



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, October 10, 2017

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 17-061

\*Next Ordinance in line for adoption: No. 2017-011

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

### B. 9:30 A.M. OPENING CEREMONIES

#### Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

### C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: PLANNING - NOBMANN DIXIE VALLEY RANCH, LLC  
SUBJECT: Rezone lands within Lassen County owned by Nobmann Dixie Valley Ranch, LLC into an Agricultural Preserve Combining District (A-P) and allow these lands to be entered into a new Land Conservation (Williamson Act) contract. If approved, the rezone and contract will affect thirty seven assessor's parcels and approximately 10,393.67 acres of contiguous, partially irrigated land (about 500 irrigated acres). The project is exempt from CEQA under Section 15317 (class 7) of the Guidelines (File RZ#2017-003 and AA#2017-002).  
FISCAL IMPACT: Potential for loss of tax revenue if Williamson Act Contract offered.  
ACTION REQUESTED: 1) Receive the Planning Commission's recommendation on rezoning; and 2) Conduct a public hearing pursuant to County Code Section 18.124.050 (Procedures for Precise Zoning and Amendments); and 3) Introduce (and waive reading) and adopt an Ordinance implementing the rezone of the 10,393.67 acres of property from U-C-2 (Upland Conservation/Resource Management District) to E-A-A-P (Exclusive Agriculture, Agricultural Preserve Combining District), and 4) Receive and consider the Land Conservation Committee recommendation on the establishment of an agricultural preserve; and 5) Adopt resolution establishing an agricultural preserve and authorize the execution of a Williamson Act Contract; or 6) Alternatively, the Board could determine that the lands are not suitable for the purpose of establishing a Williamson Act Contract and deny the applications.

Attachments:        [PB NobmannRZ 10-10-17pckt](#)

### D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

**BOARD OF SUPERVISORS**

- 1 PROCLAMATION  
SUBJECT: Proclamation observing Freedom from Workplace Bullies Week  
October 15-21, 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Proclamation.

Attachments: [Proclamation](#)

- 2 LASSEN COUNTY FISH AND GAME COMMISSION  
SUBJECT: Appointment to Lassen County Fish and Game Commission.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Appoint David Meserve of District 4 from Alternate Member to Primary Member on the Lassen County Fish and Game Commission for the purpose of filling the vacancy and remainder of Don Armentrout's term expiring on March 31, 2021.

- 3 LASSEN COUNTY CHILDREN AND FAMILIES COMMISSION (FIRST 5 LASSEN)  
SUBJECT: Appointment to Lassen County Children and Families Commission (First 5 Lassen).  
FISCAL IMPACT: None.  
ACTION REQUESTED: Appoint Barbara Longo, Lassen County Director of Health and Social Services, as the Section 1 Representative to the Lassen County Children and Families Commission (First 5 Lassen) for the purpose of filling the vacancy and remainder of Melody Brawley's term expiring on January 10, 2021.

Attachments: [First 5 Attach](#)

**COUNTY ADMINISTRATIVE OFFICE**

- 4 PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for August, 2017.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [20171002101053418](#)

## COUNTY CLERK-RECORDER

- 5** MINUTES  
SUBJECT: Meeting minutes of September 26, 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

**Attachments:** [Draft Agenda Minutes](#)

## HEALTH AND SOCIAL SERVICES

- 6** PUBLIC HEALTH  
SUBJECT: Service Agreement with Shasta County to Facilitate Regional Epidemiological Activities.  
FISCAL IMPACT: There is no impact to County General Funds. Costs are covered by Public Health funds.  
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the amendment.

**Attachments:** [HSS BOS PH Shasta County Epidemiology 10.10.17](#)

- 7** HEALTH AND SOCIAL SERVICES  
SUBJECT: California Department of Health Care Services Agreement Number 17-94078.  
FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.  
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the amendment.

**Attachments:** [BOS BH SUD Agreement 17-94078 10.10.17](#)

- 8** PUBLIC HEALTH  
SUBJECT: Service Agreement with Plumas County to provide Medical Case Management Services to persons with HIV in Lassen County.  
FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.  
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the amendment.

**Attachments:** [HSS BOS PH Plumas Co. Part B 10.02.17](#)

## PROBATION DEPARTMENT

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## MEMORANDUM OF UNDERSTANDING

SUBJECT: Memorandum of Understanding (MOU) between the Fort Sage Unified, Lassen County Office of Education, Susanville School District, Shaffer Elementary School, Westwood Unified School District and the Lassen County Probation Department for the Truancy Reduction Program.  
FISCAL IMPACT: Revenue agreement for Probation Fund/Budget Unit No. 145-0561 of \$32,400.

ACTION REQUESTED: Approve the MOU for 2017/18 Fiscal Year (FY) between the above agencies.

Attachments: [doc00723520171002104133](#)

## TREASURER/TAX COLLECTOR

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## RECOVERY &amp; REIMBURSEMENT

SUBJECT Agreement between the Office of Recovery and Reimbursement (OR&R) and the Franchise Tax Board Court Ordered Debt program (FTB-COD).

FISCAL IMPACT: Program costs have been budgeted through Fund/Budget Unit No. 100-0062 into Special Department Expenses.

ACTION REQUESTED: Approve agreement between the Office of Recovery and Reimbursement (OR&R) and the Franchise Tax Board Court Ordered Debt program (FTB-COD) that will authorize OR&R to participate in the FTB-COD collections for delinquent court ordered debt pursuant to Revenue and Taxation Code § 19208-19283 and authorize the Treasurer/Tax Collector to sign.

Attachments: [REVENUE AND TAXATION CODE](#)  
[FTB STANDARD AGREEMENT 2017](#)

## MISCELLANEOUS CORRESPONDENCE ITEMS

- 11 ACTION REQUESTED: Receive and file the following correspondence:
- a) Susanville City Council meeting agenda for October 4, 2017.
  - b) Lassen County Planning Commission Notice of Cancellation for the meeting scheduled on October 4, 2017.
  - c) Lassen County Planning Commission Special Session Agenda for October 11, 2017.
  - d) Honey Lake Valley Resource Conservation District Regular Meeting Agenda for September 27, 2017.
  - e) Klamath Alliance for Resources & Environment (K.A.R.E.) invitation for a tour of the working timberlands in Siskiyou County on October 5th, 2017.
  - f) Lassen County Technical Advisory Committee Meeting agenda for October 5, 2017.
  - g) Lassen County Architectural Review Committee agenda for September 29, 2017.
  - h) Lassen County Behavioral Health Advisory Board meeting agenda for October 16, 2017.

Attachments: [Misc Corr](#)

## H. DEPARTMENT REPORTS

### BOARD OF SUPERVISORS

- 1 CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC)  
SUBJECT: Appointment to California State Association or Counties (CSAC) Board of Directors Members for 2017-2018.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Make appointments of regular and alternate members to the CSAC Board of Directors.

Attachments: [Board nom 2018 memo](#)

- 2 BOARD MEETING SCHEDULE  
SUBJECT: Regular scheduled Board of Supervisors meeting for November 21, 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Cancel meeting; or 2) provide direction to staff.

### ASSESSOR'S OFFICE

- 3** APPOINTMENT OF ASSOCIATE AUDITOR/APPRaiser AT ADVANCED STEP  
SUBJECT: Hiring Associate Auditor-Appraiser at Range 20E.  
FISCAL IMPACT: Funds are budgeted in the department's current appropriation for a Senior Auditor/Appraiser at Range 24.  
ACTION REQUESTED: Authorize the Assessor to hire Joseph White as an Associate Auditor-Appraiser at Range 20 Step E of the UPEC salary schedule.

**Attachments:** [Assessor -Board Letter for Joe-LH](#)

#### COUNTY CLERK-RECORDER

- 4** LITTLE VALLEY COMMUNITY SERVICES DISTRICT (CSD)  
SUBJECT: 2 vacancies on the Little Valley CSD due to the resignation of Ted Crum (Term expires 12/04/2020) and an existing vacancy (Term expiring 02/04/2018).  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointments to establish a quorum. (Applicants: Elbert "Stan" Glover, Gerald Knight, Christina Estacio).

**Attachments:** [GC 1780](#)  
[LVCS D Roster](#)  
[Applicants](#)

#### PLANNING AND BUILDING SERVICES

- 5** PLANNING  
SUBJECT: Consider approval of a resolution authorizing submittal of a grant application to the Department of Water Resources to secure funding to prepare a Groundwater Sustainability Plan for the Big Valley Groundwater Basin, as required by the Sustainable Groundwater Management Act (Water Code Section 10720 et seq).  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: 1) Receive report; and 2) adopt a resolution.

**Attachments:** [PB SGMA Grant App 10-10-17](#)

#### SHERIFF'S DEPARTMENT

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## NEW FUND AND BUDGET UNIT

SUBJECT: Establishment of a new fund and budget unit (Fund 153 and Budget Unit 1531) in the County Budget for the SB844 Adult Local Criminal Justice Facilities Construction Financing Program for the Lassen County Adult Detention Facility with an initial Fiscal Year 2017-2018 budget of \$21,000 and authorizing operating transfers in the amount of \$21,000.

FISCAL IMPACT: This is an increase to the County's total budget of \$21,000 to cover the transfer of funds from Funds 130 and Fund 100 to Fund 153, but does not increase the Public Safety or General Fund appropriations.

ACTION REQUESTED: 1) Approve the establishment of a new fund and budget unit (Fund No. 153 and Budget Unit No.1531); and 2) Approve an initial budget of \$21,000; and 3) authorize the operating transfer of \$20,000 from Fund/Budget Unit No.130-0525, and \$1,000 from Fund/Budget Unit No. 100-0101 to Fund/Budget Unit No. 153-1531. (Note: 4/5 vote required for all actions)

Attachments: [SO Attachment](#)

## COUNTY COUNSEL

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## CANNABIS

SUBJECT: Commercial cannabis activities.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff.

Attachments: [1299\\_001](#)  
[1300\\_001](#)  
[1301\\_001](#)  
[1302\\_001](#)  
[1303\\_001](#)  
[1304\\_001](#)  
[1305\\_001](#)  
[1306\\_001](#)  
[1307\\_001](#)  
[1308\\_001](#)

## COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM**



**2017 PROPOSED MEETINGS:**

- October 17, 2017 – 9:00 a.m. – Board Meeting**
- October 24, 2017 – 9:00 a.m. – Board Meeting**
- October 31, 2017 – No Board Meeting**
- November 7, 2017 – No Board Meeting**
- November 14, 2017 – 9:00 a.m. – Board Meeting**
- November 21, 2017 – 9:00 a.m. – Board Meeting**
- November 28, 2017 – 9:00 a.m. – Board Meeting**
- December 5, 2017 – No Board Meeting**
- December 12, 2017 – 9:00 a.m. – Board Meeting**
- December 19, 2017 – 9:00 a.m. – Board Meeting**
- December 26, 2017 – Holiday – No Board Meeting**

**ADJOURNMENT**