



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:
DISTRICT 1 - BOB PYLE; DISTRICT 2 - JIM CHAPMAN-CHAIRMAN; DISTRICT 3 - JEFF
HEMPHILL; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, September 27, 2016

9:00 AM

Veterans Hall
1205 Main St.
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 16-044

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Liability Claims: 1) Workers Compensation Claim No. ADJ666354 and 2) Workers Compensation Claim No. ADJ9270985.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 9:45 a.m. - ALLIANCE FOR WORKFORCE DEVELOPMENT, INC.
SUBJECT: Update to business services and job seeker services that have been provided to Lassen County residents for the past six months.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive Report.

Attachments: Lassen_Bd_Supervisors_092716_(3)

- 2 10:00 a.m. - TITLE 19 MARIJUANA CULTIVATION
SUBJECT: Proposed amendment to Title 19 Ordinance to eliminate cultivation in unincorporated area.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Introduce and read (or waive); or 2) provide direction to staff.

Attachments: Title 19

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

ADMINISTRATIVE SERVICES

- 1** EMERGENCY SERVICES GRANTS ADMINISTRATION
SUBJECT: Resolution authorizing positions to administer financial assistance provided by the Federal Emergency Management Agency (FEMA), the Federal Department of Homeland Security, the California Office of Emergency Services (Cal-OES) or any funds sub-granted through the State of California.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution.

Attachments: Resolution - EMPG HSGP 16

- 2** PERSONNEL
SUBJECT: Personnel Movement Report for the month of August, 2016.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: Aug Personnel

AUDITOR'S OFFICE

- 3** CONTRACT
SUBJECT: Second Amendment to Price Paige and Co. contract to included preparation of work needed to meet reporting standards for GASB 68, Pension reporting and GASB 75, Other Post-Employment Benefits (OPEB) reporting; increasing the maximum contract amount for 2015-16 to \$76,036, 2016-17 to \$76,036 and 2017- 18 to \$80,023.
FISCAL IMPACT: Budgeted out Fund 100-0101, costs included in the county wide cost allocation plan.
ACTION REQUESTED: Approve contract amendment and authorize CAO to sign.

Attachments: Aud Price Paige

COUNTY CLERK-RECORDER

- 4** MINUTES
SUBJECT: Minutes of September 20, 2016.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: Meeting Minutes 20-Sep-2016

SHERIFF'S DEPARTMENT

- 5** PATROL VEHICLES
SUBJECT: Professional Service Contract with Sierra Electronics of Sparks, NV for purchasing / installing emergency equipment into Sheriff's Patrol Vehicles.
FISCAL IMPACT: \$53910.95 shared between the Sheriff's Patrol Budget 130-0522, (\$47,975.04) and the Fleet Budget 135-0352, (\$8964.86)
ACTION REQUESTED: Authorize the CAO to sign the contract.

Attachments: Sheriff

MISCELLANEOUS CORRESPONDENCE ITEMS

- 6 ACTION REQUESTED: Receive and file the following correspondence:
a) Susanville City Council Meeting agenda for September 21, 2016.
b) Honey Lake Valley Recreation Authority Governing Board Special Meeting agenda for September 20, 2016.

Attachments: Misc Corr

H. DEPARTMENT REPORTS

ADMINISTRATIVE SERVICES ITEM

- 1 COUNTY PURCHASING POLICY
SUBJECT: Exception to the County Purchasing Policy to increase the County Administrative Officer authorization level for total purchases, per vendor, per fiscal year, per department for the 2016/2017 Fiscal Year.
FISCAL IMPACT: Expenditures cannot exceed the appropriation limit in the adopted annual budget for Fiscal Year 2016/2017.
ACTION REQUESTED: 1) Approve an exception to the County Purchasing Policy, to increase the County Administrative Officer approval authority, total purchases, per vendor, per fiscal year, per department, costing over \$25,000 purchasing limit from specifically identified vendors but not in an amount to exceed the County's adopted 2016/2017 budget, including 2) authorizing the County Administrative Officer to delegate his authority to a Department Head to approve claims from those vendors.

Attachments: Purchasing Policy H1

SHERIFF'S DEPARTMENT

- 2 CONTRACT
SUBJECT: An inmate in the custody of the Lassen County Sheriff's Jail was transferred to a medical facility in Nevada, necessitating the need for 24 hour security. A contract was signed by the CAO with Martin & Ross to provide security at the maximum expense of \$25,000.00. A previous contract for \$25,000.00 was signed by the CAO earlier this fiscal year. This new contract would exceed the CAO's contractual spending authority and needs ratification by the Board.
FISCAL IMPACT: Public Safety - Sheriff Jail budget 130-0525.
ACTION REQUESTED: Approve.

Attachments: Sheriff Contract

COUNTY ADMINISTRATIVE OFFICE

- 3 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2016 PROPOSED MEETINGS:

October 4, 2016 – No Board Meeting
October 11, 2016 – 9:00 a.m. – Board Meeting
October 18, 2016 – 9:00 a.m. – Board Meeting
October 25, 2016 – 9:00 a.m. – Board Meeting
November 1, 2016 – No Board Meeting
November 8, 2016 – 9:00 a.m. – Election Day- No Board Meeting
November 15, 2016 – 9:00 a.m. – Board Meeting
November 22, 2016 – 9:00 a.m. – Board Meeting
November 29, 2016 – No Board Meeting
December 6, 2016 – No Board Meeting
December 13, 2016 – 9:00 a.m. – Board Meeting
December 20, 2016 – 9:00 a.m. – Board Meeting
December 27, 2016 – 9:00 a.m. – Board Meeting

2017 PROPOSED MEETINGS:

January 3, 2017 – No Board Meeting
January 10, 2017 – 9:00 a.m. – Board Meeting
January 17, 2017 – 9:00 a.m. – Board Meeting
January 24, 2017 – 9:00 a.m. – Board Meeting
January 31, 2017 – No Board Meeting
February 7, 2017 – No Board Meeting
February 14, 2017 – 9:00 a.m. – Board Meeting
February 21, 2017 – 9:00 a.m. – Board Meeting
February 28, 2017 – 9:00 a.m. – Board Meeting
March 7, 2017 – No Board Meeting
March 14, 2017 – 9:00 a.m. – Board Meeting
March 21, 2017 – 9:00 a.m. – Board Meeting
March 28, 2017 – 9:00 a.m. – Board Meeting
April 4, 2017 – No Board Meeting
April 11, 2017 – 9:00 a.m. – Board Meeting
April 18, 2017 – 9:00 a.m. – Board Meeting
April 25, 2017 – 9:00 a.m. – Board Meeting
May 2, 2017 – No Board Meeting
May 9, 2017 – 9:00 a.m. – Board Meeting
May 16, 2017 – 9:00 a.m. – Board Meeting
May 23, 2017 – 9:00 a.m. – Board Meeting
May 30, 2017 – No Board Meeting
June 6, 2017 – No Board Meeting
June 13, 2017 – 9:00 a.m. – Board Meeting
June 20, 2017 – 9:00 a.m. – Board Meeting
June 27, 2017 – 9:00 a.m. – Board Meeting

July 4, 2017 – Holiday - No Board Meeting
July 11, 2017 – 9:00 a.m. – Board Meeting
July 18, 2017 – 9:00 a.m. – Board Meeting
July 25, 2017 – 9:00 a.m. – Board Meeting
August 1, 2017 – No Board Meeting
August 8, 2017 – 9:00 a.m. – Board Meeting
August 15, 2017 – 9:00 a.m. – Board Meeting
August 22, 2017 – 9:00 a.m. – Board Meeting
August 29, 2017 – No Board Meeting
September 5, 2017 – No Board Meeting
September 12, 2017 – 9:00 a.m. – Board Meeting
September 19, 2017 – 9:00 a.m. – Board Meeting
September 26, 2017 – 9:00 a.m. – Board Meeting
October 3, 2017 – No Board Meeting
October 10, 2017 – 9:00 a.m. – Board Meeting
October 17, 2017 – 9:00 a.m. – Board Meeting
October 24, 2017 – 9:00 a.m. – Board Meeting
October 31, 2017 – No Board Meeting
November 7, 2017 – No Board Meeting
November 14, 2017 – 9:00 a.m. – Board Meeting
November 21, 2017 – 9:00 a.m. – Board Meeting
November 28, 2017 – 9:00 a.m. – Board Meeting
December 5, 2017 – No Board Meeting
December 12, 2017 – 9:00 a.m. – Board Meeting
December 19, 2017 – 9:00 a.m. – Board Meeting
December 26, 2017 – Holiday – No Board Meeting

ADJOURNMENT