



# Lassen County

## Meeting Agenda

### Board of Supervisors

**LASSEN COUNTY SUPERVISORS:**  
**DISTRICT 1 - BOB PYLE-CHAIRMAN; DISTRICT 2 - JIM CHAPMAN; DISTRICT 3 - JEFF HEMPHILL;**  
**DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND**

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Tuesday, September 8, 2015

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217.

\*Next Resolution in line for adoption: No. 15-049.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

#### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Conference with Labor Negotiator Rick Haeg: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), g) Lassen County Deputy Sheriffs Association (LCDSA).

3) Conference with Labor Negotiator Rick Haeg: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Rick Haeg regarding California United Homecare Workers (CUHW) Local 4034, on labor negotiations. The Board reconvenes as the Board of Supervisors.

4) CLAIMS - Report.

## **B. 9:30 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

## **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

## **E. STUDY SESSION**

## **F. BOARDS AND COMMISSIONS**

## **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### **ADMINISTRATIVE SERVICES**

- 1 PERSONNEL  
SUBJECT: Personnel Movement Report for July, 2015.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments: [Personnel Report](#)

- 2 OFFICE OF EMERGENCY SERVICES  
SUBJECT: Resolution authorizing positions to administer financial assistance provided by the Federal Emergency Management Agency (FEMA), the Federal Department of Homeland Security, the California Office of Emergency Services (Cal-OES) or any funds sub-granted through the State of California.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt resolution.

Attachments: [Resolution - EMPG HSGP 15](#)

#### BOARD OF SUPERVISORS

- 3 EXPENDITURE APPROVAL - SUPERVISOR PYLE  
SUBJECT: Request to designate \$1,000 to Westwood Rotary. (August 11, 2015)  
FISCAL IMPACT: 100-0011.  
ACTION REQUESTED: Approve.

#### COUNTY CLERK-RECORDER

- 4 MINUTES  
SUBJECT: Minutes of August 25, 2015.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [Draft Minutes August 25 2015](#)

#### DISTRICT ATTORNEY

- 5 VICTIM/WITNESS PROGRAM  
SUBJECT: Resolution approving the undertaking/ continuation of the Lassen County District Attorney's Victim/Witness Assistance Program to be funded from funds available through the State of California, administered by the California Office of Emergency Services (CalOES).  
FISCAL IMPACT: Victim/Witness Fund and Budget Unit #108-0433. Fiscal Year 2015/2016 in the amount of \$126,130.  
ACTION REQUESTED: Adopt resolution.

Attachments: [DA](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 6 ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Technical Advisory Committee Special Meeting agenda for August 21, 2015.  
b) Lassen County Budget, Legislative and Audit Oversight Committee meeting agenda for August 26, 2015.  
c) Honey Lake Valley Resource Conservation District meeting agenda for August 26, 2015 and minutes of June 24, 2015 regular meeting, June 30,

2015 Special meeting, July 16, 2015 Special meeting and July 22, 2015 regular meeting.

d) Planning and Service Area (PSA) 2 Area Agency on Aging Advisory Council Executive Board meeting agenda for August 28, 2015.

e) Honey Lake Valley Recreation Authority Governing Board meeting agenda for September 1, 2015.

f) Susanville City Council meeting agenda for September 2, 2015 and Notice of Special Meeting for August 31, 2015.

g) Lassen County Behavioral Health Advisory Board meeting agenda for September 14, 2015.

h) Lassen County Planning Commission meeting agenda for September 2, 2015.

i) Lassen County Architectural Review Committee meeting agenda for September 3, 2015.

Attachments:      [MISC CORR](#)

## H. DEPARTMENT REPORTS

### COUNTY CLERK-RECORDER

- 1**                    ELECTIONS  
SUBJECT: Secretary of State Resolution recognizing California High School Voter Education Weeks September 14-25, 2015.  
FISCAL IMPACT: No fiscal impact to the general fund.  
ACTION REQUESTED: Receive presentation.

Attachments:      [resolution-sept2015](#)  
[High school voter education 2](#)

### COUNTY COUNSEL

- 2**                    ORDINANCE  
SUBJECT: Ordinance setting the Salaries of members of the Board of Supervisors.  
FISCAL IMPACT: Approximate increase of \$70,000 annually from general fund; will require appropriation increase for 2015/2016 budget.  
ACTION REQUESTED: 1) Introduce; and 2) Read (or waive).

Attachments:      [oRD BACKUP DOC](#)

- 3**                    BOARD RULES AND PROCEDURES  
SUBJECT: Rules of procedures for the Board of Supervisors.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Either 1) adopt the resolution; or 2) propose additional changes

- Attachments:**     [final pdf](#)  
[Changes shown pdf](#)  
[Current resolution](#)  
[KWH's proposed changes](#)

- 4**                      REPORT  
SUBJECT: Bass Hill and Herlong Landfill sites.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: Receive report and provide direction to staff.

- Attachments:**     [Landfills](#)

HEALTH & SOCIAL SERVICES

- 5**                      BEHAVIORAL HEALTH  
SUBJECT: Proclamation declaring September 2015 to be Recovery Month in Lassen County.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt the proclamation.

- Attachments:**     [BOS Recovery Month Proclamation September 2015](#)

COUNTY ADMINSTRATIVE OFFICE

- 6**                      SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. FUTURE BOARD ITEMS**

**TENTATIVE BOARD ITEMS – Please check current agenda as dates and times are subject to change. This is a reminder - not a complete list of any meeting's agenda items.**

**SEPTEMBER 15 2015        REGULAR PLACE/TIME**

**CLOSED SESSION – SHERIFF Bargaining Units**

**2:30 PM – BUDGET HEARING**

**SEPTEMBER 22 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**10:00 TIME CERTAIN Recognition Committee – retirements / award presentation \*\*From 9/15 mtg.**

**10:15 PH – HSS Grants & Loans (Jenna) CDBG Grant close-out (est 15.)**

**10:30 Lassen Volcanic National 8-10 min. (Regina) (moved from 9/8/15)**

**Discuss plan for courthouse**

**IHSS**

**Discussion of courthouse construction fund**

**OCTOBER 13 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**CLOSED SESSION – CLAIMS – REPORT (1st meeting).**

**Fair Advisory Board – reminder**

**Transportation Commission Management discussion (CAO)**

**OCTOBER 20 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**10:00 TIME CERTAIN Recognition Committee – retirements / award presentation**

**OCTOBER 27 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**NOVEMBER 10 2015**

**FAIR ADVISORY BRD MEETING 5:30 FAIR OFFICE**

**NOVEMBER 17 2015**

**TC 10:00 a.m.: RETIREMENT PROCLAMATIONS / EMPLOYEE PRESENTATIONS**

**NOVEMBER 24 2015**

**DECEMBER 8 2015**

**FAIR ADVISORY BRD MEETING 5:30 FAIR OFFICE**

**DECEMBER 15 2015**

**TC 10:00 a.m.: RETIREMENT PROCLAMATIONS / EMPLOYEE PRESENTATIONS**

**DECEMBER 22 2015**

**K. AGENDA ADDENDUM**

**2015 MEETINGS:**

September 15, 2015 – 9:00 a.m. – Board Meeting

September 22, 2015 – 9:00 a.m. – Board Meeting

September 29, 2015 – No Board Meeting

October 6, 2015 – No Board Meeting

October 13, 2015 – 9:00 a.m. – Board Meeting

October 20, 2015 – 9:00 a.m. – Board Meeting

October 27, 2015 – 9:00 a.m. – Board Meeting

November 3, 2015 – No Board Meeting

November 10, 2015 – 9:00 a.m. – Board Meeting

November 17, 2015 – 9:00 a.m. – Board Meeting

November 24, 2015 – 9:00 a.m. – Board Meeting

December 1, 2015 – No Board Meeting

December 8, 2015 – 9:00 a.m. – Board Meeting

December 15, 2015 – 9:00 a.m. – Board Meeting

December 22, 2015 – 9:00 a.m. – Board Meeting

December 29, 2015 – No Board Meeting

**2016 MEETINGS:**

January 5, 2016 – No Board Meeting

January 12, 2016 – 9:00 a.m. – Board Meeting

January 19, 2016 – 9:00 a.m. – Board Meeting

January 26, 2016 – 9:00 a.m. – Board Meeting

February 2, 2016 – No Board Meeting

February 9, 2016 – 9:00 a.m. – Board Meeting

February 16, 2016 – 9:00 a.m. – Board Meeting

February 23, 2016 – 9:00 a.m. – Board Meeting

March 1, 2016 – No Board Meeting

March 8, 2016 – 9:00 a.m. – Board Meeting

March 15, 2016 – 9:00 a.m. – Board Meeting

March 22, 2016 – 9:00 a.m. – Board Meeting

March 29, 2016 – No Board Meeting

**ADJOURNMENT**