



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - BOB PYLE; DISTRICT 2 - JIM CHAPMAN-CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, June 28, 2016

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 16-031.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.
- 2) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: ONE CASE.
- 3) Conference with Labor Negotiator Rick Haeg: May include the following bargaining units - a) Management and Professional Association (MPA).

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:15 a.m.: PUBLIC HEARING - PLANNING AND BUILDING SERVICES - BUILDING
SUBJECT: File 856.02.02, Lassen County. Proposed amendment to the roof pitch requirement of the Community of Westwood Design Guidelines which would allow for deviation from the required 6:12 roof pitch for all newly constructed buildings structures through the design review process. The Community of Westwood Design Guidelines was originally adopted by the Board of Supervisors on June 22, 2004, with Resolution No. 04-034, to implement the Community Character Element of the Westwood/Clear Creek Area Plan, 2002.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive the recommendation of the Planning Commission (PC Resolution No. 6-04-16); and
2) Conduct a public hearing; and
3) Adopt resolution to amend the Community of Westwood Design Guidelines.

Attachments: [PB WestwoodDesign 6-28-16 pkt](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

- 1 10:30 a.m.: CERTIFICATE OF RECOGNITION
SUBJECT: Certificate of Recognition for Dennis French.
FISCAL IMPACT: None.
ACTION REQUESTED: Present certificate.

Attachments: [Certificate of Appreciation Dennis French](#)

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** INFORMATION SERVICES
SUBJECT: Amendment of Agreement with the Lassen County Office of Education to provide network and technology services and support in the amount not to exceed \$80,000.
FISCAL IMPACT: Paid from the Information Services budget, Fund 104-0322.
ACTION REQUESTED: Approve Amendment of Agreement and authorize the CAO to sign.

Attachments: [G1-LCOE Amdmt. 001](#)
- 2** SUPERVISOR ALBAUGH - EXPENDITURE APPROVAL
SUBJECT: Request to designate \$500 to Southern Cascades Community Services District, \$700 to Lassen Library District and the balance (determined to be \$550) to Providence Farm Center. (May 24, 2016)
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).
ACTION REQUESTED: Approve.
- 3** SUPERVISOR HAMMOND - EXPENDITURE APPROVAL
SUBJECT: Request to designate \$600 to the Herlong Family One Stop Center for library software. (May 24, 2016)
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).
ACTION REQUESTED: Approve.
- 4** SUPERVISOR HEMPHILL - EXPENDITURE APPROVAL
SUBJECT: Request to designate \$1,000 to the Food Bank, \$500 to Johnstonville Grange and \$500 to the Janesville Town Council. (May 24, 2016)
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).
ACTION REQUESTED: Approve.
- 5** SUPERVISOR HEMPHILL
SUBJECT: \$1,550, balance of discretionary funds, to Janesville Town Council. (June 21, 2016)

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).

ACTION REQUESTED: Approve.

ADMINISTRATIVE SERVICES

- 6** ADMINISTRATIVE SERVICES ITEM - PERSONNEL REPORT
SUBJECT: Personnel Movement Report for May, 2016.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

CHILD SUPPORT SERVICES

- 7** AGREEMENT
SUBJECT: State Fiscal Year 2016/2017 contract with Jessica Ryan, Esq. in the amount of \$50,000 for legal services.
FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations. Costs will be covered with federal and state child support funds, budget unit 528/0432.
ACTION REQUESTED: 1) Approve agreement and authorize the CAO to sign.

Attachments: [DCSS Letter](#)
[bos jryan](#)

COUNTY CLERK-RECORDER

- 8** MINUTES
SUBJECT: Minutes of June 21, 2016.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [unapproved 6-21-16 minutes](#)

HEALTH AND SOCIAL SERVICES

- 9** HEALTH AND SOCIAL SERVICES
SUBJECT: Approval of Intergovernmental Transfer (IGT) agreements including Contract #14-90648 and Contract #14-90661 with the Department of Health Care Services facilitating the IGT process, and the Agreement with Partnership HealthPlan of California.
FISCAL IMPACT: There is no fiscal impact to County General Fund. These Agreements will generate additional revenues for Health & Social Services.
ACTION REQUESTED: Approve Agreement and authorize the Health & Social Services Director to sign.

Attachments: [BOS HSS IGT Agreements 2016](#)

AUDITOR'S OFFICE

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COUNTY BUSINESS PARKS

SUBJECT: Resolution to Close Enterprise Fund 588, County Business Parks and transfer assets to the County General Government.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments:[AudScans20160622135044](#)

COUNTY COUNSEL

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RESOLUTION

SUBJECT: Resolution to designate the Administration Department as the department responsible for posting on the County's public website the catalog of enterprise systems developed in accordance with California Government Code Section 6270.5 and to make the catalog publicly available upon request.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments:[G11 SB272 Compliance](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

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ACTION REQUESTED: Receive and file the following correspondence:

a) Susanville City Council Special Meeting agenda for June 22, 2016.

b) PSA 2 Area Agency on Aging Advisory Council Meeting Conference Call agenda for June 24, 2016.

c) Airport Land Use Commission Community Outreach Meeting agenda for June 30, 2016.

Attachments:[Misc Corr](#)**H. DEPARTMENT REPORTS**

ADMINISTRATIVE SERVICES

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AGREEMENT

SUBJECT: Hearing Officer agreement with Dan A. Howe for 2016/2017.

FISCAL IMPACT: Up to \$10,000 from 100-0101.

ACTION REQUESTED: Approve agreement and authorize the CAO to sign.

Attachments:[Dan Howe](#)

AGENDA ITEM REMOVED

2

THIS AGENDA ITEM REMOVED.

COUNTY COUNSEL

- 3** STATE OF JEFFERSON
SUBJECT: Resolution Recognizing the Will of the Voters of Lassen County, rescinding Resolution 15-023 of the Lassen County Board of Supervisors and withdrawing support to separate from the State of California and join a new State of Jefferson.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Adopt resolution; and/or 2) provide direction to staff.

Attachments: [Jefferson](#)

- 4** AD HOC COMMITTEE
SUBJECT: Marijuana Cultivation.
FISCAL IMPACT: None.
ACTION REQUESTED: Appoint ad hoc committee to study and make recommendations to the Board of Supervisors on how to comply with Assembly Bill 243, Senate Bill 643 and Assembly Bill 266 on marijuana cultivation.

Attachments: [MJ Cult](#)

PLANNING AND BUILDING SERVICES

- 5** BUILDING
SUBJECT: Contract with Willdan Engineering to provide building services to Lassen County for the 2016/2017 fiscal year.
FISCAL IMPACT: The full costs of this contract are proposed to be paid from County General Fund and are in the 2016/2017 Recommended Budget.
ACTION REQUESTED: 1) Receive report; and 2) authorize the CAO to sign contract.

Attachments: [PB Willdan 6-28-16 pkt](#)

VETERANS SERVICES

- 6** REPORT
SUBJECT: 2015/2016 Fiscal Year Report.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

Attachments: [VSO](#)

COUNTY ADMINISTRATIVE OFFICE

- 7** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2016 MEETINGS:

June 28, 2016 – 9:00 a.m. – Board Meeting
July 5, 2016 – No Board Meeting
July 12, 2016 – 9:00 a.m. – Board Meeting
July 19, 2016 – 9:00 a.m. – Board Meeting
July 26, 2016 – 9:00 a.m. – Board Meeting
August 2, 2016 – No Board Meeting
August 9, 2016 – 9:00 a.m. – Board Meeting
August 16, 2016 – 9:00 a.m. – Board Meeting
August 23, 2016 – 9:00 a.m. – Board Meeting
August 30, 2016 – No Board Meeting
September 6, 2016 – No Board Meeting
September 13, 2016 – 9:00 a.m. – Board Meeting
September 20, 2016 – 9:00 a.m. – Board Meeting
September 27, 2016 – 9:00 a.m. – Board Meeting
October 4, 2016 – No Board Meeting
October 11, 2016 – 9:00 a.m. – Board Meeting
October 18, 2016 – 9:00 a.m. – Board Meeting
October 25, 2016 – 9:00 a.m. – Board Meeting
November 1, 2016 – No Board Meeting
November 8, 2016 – Election Day – No Board Meeting
November 15, 2016 – 9:00 a.m. – Board Meeting
November 22, 2016 – 9:00 a.m. – Board Meeting
November 29, 2016 – No Board Meeting
December 6, 2016 – No Board Meeting
December 13, 2016 – 9:00 a.m. – Board Meeting
December 20, 2016 – 9:00 a.m. – Board Meeting
December 27, 2016 – 9:00 a.m. – Board Meeting

ADJOURNMENT