



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:
DISTRICT 1 - BOB PYLE-CHAIRMAN; DISTRICT 2 - JIM CHAPMAN; DISTRICT 3 - JEFF HEMPHILL;
DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, January 12, 2016

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 16-001.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: M. Pettersen vs. Nielsen, Lassen Works, and Lassen County Board of Supervisors, Lassen Superior Court Case # 59089.

3) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: S. Patterson vs County of Lassen, Workers Compensation Appeals Board Case No. ADJ101855489; D. Watson vs County of Lassen, Workers Compensation Appeals Board Case No. ADJ9853694; W. Kelly vs County of Lassen, Workers Compensation Appeals Board Case No. ADJ10000855; T. Anderson vs County of Lassen, Workers Compensation Appeals Board Case No. ADJ9810963.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

IMMEDIATELY TO FOLLOW INVOCATION: BOARD OF SUPERVISORS ORGANIZATIONAL MEETING. (CALL TO ORDER BY DEPUTY CLERK OF THE BOARD AND ELECTION OF CHAIRMAN AND VICE-CHAIRMAN.)

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

- 1 10:45 a.m.: ALLIANCE FOR WORKFORCE DEVELOPMENT, INC. - TERI HISER HAYNES
SUBJECT: Alliance for Workforce Development, Inc. Annual Program Update.
FISCAL IMPACT: N.A.
ACTION REQUESTED: Receive report.

Attachments: [AFWD](#)

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

- 1 LASSEN COUNTY FISH AND GAME COMMISSION

SUBJECT: Vacancies on the Lassen County Fish and Game Commission.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointment. (Applicant: George J. Affonso)

Attachments: [F1 F&G Appointment](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

ADMINISTRATIVE SERVICES

- 1** COMPUTER HARDWARE PURCHASE
SUBJECT: Computer hardware purchase for the Riverside building from Southern Computer Warehouse in the amount of \$54,776.
FISCAL IMPACT: This expenditure will be paid from existing funds in Fund 151-1511, Capital Projects-Capital Lease Funds.
ACTION REQUESTED: Approve purchase.

Attachments: [150112 Computer Hardware 001](#)
- 2** ANNUAL COMPUTER REPLACEMENT PURCHASE
SUBJECT: Annual Computer Replacement Purchase as budgeted in the fiscal 2015-16 budget in an amount not to exceed \$81,000.
FISCAL IMPACT: This expenditure will be paid from existing funds in Fund 104-0322, Information Services, and the revenue has been received from the multiple departments scheduled for replacement this year.
ACTION REQUESTED: Approve purchase.

Attachments: [160112 PC Replacement 001](#)
- 3** ANNUAL MICROSOFT ENTERPRISE ASSURANCE PURCHASE
SUBJECT: Annual Microsoft Enterprise Assurance Purchase as budgeted in the fiscal 2015/2016 budget in an amount not to exceed \$98,000.
FISCAL IMPACT: This expenditure will be paid from existing funds in Fund 104-0322, Information Services, and the revenue has been received from the multiple departments requiring software licensing this year.
ACTION REQUESTED: Approve purchase.

Attachments: [160112 Software Assurance](#)
- 4** PERSONNEL
SUBJECT: Personnel Movement Report for November, 2015.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Nov Personnel Rprt](#)

AUDITOR AND TREASURER DEPARTMENTS ITEM

- 5 REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of November, 2015.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 11-30-2015](#)

BOARD OF SUPERVISORS

- 6 SUPERVISOR PYLE
SUBJECT: Referral to the Lassen County Fish and Game Commission for comment on the California Department of Fish and Wildlife draft Conservation Plan for Grey Wolves in California.
FISCAL IMPACT: Not Applicable
ACTION REQUESTED: Approve the referral.

Attachments: [160112 Memo Ref LCFGC to comment on Gray Wolves Conserv Plan](#)

CHILD SUPPORT SERVICES

- 7 TRAINING
SUBJECT: Travel authorization for Child Support Office Manager Christina Sullivan to attend the National Child Support Enforcement Association (NCSEA) 2016 Policy Forum, February 10 - 14, 2016 in Washington, D.C. The total estimated cost of training is \$2,323.
FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations. Costs will be covered with federal and state child support funds, line item Conference and Training account number 3002901.
ACTION REQUESTED: Approve.

Attachments: [CSS Training](#)

COUNTY CLERK-RECORDER

- 8 MINUTES
SUBJECT: Minutes of December 15, 2015
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Min Dec 15 2015](#)

- 9 PROPOSITION 65 REPORT
SUBJECT: REPORT NO. 16-01 NOTIFICATION OF HAZARDOUS MATERIALS RELEASE
Report received from California Highway Patrol (CHP) Commander J. A. Micheletti, December 21, 2015 regarding a December 17, 2015 incident of approximately 50 gallons of diesel fuel spilled on the eastbound dirt shoulder of SR-44 west of SR-36 near Post Mile 44 LAS 28.5 as a result of a

commercial vehicle that slid off the road. Clean-up was coordinated by C. R. England, Inc. and the California Department of Transportation (Caltrans) and completed by H2O Environmental on December 17, 2015.

FISCAL IMPACT: N.A.

ACTION REQUESTED: Receive and file Report No. 16-01.

Attachments: [G9 Prop 65 Report](#)

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RESOLUTION

SUBJECT: Resolution authorizing the Lassen County Clerk-Recorder, Registrar of Voters, to conduct all Federal, State and Local elections in the year 2016.

FISCAL IMPACT: Funds have been appropriated in 2015/2016 budget.

ACTION REQUESTED: Adopt resolution.

Attachments: [Election resolution](#)

HEALTH AND SOCIAL SERVICES

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HEALTH AND SOCIAL SERVICES

SUBJECT: Travel authorization for Compliance Officer Danielle Sanchez to attend Annual Compliance Institute in Las Vegas, April 16-20, 2016. The total estimated cost of training is approximately \$2,567.56.

FISCAL IMPACT: There is no impact to the County General Fund. Sufficient funds were budgeted in the FY 2015/2016 Health and Social Services Administration Fund and Budget, 110-0721, in lines 3002900 Transportation and Travel and 3002901 Conferences and Training.

ACTION REQUESTED: Approve and authorize CAO to sign.

Attachments: [BOS HSS Sanchez Travel Authorization](#)

PUBLIC WORKS DEPARTMENT

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PUBLIC WORKS

SUBJECT: Memorandum of Understanding (MOU) between County of Lassen and Susanville Area Bicycle Association (SABA).

FISCAL IMPACT: To be determined.

ACTION REQUESTED: Approve the MOU and authorize the Chairman to sign.

Attachments: [SABA MOU pdf](#)

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ROAD

SUBJECT: Agreement with ECORP Consulting, Inc. to perform environmental engineering services for various maintenance/construction projects for an amount not-to-exceed \$30,000.

FISCAL IMPACT: The total not-to-exceed contract amount of \$30,000 is for a multi-fiscal year agreement. Funding is set aside within the annual Road Operating Budget (122-1221).

ACTION REQUESTED: Approve agreement and authorize the Public Works Director to sign.

Attachments: [PW Ecorp](#)

- 14** ROAD
SUBJECT: Nor Cal Land and Cattle Company Agreement-Grant of Right to Take Borrow For Highway Purposes.
FISCAL IMPACT: Funding is set aside in the annual Road Operating Budget (122-1221) for the purchase of materials. It is estimated that the total cost will be approximately \$28,500 over the term of the agreement.
ACTION REQUESTED: Approve the agreement and authorize the CAO to sign.

Attachments: [Nor Cal pdf](#)

- 15** ROAD
SUBJECT: Equipment Surplus and Sale.
FISCAL IMPACT: Anticipated revenue to the Road Department Operating Budget in the estimated amount of \$176,000.
ACTION REQUESTED: 1) Authorize the Public Works/Road Department to proceed with the surplus and sale of various heavy equipment; and 2) Authorize the Public Works Director to sign the Contract to Auction with Ritchie Bros. Auctioneers (America) Inc.

Attachments: [PW Surplus sale pdf](#)

SHERIFF'S DEPARTMENT

- 16** OPERATIONS
SUBJECT: Travel authorization for Captain Matthew McFarland to attend "Working in the Edge of Chaos" Course in Long Beach, CA from Jan 18 - 22, 2016 and Feb 8 - 11, 2016. The total estimated cost of training is approximately \$3,529, full per diem amount to be provided prior to the start of course.
FISCAL IMPACT: \$3,529 from Sheriffs budget 185-0545.
ACTION REQUESTED: Approve.

Attachments: [Sheriff travel](#)

TREASURER/TAX COLLECTOR

- 17** REPORT
SUBJECT: Treasurer's Investment Report for November, 2015.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 11-30-2015](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 18** ACTION REQUESTED: Receive and file the following correspondence:
a) Honey Lake Valley Recreation Authority Governing Board Meeting agenda for December 15, 2015 and notice January 5, 2016 meeting will not be held.

- b) Lassen County Architectural Review Committee meeting agenda for December 16, 2015.
- c) Susanville City Council meeting agenda for December 16, 2015 and agenda for January 6, 2016.
- d) Honey Lake Valley Resource Conservation District Closed Session and meeting agenda for December 16, 2015; Closed Session and meeting minutes for November 18, 2015.
- e) Lassen County Planning Commission Notice of Cancellation of January 6, 2016 regular meeting.
- f) Lassen County Behavioral Health Advisory Board meeting agenda for January 11, 2016.

Attachments: [Misc Corres](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

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COMMITTEE APPOINTMENTS

SUBJECT: Annual Standing Committee appointments for 2016.

ACTION REQUESTED: Make appointments to the following Boards, Committees and Commissions:

- 1) LASSEN COUNTY POET LAUREATE
- 2) CAL NEVA RC&D
- 3) CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC) BOARD OF DIRECTORS
- 4) CSAC EXCESS INSURANCE AUTHORITY
- 5) LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCo)
- 6) LAND CONSERVATION COMMITTEE
- 7) NORTHERN RURAL TRAINING AND EMPLOYMENT CONSORTIUM (NoRTEC) JOINT POWERS AUTHORITY (JPA) GOVERNING BOARD
- 8) PLANNING AND SERVICE AREA - AREA AGENCY ON AGING (PSA 2 AAA) JPA EXECUTIVE BOARD
- 9) REGIONAL COUNCIL REPRESENTATIVES OF CALIFORNIA (RCRC) BOARD OF DIRECTORS - Delegate and alternate
- 10) GOLDEN STATE FINANCE AUTHORITY (GSFA) - Delegate and alternate
- 11) RCRC ENVIRONMENTAL SERVICES JOINT POWERS AUTHORITY (ESJPA)
- 12) RCRC GOVERNMENT FINANCE AUTHORITY (LGFA)
- 13) SMALL COUNTIES ADVISORY COMMITTEE (SCAC)/SCAC ADVISORY COMMITTEE ON CMSP
- 14) TRINDEL INSURANCE FUND
- 15) EAGLE LAKE INTERAGENCY BOARD
- 16) AIRPORT LAND USE COMMISSION
- 17) DOYLE PARKS COMMITTEE
- 18) LASSEN-PLUMAS-SIERRA COMMUNITY ACTION AGENCY JPA

2016 MEETINGS:

January 19, 2016 – 9:00 a.m. – Board Meeting
January 26, 2016 – 9:00 a.m. – Board Meeting
February 2, 2016 – No Board Meeting
February 9, 2016 – 9:00 a.m. – Board Meeting
February 16, 2016 – 9:00 a.m. – Board Meeting
February 23, 2016 – 9:00 a.m. – Board Meeting
March 1, 2016 – No Board Meeting
March 8, 2016 – 9:00 a.m. – Board Meeting
March 15, 2016 – 9:00 a.m. – Board Meeting
March 22, 2016 – 9:00 a.m. – Board Meeting
March 29, 2016 – No Board Meeting
April 5, 2016 – No Board Meeting
April 12, 2016 – 9:00 a.m. – Board Meeting
April 19, 2016 – 9:00 a.m. – Board Meeting
April 26, 2016 – 9:00 a.m. – Board Meeting
May 3, 2016 – No Board Meeting
May 10, 2016 – 9:00 a.m. – Board Meeting
May 17, 2016 – 9:00 a.m. – Board Meeting
May 24, 2016 – 9:00 a.m. – Board Meeting
May 31, 2016 – No Board Meeting
June 7, 2016 – No Board Meeting
June 14, 2016 – 9:00 a.m. – Board Meeting
June 21, 2016 – 9:00 a.m. – Board Meeting
June 28, 2016 – 9:00 a.m. – Board Meeting
July 5, 2016 – No Board Meeting
July 12, 2016 – 9:00 a.m. – Board Meeting
July 19, 2016 – 9:00 a.m. – Board Meeting
July 26, 2016 – 9:00 a.m. – Board Meeting
August 2, 2016 – No Board Meeting
August 9, 2016 – 9:00 a.m. – Board Meeting
August 16, 2016 – 9:00 a.m. – Board Meeting
August 23, 2016 – 9:00 a.m. – Board Meeting
August 30, 2016 – No Board Meeting
September 6, 2016 – No Board Meeting
September 13, 2016 – 9:00 a.m. – Board Meeting
September 20, 2016 – 9:00 a.m. – Board Meeting
September 27, 2016 – 9:00 a.m. – Board Meeting

ADJOURNMENT