



# Lassen County

## Meeting Agenda

### Board of Supervisors

**LASSEN COUNTY SUPERVISORS:**  
**DISTRICT 1 - BOB PYLE; DISTRICT 2 - JIM CHAPMAN-CHAIRMAN; DISTRICT 3 - JEFF**  
**HEMPHILL; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND**

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Tuesday, May 17, 2016

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 16-026.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

#### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Conference with Labor Negotiator Rick Haeg: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Rick Haeg regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

3) LIABILITY CLAIMS: Claimant Joseph Landreth, Agency claimed against, Lassen County; Claimant Kieth Whitley, Agency claimed against, Lassen County.

## **B. 9:30 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

## **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: RECOGNITION COMMITTEE PRESENTATION  
SUBJECT: 10 Year Awards: Mike McGarva (Sheriff's Department) and Christine Pettengill (County Counsel).  
FISCAL IMPACT: None.  
ACTION REQUESTED: Present awards.
- 2                    10:15 a.m.: HEALTH AND SOCIAL SERVICES  
SUBJECT: Introduction to Northern Rural Training and Employment Center (NoRTEC) Memorandum of Understanding (MOU).  
FISCAL IMPACT: The fiscal impact is unknown at this time; however, it's likely any impact would be to the Community Social Services budgets and not to the County General Fund.  
ACTION REQUESTED: Receive report and provide direction to staff.

Attachments:      [HSS NORTEC MOU](#)

10:25 a.m.: RECESS

- 3                    10:30 a.m.: AUDITOR - PRESENTATION  
SUBJECT: Presentation by OpenGov, which will provide unique web-based management reporting and financial transparency software for local and state governments.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive presentation and provide direction to staff.

Attachments: [OpenGov Introduction -CountyofLassenCA.docx \(1\) \(1\)](#)

## E. STUDY SESSION

## F. BOARDS AND COMMISSIONS

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### ADMINISTRATIVE SERVICES

- 1 LASSEN COUNTY CHILDREN AND FAMILIES COMMISSION  
SUBJECT: Lassen County Children and Families Commission (First 5 Lassen), Fiscal Year 2014-2015 Annual Audit and Annual Report.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments: [LCChildren&Families](#)

### AUDITOR AND TREASURER DEPARTMENTS ITEM

- 2 REPORT  
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of April, 2016.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 04-30-2016](#)

### CHILD SUPPORT SERVICES

- 3 PURCHASE  
SUBJECT: Purchase of office furniture for the 2950 Riverside building. The total estimated cost of furniture, design and installation is \$55,224.  
FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations. Costs will be covered with federal and state child support funds, line item Special Departmental Expense account number 3002800.  
ACTION REQUESTED: Authorize purchase.

Attachments: [5.17.16 Board of Supervisor Staff Report Office Furniture](#)  
[5.17.16 bos furniture](#)

- 4 TRAVEL  
SUBJECT: Travel authorization for Kelley Cote, Carly Winship and Regina Richardson to attend the National Child Support Enforcement Association 2016 Leadership Symposium, July 30 - August 4, 2016 in New Orleans, LA. The total estimated cost of training is \$6,863.

FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations. Costs will be covered with federal and state child support funds, line item Conferences and Travel account number 3002901.

ACTION REQUESTED: Approve

Attachments: [5.17.16 Travel item Staff Report](#)  
[5.17.16 bos travel](#)

## HEALTH AND SOCIAL SERVICES

- 5** BEHAVIORAL HEALTH  
SUBJECT: Amendment #A03 to Standard Agreement #14-90065 with California Department of Health Care Services for Drug Medi-Cal Services increasing the three year total to \$1,523,725 for July 1, 2014 through June 30, 2017.  
FISCAL IMPACT: There is no impact to County General Fund. This is a revenue agreement.  
ACTION REQUESTED: Approve and authorize the CAO to sign.

Attachments: [BH SUD Agreement Amendment A03](#)

## PUBLIC WORKS DEPARTMENT

- 6** ROAD  
SUBJECT: 2015/2016 Optional Regional Surface Transportation Program (RSTP) Federal Apportionment Exchange Program and State Match Program, Agreement No. X16-5907(070), with the California Department of Transportation (Caltrans).  
FISCAL IMPACT: Receive \$373,285 in State exchange funds and \$100,000 in State Match funds for a total of \$473,285 to be deposited into Road Fund 122-1221 for County Road purposes.  
ACTION REQUESTED: Authorize Chairman to sign.
- 7** ROAD  
SUBJECT: Resolution authorizing the Chairman to execute the Program Supplement Agreement No. F041 to Administering Agency-State Agreement for Federal-Aid Projects No. 02-5907F15 for the Rehabilitation of portions of Center Road and Mooney Road  
FISCAL IMPACT: Total allocation in the amount of \$1,550,000 (100% federal funds). Project is funded in the current Road Construction Budget 122-1222 and will be carried over to next fiscal year for completion of the project.  
ACTION REQUESTED: Adopt resolution.

Attachments: [PW agd Mooney Rd](#)

- 8** ROAD  
SUBJECT: Resolution authorizing the Chairman to execute Master

Agreement No. 02-5907F15 - Administering Agency-State Agreement for Federal-Aid Projects.

FISCAL IMPACT: Undetermined amount.

ACTION REQUESTED: Adopt resolution.

Attachments: [PW Master Agmt](#)

#### SHERIFF'S DEPARTMENT

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##### TRAINING

SUBJECT: Training request for Sheriff Recruits to attend the Basic Law Enforcement Academy at Butte College from July 5 through December 9, 2016.

FISCAL IMPACT: \$ 11,760 net county cost from the patrol budget 130-0522.

ACTION REQUESTED: Authorize the training and approve the full per diem amount to be provided prior to the start of the course.

Attachments: [SO Butte Academy](#)

#### TREASURER/TAX COLLECTOR

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##### REPORT

SUBJECT: Treasurer's Investment Report for April, 2016.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 04-30-2016](#)

#### COUNTY CLERK-RECORDER

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##### REGISTRAR OF VOTERS

SUBJECT: Certified Statement of Results for the May 3, 2016 Special District Election.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive and file the Certified Statement of Results, provided by Modoc County Clerk, for the May 3, 2016 Special District Election held on Tuesday May 3, 2016 for the Southern Cascades Community Services District Formation and Special Tax, as per Section 15372 of the California Elections Code; and 2) Declare the results as per California Elections Code Section 15400.

Attachments: [20160512165545](#)

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##### REGISTRAR OF VOTERS

SUBJECT: Appointment in-lieu of Election to the newly formed Southern Cascades Community Services District (CSD) board of directors, for nominees John Gordon Earle Campbell, Clinton Davis, Robert Fisher, Jean Ludwigsen and Kathy Peterson, as per Section 10515 of the California Elections Code.

FISCAL IMPACT: None.

ACTION REQUESTED: Appoint nominees, in lieu of Election as per Section

10515 of the California Elections Code.

**Attachments:** [Appt in-lieu of Election](#)

- 13** MINUTES  
SUBJECT: Minutes of May 10, 2016.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

**Attachments:** [Unapproved May 10, 2016 minutes](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 14** ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Behavioral Health Advisory Board meeting agenda for May 9, 2016.  
b) Susanville City Council Special Meeting notice and agenda for May 10, 2016.  
c) Lassen County Technical Advisory Committee meeting agenda for May 11, 2016.  
d) Lassen-Plumas-Sierra Community Action Agency meeting agenda for May 25, 2016.

**Attachments:** [Misc Corr](#)

## H. DEPARTMENT REPORTS

#### ADMINISTRATIVE SERVICES ITEM

- 1** LASSEN COUNTY FIRE SAFE COUNCIL  
SUBJECT: Title III request for funding from the Lassen County Fire Safe Council, Inc. in the amount of \$124,982, for 1) carrying out the Firewise Communities program; 2) development of community wildfire protection plans.  
FISCAL IMPACT: To be paid from Fund 142-0023, Federal Title III. This action will require appropriation in the 2016/2017 budget.  
ACTION REQUESTED: Approve the request and authorize public posting; or deny the funding request.

**Attachments:** [H1 Agenda H1\\_001](#)

#### COUNTY COUNSEL

- 2** COUNTY CODE  
SUBJECT: Lassen County Code Review.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive report.

#### HEALTH & SOCIAL SERVICES

- 3** GRANTS AND LOANS

SUBJECT: Resolution Facilitating Sale of County Surplus Real Property located at 169 Gay Street, Chester, California (Plumas County APN 100-055-014).

FISCAL IMPACT: Proceeds from the sale will be deposited in Community Development Block Grant (CDBG) Program Income Trust #312-0941-7603396.

ACTION REQUESTED: Adopt resolution.

Attachments: [HSS GLD Chester Property Resolution](#)

## PLANNING AND BUILDING SERVICES

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### PLANNING

SUBJECT: Ordinance amending the Lassen County Zoning Ordinance, Title 18, revising Section 18.97.030, P-S-A, "Public Safety Airport Combining District Special Provisions" and adding Section 18.014.045 Definitions, "Airport Influence Area/Referral Area." The project also proposes rezoning certain lands surrounding the Amedee Army Airfield into a Public Safety Airport Combining District (Lassen County Code Chapter 18.97), in order to maintain consistency with the Amedee Army Airfield Land Use Compatibility Plan, scheduled to be adopted by the Airport Land Use Commission. The primary zoning district and any other combining districts will not change. The project is exempt from the California Environmental Quality Act under Section 15061(b)(3) and Section 15305 (class 5, Minor Alterations in Land Use Limitations) of the CEQA Guidelines (File #318.01.46, Rezone #2016-001).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Adopt Ordinance No. 2016-005; or 2) provide direction to staff.

Attachments: [PBAdoptAmedeeOrd5-17-16](#)

## COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

## I. CORRESPONDENCE

## J. AGENDA ADDENDUM

**2016 MEETINGS:**

**May 24, 2016 – 9:00 a.m. – Board Meeting**  
**May 31, 2016 – No Board Meeting**  
**June 7, 2016 – No Board Meeting**  
**June 14, 2016 – 9:00 a.m. – Board Meeting**  
**June 21, 2016 – 9:00 a.m. – Board Meeting**  
**June 28, 2016 – 9:00 a.m. – Board Meeting**  
**July 5, 2016 – No Board Meeting**  
**July 12, 2016 – 9:00 a.m. – Board Meeting**  
**July 19, 2016 – 9:00 a.m. – Board Meeting**  
**July 26, 2016 – 9:00 a.m. – Board Meeting**  
**August 2, 2016 – No Board Meeting**  
**August 9, 2016 – 9:00 a.m. – Board Meeting**  
**August 16, 2016 – 9:00 a.m. – Board Meeting**  
**August 23, 2016 – 9:00 a.m. – Board Meeting**  
**August 30, 2016 – No Board Meeting**  
**September 6, 2016 – No Board Meeting**  
**September 13, 2016 – 9:00 a.m. – Board Meeting**  
**September 20, 2016 – 9:00 a.m. – Board Meeting**  
**September 27, 2016 – 9:00 a.m. – Board Meeting**  
**October 4, 2016 – No Board Meeting**  
**October 11, 2016 – 9:00 a.m. – Board Meeting**  
**October 18, 2016 – 9:00 a.m. – Board Meeting**  
**October 25, 2016 – 9:00 a.m. – Board Meeting**  
**November 1, 2016 – No Board Meeting**  
**November 8, 2016 – 9:00 a.m. – Board Meeting**  
**November 15, 2016 – 9:00 a.m. – Board Meeting**  
**November 22, 2016 – 9:00 a.m. – Board Meeting**  
**November 29, 2016 – No Board Meeting**  
**December 6, 2016 – No Board Meeting**  
**December 13, 2016 – 9:00 a.m. – Board Meeting**  
**December 20, 2016 – 9:00 a.m. – Board Meeting**  
**December 27, 2016 – 9:00 a.m. – Board Meeting**

**ADJOURNMENT**