



# Lassen County

## Meeting Agenda

### Board of Supervisors

#### LASSEN COUNTY SUPERVISORS:

**DISTRICT 1 - BOB PYLE; DISTRICT 2 - JIM CHAPMAN-CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND**

Tuesday, June 21, 2016

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 16-031.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Liability Claim - Workers Compensation Claim No. TIBP-550099.
- 3) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: M. Clark vs County of Lassen; Workers Compensation Appeals Board No. ADJ9708914.

- 4) Employee performance evaluation: County Counsel Robert Burns.

## **B. 9:30 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

## **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                      10:00 a.m.: RECOGNITION COMMITTEE PRESENTATION  
SUBJECT: 15 Year Awards: Samanatha Sam (HSS Behavioral Health) and Alexandra Smith (HSS Behavioral Health).  
FISCAL IMPACT: None.  
ACTION REQUESTED: Present awards.
- 2                      10:15 a.m.: HEALTH AND SOCIAL SERVICES - COMMUNITY SOCIAL SERVICES  
SUBJECT: Northern Rural Training and Employment Consortium (NoRTEC) Memorandum of Understanding (MOU).  
FISCAL IMPACT: There is no impact to County General Fund. This is a nonfinancial agreement.  
ACTION REQUESTED: 1) Approve the MOU, and 2) authorize the Health & Social Services Director to sign.

Attachments:            BOS NoRTEC MOU

10:25 a.m.: RECESS

## **E. STUDY SESSION**

## **F. BOARDS AND COMMISSIONS**

## **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

#### ADMINISTRATIVE SERVICES

- 1** NORTHERN CALIFORNIA EMS, Inc. (NorCal EMS)  
SUBJECT: Modification of Agreement for Emergency Medical (EMS) Services with Northern California EMS, Inc. (NorCal EMS) establishing terms and conditions for NorCal EMS to act as the Local EMS Agency for Lassen County for the term of July 1, 2016 through June 30, 2017 in the amount of \$29,371.58.  
FISCAL IMPACT: One annual payment of \$29,371.58 to be paid from Fund 100-0101.  
ACTION REQUESTED: Approve agreement, and authorize the Chairman to sign.

Attachments: 160614 AG PKT-NORCALEMS

#### AUDITOR AND TREASURER DEPARTMENTS

- 2** REPORT  
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of May, 2016.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: LASSEN COUNTY FUND BALANCES 05-31-2016

#### BOARD OF SUPERVISORS

- 3** SUPERVISOR HAMMOND - EXPENDITURE APPROVAL  
SUBJECT: Request to designate up to \$1,950 to C & S Waste for community clean-up events in Doyle, Herlong and Leavitt Lake.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).  
ACTION REQUESTED: Approve.
- 4** SUPERVISOR CHAPMAN  
SUBJECT: Contribution of \$1,000 to Wall of Remembrance and Stop 22 Tour event by Rear Area Support Foundation, Inc. to be held at the Lassen County Fairgrounds on June 30, 2016 - July 4, 2016.  
FISCAL IMPACT: Expenditure from Non-departmental Expense Fund 100-0101.  
ACTION REQUESTED: Approve.

#### COUNTY CLERK-RECORDER

- 5** MINUTES  
SUBJECT: Minutes of June 14, 2016.  
FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments:

UNAPPROVED MIN JUNE 14 2016

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REGISTRAR OF VOTERS

SUBJECT: Certified Statement of Results for the June 7, 2016 Presidential Primary Election.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive and file the Certified Statement of Results for the June 7, 2016 Presidential Primary Election as per Section 15372 of the California Elections Code; and 2) Declare the results as per Election Code Section 15400.

Attachments:

Certified Statement

GEMS ELECTION SUMMARY REPORT

GEMS SOVC REPORT

HEALTH AND SOCIAL SERVICES

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BEHAVIORAL HEALTH

SUBJECT: Performance Agreement #16-93119 with California Department of Health Care Services for FY 2016/2017.

FISCAL IMPACT: No impact to County General Fund; performance agreement only.

ACTION REQUESTED: 1) Approve Agreement, and 2) authorize the CAO to sign.

Attachments:

BOS BH Performance Agreement 16.17

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PUBLIC HEALTH

SUBJECT: Renewal of Medi-Cal Administrative Activities (MAA) Standard Agreement #15-92143

FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement.

ACTION REQUESTED: 1) Approve Agreement and 2) authorize the CAO to sign.

Attachments:

BOS HSS DHCS MAA Contract 16.17

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PUBLIC HEALTH

SUBJECT: Childhood Lead Poisoning Prevention Program Amendment to Standard Agreement #14-0047.

FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement.

ACTION REQUESTED: 1) Approve Agreement and 2) authorize the CAO to sign.

Attachments:

BOS PH Lead Poisoning Prevention 06.21.16

PUBLIC WORKS DEPARTMENT

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PUBLIC WORKS

SUBJECT: Increase contract amount available for Contract Change Orders for the Susanville Veterans Memorial Building Americans with Disabilities Act (ADA) Project by \$8,771 for a total contract "Not to Exceed" amount of \$208,771.

FISCAL IMPACT: Funding is available within the current approved FY 2015/2016 Capital Projects Budget (150-1501).

ACTION REQUESTED: Approve additional contract amount and authorize the Director of Public Works to sign Contract Change Order.

Attachments: PW SVMB Ramp

## TREASURER/TAX COLLECTOR

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### REPORT

SUBJECT: Treasurer's Investment Report for May, 2016.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: Treas LASSEN COUNTY PORTFOLIO 05-31-2016

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### TAX COLLECTOR'S OFFICE

SUBJECT: Property Tax Sale: Excess Proceeds from May 2015 tax sale.

FISCAL IMPACT: Increase General Fund in the amount of \$152,835.88.

ACTION REQUESTED: Review and approve claims for excess proceeds filed with the Lassen County Tax Collector pursuant to Revenue and Tax Code §4675 as follows:

APN	EXCESS PROCEEDS	AMOUNT RECOMMENDED	CLAIMED
AMOUNT UNCLAIMED			
019-210-59-11	\$648.74	\$0.00	\$648.74
019-240-15-11	\$3,699.01	\$0.00	\$3,699.01
019-270-11-11	\$3,978.53	\$0.00	\$3,978.53
027-010-13-11	\$21,983.56	\$5,495.89	The Sebby Family Exemption Tr
Daniel M. Sebby, Trustee		\$16,487.67	
027-010-13-11	\$16,487.67	\$5,495.88	Darin Elliot \$10,991.78
027-010-13-11	\$10,991.78	\$5,495.89	Jacqueline Hodges \$5,495.89
027-010-13-11	\$5,495.89	\$2,747.95	The Daniel Family Revocabl
Trust, Darlyn Daniel, Trustee		\$2,747.95	
027-010-13-11	\$2,747.95	\$2,747.95	Found Extra Money, LLC \$0.00
029-130-12-11	\$3,650.66	\$3,650.66	Unclaimed Financial Assets LLC
031-130-46-11	\$3,148.21	\$3,148.21	Dave and Susan William \$0.00
031-130-50-11	\$4,115.62	\$4,115.62	Alec Chan \$0.00
031-130-51-11	\$3,466.14	\$0.00	\$3,466.14
031-130-77-11	\$5,451.27	\$0.00	\$5,451.27
031-130-78-11	\$4,139.70	\$4,139.70	Howard Phillips \$0.00
031-150-35-11	\$1,470.06	\$1,470.06	Bobbie Jo Castaneda \$0.00
031-160-01-11	\$2,648.34	\$0.00	\$2,648.34
031-160-19-11	\$1,737.33	\$1,737.33	Bobbie Jo Castaneda \$0.00
031-170-22-11	\$1,253.00	\$1,253.00	Mary A. Fisher \$0.00

031-170-24-11	\$2,513.57	\$2,513.57	Neal D. Fisher	\$0.00
031-290-46-11	\$6,622.68	\$0.00	\$6,622.68	
031-290-50-11	\$1,812.47	\$0.00	\$1,812.47	
031-300-41-11	\$1,641.31	\$0.00	\$1,641.31	
031-310-25-11	\$759.67	\$0.00	\$759.67	
031-310-32-11	\$3,816.94	\$3,816.94	Unclaimed Financial Assets LLC	
031-310-42-11	\$5,069.64	\$0.00	\$5,069.64	
033-050-43-11	\$3,140.50	\$0.00	\$3,140.50	
033-050-46-11	\$5,485.94	\$5,485.94	Susan Garcia	\$0.00
043-110-24-11	\$2,450.60	\$2,450.60	Jay L. Hall	\$0.00
043-110-35-11	\$2,578.79	\$0.00	\$2,578.79	
043-130-10-11	\$2,604.80	\$0.00	\$2,604.80	
043-130-37-11	\$3,176.42	\$3,176.42	Vincent Mascarenas	\$0.00
043-190-16-11	\$2,796.99	\$0.00	\$2,796.99	
043-220-34-11	\$2,719.09	\$0.00	\$2,719.09	
045-110-28-11	\$297.03	\$297.03	John and Isabel Connolly	\$0.00
047-010-17-11	\$5,691.09	\$0.00	\$5,691.09	
047-060-25-11	\$2,650.97	\$0.00	\$2,650.97	
055-130-12-11	\$472.70	\$0.00	\$472.70	
055-150-02-11	\$6,364.74	\$0.00	\$6,364.74	
077-193-16-11	\$454.25	\$0.00	\$454.25	
099-170-06-11	\$76,829.71	\$0.00	\$76,829.71	
103-120-63-11	\$1,002.24	\$0.00	\$1,002.24	
133-080-16-11	\$7,242.70	\$0.00	\$7,242.70	
135-080-16-11	\$2,489.51	\$0.00	\$2,489.51	
135-200-34-11	\$7,788.28	\$3,894.14	Christine Ramirez Ochoa	\$3,894.14
135-200-34-11	\$3,894.14	\$3,894.14	Emmet Ramirez	\$0.00
137-080-06-11	\$9,047.64	\$9,047.64	Unclaimed Financial Assets LLC	
139-143-12-11	\$8,616.41	\$8,616.41	Herlong Properties LLC	\$0.00
139-210-57-11	\$3,114.45	\$3,114.45	A.F. John Jandali	
141-080-12-11	\$3,604.18	\$3,604.18	Lassen County District Attorney	
	\$244,245.48	\$91,409.60	\$152,835.88	

**Attachments:**

TreasTax Excess Proceeds

**MISCELLANEOUS CORRESPONDENCE ITEMS****13****ACTION REQUESTED:** Receive and file the following correspondence:

- a) Lassen County Behavioral Health Advisory Board Meeting agenda for June 13, 2016.
- b) Lassen County Air Pollution Control District Governing Board Meeting Agenda for June 14, 2016.
- c) Susanville City Council Notice of Cancelled meeting for June 15, 2016.
- d) PSA 2 Area Agency on Aging Advisory Council Executive Board meeting agenda for June 20, 2016.
- e) Lassen County Architectural Review Committee meeting agenda for June 16, 2016.

Attachments: Misc Corr

## H. DEPARTMENT REPORTS

### ADMINISTRATIVE SERVICES ITEM

- 1** BUDGET APPROVAL  
SUBJECT: Resolution adopting the Recommended Budget for the fiscal year July 1, 2016 - June 30, 2017.  
FISCAL IMPACT: Adoption of the recommended budget allows departments to continue operations prior to the adoption of the final budget.  
ACTION REQUESTED: Adopt resolution.

Attachments: 160621 BRD PKT-BUDGET

### DISTRICT ATTORNEY

- 2** HOMICIDE BUDGET  
SUBJECT: Budget Adjustment for Fiscal Year 2015-2016 in Public Safety and the District Attorney Budget to cover Homicide Costs in the amount of \$26,000.  
FISCAL IMPACT: Increase revenue and expenditure in the Public Safety Fund by \$15,000 and move \$11,000 from the District Attorney Budget to the Homicide Budget (Fund 130) No net impact to the Public Safety Fund.  
ACTION REQUESTED: 1) Increase Public Safety Sales Tax Revenue by \$15,000 - Fund 130-9001.  
2) Decrease the District Attorney Budget by \$11,000 - Fund 130-0431.  
3) Increase Homicide Budget appropriation by \$26,000 - Fund 130-0437.  
(4/5th vote required)

Attachments: DA Budget

### HEALTH & SOCIAL SERVICES

- 3** CHILD AND FAMILY SERVICES  
SUBJECT: County Child and Family Services Self-Assessment.  
FISCAL IMPACT: None. Report only.  
ACTION REQUESTED: Receive report.

Attachments: BOS CSS County Child & Family Services Self-Assessment

### PLANNING AND BUILDING SERVICES

- 4** GEOGRAPHIC INFORMATION SYSTEM (GIS)  
SUBJECT: Enter into a contract with ESRI (Environmental Systems Research Institute Inc.) for \$38,040.00 to provide Geographic Information System (GIS) software services to Lassen County for use by multiple Departments (currently Planning and Building Services, Public Works, Assessor and Agricultural Commissioner).  
FISCAL IMPACT: The full costs of this contract are proposed to be paid from

Fund 100. Expenditures not realized in 2015/2016 will need to be appropriated in 2016/2017.

ACTION REQUESTED: 1) Receive staff report; and 2) approve contract.

Attachments: PB ESRI contract 6-21-16

COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

## **I. CORRESPONDENCE**

## **J. AGENDA ADDENDUM**

### **2016 MEETINGS:**

**June 28, 2016 – 9:00 a.m. – Board Meeting**

**July 5, 2016 – No Board Meeting**

**July 12, 2016 – 9:00 a.m. – Board Meeting**

**July 19, 2016 – 9:00 a.m. – Board Meeting**

**July 26, 2016 – 9:00 a.m. – Board Meeting**

**August 2, 2016 – No Board Meeting**

**August 9, 2016 – 9:00 a.m. – Board Meeting**

**August 16, 2016 – 9:00 a.m. – Board Meeting**

**August 23, 2016 – 9:00 a.m. – Board Meeting**

**August 30, 2016 – No Board Meeting**

**September 6, 2016 – No Board Meeting**

**September 13, 2016 – 9:00 a.m. – Board Meeting**

**September 20, 2016 – 9:00 a.m. – Board Meeting**

**September 27, 2016 – 9:00 a.m. – Board Meeting**

**October 4, 2016 – No Board Meeting**

**October 11, 2016 – 9:00 a.m. – Board Meeting**

**October 18, 2016 – 9:00 a.m. – Board Meeting**

**October 25, 2016 – 9:00 a.m. – Board Meeting**

**November 1, 2016 – No Board Meeting**

**November 8, 2016 – Election Day – No Board Meeting**

**November 15, 2016 – 9:00 a.m. – Board Meeting**

**November 22, 2016 – 9:00 a.m. – Board Meeting**

**November 29, 2016 – No Board Meeting**

**December 6, 2016 – No Board Meeting**

**December 13, 2016 – 9:00 a.m. – Board Meeting**

**December 20, 2016 – 9:00 a.m. – Board Meeting**

**December 27, 2016 – 9:00 a.m. – Board Meeting**

## **ADJOURNMENT**