jerry" Brown seeking his opposition to the State Water Resources' Board proposal to adopt amendments to the State Wetland Definition and Procedures for Discharges of Dredged Fill Materials in Waters of the State.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Approve the letter; and 2) authorize the Chairman to sign.

Attachments: [171114 G1-Ltr to Govna_001](#)

- 2** LETTER TO THE US FOREST SERVICE
SUBJECT: Letter to the US Forest Service regarding the Lassen National Forest (LNF) Over-Snow Vehicle (OSV) Use Designation Revised Environmental Impact Statement (RDEIS).
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Approve the letter; and 2) authorize the Chairman to sign.

Attachments: [G2-Ltr to LNF_001](#)

- 3** SUPERVISOR GALLAGHER
SUBJECT: Approve expenditure and authorize the County Auditor to process the claim for payment in the amount of \$357.61 to C&S Waste of Lassen County Invoice No. 101725 for services provided to the County for the Westwood community clean-up.
FISCAL IMPACT: Appropriation is included in the General Fund, Supervisors Discretionary Fund, Board of Supervisors Fund/Budget Unit No.100-0011.
ACTION REQUESTED: 1) Approve expenditure; and 2) authorize the County Auditor to process the claim.

Attachments: [Clean Up](#)

COUNTY ADMINISTRATIVE OFFICE

- 4** PERSONNEL REPORT
SUBJECT: Personnel Movement Report for October, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [G4 Attach](#)

- 5 ADMINISTRATION
SUBJECT: Update on SB844 Criminal Justice Facilities Construction Program.
FISCAL IMPACT: SB844 project costs paid from the General Fund may be an allowable cash or in-kind match to the program.
ACTION REQUESTED: Receive report.

Attachments: [G5-SB844_001](#)

COUNTY CLERK-RECORDER

- 6 MINUTES
SUBJECT: Meeting minutes of October 24, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

DISTRICT ATTORNEY

- 7 VICTIM/WITNESS
SUBJECT: Resolution approving the undertaking/ continuation of the Lassen County District Attorney's Victim/Witness Assistance Program to be funded from monies available through the State of California, administered by the California Office of Emergency Services (CalOES).
FISCAL IMPACT: \$182,894 for Victim/Witness; Fund/Budget No. 108-0433
ACTION REQUESTED: Adopt Resolution.

Attachments: [Victim Witness CalOES grant 17-18](#)

HEALTH AND SOCIAL SERVICES

- 8 PUBLIC HEALTH
SUBJECT: Service Agreement with Northern California EMS, Inc. a Local Emergency Medical Services Agency (LEMSA) deliverables Hospital Preparedness Program (HPP) for FY 2017/2018.
FISCAL IMPACT: There is no impact to County General Funds. Costs are covered by Public Health Hospital Preparedness Program funds.
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS PH NorCal EMS Contract 11.14.17](#)

- 9** PUBLIC HEALTH
SUBJECT: Approval of CHDP, CCS, and HCPCFC Program Plans and Budgets for Fiscal Year (FY) 17/18.
FISCAL IMPACT: There is no impact to County General Fund. Submitting the approved plans and budgets ensures the availability of state funds for program operations.
ACTION REQUESTED: 1) Approve the Program Plans and Budgets; and 2) authorize the County Administrative Officer to execute the certification.
- Attachments:** [BOS PH CHDP CCS HCPCFC Plan & Budget 11.14.17](#)
- 10** PUBLIC HEALTH
SUBJECT: Service Agreement with Strategies by Design for Consultant Services to evaluate and prepare State reports for the Public Health Tobacco Use Reduction Program for Fiscal Year (FY) 2017/2021.
FISCAL IMPACT: There is no impact to County General Funds. Costs are covered by Public Health Tobacco funds.
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement.
- Attachments:** [BOS PH Strategies by Design Agr. 11.14.17](#)
- 11** BEHAVIORAL HEALTH
SUBJECT: Performance Agreement #17-94529 with California Department of Health Care Services for FY 2017/2018.
FISCAL IMPACT: No impact to County General Fund; performance agreement only.
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the Agreement.
- Attachments:** [BOS BH Performace Agreement 17.18](#)
- 12** COMMUNITY SOCIAL SERVICES
SUBJECT: Northern Rural Training and Employment Consortium (NoRTEC) Memorandum of Understanding MOU).
FISCAL IMPACT: There is no impact to County General Fund.
ACTION REQUESTED: 1) Approve the MOU with NoRTEC and America's Job Center of California Partners Phase II of II; and 2) authorize the County Administrative Officer to sign the Agreement.
- Attachments:** [BOS CSS NoRTEC MOU 11.14.17](#)

- 13** BEHAVIORAL HEALTH
SUBJECT: FY 17/18 through FY 19/20 Standard Agreement # 17-94135 with California Department of Health Care Services (DHCS) for Substance Use Disorder (SUD) Services, for a Net Negotiated Multi-Year Total Revenue Amount of \$1,425,012.
FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement

Attachments: [BOS BH SUD Agreement 1794135](#)

- 14** GRANTS AND LOANS
SUBJECT: Service Agreement with Alliance for Workforce Development, Inc. to provide a Microenterprise Technical Assistance Program.
FISCAL IMPACT: There is no impact to County General Funds. Costs are covered by Community Development Block Grant funds.
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS GLD META Contract \(AFWD\) 11.14.17](#)

PLANNING AND BUILDING SERVICES

- 15** COUNTY SURVEYOR
SUBJECT: Resolution to approve Parcel Map No. 2017-002, a Parcel Map for Marion Eugene Cantrell, located in portions of Sections 12 and 13, Township 29 North, Range 13 East, Mount Diablo Base and Meridian.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt Resolution.

Attachments: [PB Cantrell PM 11-14-17.pckt](#)

PRISON TRIAL COSTS

- 16** PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2016 through September 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Cost Attach](#)

PUBLIC WORKS DEPARTMENT

- 17** ROAD DEPARTMENT
SUBJECT: Award bid for Tires for the Public Works Department (Road Division).
FISCAL IMPACT: Funding is budgeted within the Road Budget, Fund/Budget Unit No. 122-1221. Estimated annual cost of \$60,000.
ACTION REQUESTED: Award bid for tires for the period of November 1, 2017 through October 31, 2018 to Carlson's Tire Pros and Auto, Susanville, CA, the lowest bidder meeting specifications.

Attachments: [PW County Tire Bid Award Attach](#)

- 18** ROAD DEPARTMENT
SUBJECT: Equipment Surplus and Sale.
FISCAL IMPACT: Anticipated revenue to the Road Department Operating Fund/Budget Unit No. 122-1221 in the estimated amount of \$25,000.
ACTION REQUESTED: 1) Authorize the Public Works/Road Department to proceed with the surplus and sale of various heavy equipment and vehicles; and 2) authorize the Public Works Director to sign the Contract to Auction with Ritchie Bros. Auctioneers (America) Inc.

Attachments: [PW Equipment Surplus Sale Attach](#)

- 19** ROAD DEPARTMENT
SUBJECT: Award bid for one (1) NEW 5-7 Cubic Yard Dump Truck to Sierra Freightliner, Sparks, NV.
FISCAL IMPACT: Funding in the amount of \$176,020.85 will be paid out of the current Fiscal Year (FY) 2017/2018 Road Operating Fund/Budget Unit No. 122-1221 with reimbursement in the approximate amount of \$140,000 coming from the insurance claim.
ACTION REQUESTED: Award bid for one 2019 Freightliner 108SD complete with front and wing snow plows and tailgate sander/spreader to Sierra Freightliner, Sparks, NV, the lowest bidder meeting the specifications in the amount of \$176,020.85

Attachments: [PW Dump Truck Bid Award Attach](#)

SHERIFF'S DEPARTMENT

- 20** LASSEN-SHASTA CONTRACT
SUBJECT: Contract between Lassen County and Shasta County for the housing of Shasta Inmates in the Lassen County Jail.
FISCAL IMPACT: Estimated revenue of \$120,000.
ACTION REQUESTED: Authorize Sheriff and Chairman to sign a jail housing contract with Shasta County.

Attachments: [G20 Attach](#)

TREASURER/TAX COLLECTOR

- 21** TAX DEFAULTED PROPERTY
SUBJECT: Resolution approving the sale of Tax Defaulted property at a public auction from May 11th, 2017 through May 14th, 2017
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt Resolution.

Attachments: [Tax Sale Board Item](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 22** ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Behavioral Health Advisory Board meeting agenda for November 13, 2017.
 - b) Honey Lake Valley Resource Conservation District Regular Meeting Agenda for October 25, 2017.
 - c) Lassen County Planning Commission Regular Agenda for November 1, 2017.
 - d) Lassen County Architectural Review Committee agenda for October 23, 2017.
 - e) Lassen County Technical Advisory Committee Meeting agenda for November 2, 2017.
 - f) Susanville City Council meeting agenda for November 1, 2017.
 - g) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for September 27, 2017.
 - h) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for August 23, 2017.
 - i) Honey Lake Valley Resource Conservation District Regular Meeting Minutes for July 26, 2017.
 - j) Honey Lake Valley Resource Conservation District Special Meeting Agenda for November 9, 2017.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1** BOARD MEETING SCHEDULE
SUBJECT: Regular scheduled Board of Supervisors meeting for November 21, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Cancel meeting; or 2) provide direction to staff.

- 2** LASSEN-MODOC FOOD BANK
SUBJECT: Donation request in the amount of \$6000 from the Lassen-Modoc Food Bank (Lassen County Council on Aging).
FISCAL IMPACT: Reduction in amounts that have been allocated for other purposes in the General Fund, Non-Department Fund/Budget Unit No. 100-0101.
ACTION REQUESTED: 1) Approve donation; and/or 2) provide direction to staff.

Attachments: [H2 Attach](#)

ASSESSOR'S OFFICE

- 3** ASSESSOR/TAX COLLECTOR
SUBJECT: Amend the Community Service Area No. 1 Fee Ordinance that is codified in Title 15 of the Lassen County Code in order to comport with both changes to Chapter 2.5 of the California Government Code and changes to County procedures.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Introduce and read (or waive reading); and/or 2) provide direction to staff.

Attachments: [Assessor-Tax CSA Service Area 1](#)

COUNTY ADMINISTRATIVE OFFICE

- 4** COUNTY OWNED REAL PROPERTY
SUBJECT: Discussion and direction to staff regarding county owned real property, 476 Alexander Avenue (County's Alcohol and Drug Administration and Outpatient Program building) and 720 Richmond Rd (Roosevelt Annex), Susanville.
FISCAL IMPACT: Undetermined.
ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff.

Attachments: [H4-Co owned Prop 001](#)

PUBLIC WORKS DEPARTMENT

- 5** BUILDINGS AND GROUNDS
SUBJECT: Status report for One Stop Remodel Projects.
FISCAL IMPACT: Not applicable.
ACTION REQUESTED: Receive project status report.

COUNTY ADMINISTRATIVE OFFICE

- 6** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2017 PROPOSED MEETINGS:

November 21, 2017 – 9:00 a.m. – Board Meeting

November 28, 2017 – 9:00 a.m. – Board Meeting

December 5, 2017 – No Board Meeting

December 12, 2017 – 9:00 a.m. – Board Meeting

December 19, 2017 – 9:00 a.m. – Board Meeting

December 26, 2017 – Holiday – No Board Meeting

ADJOURNMENT