



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, June 20, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 17-041

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.

2) Employee performance evaluation: County Administration Officer (CAO) Richard Egan.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

- 1 10:00 a.m.: PROCLAMATION
SUBJECT: Proclamation recognizing Judy Davis (Auditor's Office) and Kimberly Perkins (Health and Social Services) on their retirement from Lassen County.
FISCAL IMPACT: None.
ACTION: Adopt.

Attachments: [Proclamation 2017 -- Judith Davis](#)
[Proclamation 2017 -- Kimberly Perkins](#)

- 2 10:05 a.m. RECOGNITION COMMITTEE PRESENTATION
SUBJECT: 15 Year Awards: Laura Padelford (Tax Collector), Christopher Wattenburg (Road Department).
RETIREMENT: Judy Davis (Auditor) and Kimberly Perkins (Health and Social Services).
FISCAL IMPACT: None.
ACTION: Present awards.
- 3 10:30 a.m. AGRICULTURE DEPARTMENT
SUBJECT: 2015 Lassen County Crop Report.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** SUPERVISOR GALLAGHER
SUBJECT: Request to designate: \$1000 to Shasta Cascade Wonderland; \$500 to Westwood Chamber of Commerce; \$500 to Westwood Library; \$300 to Lake Forest Fire Department (June 13, 2017).
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).
ACTION REQUESTED: Approve expenditures.
- 2** SUPERVISOR TEETER
SUBJECT: Request to designate: \$1000 to Shasta Cascade Wonderland; \$550 to Westwood Chamber of Commerce for Farmers Market; \$250 to the American Legion for Patriot Riders (June 13, 2017).
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).
ACTION REQUESTED: Approve expenditures.
- 3** SUPERVISOR HEMPHILL
SUBJECT: Request to designate: \$300 to Milford Community Association; \$250 to Johnstonville Grange; \$250 to Johnstonville 4-H; \$250 to Milford 4-H; \$250 to Lake 4-H; \$250 to Thompson Peak 4-H (June 13, 2017).
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).
ACTION REQUESTED: Approve expenditures.
- 4** SUPERVISOR ALBAUGH
SUBJECT: Request to designate: \$550 to Lassen County Library District (June 13, 2017).
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).
ACTION REQUESTED: Approve expenditure.
- 5** HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT
SUBJECT: Letter from the Board of Supervisors to accept the Honey Lake Valley Resource Conservation District's invitation requesting County staff participation in the District's storm water resources planning effort.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: Authorize Chairman to sign.

Attachments: [170620 Honey Lake Valley Resource Conservation District Letter](#)

COUNTY ADMINISTRATIVE OFFICE

- 6 NORCAL EMS
SUBJECT: Modification of Agreement for EMS Services between Northern California EMS, Inc. (NorCal EMS), and Lassen County establishing terms and conditions for NorCal EMS to act as the Local EMS Agency for Lassen County for the term of July 1, 2017 through June 30, 2018 in the amount of \$29,371.58.
FISCAL IMPACT: One annual payment of \$29,371.58 to be paid from Fund/Budget Unit No.100-0101.
ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Chairman to sign.

Attachments: [170613 AG PKT-NORCALEMS](#)

AUDITOR'S OFFICE

- 7 REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of May, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Fund Balances](#)

OFFICE OF EMERGENCY SERVICES

- 8 EMERGENCY SERVICES
SUBJECT: Renewal of Letter of Understanding (LOU) for the Shasta Cascade Hazardous Material Response Team (SCHMRT) for the period July 1, 2017 through June 30, 2022.
ACTION REQUESTED: Approve and authorize Chairman to sign.
FISCAL IMPACT: Membership expenses of \$3,490 to be paid from Fund/Budget Unit No. 100-0101.

Attachments: [170620 Ag Pkt-SCHMRT LOU-Final](#)

TREASURER/TAX COLLECTOR

- 9 REPORT
SUBJECT: Treasurer's Investment Report for May, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Portfolio](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 10 ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen-Plumas-Sierra Community Action Agency meeting for June 15, 2017.
b) Lassen County Behavioral Health Advisory Board meeting agenda for June 12, 2017.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

- 1 RECOMMENDED BUDGET FISCAL YEAR 2017/2018
SUBJECT: Resolution adopting the Recommended Budget for the fiscal year July 1, 2017 - June 30, 2018.
FISCAL IMPACT: Adoption of the recommended budget allows departments to continue operations prior to the adoption of the final budget.
ACTION REQUESTED: Adopt Resolution.

Attachments: [H1_001](#)

COUNTY COUNSEL

- 2 COUNTY CODE SUBSECTIONS REPEAL
SUBJECT: Subject: Repeal of Subsections 10.12.050, 10.12.060, 10.12.070 (establishing vehicular weight limitations on certain identified County roads), Chapter 10.24 (Chapter creating position of traffic officer, designating duties and powers of arrest), and Chapter 10.36 (establishing stop and look requirements for school buses and other conveyances at railroad crossings) of the Lassen County Code.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Adopt ordinance; and/or 2) provide direction to staff.

Attachments: [0598_001](#)

- 3 PROPOSED AMENDMENT TO TITLE 19 OF LASSEN COUNTY CODE
SUBJECT: Proposed amendment to Title 19 of Lassen County Code defining allowable cannabis activities in Lassen County (banning all commercial cannabis activities and allowing certain non-commercial cultivation activities).
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Adopt ordinance; and/or 2) provide direction to staff.

Attachments: [H3](#)

HEALTH & SOCIAL SERVICES

- 4 PUBLIC HEALTH
SUBJECT: Update from Public Health Department Tobacco Use Reduction Program on Lee Law.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

Attachments: [BOS PH Tobacco Lee's Law Update](#)

PUBLIC WORKS DEPARTMENT

- 5 ROAD DEPARTMENT
SUBJECT: Resolution of Intention to vacate a portion of Buffum Lane, County Road 212.
FISCAL IMPACT: Potential insignificant reduction in Highway Users Gas Tax Bund/Budget Unit No. 122-1221 which is more than recovered with the removal of this section from the County's liability and maintenance responsibilities.
ACTION REQUESTED: 1) Consider abandoning/vacating a portion of Buffum Lane, County Road 212; and 2) adopt resolution.

Attachments: [PW - Buffum Ln Attachment](#)

- 6 ROAD DEPARTMENT
SUBJECT: Resolution of Intention to vacate Olson Road, County Road 532.
FISCAL IMPACT: Potential insignificant reduction in Highway Users Gas Tax Fund/Budget Unit No. 122-1221 which is more than recovered with the removal of this section from the County's liability and maintenance responsibilities.
ACTION REQUESTED: 1) Consider abandoning/vacating Olson Road, County Road 532; and 2) adopt resolution.

Attachments: [PW - Olson Rd Attach](#)

COUNTY ADMINISTRATIVE OFFICE

- 7 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2017 PROPOSED MEETINGS:

June 20, 2017 – 9:00 a.m. – Board Meeting
June 27, 2017 – 9:00 a.m. – Board Meeting
July 4, 2017 – Holiday - No Board Meeting
July 11, 2017 – 9:00 a.m. – Board Meeting
July 18, 2017 – 9:00 a.m. – Board Meeting
July 25, 2017 – 9:00 a.m. – Board Meeting
August 1, 2017 – No Board Meeting
August 8, 2017 – 9:00 a.m. – Board Meeting
August 15, 2017 – 9:00 a.m. – Board Meeting
August 22, 2017 – 9:00 a.m. – Board Meeting
August 29, 2017 – No Board Meeting
September 5, 2017 – No Board Meeting
September 12, 2017 – 9:00 a.m. – Board Meeting
September 19, 2017 – 9:00 a.m. – Board Meeting
September 26, 2017 – 9:00 a.m. – Board Meeting
October 3, 2017 – No Board Meeting
October 10, 2017 – 9:00 a.m. – Board Meeting
October 17, 2017 – 9:00 a.m. – Board Meeting
October 24, 2017 – 9:00 a.m. – Board Meeting
October 31, 2017 – No Board Meeting
November 7, 2017 – No Board Meeting
November 14, 2017 – 9:00 a.m. – Board Meeting
November 21, 2017 – 9:00 a.m. – Board Meeting
November 28, 2017 – 9:00 a.m. – Board Meeting
December 5, 2017 – No Board Meeting
December 12, 2017 – 9:00 a.m. – Board Meeting
December 19, 2017 – 9:00 a.m. – Board Meeting
December 26, 2017 – Holiday – No Board Meeting

ADJOURNMENT