



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - BOB PYLE; DISTRICT 2 - JIM CHAPMAN-CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, January 19, 2016

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 16-002.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Employee performance evaluation: County Counsel Robert Burns.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:15 a.m.: PUBLIC HEARING - COUNTY COUNSEL
SUBJECT: Southern Cascades Community Services District Proposed Special Tax.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Call election on formation of Southern Cascades Community Services District (SCCSD); and 2) call election to submit to voters question of imposition of a Special Annual Tax to fund SCCSD; and 3) Call election on initial Board of Directors.

Attachments: [C1 SCCSD](#)

- 2 10:30 a.m.: PUBLIC HEARING - PLANNING AND BUILDING SERVICES
SUBJECT: Ordinance to amend Lassen County Code Title 16, Section 16.12.040, Lot Line Adjustment (File #316.07). The proposed ordinance amendment would extend the expiration date of an approved Lot Line Adjustment from six (6) months to twenty four (24) months. The current one-time allowable extension of six (6) months would not be changed.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Conduct a public hearing; and 2) Introduce the Ordinance by title only.

Attachments: [Ord 475 brd pckt](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: RECOGNITION COMMITTEE PRESENTATION
SUBJECT: 10 Year Award: Cari Neely (Assessor's office)
15 Year Award: Shiela McGarva (Health & Social Services)
25 Year Award: Stanley Ratliff (Road Department)
35 Year Award: Supervisor James Chapman
FISCAL IMPACT: None.
ACTION REQUESTED: Present awards.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** PROCLAMATION
SUBJECT: A proclamation commemorating Lassen County School Choice Week, January 24-30, 2016.
FISCAL IMPACT: Not Applicable.
ACTION REQUESTED: Approve.

Attachments: [School Proclamation](#)

AUDITOR AND TREASURER DEPARTMENTS ITEM

- 2** REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of December, 2015.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 12-31-2015](#)

COUNTY CLERK-RECORDER

- 3** MINUTES
SUBJECT: Minutes of January 12, 2016.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Unapprvd Min Jan 12 2016](#)

COUNTY CLERK-RECORDER AND COUNTY COUNSEL

- 4** RESOLUTION
SUBJECT: Resolution amending the Lassen County Conflict of Interest Code.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt.

Attachments: [2016 County of Lassen Conflict of Interest Code Amendments](#)
[2016 Lassen County Conflict of Interest Code](#)

PROBATION DEPARTMENT

- 5 JUVENILE HALL
SUBJECT: Travel authorization for Brandon Trau to attend the mandatory Juvenile Corrections Core Course training, February 7 through March 8, 2016 in Sacramento. The total estimated cost of the training is approximately \$3,884.
FISCAL IMPACT: From 145-0562 with partial reimbursement from the (STC) Standards & Training for Corrections Program.
ACTION REQUESTED: Approve.

Attachments: [Trau](#)

- 6 PROBATION
SUBJECT: Travel authorization for Devon Wesch to attend the mandatory Probation Officer Core Course training, March 27 through April 29, 2016 in Sacramento. The total estimated cost of the training is approximately \$4,417.
FISCAL IMPACT: From 145-0561 with partial reimbursement from the (STC) Standards & Training for Corrections Program.
ACTION REQUESTED: Approve.

Attachments: [rev Prob wesch](#)

PUBLIC WORKS DEPARTMENT

- 7 PUBLIC WORKS
SUBJECT: Transfer of one (1) 1,000 gallon Surplus Liquid Propane Tank to the Susan River Fire Protection District.
FISCAL IMPACT: None.
ACTION REQUESTED: Authorize the surplus.

Attachments: [PW surplus tank](#)

TREASURER/TAX COLLECTOR

- 8 REPORT
SUBJECT: Treasurer's Investment Report for December, 2015.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 12-31-2015](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 9 ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Transportation Commission meeting agenda for January 11, 2016.
b) Lassen County Transit Service Agency meeting agenda for January 11, 2016.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

COUNTY COUNSEL

- 1** RESOLUTION CALLING ELECTION
SUBJECT: State of Jefferson.
FISCAL IMPACT: Approximate cost \$11,000 - \$17,000 - General Fund 100.
ACTION REQUESTED: 1) Call an advisory election on separating from State of California and joining new State of Jefferson; and 2) consolidating that election with the Presidential Primary Election to be held on June 7, 2016.

Attachments: [H1 Co Counsel](#)

HEALTH & SOCIAL SERVICES

- 2** PUBLIC HEALTH
SUBJECT: Grant Agreement #15-10427 with California Department of Public Health for the Immunization Local Assistance Grant for July 1, 2015 through June 30, 2017.
FISCAL IMPACT: There is no impact to the County General Fund. This is a revenue agreement and will generate up to \$72,500 for the Public Health Department over two years.
ACTION REQUESTED: Approve and authorize the Health and Social Services Director to sign the agreement.

Attachments: [BOS PH County of Lassen Grant Agreement #15-10427](#)

PLANNING AND BUILDING SERVICES

- 3** PROTEST OF NONRENEWAL OF WILLIAMSON ACT CONTRACT
SUBJECT: Protest of the Williamson Act nonrenewal recorded as Instrument Number 2015-04833 for Palmer Family Trust, which was recorded pursuant to direction given by the Board of Supervisors through Resolution 12-050.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive the protest filed by Eric Rubio; and, 2) Receive the staff report; 3) Invite comments; and 4) Make one of the following decision regarding the protest:
a) Determine that the recorded nonrenewal notice is appropriate; or
b) Direct staff to record a notice of partial withdrawal of the notice of nonrenewal, excepting, as requested by the landowner, the lands included in a conservation easement.

Attachments: [Williamson Act Protest Brd Pckt](#)

COUNTY ADMINSTRATIVE OFFICE

- 4** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

- 1 ESTILL RANCHES LLC GROUNDWATER EXPORTATION UPDATE
SUBJECT: Update the Board of Supervisors on the 2015 Estill Ranches LLC
groundwater exportation activity.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report.

Attachments: [Estill Update Brd Pckt](#)

J. AGENDA ADDENDUM

2016 MEETINGS:

January 26, 2016 – 9:00 a.m. – Board Meeting
February 2, 2016 – No Board Meeting
February 9, 2016 – 9:00 a.m. – Board Meeting
February 16, 2016 – 9:00 a.m. – Board Meeting
February 23, 2016 – 9:00 a.m. – Board Meeting
March 1, 2016 – No Board Meeting
March 8, 2016 – 9:00 a.m. – Board Meeting
March 15, 2016 – 9:00 a.m. – Board Meeting
March 22, 2016 – 9:00 a.m. – Board Meeting
March 29, 2016 – No Board Meeting
April 5, 2016 – No Board Meeting
April 12, 2016 – 9:00 a.m. – Board Meeting
April 19, 2016 – 9:00 a.m. – Board Meeting
April 26, 2016 – 9:00 a.m. – Board Meeting
May 3, 2016 – No Board Meeting
May 10, 2016 – 9:00 a.m. – Board Meeting
May 17, 2016 – 9:00 a.m. – Board Meeting
May 24, 2016 – 9:00 a.m. – Board Meeting
May 31, 2016 – No Board Meeting
June 7, 2016 – No Board Meeting
June 14, 2016 – 9:00 a.m. – Board Meeting
June 21, 2016 – 9:00 a.m. – Board Meeting
June 28, 2016 – 9:00 a.m. – Board Meeting
July 5, 2016 – No Board Meeting
July 12, 2016 – 9:00 a.m. – Board Meeting
July 19, 2016 – 9:00 a.m. – Board Meeting
July 26, 2016 – 9:00 a.m. – Board Meeting

ADJOURNMENT