



# Lassen County

## Meeting Agenda

### Board of Supervisors

#### *LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - BOB PYLE-CHAIRMAN; DISTRICT 2 - JIM CHAPMAN; DISTRICT 3 - JEFF HEMPHILL;  
DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, September 15, 2015

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217.

\*Next Resolution in line for adoption: No. 15-052.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 - ONE CASE.

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                      2:30 p.m. PUBLIC HEARING - BUDGET  
SUBJECT: Fiscal Year 2015 - 2016 Budget Hearing and Budget Adoption  
FISCAL IMPACT: Provide appropriations for 2015 - 2016 Fiscal Year.  
ACTION REQUESTED: 1) Open public hearing on the 2015 - 2016 Lassen County Budget; and 2) either continue the public hearing or take actions as follows: Adopt resolution Establishing Appropriations Limit in the amount of \$29,938,408, for Fiscal Year 2015 - 2016 Pursuant to California Constitution Article XIII-B and Government Code §7910; Approving the 2015 - 2016 Lassen County Budget and Setting the 2015 - 2016 Tax Rate.

**Attachments:**        [150915 Public Hearing BUDGET MEMO](#)  
[Resolution Adopting Final Budget 15-16](#)  
[Budget Committee Minutes 15-16](#)  
[Recommended 15-16 Fund Summary](#)  
[Recommended 15-16 Revenues](#)  
[Recommended 15-16 Expenditures](#)  
[15-16 Allocated Positions](#)

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS**

- 1                      LASSEN COUNTY ASSESSMENT APPEALS BOARD  
SUBJECT: Vacancy on the Lassen County Assessment Appeals Board.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment. (Applicants: Julie Brown; Larry Johnson).

Attachments:     [Assessment Appeals Apps](#)

- 2                    PSA II PLANNING AND SERVICE AREA - AREA AGENCY ON AGING (PSA 2 AAA)  
SUBJECT: Vacancy on PSA II Area Agency on Aging Advisory Council.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointment. (Applicants: Penny Artz).

Attachments:     [PSA 2 applications](#)

## G. INFORMATION/CONSENT CALENDAR

### ADMINISTRATIVE SERVICES

- 1                    LETTER OF SUPPORT  
SUBJECT: Letter of support of H. R. 2647, the Resilient Federal Forest Act.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve and authorize the Chairman to sign.

Attachments:     [HR2647 Memo to BOS and Packet](#)

### AUDITOR'S OFFICE

- 2                    REPORT  
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of July, 2015.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments:     [LASSEN COUNTY FUND BALANCES 07-31-2015](#)

### COUNTY CLERK-RECORDER

- 3                    MINUTES  
SUBJECT: Minutes of September 8, 2015.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments:     [Draft Minutes of Sept 8 2015](#)

### PUBLIC WORKS DEPARTMENT

- 4                    PUBLIC WORKS  
SUBJECT: Bid Award: Liquid Propane.  
FISCAL IMPACT: Funding is budgeted within the Utility line item of the various departments.  
ACTION REQUESTED: Award bid for Liquid Propane for various County

facilities to Ed Staub & Sons, the lowest bidder, in the amount of \$0.25/gallon (firm margin above BPN) for the Bieber, Doyle, Herlong, Janesville, Ravendale, Standish, Susanville, and Westwood areas.

Attachments: [PW propane](#)

5

ROAD

SUBJECT: Bid Award: Heating Oil, Diesel #2.

FISCAL IMPACT: Funding is budgeted within the utility line item of the various departments.

ACTION REQUESTED: Award bid for Heating Oil, Diesel #2 for: the Bieber area to Harbert Oil, the lowest bidder with the amount of \$0.15/gallon (firm margin above OPIS); the Susanville and Westwood areas to Ed Staub & Sons, the lowest bidder with the amount of \$0.188/gallon (firm margin above OPIS).

Attachments: [PW heating oil](#)

SHERIFF'S DEPARTMENT

6

JAIL

SUBJECT: Training request for Correctional Deputies Loflin and Johnson to attend the mandatory Correctional Officer Core Course and PC 832 Arrest and Firearms class at Yuba College from Sept 22-Oct 30 2015.

FISCAL IMPACT: \$6,341.67 from the jail budget 130-0525.

ACTION REQUESTED: Authorize the training and approve the full per diem amount to be provided prior to the start of the course.

Attachments: [SO 1 pdf](#)

[SO 2 pdf](#)

TREASURER/TAX COLLECTOR

7

REPORT

SUBJECT: Treasurer's Investment Report for July, 2015.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 07-31-2015](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

8

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Transportation Commission meeting agenda for September 14, 2015.

b) Lassen Transit Service Agency meeting agenda for September 14, 2015.

Attachments: [Misc Corr.](#)

**H. DEPARTMENT REPORTS**

## COUNTY COUNSEL

- 1 GRAND JURY RESPONSE  
SUBJECT: Draft response to 2014-2015 Grand Jury Report.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Either 1) approve draft report or 2) propose changes.

Attachments: [Grand Jury response](#)

- 2 INDEMNIFICATION  
SUBJECT: Intervention into land patent application.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: 1) Approve letter to Bureau of Land Management (BLM) into land patent application process; and 2) execute indemnification agreement.

Attachments: [Landfill item](#)

## HEALTH AND SOCIAL SERVICES

- 3 ENVIRONMENTAL HEALTH  
SUBJECT: Mortgage inspections by Environmental Health Department.  
FISCAL IMPACT: There is no impact to County General Fund; potential revenues or decreased expenses to EH Fund 110-0732.  
ACTION REQUESTED: Receive report and provide direction to staff.

Attachments: [BOS Mortgage Inspections](#)

## PUBLIC WORKS DEPARTMENT

- 4 ROAD  
SUBJECT: Bid Award: Motor Grader  
FISCAL IMPACT: Funding in the amount of \$321,625.02 is available in the approved capital outlay portion of the Road Operating Budget, Fund 122-1221.  
ACTION REQUESTED: Award the bid to Pape Machinery, Redding, California, in the amount of \$321,625.02 for the purchase of one (1) new John Deere 672G 6WD Motor Grader.

Attachments: [Motor Grader Bid](#)

- 5 ROAD  
SUBJECT: Bid Award: Bridge Preventative Maintenance Project.  
FISCAL IMPACT: Funding in the amount of \$170,500 is available in the approved FY 2015/16 Road Construction Budget 122-222 where \$200,000 was budgeted for this project.  
ACTION REQUESTED: 1) Award the bid to Q & D Construction Company, in the amount of \$155,000.00, and authorize the Public Works Director to sign the Agreement. 2) Authorize Public Works Director to enter into change orders up to the amount of \$15,500.00 for a total not -to-exceed amount of

\$170,500.00, if required.

Attachments:      [PW Bridge Mainten](#)

COUNTY ADMINSTRATIVE OFFICE

- 6**                      DISCRETIONARY FUND REQUEST  
SUBJECT: Contribution to Fort Sage Family Resource Center.  
FISCAL IMPACT: From Special Department Expense Fund 100-0011(will reduce total available for Supervisors' discretionary funding from Fund 100-0011)  
ACTION REQUESTED: Approve.

Attachments:      [150915 Memo to BOS Contribution to Fort Sage](#)

- 7**                      HONEY LAKE VALLEY RECREATION AUTHORITY  
SUBJECT: Notice to the Board of Supervisors from the Honey Lake Valley Recreation Authority of proposed amendment to the Joint Powers Agreement by and between the County of Lassen and the City of Susanville creating the Honey Lake Valley Recreation Authority.  
FISCAL IMPACT: Amendment Change in contributions of \$200,000 annually for 15 years to reflect the agreed upon \$200,000 for the 13/14 - 15/16 fiscal years; \$1.1 million for the 15/16 fiscal year, and \$80,000 for the remaining term of the agreement from 16/17 - 28/29 fiscal years.  
ACTION REQUESTED: Receive the notice and provide direction to staff.

Attachments:      [150915 Memo to BOS HLVRA](#)

- 8**                      SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**2015 MEETINGS:**

**September 22, 2015 – 9:00 a.m. – Board Meeting**

**September 29, 2015 – No Board Meeting**

**October 6, 2015 – No Board Meeting**

**October 13, 2015 – 9:00 a.m. – Board Meeting**

**October 20, 2015 – 9:00 a.m. – Board Meeting**

**October 27, 2015 – 9:00 a.m. – Board Meeting**

**November 3, 2015 – No Board Meeting**

**November 10, 2015 – 9:00 a.m. – Board Meeting**

**November 17, 2015 – 9:00 a.m. – Board Meeting**

**November 24, 2015 – 9:00 a.m. – Board Meeting**

**December 1, 2015 – No Board Meeting**

**December 8, 2015 – 9:00 a.m. – Board Meeting**

**December 15, 2015 – 9:00 a.m. – Board Meeting**

**December 22, 2015 – 9:00 a.m. – Board Meeting**

**December 29, 2015 – No Board Meeting**

**2016 MEETINGS:**

**January 5, 2016 – No Board Meeting**

**January 12, 2016 – 9:00 a.m. – Board Meeting**

**January 19, 2016 – 9:00 a.m. – Board Meeting**

**January 26, 2016 – 9:00 a.m. – Board Meeting**

**February 2, 2016 – No Board Meeting**

**February 9, 2016 – 9:00 a.m. – Board Meeting**

**February 16, 2016 – 9:00 a.m. – Board Meeting**

**February 23, 2016 – 9:00 a.m. – Board Meeting**

**March 1, 2016 – No Board Meeting**

**March 8, 2016 – 9:00 a.m. – Board Meeting**

**March 15, 2016 – 9:00 a.m. – Board Meeting**

**March 22, 2016 – 9:00 a.m. – Board Meeting**

**March 29, 2016 – No Board Meeting**

**April 5, 2016 – No Board Meeting**

**April 12, 2016 – 9:00 a.m. – Board Meeting**

**April 19, 2016 – 9:00 a.m. – Board Meeting**

**April 26, 2016 – 9:00 a.m. – Board Meeting**

**May 3, 2016 – No Board Meeting**

**May 10, 2016 – 9:00 a.m. – Board Meeting**

**May 17, 2016 – 9:00 a.m. – Board Meeting**

**May 24, 2016 – 9:00 a.m. – Board Meeting**

**May 31, 2016 – No Board Meeting**

**ADJOURNMENT**