
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Brian R. Wilson, Mayor
Nicholas B. McBride, Mayor pro tem
Lino P. Callegari Rod E. De Boer Kathie Garnier

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
September 16, 2015 * 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 15-5213

Next Ordinance No. 15-1004

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)

- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.

- 3 **CLOSED SESSION:**
 - A PUBLIC EMPLOYMENT – pursuant to Government Code §54957:
 - 1 Agency Negotiator: Jared G. Hancock
 - Bargaining Unit: Administrative, Firefighters, Miscellaneous, Public Works, SPOA
 - B CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation: Significant exposure to litigation pursuant to Government Code §54956.9

- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day: Rod E. De Boer*
 - *Proclamations, awards or presentations by the City Council*

- 5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

- 6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

 - A Approve vendor warrants numbered 95003 through 95074 for a total of \$485,841.74 including \$104,696.18 in payroll warrants

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of **Resolution No. 15-5207** approving closure of Main Street between Weatherlow Street and Alexander Avenue on September 18, 2015 for Lassen Union High School Homecoming Assembly
- B Consider approval of Fee Waiver Request for Memorial Park September 27, 2015

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider approval of **Resolution No. 15-5197** accept grant offer from FAA for PAPI design
- B Consider approval of **Resolution No. 15-5198** authorize submittal of grant application to Caltrans for matching funds for PAPI design project
- C Consider approval of **Resolution No. 15-5199** accepting Scope of Work from C & S Companies for Susanville Municipal Airport Precision Approach Path Indicators (PAPI) Design and Bidding services
- D Consider approval of **Resolution No. 15-5208** authorizing execution of close out for Apron Reconstruction Project
- E Consider approval of **Resolution No. 15-5209** approving amended Committee List to appointment of Alternate to Honey Lake Valley Recreation Authority Board
- F Consider approval of **Resolution No. 15-5210** granting appeal request for Rite Aid sign

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Work Crew Update
- B Fire Hazard Zone Map
- C CalTrans Main Street Capital Improvement Project
- D Susanville Municipal Airport / Airport Capital Improvement Plan Update

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on October 7, 2015 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for September 16, 2015 in the areas designated on September 11, 2015.

A handwritten signature in black ink, appearing to read "Gwenna MacDonald", written in a cursive style.

Gwenna MacDonald, City Clerk

Reviewed by: City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Deborah Savage, Finance Manager

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated August 26th through September 8th numbered 95003 through 95074

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$381,145.56 plus \$ 104,696.18 in payroll warrants, for a total of \$485,841.74

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
 Report type: GL detail
 Check/Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/15	08/26/2015	95003	18	AFSS NORTH	07/15-6/16 MEMBERSHIP	082415	1	1000-422-10-48	DUES AND MEMBERSHIPS	50.00	50.00
Total 082415:											
										50.00	50.00
08/15	08/26/2015	95004	8232		REFUND GAS DEPOSIT	10525450023	1	7401-2228-000	DEPOSITS-CUSTOMER	134.59	134.59
Total 10525450023:											
										134.59	134.59
08/15	08/26/2015	95005	44	ARAMARK UNIFORM SE	NAPKINS, TABLECLOTHS	5063811555	1	7530-451-54-44	LINEN SERVICES	57.41	57.41
Total 5063811555:											
										57.41	57.41
08/15	08/26/2015	95005	44	ARAMARK UNIFORM SE	NAPKINS, TABLECLOTHS	5063826252	1	7530-451-54-44	LINEN SERVICES	56.50	56.50
Total 5063826252:											
										56.50	56.50
08/15	08/26/2015	95005	44	ARAMARK UNIFORM SE	NAPKINS, TABLECLOTHS	5063840539	1	7530-451-54-44	LINEN SERVICES	56.50	56.50
Total 5063840539:											
										56.50	56.50
08/15	08/26/2015	95005	44	ARAMARK UNIFORM SE	NAPKINS, TABLECLOTHS	5063855099	1	7530-451-54-44	LINEN SERVICES	56.50	56.50
Total 5063855099:											
										56.50	56.50
08/15	08/26/2015	95006	53		RETIREMENT INCENTIVE PKGE	081815	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 081815:											
										930.00	930.00
08/15	08/26/2015	95007	8230		REFUND WATER DEPOSIT	10413950002	1	7110-2228-000	DEPOSITS-CUSTOMER	24.48	24.48
Total 10413950002:											
										24.48	24.48
08/15	08/26/2015	95008	76	BILLINGTON ACE HARD	TOTE LATCHING	335067	1	1000-422-10-46	SUPPLIES-GENERAL	9.66	9.66

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
										9.66	9.66
										42.55	42.55
										42.55	42.55
										19.63	19.63
										19.63	19.63
										2.12	2.12
										2.12	2.12
										13.53	13.53
										13.53	13.53
										42.76	42.76
										42.76	42.76
										161.21	161.21
										161.21	161.21
										101.41	101.41
										101.41	101.41
										19.56	19.56
										19.56	19.56
										42.98	42.98
										42.98	42.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/15	08/26/2015	95012	161	CSK AUTO INC	MINI BULB	2740380591	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	3.86	3.86
Total 2740380591:											
08/15	08/26/2015	95013	171	DANS TREE SERVICE	ROOPS FORT DEAD TREE	193010	1	1000-452-20-43	TECHNICAL SVCS	2,100.00	2,100.00
Total 193010:											
08/15	08/26/2015	95014	174	DATEMA, STEVEN K.	AIRPORT MANAGER 7/1/15 - 2/2	082515	1	7201-430-81-43	TECHNICAL SVCS	1,889.31	1,889.31
Total 082515:											
08/15	08/26/2015	95015	194	DIAMOND SAW SHOP IN	MIX OIL, GAS CAN	13944	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	50.03	50.03
Total 13944:											
08/15	08/26/2015	95016	7293	DIG IT CONSTRUCTION	PROGRESS PMNT #2	082415	1	7201-430-86-44	CONSTRUCTION SERVICE	212,253.61	212,253.61
Total 082415:											
08/15	08/26/2015	95016	7293	DIG IT CONSTRUCTION	PROJECT COMPLETE RETURN	0826115	1	7201-2206-000	RETENTION PAYABLE	21,837.31	21,837.31
08/15	08/26/2015	95016	7293	DIG IT CONSTRUCTION	PROJECT COMPLETE RETURN	0826115	2	7201-430-86-44	CONSTRUCTION SERVICE	.01	.01
Total 0826115:											
08/15	08/26/2015	95017	1280	DIRECTV INC	CABLE TV GOLF COURSE	26507885873	1	7530-451-52-45	COMMUNICATIONS	165.96	165.96
Total 26507885873:											
08/15	08/26/2015	95018	238	FASTENAL COMPANY	BATTERIES	66166	1	1000-422-10-46	SUPPLIES-GENERAL	27.21	27.21
Total 66166:											
08/15	08/26/2015	95018	238	FASTENAL COMPANY	EYEWEAR, VEST, TOWEL, QUI	66414	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	283.00	283.00
Total 66414:											
08/15	08/26/2015	95019	241	FEATHER PUBLISHING C	#10 ENVELOPES	040009	1	1000-417-10-46	SUPPLIES-GENERAL	141.31	141.31

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 040009:											
08/15	08/26/2015	95019	241	FEATHER PUBLISHING C	RFP CONSULTING SER	PO#7703	1	2007-431-32-45	ADVERTISING	45.12	45.12
08/15	08/26/2015	95019	241	FEATHER PUBLISHING C	RFP CONSULTING SER	PO#7703	2	2007-431-33-45	ADVERTISING	45.13	45.13
Total PO#7703:											
08/15	08/26/2015	95019	241	FEATHER PUBLISHING C	USE PERMIT RITE AID	PO#7798	1	1000-419-10-45	ADVERTISING	39.20	39.20
Total PO#7798:											
08/15	08/26/2015	95020	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	575598A	1	7110-430-42-43	TECHNICAL SVCS	27.00	27.00
Total 575598A:											
08/15	08/26/2015	95021	265	FRONTIER	257-0315 AWOS AIRPORT	0315 081515	1	7201-430-81-45	COMMUNICATIONS	37.04	37.04
Total 0315 081515:											
08/15	08/26/2015	95021	265	FRONTIER	257-4725 CITY HALL FAX	4725 081515	1	1000-419-10-45	COMMUNICATIONS	90.41	90.41
08/15	08/26/2015	95021	265	FRONTIER	257-4725 CITY HALL FAX	4725 081515	2	1000-415-10-45	COMMUNICATIONS	90.41	90.41
Total 4725 081515:											
08/15	08/26/2015	95021	265	FRONTIER	257-5152 FIRE	5152 081015	1	1000-422-10-45	COMMUNICATIONS	479.12	479.12
Total 5152 081015:											
08/15	08/26/2015	95022	1509	GITTER DONE	31 MONROVIA	APN#107-155-35	1	1000-425-20-43	TECHNICAL SVCS	250.00	250.00
Total APN#107-155-35:											
08/15	08/26/2015	95022	1509	GITTER DONE	864 SHASTA ABATEMENT	APN#107-192-10	1	1000-425-20-43	TECHNICAL SVCS	330.00	330.00
Total APN#107-192-10:											
08/15	08/26/2015	95022	1509	GITTER DONE	1630 CORNELL	APN105-210-25	1	1000-425-20-43	TECHNICAL SVCS	75.00	75.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total APN105-210-25:											
08/15	08/26/2015	95022	1509	GITTER DONE	CORNER COVINA & SUNKIST A	APN107-153-03	1	1000-425-20-43	TECHNICAL SVCS	75.00	75.00
Total APN107-153-03:											
08/15	08/26/2015	95022	1509	GITTER DONE	850 PLUMAS	APN107-192-10	1	1000-425-20-43	TECHNICAL SVCS	330.00	330.00
Total APN107-192-10:											
08/15	08/26/2015	95023	8228		REFUND WATER DEPOSIT	10438350022	1	7110-2228-000	DEPOSITS-CUSTOMER	50.00	50.00
08/15	08/26/2015	95023	8228		REFUND GAS DEPOSIT	10438350022	2	7401-2228-000	DEPOSITS-CUSTOMER	77.74	77.74
Total 10438350022:											
08/15	08/26/2015	95024	322	HYDRA-CLEAN	CLEANED CARPET AND CHAIR	5554	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	495.00	495.00
Total 5554:											
08/15	08/26/2015	95025	332	INTERSTATE GAS SERVI	GAS CONSULTING SVC 8/2015	081815	1	7401-430-62-43	PROFESSIONAL SVCS	400.00	400.00
Total 081815:											
08/15	08/26/2015	95026	1292		ENGINE 628 RICHMOND FIRE	080615	1	1000-422-50-41	OVERTIME	1,070.00	1,070.00
Total 080615:											
08/15	08/26/2015	95027	1074	LASSEN AUTO BODY	LAMP	228819	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	10.41	10.41
Total 228819:											
08/15	08/26/2015	95027	1074	LASSEN AUTO BODY	#31 UPHOLSTRY	5564	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	537.50	537.50
Total 5564:											
08/15	08/26/2015	95027	1074	LASSEN AUTO BODY	#103 UPHOLSTRY	6905	1	1000-424-20-44	VEHICLE - REPAIR & MAINTEN	537.50	537.50

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 6905:											
08/15	08/26/2015	95028	1102	LASSEN PC	COMPUTER MOZY SERV 7/15 F	19155	1	1000-422-10-43	TECHNICAL SVCS	36.99	36.99
Total 19155:											
08/15	08/26/2015	95029	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 081815	1	1000-452-30-46	ELECTRICITY	15.68	15.68
Total 10262 081815:											
08/15	08/26/2015	95030	8234		REFUND WATER DEPOSIT	10220850007	1	7110-2228-000	DEPOSITS-CUSTOMER	27.80	27.80
Total 10220850007:											
08/15	08/26/2015	95031	445		RETTRE INCENTIVE 9/15	081815	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 081815:											
08/15	08/26/2015	95032	1508	MAIN STREET LUBE	OIL CHANGE, FILTER, #270	5665	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	120.69	120.69
Total 5665:											
08/15	08/26/2015	95032	1508	MAIN STREET LUBE	OIL CHANGE #54, FILTER	5676	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	116.91	116.91
Total 5676:											
08/15	08/26/2015	95032	1508	MAIN STREET LUBE	OIL CHANGE, FILTER #61	5707 081315	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	115.85	115.85
Total 5707 081315:											
08/15	08/26/2015	95033	8231		REFUND GAS DEPOSIT	10304000012	1	7401-2228-000	DEPOSITS-CUSTOMER	58.80	58.80
Total 10304000012:											
08/15	08/26/2015	95034	859		REIM CLASS OSTFM COMMAND	082415	1	1000-422-10-45	TRAVEL	300.00	300.00
Total 082415:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/15	08/26/2015	95035	5585		RETURN WATER DEPOSIT-WAT	082515	1	7110-2228-004	DEPOSITS-CONTRSR METER/H	705.47	705.47
Total 082515:											
08/15	08/26/2015	95036	1416		24HR SHIFT 8/7/15	081115	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 081115:											
08/15	08/26/2015	95037	473		RETURN CONST. WATER METE	082615	1	7110-2228-000	DEPOSITS-CUSTOMER	1,000.00	1,000.00
Total 082615:											
08/15	08/26/2015	95038	481	MISSION LINEN & UNIFO	PARKS LINEN SER 8/04/15	500647704	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 500647704:											
08/15	08/26/2015	95039	8235		REFUND WATER DEPOSIT	10308900002	1	7110-2228-000	DEPOSITS-CUSTOMER	24.14	24.14
Total 10308900002:											
08/15	08/26/2015	95040	924	NATIONAL NOTARY	RENEW CITY CLERK COVERAG	160167750 082515	1	1000-411-40-48	DUES AND MEMBERSHIPS	33.00	33.00
Total 160167750 082515:											
08/15	08/26/2015	95041	582	RAY MORGAN CO INC	FIRE COPIER 8/26/15-9/25/15	973532	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.12	32.12
Total 973532:											
08/15	08/26/2015	95042	8227		REIM CLUB HOUSE DEPOSIT	0817115	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 0817115:											
08/15	08/26/2015	95043	1127	ROSS LADDER SERVICE	ANNUAL LADDER INSPECTION/	309	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	1,127.75	1,127.75
Total 309:											
08/15	08/26/2015	95044	640	SIERRA ELECTRONICS	USED A CREDIT WASNT OURS	207199	2	1000-421-10-44	RADIO - REPAIR & MAINTENAN	44.00	44.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 207199:											44.00	44.00
08/15	08/26/2015	95044	640	SIERRA ELECTRONICS	INSTALL HEAD RADAR	210792	1	2030-421-10-47	MACHINERY & EQUIPMENT	520.00	520.00	
Total 210792:											520.00	520.00
08/15	08/26/2015	95045	641	SIERRA FILTRATION PR	PLEATED FILTERS	66260	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	128.20	128.20	
Total 66260:											128.20	128.20
08/15	08/26/2015	95046	806	SUSANVILLE AVIATION	FUEL	2965	1	1000-422-10-46	GASOLINE	99.99	99.99	
Total 2965:											99.99	99.99
08/15	08/26/2015	95047	8233		REFUND GAS DEPOSIT	10120650420	1	7401-2228-000	DEPOSITS-CUSTOMER	143.22	143.22	
Total 10120650420:											143.22	143.22
08/15	08/26/2015	95048	1245	TAYLORMADE GOLF	GOLF CLUB	31080039	1	7530-451-55-46	SUPPLIES - GENERAL	403.60	403.60	
Total 31080039:											403.60	403.60
08/15	08/26/2015	95049	1244	TITLEIST	GOLF CLUB	901212377	1	7530-451-55-46	SUPPLIES - GENERAL	95.00	95.00	
Total 901212377:											95.00	95.00
08/15	08/26/2015	95050	713		RETIREE INCENTIVE 9/15	081815	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00	
Total 081815:											930.00	930.00
08/15	08/26/2015	95051	8236		REFUND GAS DEPOSIT	10306804912	1	7401-2228-000	DEPOSITS-CUSTOMER	193.27	193.27	
Total 10306804912:											193.27	193.27
08/15	08/26/2015	95052	966	TURF STAR, INC.	FERTILIZER	690944500	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	219.07	219.07	
Total 690944500:											219.07	219.07

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/15	08/26/2015	95053	530	U.S. BANK EQUIPMENT F	COPIER - FIRE DEPARTMENT	284415635	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	160.96	160.96
Total 284415635:											
08/15	08/26/2015	95054	1507	USA MARKETING, LLC	ROUND STICKERS	48239	1	7401-430-62-46	SUPPLIES-GENERAL	2,628.99	2,628.99
Total 48239:											
08/15	08/26/2015	95055	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9749866788	1	1000-452-20-45	COMMUNICATIONS	49.68	49.68
08/15	08/26/2015	95055	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9749866788	2	7620-430-10-45	COMMUNICATIONS	351.77	351.77
08/15	08/26/2015	95055	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9749866788	3	8404-430-10-45	COMMUNICATIONS	53.51	53.51
08/15	08/26/2015	95055	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9749866788	4	1000-424-20-45	COMMUNICATIONS	3.72	3.72
Total 9749866788:											
08/15	08/26/2015	95055	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE DEP	9749867220	1	1000-422-10-45	COMMUNICATIONS	76.02	76.02
Total 9749867220:											
08/15	08/26/2015	95056	770	WESTERN NEVADA SUP	GASKETS	66306944	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	25.80	25.80
Total 66306944:											
Grand Totals:											
										256,574.41	256,574.41

Report Criteria:
 Report type: GL detail
 Check: Voided = False

M = Manual Check, V = Void Check

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	6,725.94-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	1,677.18-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	3,056.04-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	2,034.11-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	153.96-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	79.56-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	98.54-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	767.29-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	765.68-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	1,009.33-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	978.88-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	301.27-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	292.18-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	15.00-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	4,425.61-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	960.84-
08/28/2015	CDPT	09/01/2015	418	P.E.R.S.	8	7650-2203-1	2,299.66-
08/28/2015	CDPT	09/01/2015	419	CITY OF SUSANVILLE PA	1	7650-2203-1	6,747.67-
08/28/2015	CDPT	09/01/2015	419	CITY OF SUSANVILLE PA	1	7650-2203-1	6,747.67-
08/28/2015	CDPT	09/01/2015	419	CITY OF SUSANVILLE PA	1	7650-2203-1	2,101.69-
08/28/2015	CDPT	09/01/2015	419	CITY OF SUSANVILLE PA	1	7650-2203-1	2,091.44-
08/28/2015	CDPT	09/01/2015	419	CITY OF SUSANVILLE PA	1	7650-2203-1	15,611.37-
08/28/2015	CDPT	09/01/2015	420	EMPLOYMENT DEV. DEP	6	7650-2203-1	4,569.52-
08/28/2015	CDPT	09/01/2015	421	EMPLOYMENT DEV DEP	7	7650-2203-1	1,236.52-
08/28/2015	CDPT	09/01/2015	95066	BECKY R. CALLISON	40	7650-2203-0	348.46-
08/28/2015	CDPT	09/01/2015	95067	CA STATE DISBURSEME	35	7650-2203-0	155.07-
08/28/2015	CDPT	09/01/2015	95068	CA STATE DISBURSEME	36	7650-2203-0	103.84-
08/28/2015	CDPT	09/01/2015	95069	CA STATE DISBURSEME	37	7650-2203-0	69.23-
08/28/2015	CDPT	09/01/2015	95070	NATIONWIDE RETIREME	5	7650-2203-0	695.00-
08/28/2015	CDPT	09/01/2015	95071	VALIC	4	7650-2203-0	1,988.78-
08/28/2015	CDPT	09/01/2015	95072	VANTAGEPOINT TRANS.	3	7650-2203-0	62.00-
Grand Totals:			<u>31</u>				<u>68,169.33-</u>

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
09/15	09/04/2015	95073	8238	COAST COUNTIES PETE	CARL MOYER CYC 15 TRUCK I	09012015	1	8405-430-10-48	GRANTS	35,000.00	35,000.00	
Total 09012015:											35,000.00	35,000.00
09/15	09/04/2015	95074	8237	SUSTAINABLE AG ENER	CARL MOYER CYC 16 HEAVY D	09012015	1	8405-430-10-48	GRANTS	21,401.82	21,401.82	
Total 09012015:											21,401.82	21,401.82
Grand Totals:											56,401.82	56,401.82

Reviewed by: CSH City Administrator
 City Attorney

 Motion only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted by: Kristin Shepard, Administrative Specialist

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution Number 15-5207** approving closure of Main Street (State Route 36) from Weatherlow Street to Alexander Avenue on Friday, September 18, 2015, from 2:00 p.m. to 2:40 p.m. for the Lassen Union High School Homecoming Assembly

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: The Lassen Union High School District is requesting that the City support for the Lassen Union High School Homecoming Assembly. Specifically, the Lassen Union High School District is asking for closure of Main Street (State Route 36) from Weatherlow Street to Alexander Ave. on Friday, September 18, 2015, between the hours of 2:00 p.m. to 2:40 p.m. and for the City to facilitate the application process to Caltrans for an encroachment permit for the street closure. Caltrans does not charge the City an Encroachment Permit fee, but they do require the City to accept all liability for this event as the Encroachment Permit permittee.

FISCAL IMPACT:	Public Works Estimated Cost	\$ 443
	Police Department Estimated Cost	<u>\$ 660</u>
	TOTAL ESTIMATED COST	\$1,103

ACTION REQUESTED: Motion to approve **Resolution Number 15-5207** approving closure of Main Street (State Route 36) from Weatherlow St. to Alexander Ave. on Friday, September 18, 2015, between the hours of 2:00 p.m. to 2:40 p.m.

ATTACHMENTS: Resolution Number 15-5207
Letter of request from the Lassen Union High School District

RESOLUTION NUMBER 15-5207
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
SUPPORTING CLOSURE OF MAIN STREET (STATE ROUTE 36) FROM
WEATHERLOW STREET TO ALEXANDER AVENUE ON FRIDAY, SEPTEMBER 18,
2015, FROM 2:00 P.M. TO 2:40 P.M. FOR THE LASSEN UNION HIGH SCHOOL
HOMECOMING ASSEMBLY

WHEREAS, the Lassen Union High School is requesting City Council support for the Lassen Union High School Homecoming Assembly; and

WHEREAS, Lassen Union High School Homecoming Assembly is a community event and is a benefit to the City of Susanville; and

WHEREAS, the Lassen Union High School District is more specifically asking for closure of Main Street (State Route 36) from Weatherlow Street to Alexander Avenue on Friday, September 18, 2015, between the hours of 2:00 p.m. to 2:40 p.m.

NOW, THEREFORE, BE IT RESOLVED, the Susanville City Council hereby authorizes closure of Main Street (State Route 36) from Weatherlow Street to Alexander Avenue for the Lassen Union High School Homecoming Assembly to be held on Friday, September 18, 2015, from 2:00 p.m. to 2:40 p.m.

APPROVED: _____
Brian R. Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 16th day of September, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney



LASSEN UNION HIGH SCHOOL DISTRICT

1000 Main Street • Susanville, California 96130-4498 • (530) 257-5134 • Fax (530) 251-0473

Bill McCabe
Superintendent
Bill.McCabe@lassenhigh.org

August 31, 2015

Lassen High School
1110 Main Street
Susanville, CA

Dear Mr. Tom Downing,

The Associate Student Body of Lassen High School would like to request the action of closing off the section of Main St. in front of the High School, so that our Homecoming assembly may take place in front of the school to incorporate a parade theme.

ASB would like to host the Homecoming assembly on Main St. this year; not just to make it more fun and exciting for the students, but to get the people of our community involved as well. We hope that by having our class floats, the Homecoming court, etc., presented on Main St., will attract the people of our community and show support for our Homecoming game.

The section of Main St. we are requesting to be closed off for the assembly would extend from Weatherlow St. to Alexander Ave. The assembly would take place from 2:00 p.m. to 2:40 p.m. on the 18th of September.

We thank you for your consideration, and hope to see you there!

On behalf of the Associate Student Body,

President Sam Yonan

Principal Robbin Pedrett

BOARD OF TRUSTEES

Michelle Zubillaga, President ♦ Margie Teeter, Vice President ♦ Kevin Jones, Clerk
Skip Jones, Trustee ♦ Ken Theobald, C.P.A., Trustee

AGENDA ITEM 9B

Reviewed by: YGH City Administrator
 City Attorney

 X Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: Memorial Park Fee Waiver Request

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City has received a request for use of Memorial Park on September 27, 2015 to hold a Community Benefit softball game. City support of the Fire versus Police "Grudge Match" event scheduled for September 27, 2015 at 1:00 p.m. at Memorial Park is requested through approval of a waiver of the \$59 per day park user fee.

FISCAL IMPACT: \$ 59.00 in unrealized revenue

ACTION REQUESTED: Motion to authorize use of Memorial Park and waiver of park user fees for the softball fund raiser event.

ATTACHMENTS: Letter of request

COMMUNITY DAY
BENEFIT GAME

ATTEN: CITY OF SUSANVILLE

Please accept this request to use the Memorial Park Baseball Field for a Grudge Match Softball Game. This will be a Benefit Game to raise money for NCCA. There will only be a Slow Pitch Game and NOT a request to use the Bar-B-Q Area. Game Date requested will be Sept 27, 2015 and time needed at 1:00pm.

Sincerely,

Richard Hudson
250-7732

P.S. This is ALSO a request to wave the use fees.

Reviewed by: JGH City Administrator
 ___ City Attorney

___ Motion Only
___ Public Hearing
X Resolution
___ Ordinance
___ Information

Submitted By: Krystle Hollandsworth, Administrative Staff Assistant

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 15-5197 authorizing the acceptance of Federal Aviation Administration (FAA) grant for PAPI Design Work and authorizing the Mayor to execute the grant offer.

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The existing Visual Approach Slope Indicator (VASI) system at the airport is inoperable and replacement parts are unavailable. At its May 6, 2015, meeting the City Council authorized the submittal of a grant application to the Federal Aviation Administration (FAA) for design of a Precision Approach Path Indicator (PAPI) system on both ends of the main runway to replace an outdated VASI system. Staff is pleased to announce that the FFA has approved the project and it is now necessary for the City to accept the grant award for the design portion of the project. The Federally funded share of the project will be 90 percent.

The PAPI design project will be eligible for Caltrans matching grant funds and if the application for Caltrans funding is approved the cost breakdown will be as follows:

<u>Estimated Funding:</u>	
Federal	\$ 62,739
State	\$ 3,137
City	\$ 3,834
<hr/>	
Total	\$ 69,710

FISCAL IMPACT: A maximum of \$3,834 from Airport Fund Balance from Apron Project budgeted in 2014/2015

ACTION

REQUESTED: Motion to approve Resolution No.15-5197 authorizing the acceptance of Federal Aviation Administration (FAA) grant for PAPI Design Work and authorizing the Mayor to execute the grant offer

ATTACHMENTS: Resolution No. 15-5197
 FAA Grant Agreement Offer

RESOLUTION NO. 15-5197
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
ACCEPTING THE GRANT OFFER FROM THE FEDERAL AVIATION
ADMINISTRATION (FAA) FOR THE SUSANVILLE MUNICIPAL AIRPORT FOR
DESIGN OF PRECISION APPROACH PATH INDICATORS (PAPI) PROJECT AND
AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

WHEREAS, the City Council authorized C&S Companies to submit the Susanville Municipal Airport Precision Approach Indicators (PAPI) Project to the FAA by Resolution No. 15-5168; and

WHEREAS, funding is available through the Federal Aviation Administration (FAA) to replace the obsolete Visual Approach Slope Indicators with new Precision Approach Path Indicators at the Susanville Municipal Airport; and

WHEREAS, the grant for project 3-06-0251-015-2015, PAPI Design has been accepted by the Federal Aviation Administration and;

WHEREAS, the Federal Aviation Administration has made a grant offer to the City to fund 90 percent of the PAPI Design project costs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that the Grant offer from the Federal Aviation Administration (FAA) is accepted and authorizes the Mayor to execute the grant agreement for the design portion of Precision Approach Path Indicator Systems project at the Susanville Municipal Airport.

Dated: September 16, 2015

APPROVED: _____
Brian R. Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution Number 15-5197 was adopted at a regular meeting of the City Council of the City of Susanville held on the 16th day of September, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney



U.S. Department
of Transportation
Federal Aviation
Administration

GRANT AGREEMENT

PART I – OFFER

Date of Offer	<u>September 1, 2015</u>
Airport/Planning Area	<u>Susanville Municipal</u>
AIP Grant Number	<u>3-06-0251-015-2015</u>
DUNS Number	<u>094377157</u>
TO:	<u>City of Susanville</u> (herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Project Application dated June 18, 2015, for a grant of Federal funds for a project at or associated with the Susanville Municipal Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Susanville Municipal Airport (herein called the "Project") consisting of the following:

Design: Install Runway Vertical/Visual Guidance System PAP Runway 11/29

which is more fully described in the Project Application.

NOW THEREFORE, According to the applicable provisions of the former Federal Aviation Act of 1958, as amended and recodified, 49 U.S.C. 40101, et seq., and the former Airport and Airway Improvement Act of 1982 (AAIA), as amended and recodified, 49 U.S.C. 47101, et seq., (herein the AAIA grant statute is referred to as "the Act"), the representations contained in the Project Application, and in consideration of (a) the Sponsor's adoption and ratification of the Grant Assurances dated March 2014, and the Sponsor's acceptance of this Offer, and (b) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurances and conditions as herein provided,

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay ninety (90) percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$62,739.
 The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):
 - \$0 for planning
 - \$62,739 for airport development or noise program implementation
 - \$0 for land acquisition.
 The source of this Grant may include funding from the Small Airport Fund.
2. **Ineligible or Unallowable Costs.** The Sponsor must not include any costs in the project that the FAA has determined to be ineligible or unallowable.
3. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with the regulations, policies and procedures of the Secretary. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.
4. **Completing the Project Without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the project without undue delays and in accordance with this agreement, and the regulations, policies and procedures of the Secretary. The Sponsor also agrees to comply with the assurances which are part of this agreement.
5. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
6. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project unless this offer has been accepted by the Sponsor on or before September 14, 2015, or such subsequent date as may be prescribed in writing by the FAA.
7. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner in any project upon which Federal funds have been expended. For the purposes of this grant agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor that were originally paid pursuant to this or any other Federal grant agreement. The Sponsor must obtain the approval of the Secretary as to any determination of the amount of the Federal share of such funds. The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
8. **United States Not Liable for Damage or Injury.** The United States is not be responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this grant agreement.
9. **System for Award Management (SAM) Registration And Universal Identifier.**
 - A. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or

another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).

B. Requirement for Data Universal Numbering System (DUNS) Numbers

1. The Sponsor must notify potential subrecipient that it cannot receive a contract unless it has provided its DUNS number to the Sponsor. A subrecipient means a consultant, contractor, or other entity that enters into an agreement with the Sponsor to provide services or other work to further this project, and is accountable to the Sponsor for the use of the Federal funds provided by the agreement, which may be provided through any legal agreement, including a contract.
2. The Sponsor may not make an award to a subrecipient unless the subrecipient has provided its DUNS number to the Sponsor.
3. Data Universal Numbering System: DUNS number means the nine-digit number established and assigned by Dun and Bradstreet, Inc. (D & B) to uniquely identify business entities. A DUNS number may be obtained from D & B by telephone (currently 866-492-0280) or the Internet (currently at <http://fedgov.dnb.com/webform>).

10. Electronic Grant Payment(s). Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi invoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

11. Informal Letter Amendment of AIP Projects. If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the Sponsor by \$25,000 or five percent (5%), whichever is greater, the FAA can issue a letter to the Sponsor unilaterally reducing the maximum obligation. The FAA can also issue a letter to the Sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun provided it will not exceed the statutory limitations for grant amendments. If the FAA determines that a change in the grant description is advantageous and in the best interests of the United States, the FAA can issue a letter to the Sponsor amending the grant description.

By issuing an Informal Letter Amendment, the FAA has changed the grant amount or grant description to the amount or description in the letter.

12. Air and Water Quality. The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this grant.

13. Financial Reporting and Payment Requirements. The Sponsor will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

14. Buy American. Unless otherwise approved in advance by the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.

15. Maximum Obligation Increase For Nonprimary Airports. In accordance with 49 U.S.C. § 47108(b), as amended, the maximum obligation of the United States, as stated in Condition No. 1 of this Grant Offer:

- A. May not be increased for a planning project;
- B. May be increased by not more than 15 percent for development projects;
- C. May be increased by not more than 15 percent or by an amount not to exceed 25 percent of the total increase in allowable costs attributable to the acquisition of land or interests in land, whichever is greater, based on current credible appraisals or a court award in a condemnation proceeding.

- 16. Audits for Public Sponsors.** The Sponsor must provide for a Single Audit in accordance with 2 CFR Part 200. The Sponsor must submit the Single Audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. The Sponsor must also provide one copy of the completed 2 CFR Part 200 audit to the Airports District Office.
- 17. Suspension or Debarment.** The Sponsor must inform the FAA when the Sponsor suspends or debars a contractor, person, or entity.
- 18. Ban on Texting While Driving.**
- A. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- B. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts and subcontracts.
- 19. Trafficking in Persons.**
- A. Prohibitions: The prohibitions against trafficking in persons (Prohibitions) that apply to any entity other than a State, local government, Indian tribe, or foreign public entity. This includes private Sponsors, public Sponsor employees, subrecipients of private or public Sponsors (private entity) are:
1. Engaging in severe forms of trafficking in persons during the period of time that the agreement is in effect;
 2. Procuring a commercial sex act during the period of time that the agreement is in effect; or
 3. Using forced labor in the performance of the agreement, including subcontracts or subagreements under the agreement.
- B. In addition to all other remedies for noncompliance that are available to the FAA, Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), allows the FAA to unilaterally terminate this agreement, without penalty, if a private entity –
1. Is determined to have violated the Prohibitions; or
 2. Has an employee who the FAA determines has violated the Prohibitions through conduct that is either:
 - a. Associated with performance under this agreement; or
 - b. Imputed to the Sponsor or subrecipient using 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 49 CFR Part 29.
- 20. Exhibit "A" Property Map.** The Exhibit "A" Property Map dated 04/15/2015, is incorporated herein by reference or is submitted with the project application and made part of this grant agreement.

21. Design Grant. This grant agreement is being issued in order to complete the design of the project. The Sponsor understands and agrees that within 2 years after the design is completed that the Sponsor will accept, subject to the availability of the amount of federal funding identified in the Airport Capital Improvement Plan (ACIP), a grant to complete the construction of the project in order to provide a useful and useable unit of work. The Sponsor also understands that if the FAA has provided federal funding to complete the design for the project, and the Sponsor has not completed the design within four (4) years from the execution of this grant agreement, the FAA may suspend or terminate grants related to the design.

The Sponsor's acceptance of this Offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, as provided by the Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Project and compliance with the assurances and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**



(Signature)

James W. Lomen

(Typed Name)

Manager

(Title)

PART II - ACCEPTANCE

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Project Application.

I declare under penalty of perjury that the foregoing is true and correct.¹

Executed this _____ day of _____.

City of Susanville
(Name of Sponsor)

(Signature of Sponsor's Designated Official Representative)

By: _____
(Typed Name of Sponsor's Designated Official Representative)

Title: _____
(Title of Sponsor's Designated Official Representative)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of _____. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the Act. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated at _____ (location) this _____ day of _____.

By: _____
(Signature of Sponsor's Attorney)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

ASSURANCES

AIRPORT SPONSORS

A. General.

- a. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
- b. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
- c. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this grant agreement.

B. Duration and Applicability.

1. Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 25, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions, and assurances of this grant agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements.

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance and use of Federal funds for this project including but not limited to the following:

FEDERAL LEGISLATION

- a. Title 49, U.S.C., subtitle VII, as amended.
- b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq.¹
- c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- d. Hatch Act – 5 U.S.C. 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.^{1,2}
- f. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f).¹
- g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c.¹
- h. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a.¹
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f))
- m. Rehabilitation Act of 1973 - 29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968 -42 U.S.C. 4151, et seq.¹
Power plant and Industrial Fuel Use Act of 1978 - Section 403- 2 U.S.C. 8373.¹
- s. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq.¹
- t. Copeland Anti-kickback Act - 18 U.S.C. 874.1
- u. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq.¹
- v. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- w. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq.²
- x. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.
- y. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

EXECUTIVE ORDERS

- a. Executive Order 11246 - Equal Employment Opportunity¹
- b. Executive Order 11990 - Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management

- d. Executive Order 12372 - Intergovernmental Review of Federal Programs
- e. Executive Order 12699 - Seismic Safety of Federal and Federally Assisted New Building Construction¹
- f. Executive Order 12898 - Environmental Justice

FEDERAL REGULATIONS

- a. 2 CFR Part 180 - OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [OMB Circular A-87 Cost Principles Applicable to Grants and Contracts with State and Local Governments, and OMB Circular A-133 - Audits of States, Local Governments, and Non-Profit Organizations].^{4,5,6}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment
- d. 14 CFR Part 13 - Investigative and Enforcement Procedures 14 CFR Part 16 - Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
- e. 14 CFR Part 150 - Airport noise compatibility planning.
- f. 28 CFR Part 35- Discrimination on the Basis of Disability in State and Local Government Services.
- g. 28 CFR § 50.3 - U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- h. 29 CFR Part 1 - Procedures for predetermination of wage rates.¹
- i. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.¹
- j. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).¹
- k. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).¹
- l. 49 CFR Part 18 - Uniform administrative requirements for grants and cooperative agreements to state and local governments.³
- m. 49 CFR Part 20 - New restrictions on lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 - Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs.^{1,2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.¹

- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- t. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 41 - Seismic safety of Federal and federally assisted or regulated new building construction.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this grant agreement.

FOOTNOTES TO ASSURANCE C.1.

- ¹ These laws do not apply to airport planning sponsors.
- ² These laws do not apply to private sponsors.
- ³ 49 CFR Part 18 and 2 CFR Part 200 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation and circular shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.
- ⁴ On December 26, 2013 at 78 FR 78590, the Office of Management and Budget (OMB) issued the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR Part 200. 2 CFR Part 200 replaces and combines the former Uniform Administrative Requirements for Grants (OMB Circular A-102 and Circular A-110 or 2 CFR Part 215 or Circular) as well as the Cost Principles (Circulars A-21 or 2 CFR part 220; Circular A-87 or 2 CFR part 225; and A-122, 2 CFR part 230). Additionally it replaces Circular A-133 guidance on the Single Annual Audit. In accordance with 2 CFR section 200.110, the standards set forth in Part 200 which affect administration of Federal awards issued by Federal agencies become effective once implemented by Federal agencies or when any future amendment to this Part becomes final. Federal agencies, including the Department of Transportation, must implement the policies and procedures applicable to Federal awards by promulgating a regulation to be effective by December 26, 2014 unless different provisions are required by statute or approved by OMB.
- ⁵ Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁶ Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this grant agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this grant agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations and the terms, conditions and assurances in this grant agreement and shall insure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy

of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this grant, the total cost of the project in connection with which this grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Section 47112 of Title

49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and, upon approval of the Secretary, shall be incorporated into this grant agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this grant agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be

required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for-

- 1) Operating the airport's aeronautical facilities whenever required;
 - 2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 - 3) Promptly notifying airmen of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to-
 - 1) furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2) charge reasonable, and not unjustly discriminatory, prices for each unit or service,

provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

- a.) Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- b.) Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- c.) Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.
- d.) It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees [including, but not limited to maintenance, repair, and fueling] that it may choose to perform.
- e.) In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- f.) The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- g.) The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft

rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 - 1) If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 - 2) If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 - 3) Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at Section 47102 of title 49 United States Code), if the FAA determines the airport sponsor meets the requirements set forth in Sec. 813 of Public Law 112-95.
 - a.) As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a

manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

- b.) Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1) all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2) all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that –

- a. by gross weights of such aircraft) is in excess of five million pounds Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at

Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. It will keep up to date at all times an airport layout plan of the airport showing:
- 1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 - 2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 - 3) the location of all existing and proposed nonaviation areas and of all existing improvements thereon; and
 - 4) all proposed and existing access points used to taxi aircraft across the airport's property boundary. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.
 - a.) If a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this grant.

- a. Using the definitions of activity, facility and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR § 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by, or pursuant to these assurances.
- b. Applicability
 - 1) Programs and Activities: If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the

sponsor's programs and activities.

- 2) Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
- 3) Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

- 1) So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
- 2) So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this grant agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The **(Name of Sponsor)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

e. Required Contract Provisions.

- 1) It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
- 2) It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
- 3) It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
- 4) It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a.) For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

- b.) For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order, (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund. If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.
- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, (1) upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order: (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was

notified by the operator or owner of the uses of such land; did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

- d. Disposition of such land under (a) (b) or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

It will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, the advisory circulars listed in the Current FAA Advisory Circulars for AIP projects, dated March 20, 2014 and included in this grant, and in accordance with applicable state policies, standards, and specifications approved by the Secretary.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its DBE and ACDBE programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure

nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in section 47102 of title 49, U.S.C.) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that-
 - 1) Describes the requests;
 - 2) Provides an explanation as to why the requests could not be accommodated; and
 - 3) Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.



FAA Airports

Current FAA Advisory Circulars Required for Use in AIP Funded and PFC Approved Projects

Updated: 2/11/2015

View the most current versions of these ACs and any associated changes at:
<http://www.faa.gov/airports/resources/advisorycirculars>

NUMBER	TITLE
70/7460-1K	Obstruction Marking and Lighting
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B Change 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13B	Development of State Standards for Nonprimary Airports
150/5200-28D	Notices to Airmen (NOTAMS) for Airport Operators
150/5200-30C Change 1	Airport Winter Safety And Operations
150/5200-31C Changes 1-2	Airport Emergency Plan
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7D	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14B	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel

NUMBER	TITLE
150/5210-19A	Driver's Enhanced Vision System (DEVS) Ground Vehicle Operations on Airports
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16D	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23	Frangible Connections
150/5220-24	Foreign Object Debris Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26 Change 1	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5300-7B	FAA Policy on Facility Relocations Occasioned by Airport Improvements of Changes
150/5300-13A Change 1	Airport Design
150/5300-14C	Design of Aircraft Deicing Facilities
150/5300-16A	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5320-5D	Airport Drainage Design
150/5320-6E	Airport Pavement Design and Evaluation
150/5320-12C Changes 1-8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces

NUMBER	TITLE
150/5320-15A	Management of Airport Industrial Waste
150/5235-4B	Runway Length Requirements for Airport Design
150/5335-5C	Standardized Method of Reporting Airport Pavement Strength - PCN
150/5340-1L	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18F	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30H	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors
150/5345-12F	Specification for Airport and Heliport Beacons
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26D	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27E	Specification for Wind Cone Assemblies
150/5345-28G	Precision Approach Path Indicator (PAPI) Systems
150/5345-39D	Specification for L-853, Runway and Taxiway Retro reflective Markers
150/5345-42G	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43G	Specification for Obstruction Lighting Equipment
150/5345-44J	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46D	Specification for Runway and Taxiway Light Fixtures

NUMBER	TITLE
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49C	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13 Change 1	Planning and Design Guidelines for Airport Terminal Facilities
150/5360-14	Access to Airports By Individuals With Disabilities
150/5370-2F	Operational Safety on Airports During Construction
150/5370-10G	Standards for Specifying Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness
150/5390-2C	Heliport Design
150/5395-1A	Seaplane Bases

THE FOLLOWING ADDITIONAL APPLY TO AIP PROJECTS ONLY

Updated: 3/7/2014

NUMBER	TITLE
150/5100-14E	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17 Changes 1 - 6	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5300-9B	Predesign, Prebid, and Preconstruction Conferences for Airport Grant Projects
150/5300-15A	Use of Value Engineering for Engineering Design of Airports Grant Projects
150/5320-17A	Airfield Pavement Surface Evaluation and Rating (PASER) Manuals
150/5370-6D	Construction Progress and Inspection Report – Airport Improvement Program (AIP)
150/5370-12A	Quality Control of Construction for Airport Grant Projects

Reviewed by: JGH City Administrator
 City Attorney

 Motion Only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted By: Krystle Hollandsworth, Administrative Staff Assistant

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 15-5198** authorizing submittal of grant application, acceptance of AIP fund allocation and execution of a grant application with the California Department of Transportation, for an Airport Improvement Program (AIP) Matching Grant

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The Federal Aviation Administration (FAA) issued the City a 90 percent grant offer for project 03-06-0251-015-2015, which consists of design work for a new Precision Approach Path Indicator (PAPI) system at the Susanville Municipal Airport. The California Department of Transportation, Division of Aeronautics makes funding available to provide for a five percent grant match to assist airports with improvement projects. City Council authorization is required to apply for Caltrans matching grant funds. If the funding is approved, the cost breakdown will be as follows:

<u>Estimated Funding:</u>	
Federal	\$ 62,739
State	\$ 3,137
City	<u>\$ 3,834</u>
Total	\$ 69,710

FISCAL IMPACT: A maximum of \$3,834 from Airport Fund Balance from Apron Project budgeted in 2014/2015

ACTION

REQUESTED: Motion to approve **Resolution No.15-5198** authorizing submittal of a grant application to Caltrans, accept AIP allocation of funds and execute a grant agreement with the California Department of Transportation, for an Airport Improvement Program (AIP) Matching Grant.

ATTACHMENTS: Resolution No. 15-5198
State Matching Grant Application
California Aid to Airports Program Certification

RESOLUTION NUMBER 15-5198
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE SUBMITTAL OF AN APPLICATION, ACCEPTANCE OF AN
ALLOCATION OF FUNDS AND EXECUTION OF A GRANT AGREEMENT WITH THE
CALIFORNIA DEPARTMENT OF TRANSPORTATION, FOR AN AIRPORT
IMPROVEMENT PROGRAM (AIP) MATCHING GRANT

WHEREAS, the City of Susanville and the Federal Aviation Administration are parties to federal Airport Improvement Program (AIP) grant 03-06-0251-015-2015 for the Precision Approach Path Indicator (PAPI) Systems and;

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code section 21683.1, provides grants for five percent of eligible project costs for Federal Aviation Administration grants to airports; and

WHEREAS, the California Department of Transportation requires the City Council to adopt a resolution authorizing the submission of an application for an AIP Matching grant;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Susanville, State of California:

1. Authorizes filing an application for a Caltrans AIP Matching grant for this project.
2. Authorizes accepting the allocation of Caltrans AIP Matching funds for the project.
3. Authorizes execution of an AIP Matching Grant Agreement with California Department of Transportation for this project; and

BE IT FURTHER RESOLVED, that the City Council; of the City of Susanville does hereby authorize the Mayor to execute all documents required to apply for and accept these funds for Project 03-06-0251.

Dated: September 16, 2015

APPROVED: _____
Brian R. Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

I hereby certify the foregoing Resolution Number 15-5198 was adopted at the regular meeting of the City Council of the City of Susanville on the 16th day of September, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

STATE MATCHING GRANT FOR FAA AIRPORT IMPROVEMENT PROGRAM - APPLICATION
 DOA-0012 (REV 06/2011)

PLEASE PRINT OR TYPE AND COMPLETE ALL ITEMS

PART I. AIRPORT INFORMATION

PUBLIC ENTITY City of Susanville	AIRPORT NAME Susanville Municipal Airport	PERMIT NO.
CONTACT NAME Jared G. Hancock	TITLE City Administrator	
BUSINESS ADDRESS 66 N. Lassen Street	BUSINESS PHONE 530-252-5100	

PART II. PROJECT INFORMATION

Verify that project is within the Department's most recent Capital Improvement Plan: YES NO If no, then project is not eligible for grant funds.

DESCRIPTIVE TITLE OF APPLICANT'S PROJECT(as shown on page one of the executed grant agreement and in the adopted Capital Improvement Plan): Attach Additional Sheets If Necessary Design: Install Runway Vertical/Visual Guidance System PAPI Runway 11/29	FEDERAL GRANT	\$ 62,739.00
	APPLICANT FUNDS	\$ 3,834.00
	STATE * FUNDS	\$ 3,137.00
	TOTAL COST OF PROJECT	\$ 69,710.00
	* Maximum is 5% of the federal grant amount	

PART III. REQUIRED SUPPORTING DOCUMENTS

Pursuant to Public Utilities Code Sections 21681-21684 and Section 4067 of the CAAP Regulations, please submit the following documents with this application:

- Local government approval (*resolution or minute order*) as described in Section 4067(a).
- FAA Grant Agreement with FAA and sponsor signatures.
- Verification of full compliance with the California Environmental Quality Act (CEQA) by submitting information to fulfill either 1. or 2. below:
 - Copy of Notice of Exemption or provide the Categorical Exemption Class # 15302 (CEQA Guidelines Sections 15300-15333)
 - Copy of Notice of Determination or provide the following information:
 - Environmental Impact Report (Title/Date) _____ State Clearinghouse (SCH)# _____ or
 - Negative Declaration (Title/Date) _____ State Clearinghouse (SCH)# _____ or
 - National Environmental Policy Act (NEPA) document (Title/Date) _____
 (NEPA documents-Environmental Impact Statement or Finding of No Significant Impact must comply with CEQA provisions)
- 11 x 17-inch Drawing or Airport Layout Plan showing project location(s) and dimensions.
- Completed CAAP Certification (Form DOA-0007), if not submitted to the Division of Aeronautics earlier for this fiscal year.
- Additional documentation may be required if items in the FAA AIP grant are not eligible for CAAP funding.

PART IV. AUTHORIZATION

AUTHORIZED OFFICIAL'S SIGNATURE	TITLE Mayor
PRINT NAME Brian R. Wilson	DATE 9/16/15

SEND COMPLETED APPLICATION AND ALL SUPPORTING DOCUMENTS TO:

CALIFORNIA DEPARTMENT OF TRANSPORTATION
 DIVISION OF AERONAUTICS - MS #40
 P. O. BOX 942874
 SACRAMENTO, CA 94274-0001

NOTICE OF EXEMPTION

TO: X COUNTY CLERK
County of Lassen
Court House, South Lassen Street
Susanville, CA 96130

FROM: COMMUNITY DEVELOPMENT DIVISION
City of Susanville
66 North Lassen Street
Susanville, CA 96130
(530) 252-5118

X Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

SUBJECT: **FILING OF NOTICE OF EXEMPTION IN COMPLIANCE WITH SECTION 21108 OR 21152 OF THE PUBLIC RESOURCES CODE AND SECTION 15062**

Project Title: City of Susanville Municipal Airport approach indicator light replacement project
Contact Person: Krystle Hollandsworth
Project Location: Susanville Municipal Airport, Lassen County, see Project Description.
Assessor's Parcel Number(s): APN 116-180-04 and 07, 116-160-31
Project Description, Nature, Purpose and Beneficiaries: See Attached Page.
Name of Public Agency Approving Project: City of Susanville
Name of Person or Agency Carrying Out the Project: Contractor under direction of City of Susanville Public Works Department

Exempt Status: (Check one)
 Ministerial (Sec. 21080(b)(1); 15268;
 Declared Emergency (Sec. 21080(b)(3); 15269(a);
 Emergency Project (Sec. 21080(b)94); 15269(b)(c);
 Categorical Exemption. State type and section number;
Refer to Section 15300: 15302 - Class 2: Replacement or Reconstruction and 15303 – Class 3 New Construction of Small Structures.
 Statutory exemptions. State code number; Refer to Sec. 15260:

Reason why project is exempt: The project will be replacing the existing Visual Approach Slope Indicator (VASI) lights with superior Precision Approach Path Indicator (PAPI) lights and the installation of new PAPI lights on the existing secondary runway.

This is to certify that the environmental document and record of project approval is available to the General Public at: Community Development Division, 66 North Lassen Street, Susanville, CA 96130 during normal business hours.

AFFIDAVIT OF FILING AND POSTING

I declare that I received and posted this notice on the filing date as required by California Public Resources Code Section 21152 (c). Said notice will remain posted for 30 days from the filing date.

Lassen County Office of the County Clerk

Community Development Division
City of Susanville
State of California

BY: *Craig Sanders*

SIGNATURE
NAME: Craig Sanders
TITLE: City Planner

Note: The filing of a Notice of Exemption and the posting on the list of notices start a 35 day statute of limitations period on legal challenges to the agency's decision that the project is exempt from CEQA. If a Notice of Exemption is not filed, a 180-day statute of limitations will apply. Refer to Section 15061(d) for filing instructions.

Project Description, Nature, Purpose and Beneficiaries

The project consists of the replacement of the existing Visual Approach Slope Indicator (VASI) lights at Runway 29 end with Precision Approach Path Indicator (PAPI) lights and the installation of new PAPI lights at the Runway 11 end. The replacement lights will utilize existing conduit to run cables. The New lights at the Runway 11 end will involve minor trenching, installation of conduit and electrical structures (lights). The work to be done is located adjacent to an existing runway in an area that has been previously disturbed and graded.

Beneficiaries will be all users of a public use, general aviation airport in the Susanville area.

CALIFORNIA AID TO AIRPORTS PROGRAM (CAAP) CERTIFICATION

DOA-0007 (REV 06/2011)

PART I. AIRPORT CERTIFICATION

I am authorized by _____ City of Susanville _____ (Public Entity)

and hereby certify that _____ Susanville Municipal Airport _____ (Airport Name)

for the fiscal year 2016/2017, meets the eligibility requirements of, and will be operated and maintained in accordance with, Sections 21680 through 21688 of the California Public Utilities Code (PUC) and the CAAP Regulations found in Title 21 of the California Code of Regulations, Division 2.5, Chapter 4.

1. This airport meets the Permit and Funding Requirements of CAAP Section 4056.
2. The Public Entity has control over airport operations under rules, regulations, or operating procedures adopted by Ordinance or Resolution # _____ dated _____ per CAAP Section 4057.
3. Required airport surfaces for all usable runways are protected in accordance with the provisions of PUC Section 21688 and CAAP Section 4058.
4. The above airport is designated by the Federal Aviation Administration as _____ General Aviation _____ (Select One: Reliever, Commercial Service, General Aviation, or Non-NPIAS) [PUC Section 21682(b)].
5. Current Airport Layout Plan dated 01/20/2015 is on file with the Division of Aeronautics (Information only: not a requirement for eligibility certification).

SIGNATURE	PRINT NAME Brian R. Wilson	TITLE Mayor
BUSINESS ADDRESS 66 N. Lassen Street	BUSINESS PHONE 530-252-5100	DATE 09/16/2015

PART II. FINANCIAL CERTIFICATION

I hereby certify that a SPECIAL AVIATION FUND has been established and will be maintained with a separate account for said airport in accordance with PUC Section 21684. Disbursements from this account will only be made in accordance with PUC Section 21681 and CAAP Regulations.

SIGNATURE (Finance Officer)	PRINT NAME Deborah Savage	TITLE Finance Manager
BUSINESS ADDRESS 66 N. Lassen Street	BUSINESS PHONE 530-252-5100	DATE 09/17/2015

FOR AERONAUTICS USE ONLY:

VERIFIED BY	DATE
-------------	------

SEND COMPLETED AND SIGNED CERTIFICATION TO:

CALIFORNIA DEPARTMENT OF TRANSPORTATION
DIVISION OF AERONAUTICS - MS #40
P. O. BOX 942874
SACRAMENTO, CA 94274-0001

Reviewed by: X City Administrator
 City Attorney

 Motion only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted by: Krystle Hollandsworth, Administrative Staff Assistant

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 15-5199** authorizing the Mayor to accept Scope of Work from C&S Companies for Susanville Municipal Airport Precision Approach Path Indicators (PAPI) Design and Bidding Services.

PRESENTED BY: Jared G. Hancock, City Administrator

ANALYSIS: The City retained the services of C&S Companies for Airport Consulting Services in July 2012. The five-year agreement specifies that the consultant provide planning, design and engineering services as related to the Susanville Municipal Airport and that additional services provided on specific projects must be authorized by the City Council. The attached Scope of Work Proposal describes the Runway 11 and 29 PAPI Installation project and outlines the professional services for design and bidding preparation to be provided by C&S Companies.

The design phase of the project was accepted by the Federal Aviation Administration (FAA) and FAA has issued a grant offer for 90 percent of the total project cost. The remaining 10 percent will be split between Caltrans and the City through a 50/50 match grant, with the City's cost of approximately \$3,275.50. The City intends to use in-kind services in the form of survey work to provide the majority of the required match. At the completion of the design and bidding phase the City will have a shovel ready project.

FISCAL IMPACT: \$65,510 in architectural engineering fees included in FAA/Caltrans grant offer

ACTION REQUESTED: Motion to approve Resolution No. 15-5199 to accept Scope of Work with C&S Companies for PAPI Design and Bidding Services.

ATTACHMENTS: Resolution No. 15-5199
Schedule A – Scope of Work

RESOLUTION NUMBER 15-5199
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE MAYOR TO ACCEPT C&S COMPANIES SCOPE OF WORK
FOR PRECISION APPROACH PATH INDICATORS (PAPI) DESIGN AND BIDDING
SERVICES

WHEREAS, the City of Susanville executed a General Services Agreement with C&S Companies on July 18, 2012, by Resolution No. 12-4875 to provide consulting services for the Susanville Municipal Airport; and

WHEREAS, the consulting provided on specific projects requires approval and authorization by City Council; and

WHEREAS, the City received Federal Aviation Administration (FAA) funding for PAPI design work, and a Caltrans Match Grant for said project; and

WHEREAS, the Scope of Work attached hereto as Schedule A describes the services to be provided for this phase.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Susanville authorizing the Mayor to accept C&S Companies Scope of Work as required by Resolution No. 12-4875 and FAA.

Dated: September 16, 2015

APPROVED: _____
Brian R. Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 15-5199 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 16th day of September, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

SCHEDULE A
SCOPE OF WORK

Project Title: Install Runway 11 and 29 PAPIs
Airport Name: Susanville Municipal Airport (SVE)
Services Provided: DESIGN AND BIDDING SERVICES

Project Description:

The CONSULTANT shall provide required professional services to design the Runway 11 and 29 PAPI installation project at Susanville Municipal Airport. The proposed Project will be performed and constructed by the SPONSOR with grant assistance from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and the State of California Aeronautics Division (Caltrans).

This project will include the removal of the existing VASI at the Runway 29 end, the installation of a new PAPI at the Runway 29 end, and the installation of a new PAPI at the Runway 11 end. Other associated items to be included in this project are trenching, installation of conduit, cable and electrical structures. A new meter or electrical service equipment may be required for this project. Existing conduit under the runway pavement is assumed to have adequate space and integrity for installation of proposed cables.

Services to be provided by the SPONSOR shall include survey of the horizontal and vertical locations of the runway ends, runway aiming point, and PAPI equipment locations. An obstacle clearance surface siting survey and report is not anticipated for this project, however, if required, will be performed by the SPONSOR. A reimbursable agreement with the FAA is not anticipated during the design phase of this project and any work required by the CONSULTANT for a reimbursable agreement is specifically excluded from this contract.

Professional services to be provided by the CONSULTANT shall include electrical and civil engineering services, as applicable, required to accomplish the following items ("Basic Services"):

ADMINISTRATION PHASE

The CONSULTANT shall aid the SPONSOR by acting as its liaison and Project coordinator with the CALTRANS and the FAA during the Project's design. In addition, the CONSULTANT shall assist the SPONSOR in the preparation of paperwork required to secure funds for the Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Preparation of grant application packages; coordination of their execution by the SPONSOR; and submission to the funding agencies.
2. Preparation of reimbursement request packages; coordination of their execution by the SPONSOR; and submission to the funding agencies.
3. During the Design Phase, to aid the SPONSOR by acting as its liaison and Project coordinator with the funding agencies.

SCHEMATIC DESIGN PHASE

The Schematic Design Phase is intended to identify and evaluate alternatives to provide cost-effective and practical solutions for the work items identified. The CONSULTANT will evaluate alternatives through contacts with local authorities, review of the pre-application, field investigations, and a practical design approach. The Project's design will take advantage of local knowledge and experience and will utilize expertise from recent construction projects in an effort to design a cost-effective Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Schedule and conduct a pre-design meeting (telephonic) with the SPONSOR, the FAA, and CALTRANS to review the scope of services and become familiar with the Project requirements and operational concerns during the Project's construction.
2. Acquire and review record documents (such as plans, specifications, reports, and studies) to become familiar with data that is available for the project
3. Perform a preliminary Project site inspection to further familiarize the design team with Project areas.
4. Develop schematic designs, including preliminary plans and prepare preliminary opinion of probable construction costs for each major element of the Project.
5. Develop preliminary cable circuitry requirements. Investigate existing electrical system capacities and perform preliminary design of electrical power distribution and control systems.
6. Perform Preliminary Siting for the PAPIs in accordance with FAA AC 150/5340-30 in order to determine horizontal location of PAPI equipment.
7. Develop a draft construction phasing and operations plan that endeavors to limit interference by the Project's construction with airport and tenant operations.
8. Schedule and conduct a meeting with the SPONSOR to review the schematic designs.

FINAL DESIGN PHASE

The services included under this Phase shall generally consist of services required to furnish the SPONSOR with a complete set of Contract Documents for the Project, including Final Plans, Specifications, Engineer's Design Report, and opinion of probable construction costs. Services to be performed or furnished during this Phase may include revising the schematic design submittal information to comply with SPONSOR comments and then completion of the final design. Plans and Specifications, suitable for unit price bidding, will be completed; final design will be coordinated with the SPONSOR; and a complete set of bid documents will be furnished to the SPONSOR. A final opinion of probable construction cost and the final Design Report will also be prepared and submitted. A final Construction Phasing and Operations Plan will be included as part of the specifications.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Finalize electrical power distribution and system designs, and detail installations.
2. Finalize PAPI siting and locations in accordance with FAA AC 150/5340-30.
3. Prepare final designs of structural Project elements, such as PAPI and disconnect foundations.

4. Conduct site inspections to verify City provided topographic survey and other Project-related existing physical features and facilities. City to verify that preliminary PAPI siting clears any obstructions, if required.
5. Prepare written design report documenting items such as design concepts, assumptions, and alternative designs. Identify conflicts with or deviations from FAA standards for design items, and request a waiver from the FAA if necessary.
6. Prepare final Contract Drawings. A preliminary list of Contract Drawings is as follows:
 1. Title Sheet
 2. Sheet Index, Legend, Survey Info
 3. General Plan
 4. Work Phasing Plan
 5. Runway 11 and 29 PAPI Plans
 6. PAPI Details
 7. Electrical Plan
 8. Electrical Details
 9. One-line diagrams
 10. Miscellaneous Details
7. Perform a detailed quantity takeoff of all bid items to be included on the Contract Drawings and in the General Specifications of the Contract Documents.
8. Finalize General Specifications and prepare written Technical Specifications for all construction materials and installations. Finalize construction phasing and operations plan and include in Specifications.
9. Prepare final opinion of probable construction costs based upon the actual bid items and quantity takeoffs.
10. Submit draft final documents to SPONSOR, FAA, and CALTRANS for final review and comment. Schedule and conduct draft final review meeting with SPONSOR to discuss and resolve final comments.
11. On behalf of the SPONSOR, submit request online for FAA airspace clearance and review of the construction safety and phasing plan for the project.
12. Reproduce and submit sufficient copies of bid documents to SPONSOR for bidding purposes. Bid documents shall consist of the Contract Drawings and Specifications.

BID PHASE

The Bid Phase is that time frame between completion of the design process and beginning of actual construction when the SPONSOR publicly advertises and receives bids, awards contracts to the lowest responsible bidder, and executes a construction contract to perform the work with the successful contractor(s). The Consultant shall assist the SPONSOR during this Phase as required.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Assist SPONSOR in the advertisement of the Project and issuance of bid documents.
2. Receive and respond as required to questions from potential bidders regarding the Contract

Documents.

3. Schedule and conduct pre-bid conference(s) if requested by SPONSOR and advise SPONSOR on matters relating to design. Prepare meeting minutes of the pre-bid conference(s).
4. Prepare addenda to the bid documents after advertisement and prior to bidding as required upon the SPONSOR's approval.
5. Upon receipt of bids, perform bid reviews. The bid review shall include items such as a check of the contractor's bid extensions, bid security, execution of bid, non-collusive bidding certificate, EEO certification, statement of surety's intent, addenda receipt, "Buy American" certificate, subcontractors and suppliers list, Disadvantaged Business Enterprise (DBE) certification, eligibility certification, corporate bidder's certification, non-discrimination statement and non-segregated facilities certificate. Request evidence of competency and evidence of financial responsibility from the contractor. Review contractor's list of personnel, list of equipment, and financial statement. Formal contact of the contractor's references shall be made upon SPONSOR's request or if the contractor has no past working relationship with Consultant, SPONSOR, FAA, or CALTRANS.
6. Prepare final bid tabulation, recommendation/rejection of award to the SPONSOR, and a sample award letter. Request concurrence of award from the FAA and CALTRANS.

END OF SCHEDULE

**WORKPLAN
SUSANVILLE MUNICIPAL AIRPORT
PAPI DESIGN**

TASK	ADMIN ASST	GRANT ADM	SEN DES	PROJ ENG	MAN ENG	DIRECT COSTS	TOTALS	TOTAL HOURS PER TASK
Administration Phase							\$2,704	
Client Management					8		\$1,848	8
Grant Management		8					\$856	8
Schematic Design Phase (30%)							\$22,973	
Project Management					8		\$1,848	8
Pre-Design Meeting				2	2		\$744	4
Acquire and Review Record Documents				4			\$564	4
Site Inspection				10	10		\$3,720	20
Develop Schematic Figures			40	4	2		\$5,746	46
Preliminary evaluation of existing electrical and proposed compatibilities				8	2		\$1,590	10
Preliminary PAPI Siting				16	2		\$2,718	18
Preliminary Construction Safety Plan			8	8	2		\$2,534	18
Schematic Opinion of Probable Cost				4	1		\$795	5
Quality Assurance/Quality Control & Revisions			4		4		\$1,396	8
Submit Design Documents	4			2			\$574	6
Schematic Design Review Meeting				2	2		\$744	4
Final Design Phase (100%)							\$31,852	
Project Management					16		\$3,696	16
Finalize Electrical Components and Requirements				8	2		\$1,590	10
Field Verification/siting adjustment				10			\$1,410	10
Design Report	4			16	4		\$3,472	24
Final Plan Preparation (100%)			64	32	8		\$13,912	104
Final Specification Preparation				12	4		\$2,616	16
Final Construction Phasing Safety & Operations Plan			8	4	2		\$1,970	14
e-File 7460			2	1			\$377	3
Final Opinion of Probable Construction Cost				2	1		\$513	3
Quality Assurance/Quality Control & Revisions			4		4		\$1,396	8
Submit Final Design Documents	6						\$438	6
Final Design Review Meeting					2		\$462	2
Bid Phase							\$6,991	
Project Management					4		\$924	4
Assist the City in Advertisement	4				4		\$1,216	8
Respond as Required to Bidder Questions				4	4		\$1,488	8
Prepare Addenda to the Bid Documents (If Required)	2			4	4		\$1,634	10
Perform Bid Reviews	2			2	1		\$659	5
Prepare a Final Bid Tabulation	2				2		\$608	4
Recommendation/Rejection of Award					2		\$462	2
Directs & Subconsultants							\$990	
Directs						\$990	\$990	
	24	8	130	155	107	\$990	\$65,510	424



**ENGINEERING
COST
SCHEDULE "B"
DESIGN PHASE**

PROJECT NAME: Install RW 11-29 PAPIs
 PROJ DESCRIPTION: PAPI Design
 CLIENT: City of Susanville
 CLIENT MANAGER: Jared Hancock

DATE: 28-Jul-15
 A/E: C & S ENGINEERS, INC.
 PROJECT NO: M13
 C&S CONTACT: Jessica Mullen

I. LABOR RATE COSTS:

	TITLE	LABOR RATE (\$/HR)	@	HOURS	=	COST
A.	MANAGING ENGINEER	\$231.00	X	107	=	\$24,717
B.	PROJECT ENGINEER	\$141.00	X	155	=	\$21,855
D.	SENIOR DESIGNER	\$118.00	X	130	=	\$15,340
E.	ADMINISTRATIVE ASSISTANT	\$73.00	X	24	=	\$1,752
F.	GRANTS ADMINISTRATOR	\$107.00	X	8	=	\$856
TOTAL ENGINEERING DESIGN SERVICES:						<u>\$64,520</u>

II. ESTIMATE OF DIRECT EXPENSES:

A.	TRAVEL, BY AUTO (FROM SAC):					
		2 TRIPS @	430 MILES/TRIP @	\$0.570	=	\$490
B.	MISCELLANEOUS: (Production, Materials)				=	<u>\$500</u>
TOTAL ESTIMATE OF DIRECT EXPENSES:						<u>\$990</u>

III. TOTALS:

TOTAL ENGINEERING DESIGN SERVICES & FAA ELIGIBLE \$65,510

Reviewed by: YH City Administrator
 City Attorney

 Motion only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted by: Krystle Hollandsworth, Administrative Staff Assistant

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 15-5208** authorizing Mayor to execute Construction Project Final Acceptance and file Notice of Completion for project number 3-06-0251-041-2014, Apron Reconstruction Phase 1.

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: On March 4, 2015, City Council issued a Notice to Proceed to Dig It Construction, Inc. for Federal Aviation Administration (FAA) project number 3-06-0251-041-2014, consisting of pavement rehabilitation of the Apron located at the Susanville Municipal Airport. On August 26, 2015, Dig It Construction, Inc. completed the project under budget for an overall project savings of \$54,684.46 which will be distributed between all contributing entities.

FISCAL IMPACT: Reduction in City share of approximately \$3,007.00

ACTION REQUESTED: Motion to adopt Resolution No. 15-5208 authorizing the Mayor to execute Construction Project Final Acceptance and file Notice of Completion for project number 3-06-0251-041-2014, Apron Reconstruction Phase 1.

ATTACHMENTS: Resolution No. 15-5208
Construction Project Final Acceptance AIP Sponsor Certification

RESOLUTION NUMBER 15-5208
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE MAYOR TO EXECUTE CONSTRUCTION PROJECT FINAL
ACCEPTANCE CERTIFICATION FOR FEDERAL AVIATION ADMINISTRATION
PROJECT 3-06-0251-014-2014 AND FILE NOTICE OF COMPLETION

WHEREAS, the City of Susanville is required to certify under the Airport Improvement Program; and

WHEREAS, C&S Consultants have issued an acceptance of work completed to Dig It Construction, Inc.; and

WHEREAS, the City does hereby determine that project 3-06-0251-014-2014 costs are accurate and proper in accordance with grant agreement and contract documents; and

WHEREAS, the Final Acceptance Certification will be filed with Lassen County to fulfill Notice of Completion requirements.

NOW THEREFORE BE IT RESOLVED, By the City Council of the City of Susanville that the Mayor of the City of Susanville is hereby authorized to execute the Construction Project Final Acceptance Certification which will be filed with Lassen County to fulfill Notice of Completion requirements.

Dated: September 16, 2015

APPROVED: _____
Brian R. Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 15-5208 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 16th day of September, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of Susanville
Airport: Susanville Municipal Airport
Project Number: 3-06-0251-014-2014
Description of Work: Apron Reconstruction, Phase I

Application

49 USC § 47105(d), authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 - Closeout. The sponsor shall determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for the certification statement below marked as not applicable (N/A), this list includes major requirements for this aspect of project implementation. This list is not comprehensive nor does it relieve the sponsor from fully complying with all applicable statutory and administrative standards.

1. The personnel engaged in project administration, engineering supervision, construction inspection and testing were determined to be qualified as well as competent to perform the work.
 Yes No N/A

2. Daily construction records were kept by the resident engineer/construction inspector as follows:
 - a. Work in progress
 - b. Quality and quantity of materials delivered
 - c. Test locations and results
 - d. Instructions provided the contractor
 - e. Weather conditions
 - f. Equipment use
 - g. Labor requirements
 - h. Safety problems
 - i. Changes required Yes No N/A

3. Weekly payroll records and statements of compliance were submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor.
- Yes No N/A
4. Complaints regarding the mandated federal provisions set forth in the contract documents have been or will be submitted to the Federal Aviation Administration (FAA).
- Yes No N/A
5. All tests specified in the plans and specifications were performed and the test results documented as well as made available to the FAA.
- Yes No N/A
6. For any test results outside of allowable tolerances, appropriate corrective actions were or will be taken.
- Yes No N/A
7. Payments to the contractor were made in compliance with contract provisions as follows:
- a. Payments are verified by the sponsor's internal audit of contract records kept by the resident engineer, and
- b. If appropriate, pay reduction factors required by the specifications are applied in computing final payments and a summary of pay reductions made available to the FAA.
- Yes No N/A
8. The project was accomplished without significant deviations, changes, or modifications from the approved plans and specifications, except where approval is obtained from the FAA.
- Yes No N/A
9. A final project inspection was conducted with representatives of the sponsor and the contractor, and project files contain documentation of the final inspection.
- Yes No N/A
10. Work in the grant agreement was physically completed and corrective actions required as a result of the final inspection are completed to the satisfaction of the sponsor.
- Yes No N/A
11. If applicable, the as-built plans, an equipment inventory, and a revised airport layout plan have been submitted to the FAA.
- Yes No N/A
12. Applicable close out financial reports have been submitted to the FAA.
- Yes No N/A

13. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

Yes No N/A

Additional documentation for any above item marked "no":

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this _____ day of _____, _____.

Name of Sponsor: City of Susanville

Name of Sponsor's Designated Official Representative: Brian R. Wilson

Title of Sponsor's Designated Official Representative: Mayor

Signature of Sponsor's Designated Official Representative: _____

AGENDA ITEM NO. 12E

Reviewed by: JGH City Administrator
 _____ City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 15-5209 approving the appointment of representatives to various Boards and Commissions

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City Council is requested to consider the appointment of an alternate representative to be appointed to serve on the Honey Lake Valley Recreation Authority board. The Mayor has recommended the Committee List as attached to Resolution No. 15-5209 as Exhibit A.

FISCAL IMPACT: None

ACTION REQUESTED: Motion approving Resolution No. 15-5209 approving amendments to the Susanville City Council Committee List and rescinding Resolution No. 15-5194.

- ATTACHMENTS:**
- Resolution No. 15-5209
 - Resolution No. 15-5194

RESOLUTION NO. 15-5209
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AMENDING THE SUSANVILLE CITY COUNCIL COMMITTEE LIST AND
RESCINDING RESOLUTION NO. 15-5194

WHEREAS, the members of the City Council of the City of Susanville have the responsibility, as part of their official duties, to participate in the activities of various boards, commissions and committees within the jurisdiction of the City of Susanville, County of Lassen and State of California; and

WHEREAS, the Mayor of the City of Susanville makes recommendations appointing individuals to serve on various boards, commissions and committees, and to sit on new committees, boards or commissions; and

WHEREAS, the Mayor of the City of Susanville makes the appointment recommendations described in Exhibit A; and

WHEREAS, the term of appointment shall continue until amended.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville approves the Susanville City Council Committee List, attached hereto as Exhibit A, as recommended by the Mayor of the City of Susanville.

Dated: September 16, 2015

APPROVED: _____
Brian Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 15-5209 was adopted at a regular meeting of the City Council of the City of Susanville held on the 16th day of September, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

SUSANVILLE CITY COUNCIL COMMITTEE LIST

Resolution No. 15-5209

<u>Committee</u>	<u>Representative</u>	<u>Meetings</u>
Abandoned Vehicle JPA	Nicholas McBride Kathie Garnier (alt)	Annual
Airport Land Use Commission	Lino Callegari Rod De Boer Nicholas McBride (alt)	As Needed
Association of California Cities Allied with Public Safety (ACCAPS)	Lino Callegari Brian Wilson (alt)	Annual
Susanville Airport Commission	Nicholas McBride Rod De Boer, (alt)	Monthly, second Monday
CDBG Loan Committee	Brian Wilson Rod De Boer (alt)	As Needed
Citizens Advisory Committee (CAC)	Lino Callegari	Quarterly
Historic Building Preservation	Tim Purdy Will Thorn	As Needed
Honey Lake Valley Recreation Authority	Brian Wilson Nicholas McBride Kathie Garnier (alt)	Monthly
Indian Gaming Committee	Lino Callegari Nicholas McBride	Annual/as needed
Local Agency Formation Commission (LAFCO)	Rod De Boer Brian Wilson Kathie Garnier (alt)	Every other month, second Monday
Lassen County Air Pollution Control District	Lino Callegari Rod De Boer Nicholas McBride	Monthly, second Tuesday
Lassen County Coordination Council	Lino Callegari Nicholas McBride	Monthly, third Monday
Lassen County Transportation Commission (LCTC) Lassen Transit Authority	Rod De Boer Kathie Garnier Brian Wilson Lino Callegari (Alt)	Every other month, second Monday
Lassen Regional Solid Waste	Kathie Garnier Lino P. Callegari Rod De Boer (Alt)	Monthly, fourth Tuesday
League of California Cities	Brian Wilson Lino Callegari (Alt)	Quarterly
Regional Water Management Group	Dan Newton Public Works Director	As Needed

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RESOLUTION NO. 15-5194
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AMENDING THE SUSANVILLE CITY COUNCIL COMMITTEE LIST AND
RESCINDING RESOLUTION NO. 14-5062

WHEREAS, the members of the City Council of the City of Susanville have the responsibility, as part of their official duties, to participate in the activities of various boards, commissions and committees within the jurisdiction of the City of Susanville, County of Lassen and State of California; and

WHEREAS, the Mayor of the City of Susanville makes recommendations appointing individuals to serve on various boards, commissions and committees, and to sit on new committees, boards or commissions; and

WHEREAS, the Mayor of the City of Susanville makes the appointment recommendations described in Exhibit A; and

WHEREAS, the term of appointment shall continue until amended.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville approves the Susanville City Council Committee List, attached hereto as Exhibit A, as recommended by the Mayor of the City of Susanville.

Dated: August 5, 2015

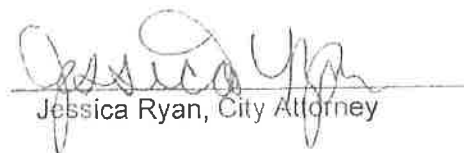
APPROVED: 
Brian Wilson, Mayor

ATTEST: 
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 15-5194 was adopted at a regular meeting of the City Council of the City of Susanville held on the 5th day of August, 2015 by the following vote:

AYES:	De Boer, Callegari, McBride and Wilson
NOES:	None
ABSENT:	Garnier
ABSTAINING:	None


Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: 
Jessica Ryan, City Attorney

SUSANVILLE CITY COUNCIL COMMITTEE LIST

Resolution No. 15-5194

<u>Committee</u>	<u>Appointed Representative</u>	<u>Meetings</u>
Abandoned Vehicle JPA	Nicholas McBride Kathie Garnier (alt)	Annual
Airport Land Use Commission	Lino Callegari Rod De Boer Nicholas McBride (alt)	As Needed
Association of California Cities Allied with Public Safety (ACCAP)	Lino Callegari Brian Wilson (alt)	Annual
CDBG Loan Committee	Brian Wilson Rod De Boer (alt)	As Needed
Citizens Advisory Committee (CAC)	Lino Callegari	Quarterly
Historic Building Preservation	Tim Purdy Will Thorn	As Needed
Honey Lake Valley Recreation Authority	Brian Wilson Nicholas McBride	Monthly
Indian Gaming Committee	Lino Callegari Nicholas McBride	Annual/as needed
Local Agency Formation Commission (LAFCO)	Rod De Boer Brian Wilson Kathie Garnier (alt)	Every other month, second Monday
Lassen County Air Pollution Control District	Lino Callegari Rod De Boer Nicholas McBride	Monthly, second Tuesday
Lassen County Coordination Council	Lino Callegari Nicholas McBride	Monthly, third Monday
Lassen County Transportation Commission (LCTC) Lassen Transit Authority	Rod De Boer Kathie Garnier Brian Wilson Lino Callegari (Alt)	Every other month, second Monday
Lassen Regional Solid Waste	Kathie Garnier Lino P. Callegari Rod De Boer (Alt)	Monthly, fourth Tuesday
League of California Cities	Brian Wilson Lino Callegari (Alt)	Quarterly
Regional Water Management Group	Dan Newton Public Works Director	As Needed

Reviewed by: JGH City Administrator
 City Attorney

 Motion only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted by: Gwenna MacDonald, City Clerk

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 15-5210** approving an appeal from PM Design Group of the Planning Commission denial and approving an exception to the height requirements to allow a 20-foot sign in a C-2 Zoning District by Use Permit Application U15-009

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: As part of the development of the new Rite Aid store located at the northwest corner of Main and Ash Streets Rite Aid, through one of its development representatives, requested an exception to the City's sign ordinance to allow a 20-foot tall free standing sign which exceeds the 15 foot standard height outlined in the Susanville Zoning Code.

The hardship stated by the applicant is that the lower sign will be less visible for traffic approaching the site from the west, moving eastbound on Main Street and that drivers will not have adequate time to make a decision to enter the site. On July 9, 2015 the Planning Commission conducted a public hearing, took testimony and analyzed the request and concluded that a hardship did not exist which would justify an exception to the Code and denied the request. The applicant made a request to appeal the Planning Commission's decision to the City Council and on September 2, 2015 the City Council held a public hearing, took testimony and granted the applicant's request for appeal. Approval of Resolution No. 15-5210 authorizes the applicant to construct a 20-foot tall free standing sign as requested and formalizes City Council approval at the September 2, 2015 meeting.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to approve Resolution No. 15-5210 approving an appeal from PM Design Group of the Planning Commission denial and approving an exception to the height requirements to allow a 20-foot sign in a C-2 Zoning District by Use Permit Application U15-009.

ATTACHMENTS: Resolution No. 15-5210

RESOLUTION NO. 15-5210
A RESOLUTION OF THE SUSANVILLE CITY COUNCIL OF THE CITY OF
SUSANVILLE APPROVING AN APPEAL FROM PM DESIGN GROUP OF THE
PLANNING COMMISSION DENIAL AND APPROVING AN EXCEPTION TO THE
HEIGHT REQUIREMENTS TO ALLOW A 20-FOOT SIGN IN A C-2 ZONING
DISTRICT BY USE PERMIT APPLICATION NUMBER U 15-009

WHEREAS, on July 9, 2015 at a regular public hearing the Susanville Planning Commission heard a request for a Use Permit to allow an exception to the 15-foot height standard in the C-2 zoning district to allow a sign 20 feet in height and the Planning Commission denied the request; and

WHEREAS, the applicant appealed the Planning Commission's decision to the Susanville City Council and at a duly noticed public hearing pursuant to Section 65091 of the California Government Code held on September 2, 2015 the City Council accepted public comments and testimony as well as written evidence concerning the appeal of the Planning Commission's decision and considered the comments, testimony, information and evidence in making its decision; and

WHEREAS, the City Council found that the requirement for a 15-foot maximum sign height presents a hardship to the use of the property based upon restricted site access for vehicles wishing to enter the site from the west which could be alleviated by a taller sign.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves the appeal of the Planning Commission's denial of U 15-009 and approves U 15-009 based on the following findings:

1. The proposed location of the sign at a 15 foot height does not provide motorists approaching the site from the west in an east-bound direction adequate sight-distance to provide reasonable time for motorists travelling at the posted speed limit to observe the sign, comprehend the sign copy and make plans for a turning movement into the site.
2. The increase in the sign height to 20 feet will provide more time to make a decision to access the property and the sign height is compatible with other signs in the vicinity, is in scale with the proposed building on the site and is ten feet lower than the existing pole sign on the site that will be removed.

APPROVED: _____
Brian R. Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 15-5210 was adopted at a regular meeting of the City Council of the City of Susanville held on the 16th day of September, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

Reviewed by: JGH City Administrator
 _____ City Attorney

_____ Motion only
 _____ Public Hearing
 _____ Resolution
 _____ Ordinance
X Information

Submitted by: Kristin Shepard, Administrative Specialist

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: Federal Bureau of Prisons' Work Crew Report

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City of Susanville endeavors to utilize additional local resources to complete additional projects than we would otherwise be able to accomplish with the paid workforce and financial resources. Due to the amount of projects and the City's commitment to ensuring that Susanville is a visually appealing and safe community, the City has recently utilized the services of the Federal Bureau of Prisons' Work Crew to aid in weed abatement and brush clearing.

The Federal Work Crew, with facilitation by the City of Susanville Public Works Department and Fire Department, performed weed abatement and brush clearing of the following areas:

- Majority of Skyline area roadway
- Johnstonville Rd. from San Francisco St. to Skyline Extension
- Various locations along Riverside Dr.
- Paiute Creek from Main St. to Cornell Dr.
- Mill District
- Hospital Ln.
- Bike Trail
- City owned property located on South Ash St.
- Both sides of Paul Bunyan Rd.
- Along and around Chestnut St.
- East Side of N. Mesa St. and ditch alongside N. Mesa St. to Russell Ave.
- Corners of Ash St. and Hall St. & Russell Ave. and Fair Dr.
- River St. from S. Fairfield Ave. to Little League Fields
- Ditch from south side of Numa Rd. to north side of Shadow Mountain Dr.
- Lovell Alley, Modoc St., Alexander Ave., Parkdale Ave., West St. and various areas along Richmond Rd.
- Johnstonville Rd. from Bella Way to Post Office
- Intersection of N. Roop St. and Cherry Terrace

The Federal Work Crew is a valuable resource and with their assistance, the City has been able to address many additional projects and areas of concern.

FISCAL IMPACT: A minimal fiscal impact was incurred, including fuel costs and overtime compensation for the pickup and drop-off of the work crew.

ACTION REQUESTED: Information Only

ATTACHMENTS: None

Reviewed by: JGH City Administrator
 City Attorney

 Motion Only
 Public Hearing
 Resolution
 Ordinance
 X Information

Submitted By: Craig Sanders, City Planner

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: Discussion of State Very High Fire Hazard Severity Zone mapping

PRESENTED BY: Craig Sanders, City Planner

BACKGROUND: Prior to adoption of the the next revision of the City's Housing Element, the City is required by California Government Code Section 65302 (g)(3) to review and update the General Plan Safety Element to address fire hazards for properties within the City, particularly lands designated as being in a Very High Fire Hazard Severity Zone (VHFHSZ) as defined by California Government Code Section 51177. The revision must also consider the advice included in the Office of Planning and Research's publication of "Fire Hazard Planning, General Technical Advice Series" which discusses a variety of fire planning issues.

In November of 2008 Cal Fire prepared and adopted VHFHSZ maps for Local Response Area (LRA) including a map for the City of Susanville. Cal Fire used an extension of the State Responsibility Area (SRA) Fire Hazard Severity Zone model as the basis for evaluating fire hazard in the LRA. The LRA hazard rating reflects flame and ember intrusion from adjacent wild lands and from flammable vegetation in the urban area. Scientists at the U.C. Berkeley Center for Fire Research and Outreach provided an urban fuels model that was incorporated in the hazard rating. Government Code Section 51179 required local agencies to adopt, by ordinance, VHFHSZ within their jurisdiction within 120 days of receiving the recommendations from Cal Fire. To date the City has not adopted an ordinance addressing VHFHSZ within the City.

A designation of a VHFHSZ requires under Government Code Section 51182 that any person who owns or controls a property adhere to the following:

- Increased Building Code requirements for new construction as contained in Chapter 7A of the building code
- Disclosure that the property is in a VHFHSZ as part of any sale of the property

- Maintenance of “defensible space” including vegetation removal, fuel reduction, tree trimming within 30 feet of any occupied structure or to the property line whichever is less and within 100 feet or to the property line for any occupied structure with an allowance for vegetation no greater than 18 inches tall for erosion control
- Removal of any portion of a tree that extends within 10 feet of a chimney or stove pipe
- Maintenance of any tree adjacent to or overhanging any building free from dead or dying wood
- Maintenance of the roof of any structure free of leaves, needles, or other dead vegetative growth

In reviewing the VHFHSZ in the City limits the City may, at its discretion, exclude properties within a VHFHSZ from the above requirements with findings in the record that the above measures are not needed to provide effective fire protection for the area. Conversely, the City has the discretion to include additional lands not designated by Cal Fire as VHFHSZ, provided substantial evidence in the record shows that the above requirements are needed for effective fire protection. Changes made by a local agency to the recommendations made by the Cal Fire Director are final and cannot be overridden by Cal Fire. All of the responsibilities of a local agency with a VHFHSZ within their jurisdiction are outlined in Government Code 51175-51189.

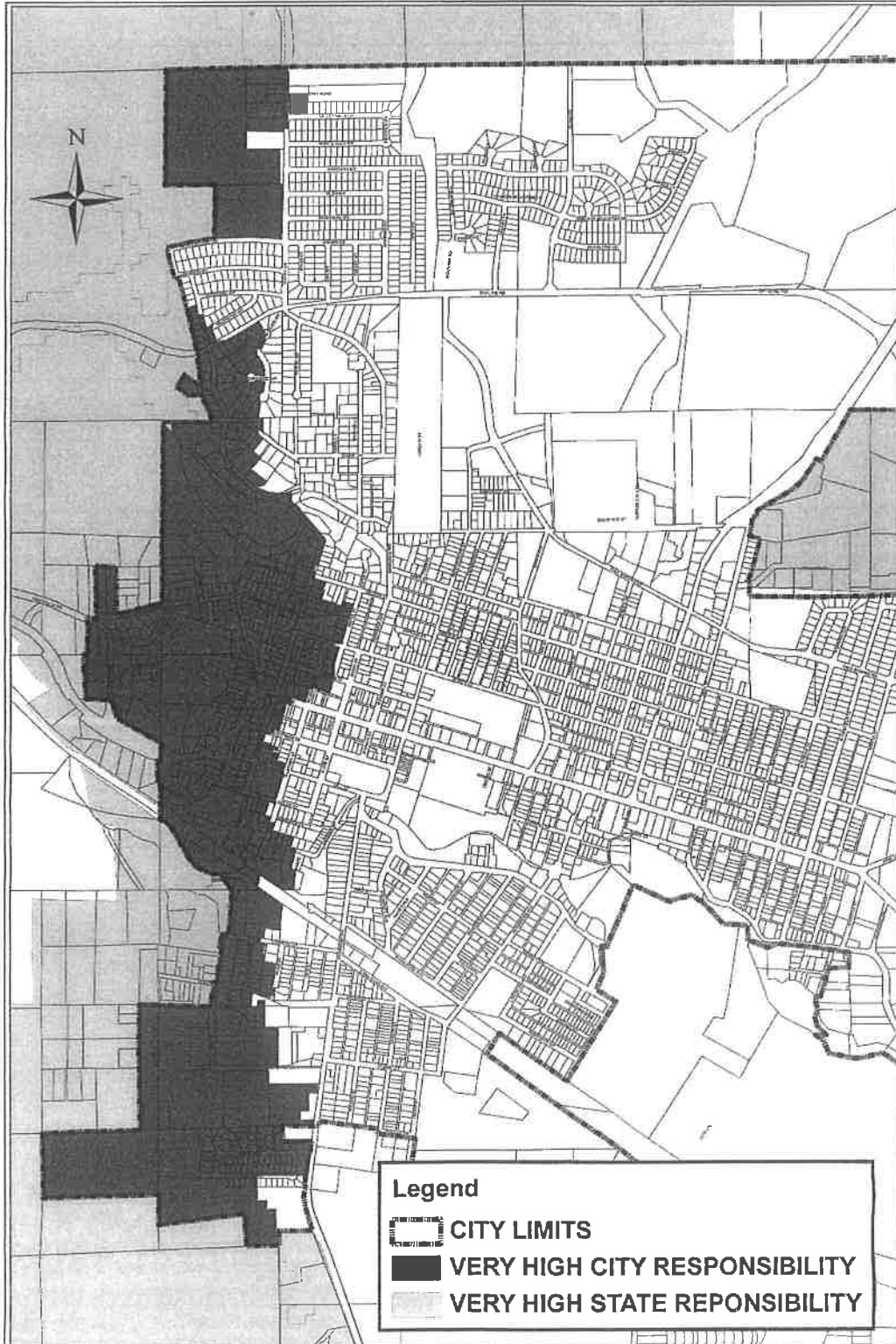
The map illustrating the VHFHSZ, as designated by Cal-Fire, within the City of Susanville is attached.

FISCAL IMPACT: None.

ACTION REQUESTED: Provide direction to staff and recommendations to consider during the preparation of an ordinance adopting the Very High Fire Hazard Severity Zone within the City of Susanville.

ATTACHMENTS: Calfire: City of Susanville Very High Fire Hazard Severity Zone Map
Government Code Sections 51175-51189

CITY OF SUSANVILLE VERY HIGH FIRE HAZARD SEVERITY ZONE



GOVERNMENT CODE SECTION 51175-51189

51175. The Legislature hereby finds and declares as follows:

(a) Wildfires are extremely costly, not only to property owners and residents, but also to local agencies. Wildfires pose a serious threat to the preservation of the public peace, health, or safety. The wildfire front is not the only source of risk since embers, or firebrands, travel far beyond the area impacted by the front and pose a risk of ignition to a structure or fuel on a site for a longer time. Since fires ignore civil boundaries, it is necessary that cities, counties, special districts, state agencies, and federal agencies work together to bring raging fires under control. Preventive measures are therefore needed to ensure the preservation of the public peace, health, or safety.

(b) The prevention of wildland fires is not a municipal affair, as that term is used in Section 5 of Article XI of the California Constitution, but is instead, a matter of statewide concern. It is the intent of the Legislature that this chapter apply to all local agencies, including, but not limited to, charter cities, charter counties, and charter cities and counties. This subdivision shall not limit the authority of a local agency to impose more restrictive fire and public safety requirements, as otherwise authorized by law.

(c) It is not the intent of the Legislature in enacting this chapter to limit or restrict the authority of a local agency to impose more restrictive fire and public safety requirements, as otherwise authorized by law.

51176. The purpose of this chapter is to classify lands in the state in accordance with whether a very high fire hazard is present so that public officials are able to identify measures that will retard the rate of spread, and reduce the potential intensity, of uncontrolled fires that threaten to destroy resources, life, or property, and to require that those measures be taken.

51177. As used in this chapter:

(a) "Defensible space" means the area adjacent to a structure or dwelling where wildfire prevention or protection practices are implemented to provide defense from an approaching wildfire or to minimize the spread of a structure fire to wildlands or surrounding areas.

(b) "Director" means the Director of Forestry and Fire Protection.

(c) "Fuel" means any combustible material, including petroleum-based products and wildland fuels.

(d) "Fuel management" means the act or practice of controlling flammability and reducing resistance to control of fuels through mechanical, chemical, biological, or manual means or by fire, in support of land management objectives.

(e) "Local agency" means a city, county, city and county, or district responsible for fire protection within a very high fire hazard severity zone.

(f) "Single specimen tree" means any live tree that stands alone in the landscape so as to be clear of buildings, structures, combustible vegetation, or other trees, and that does not form a means of rapidly transmitting fire from the vegetation to an occupied dwelling or structure or from an occupied dwelling or structure to vegetation.

(g) "State responsibility areas" means those areas identified pursuant to Section 4102 of the Public Resources Code.

(h) "Vegetation" means all plants, including trees, shrubs, grass, and perennial or annual plants.

(i) "Very high fire hazard severity zone" means an area designated by the director pursuant to Section 51178 that is not a state responsibility area.

(j) "Wildfire" means an unplanned, unwanted wildland fire, including unauthorized human-caused fires, escaped wildland fire use events, escaped prescribed fire projects, and all other wildland fires where the objective is to extinguish the fire.

51178. The director shall identify areas in the state as very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Very high fire hazard severity zones shall be based on fuel loading, slope, fire

weather, and other relevant factors including areas where Santa Ana, Mono, and Diablo winds have been identified by the Department of Forestry and Fire Protection as a major cause of wildfire spread.

51178.5. Within 30 days after receiving a transmittal from the director that identifies very high fire hazard severity zones, a local agency shall make the information available for public review. The information shall be presented in a format that is understandable and accessible to the general public, including, but not limited to, maps.

51179. (a) A local agency shall designate, by ordinance, very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the director pursuant to subdivisions (b) and (c) of Section 51178. A local agency shall be exempt from this requirement if ordinances of the local agency, adopted on or before December 31, 1992, impose standards that are equivalent to, or more restrictive than, the standards imposed by this chapter.

(b) A local agency may, at its discretion, exclude from the requirements of Section 51182 an area identified as a very high fire hazard severity zone by the director within the jurisdiction of the local agency, following a finding supported by substantial evidence in the record that the requirements of Section 51182 are not necessary for effective fire protection within the area.

(c) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the director, as very high fire hazard severity zones following a finding supported by substantial evidence in the record that the requirements of Section 51182 are necessary for effective fire protection within the area.

(d) Changes made by a local agency to the recommendations made by the director shall be final and shall not be rebuttable by the director.

(e) The State Fire Marshal shall prepare and adopt a model ordinance that provides for the establishment of very high fire hazard severity zones.

(f) Any ordinance adopted by a local agency pursuant to this section that substantially conforms to the model ordinance of the State Fire Marshal shall be presumed to be in compliance with the requirements of this section.

(g) A local agency shall post a notice at the office of the county recorder, county assessor, and county planning agency identifying the location of the map provided by the director pursuant to Section 51178. If the agency amends the map, pursuant to subdivision (b) or (c) of this section, the notice shall instead identify the location of the amended map.

51180. For the purposes of Division 3.6 (commencing with Section 810) of Title 1, vegetation removal or management, undertaken in whole or in part, for fire prevention or suppression purposes shall not be deemed to alter the natural condition of public property. This section shall apply only to natural conditions of public property and shall not limit any liability or immunity that may otherwise exist pursuant to this chapter.

51181. The director shall periodically review the areas in the state identified as very high fire hazard severity zones pursuant to this chapter, and as necessary, shall make recommendations relative to very high fire hazard severity zones. This review shall coincide with the review of state responsibility area lands every five years and, when possible, fall within the time frames for each county's general plan update. Any revision of areas included in a very high fire hazard severity zone shall be made in accordance with Sections 51178 and 51179.

51182. (a) A person who owns, leases, controls, operates, or maintains an occupied dwelling or occupied structure in, upon, or adjoining a mountainous area, forest-covered land, brush-covered land, grass-covered land, or land that is covered with flammable material, which area or land is within a very high fire hazard severity zone designated by the local agency pursuant to Section 51179, shall at all times do all of the following:

(1) Maintain defensible space of 100 feet from each side and from the front and rear of the structure, but not beyond the property line except as provided in paragraph (2). The amount of

fuel modification necessary shall take into account the flammability of the structure as affected by building material, building standards, location, and type of vegetation. Fuels shall be maintained in a condition so that a wildfire burning under average weather conditions would be unlikely to ignite the structure. This paragraph does not apply to single specimens of trees or other vegetation that are well-pruned and maintained so as to effectively manage fuels and not form a means of rapidly transmitting fire from other nearby vegetation to a structure or from a structure to other nearby vegetation. The intensity of fuels management may vary within the 100-foot perimeter of the structure, the most intense being within the first 30 feet around the structure. Consistent with fuels management objectives, steps should be taken to minimize erosion.

(2) A greater distance than that required under paragraph (1) may be required by state law, local ordinance, rule, or regulation. Clearance beyond the property line may only be required if the state law, local ordinance, rule, or regulation includes findings that the clearing is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite the structure, and there is no other feasible mitigation measure possible to reduce the risk of ignition or spread of wildfire to the structure. Clearance on adjacent property shall only be conducted following written consent by the adjacent landowner.

(3) An insurance company that insures an occupied dwelling or occupied structure may require a greater distance than that required under paragraph (1) if a fire expert, designated by the fire chief or fire official from the authority having jurisdiction, provides findings that the clearing is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite the structure, and there is no other feasible mitigation measure possible to reduce the risk of ignition or spread of wildfire to the structure. The greater distance may not be beyond the property line unless allowed by state law, local ordinance, rule, or regulation.

(4) Remove that portion of a tree that extends within 10 feet of the outlet of a chimney or stovepipe.

(5) Maintain a tree, shrub, or other plant adjacent to or overhanging a building free of dead or dying wood.

(6) Maintain the roof of a structure free of leaves, needles, or other vegetative materials.

(7) Prior to constructing a new dwelling or structure that will be occupied or rebuilding an occupied dwelling or occupied structure damaged by a fire in that zone, the construction or rebuilding of which requires a building permit, the owner shall obtain a certification from the local building official that the dwelling or structure, as proposed to be built, complies with all applicable state and local building standards, including those described in subdivision (b) of Section 51189, and shall provide a copy of the surer providing course of construction insurance coverage for the building or structure. Upon completion of the construction or rebuilding, the owner shall obtain from the local building official, a copy of the final inspection report that demonstrates that the dwelling or structure was constructed in compliance with all applicable state and local building standards, including those described in subdivision (b) of Section 51189, and shall provide a copy of the report, upon request, to the property insurance carrier that insures the dwelling or structure.

(b) A person is not required under this section to manage fuels on land if that person does not have the legal right to manage fuels, nor is a person required to enter upon or to alter property that is owned by any other person without the consent of the owner of the property.

(c) The Department of Forestry and Fire Protection shall develop, periodically update, and post on its Internet Web site a guidance document on fuels management pursuant to this chapter. Guidance shall include, but not be limited to, regionally appropriate vegetation management suggestions that preserve and restore native species, minimize erosion, minimize water consumption, and permit trees near homes for shade, aesthetics, and habitat; and suggestions to minimize or eliminate the risk of flammability of nonvegetative sources of combustion such as woodpiles, propane tanks, decks, and outdoor lawn furniture.

51183. (a) The local agency may exempt from the standards set forth in Section 51182 structures with exteriors constructed entirely of nonflammable materials, or conditioned upon the contents and composition of the structure, and may vary the requirements respecting the management of fuels surrounding the structures in those cases. This subdivision does not authorize a local agency to vary a requirement that is a building standard subject to Section 18930 of the Health and Safety Code, except as otherwise authorized by law.

(b) An exemption or variance under subdivision (a) shall not apply unless and until the occupant of the structure, or if there is no occupant, then the owner of the structure, files with the local agency a written consent to the inspection of the interior and contents of the structure to ascertain whether Section 51182 is complied with at all times.

51183.5. (a) A transferor of real property that is located within a very high fire hazard severity zone, designated pursuant to this chapter, shall disclose to any prospective transferee the fact that the property is located within a very high fire hazard severity zone, and is subject to the requirements of Section 51182.

(b) Disclosure is required pursuant to this section only when one of the following conditions is met:

(1) The transferor, or the transferor's agent, has actual knowledge that the property is within a very high fire hazard severity zone.

(2) A map that includes the property has been provided to the local agency pursuant to Section 51178, and a notice is posted at the offices of the county recorder, county assessor, and county planning agency that identifies the location of the map and any information regarding changes to the map received by the local agency.

(c) In all transactions that are subject to Section 1103 of the Civil Code, the disclosure required by subdivision (a) of this section shall be provided by either of the following means:

(1) The Local Option Real Estate Disclosure Statement as provided in Section 1102.6a of the Civil Code.

(2) The Natural Hazard Disclosure Statement as provided in Section 1103.2 of the Civil Code.

(d) If the map or accompanying information is not of sufficient accuracy or scale that a reasonable person can determine if the subject real property is included in a very high fire hazard zone, the transferor shall mark "Yes" on the Natural Hazard Disclosure Statement. The transferor may mark "No" on the Natural Hazard Disclosure Statement if he or she attaches a report prepared pursuant

to subdivision (c) of Section 1103.4 of the Civil Code that verifies the property is not in the hazard zone. Nothing in this subdivision is intended to limit or abridge any existing duty of the transferor or the transferor's agents to exercise reasonable care in making a determination under this subdivision.

(e) Section 1103.13 of the Civil Code shall apply to this section.

(f) The specification of items for disclosure in this section does not limit or abridge any obligation for disclosure created by any other provision of law or that may exist in order to avoid fraud, misrepresentation, or deceit in the transfer transaction.

51184. (a) Section 51182 shall not apply to any land or water area acquired or managed for one or more of the following purposes or uses:

(1) Habitat for endangered or threatened species, or any species that is a candidate for listing as an endangered or threatened species by the state or federal government.

(2) Lands kept in a predominantly natural state as habitat for wildlife, plant, or animal communities.

(3) Open space lands that are environmentally sensitive parklands.

(4) Other lands having scenic values, as declared by the local agency, or by state or federal law.

(b) This exemption applies whether the land or water area is held in fee title or any lesser interest. This exemption applies to any public agency, any private entity that has dedicated the

land or water areas to one or more of those purposes or uses, or any combination of public agencies and private entities making that dedication.

(c) This section shall not be construed to prohibit the use of properly authorized prescribed burning to improve the biological function of land or to assist in the restoration of desired vegetation.

(d) In the event that any lands adjacent to any land or water area described in subdivision (a) are improved such that they are subject to Section 51182, the obligation to comply with Section 51182 shall be with the person owning, leasing, controlling, operating, or maintaining the occupied dwelling or occupied structure on the improved lands. All maintenance activities and other fire prevention

measures required by Section 51182 shall be required only for the improved lands, not the land and water areas described in subdivision

(a).

51185. (a) A violation of Section 51182 is an infraction punishable by a fine of not less than one hundred dollars (\$100) nor more than five hundred dollars (\$500).

(b) If a person is convicted of a second violation of Section 51182 within five years, that person shall be punished by a fine of not less than two hundred fifty dollars (\$250) nor more than five hundred dollars (\$500).

(c) If a person is convicted of a third violation of Section 51182 within five years, that person is guilty of a misdemeanor and shall be punished by a fine of not less than five hundred dollars (\$500).

51186. The local agency having jurisdiction of property upon which conditions regulated by Section 51182 are being violated shall notify the owner of the property to correct the conditions. If the owner fails to correct the conditions, the local agency may cause the corrections to be made, and the expenses incurred shall become a lien on the property that is the subject of the corrections when recorded in the county recorder's office in the county in which the real property is located. The priority of the lien shall be as of the date of recording. The lien shall contain the legal description of the real property, the assessor's parcel number, and the name of the owner of record as shown on the latest equalized assessment roll.

51187. Any violation of Section 51182 may be considered a public nuisance pursuant to Section 38773.

51188. In the instance of conflict between this chapter and any provision of state law that allows a regional planning agency to regulate very high fire hazard severity zones, this chapter shall prevail.

51189. (a) The Legislature finds and declares that site and structure defensibility is essential to reduce the risk of structure ignition as well as for effective fire suppression by firefighters. This need to establish defensibility extends beyond the site fuel management practices required by this chapter, and includes, but is

not limited to, measures that increase the likelihood of a structure to withstand ignition, such as building design and construction requirements that use fire resistant building materials, and provide standards for reducing fire risks on structure projections, including, but not limited to, porches, decks, balconies and eaves, and structure openings, including, but not limited to, attic, foundation, and eave vents, doors, and windows.

(b) No later than January 1, 2005, the State Fire Marshal, in consultation with the Director of Forestry and Fire Protection and the Director of Housing and Community Development, shall, pursuant to Section 18930 of the Health and Safety Code, recommend building standards that provide for comprehensive site and structure fire risk reduction to protect structures from fires spreading from adjacent structures or vegetation and to protect vegetation from fires spreading from adjacent structures.

GOVERNMENT CODE SECTION 51175-51189

51175. The Legislature hereby finds and declares as follows:

(a) Wildfires are extremely costly, not only to property owners and residents, but also to local agencies. Wildfires pose a serious threat to the preservation of the public peace, health, or safety. The wildfire front is not the only source of risk since embers, or firebrands, travel far beyond the area impacted by the front and pose a risk of ignition to a structure or fuel on a site for a longer time. Since fires ignore civil boundaries, it is necessary that cities, counties, special districts, state agencies, and federal agencies work together to bring raging fires under control. Preventive measures are therefore needed to ensure the preservation of the public peace, health, or safety.

(b) The prevention of wildland fires is not a municipal affair, as that term is used in Section 5 of Article XI of the California Constitution, but is instead, a matter of statewide concern. It is the intent of the Legislature that this chapter apply to all local agencies, including, but not limited to, charter cities, charter counties, and charter cities and counties. This subdivision shall not limit the authority of a local agency to impose more restrictive fire and public safety requirements, as otherwise authorized by law.

(c) It is not the intent of the Legislature in enacting this chapter to limit or restrict the authority of a local agency to impose more restrictive fire and public safety requirements, as otherwise authorized by law.

51176. The purpose of this chapter is to classify lands in the state in accordance with whether a very high fire hazard is present so that public officials are able to identify measures that will retard the rate of spread, and reduce the potential intensity, of uncontrolled fires that threaten to destroy resources, life, or property, and to require that those measures be taken.

51177. As used in this chapter:

(a) "Defensible space" means the area adjacent to a structure or dwelling where wildfire prevention or protection practices are implemented to provide defense from an approaching wildfire or to minimize the spread of a structure fire to wildlands or surrounding areas.

(b) "Director" means the Director of Forestry and Fire Protection.

(c) "Fuel" means any combustible material, including petroleum-based products and wildland fuels.

(d) "Fuel management" means the act or practice of controlling flammability and reducing resistance to control of fuels through mechanical, chemical, biological, or manual means or by fire, in support of land management objectives.

(e) "Local agency" means a city, county, city and county, or district responsible for fire protection within a very high fire hazard severity zone.

(f) "Single specimen tree" means any live tree that stands alone in the landscape so as to be clear of buildings, structures, combustible vegetation, or other trees, and that does not form a means of rapidly transmitting fire from the vegetation to an occupied dwelling or structure or from an occupied dwelling or structure to vegetation.

(g) "State responsibility areas" means those areas identified pursuant to Section 4102 of the Public Resources Code.

(h) "Vegetation" means all plants, including trees, shrubs, grass, and perennial or annual plants.

(i) "Very high fire hazard severity zone" means an area designated by the director pursuant to Section 51178 that is not a state responsibility area.

(j) "Wildfire" means an unplanned, unwanted wildland fire, including unauthorized human-caused fires, escaped wildland fire use events, escaped prescribed fire projects, and all other wildland fires where the objective is to extinguish the fire.

51178. The director shall identify areas in the state as very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Very high fire hazard severity zones shall be based on fuel loading, slope, fire

weather, and other relevant factors including areas where Santa Ana, Mono, and Diablo winds have been identified by the Department of Forestry and Fire Protection as a major cause of wildfire spread.

51178.5. Within 30 days after receiving a transmittal from the director that identifies very high fire hazard severity zones, a local agency shall make the information available for public review. The information shall be presented in a format that is understandable and accessible to the general public, including, but not limited to, maps.

51179. (a) A local agency shall designate, by ordinance, very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the director pursuant to subdivisions (b) and (c) of Section 51178. A local agency shall be exempt from this requirement if ordinances of the local agency, adopted on or before December 31, 1992, impose standards that are equivalent to, or more restrictive than, the standards imposed by this chapter.

(b) A local agency may, at its discretion, exclude from the requirements of Section 51182 an area identified as a very high fire hazard severity zone by the director within the jurisdiction of the local agency, following a finding supported by substantial evidence in the record that the requirements of Section 51182 are not necessary for effective fire protection within the area.

(c) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the director, as very high fire hazard severity zones following a finding supported by substantial evidence in the record that the requirements of Section 51182 are necessary for effective fire protection within the area.

(d) Changes made by a local agency to the recommendations made by the director shall be final and shall not be rebuttable by the director.

(e) The State Fire Marshal shall prepare and adopt a model ordinance that provides for the establishment of very high fire hazard severity zones.

(f) Any ordinance adopted by a local agency pursuant to this section that substantially conforms to the model ordinance of the State Fire Marshal shall be presumed to be in compliance with the requirements of this section.

(g) A local agency shall post a notice at the office of the county recorder, county assessor, and county planning agency identifying the location of the map provided by the director pursuant to Section 51178. If the agency amends the map, pursuant to subdivision (b) or (c) of this section, the notice shall instead identify the location of the amended map.

51180. For the purposes of Division 3.6 (commencing with Section 810) of Title 1, vegetation removal or management, undertaken in whole or in part, for fire prevention or suppression purposes shall not be deemed to alter the natural condition of public property. This section shall apply only to natural conditions of public property and shall not limit any liability or immunity that may otherwise exist pursuant to this chapter.

51181. The director shall periodically review the areas in the state identified as very high fire hazard severity zones pursuant to this chapter, and as necessary, shall make recommendations relative to very high fire hazard severity zones. This review shall coincide with the review of state responsibility area lands every five years and, when possible, fall within the time frames for each county's general plan update. Any revision of areas included in a very high fire hazard severity zone shall be made in accordance with Sections 51178 and 51179.

51182. (a) A person who owns, leases, controls, operates, or maintains an occupied dwelling or occupied structure in, upon, or adjoining a mountainous area, forest-covered land, brush-covered land, grass-covered land, or land that is covered with flammable material, which area or land is within a very high fire hazard severity zone designated by the local agency pursuant to Section 51179, shall at all times do all of the following:

(1) Maintain defensible space of 100 feet from each side and from the front and rear of the structure, but not beyond the property line except as provided in paragraph (2). The amount of

fuel modification necessary shall take into account the flammability of the structure as affected by building material, building standards, location, and type of vegetation. Fuels shall be maintained in a condition so that a wildfire burning under average weather conditions would be unlikely to ignite the structure. This paragraph does not apply to single specimens of trees or other vegetation that are well-pruned and maintained so as to effectively manage fuels and not form a means of rapidly transmitting fire from other nearby vegetation to a structure or from a structure to other nearby vegetation. The intensity of fuels management may vary within the 100-foot perimeter of the structure, the most intense being within the first 30 feet around the structure. Consistent with fuels management objectives, steps should be taken to minimize erosion.

(2) A greater distance than that required under paragraph (1) may be required by state law, local ordinance, rule, or regulation. Clearance beyond the property line may only be required if the state law, local ordinance, rule, or regulation includes findings that the clearing is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite the structure, and there is no other feasible mitigation measure possible to reduce the risk of ignition or spread of wildfire to the structure. Clearance on adjacent property shall only be conducted following written consent by the adjacent landowner.

(3) An insurance company that insures an occupied dwelling or occupied structure may require a greater distance than that required under paragraph (1) if a fire expert, designated by the fire chief or fire official from the authority having jurisdiction, provides findings that the clearing is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite the structure, and there is no other feasible mitigation measure possible to reduce the risk of ignition or spread of wildfire to the structure. The greater distance may not be beyond the property line unless allowed by state law, local ordinance, rule, or regulation.

(4) Remove that portion of a tree that extends within 10 feet of the outlet of a chimney or stovepipe.

(5) Maintain a tree, shrub, or other plant adjacent to or overhanging a building free of dead or dying wood.

(6) Maintain the roof of a structure free of leaves, needles, or other vegetative materials.

(7) Prior to constructing a new dwelling or structure that will be occupied or rebuilding an occupied dwelling or occupied structure damaged by a fire in that zone, the construction or rebuilding of which requires a building permit, the owner shall obtain a certification from the local building official that the dwelling or structure, as proposed to be built, complies with all applicable state and local building standards, including those described in subdivision (b) of Section 51189, and shall provide a copy of the surer providing course of construction insurance coverage for the building or structure. Upon completion of the construction or rebuilding, the owner shall obtain from the local building official, a copy of the final inspection report that demonstrates that the dwelling or structure was constructed in compliance with all applicable state and local building standards, including those described in subdivision (b) of Section 51189, and shall provide a copy of the report, upon request, to the property insurance carrier that insures the dwelling or structure.

(b) A person is not required under this section to manage fuels on land if that person does not have the legal right to manage fuels, nor is a person required to enter upon or to alter property that is owned by any other person without the consent of the owner of the property.

(c) The Department of Forestry and Fire Protection shall develop, periodically update, and post on its Internet Web site a guidance

document on fuels management pursuant to this chapter. Guidance shall

include, but not be limited to, regionally appropriate vegetation management suggestions that preserve and restore native species, minimize erosion, minimize water consumption, and permit trees near homes for shade, aesthetics, and habitat; and suggestions to minimize or eliminate the risk of flammability of nonvegetative sources of combustion such as woodpiles, propane tanks, decks, and outdoor lawn furniture.

51183. (a) The local agency may exempt from the standards set forth in Section 51182 structures with exteriors constructed entirely of nonflammable materials, or conditioned upon the contents and composition of the structure, and may vary the requirements respecting the management of fuels surrounding the structures in those cases. This subdivision does not authorize a local agency to vary a requirement that is a building standard subject to Section 18930 of the Health and Safety Code, except as otherwise authorized by law.

(b) An exemption or variance under subdivision (a) shall not apply unless and until the occupant of the structure, or if there is no occupant, then the owner of the structure, files with the local agency a written consent to the inspection of the interior and contents of the structure to ascertain whether Section 51182 is complied with at all times.

51183.5. (a) A transferor of real property that is located within a very high fire hazard severity zone, designated pursuant to this chapter, shall disclose to any prospective transferee the fact that the property is located within a very high fire hazard severity zone, and is subject to the requirements of Section 51182.

(b) Disclosure is required pursuant to this section only when one of the following conditions is met:

(1) The transferor, or the transferor's agent, has actual knowledge that the property is within a very high fire hazard severity zone.

(2) A map that includes the property has been provided to the local agency pursuant to Section 51178, and a notice is posted at the offices of the county recorder, county assessor, and county planning agency that identifies the location of the map and any information regarding changes to the map received by the local agency.

(c) In all transactions that are subject to Section 1103 of the Civil Code, the disclosure required by subdivision (a) of this section shall be provided by either of the following means:

(1) The Local Option Real Estate Disclosure Statement as provided in Section 1102.6a of the Civil Code.

(2) The Natural Hazard Disclosure Statement as provided in Section 1103.2 of the Civil Code.

(d) If the map or accompanying information is not of sufficient accuracy or scale that a reasonable person can determine if the subject real property is included in a very high fire hazard zone, the transferor shall mark "Yes" on the Natural Hazard Disclosure Statement. The transferor may mark "No" on the Natural Hazard Disclosure Statement if he or she attaches a report prepared pursuant to subdivision (c) of Section 1103.4 of the Civil Code that verifies the property is not in the hazard zone. Nothing in this subdivision is intended to limit or abridge any existing duty of the transferor or the transferor's agents to exercise reasonable care in making a determination under this subdivision.

(e) Section 1103.13 of the Civil Code shall apply to this section.

(f) The specification of items for disclosure in this section does not limit or abridge any obligation for disclosure created by any other provision of law or that may exist in order to avoid fraud, misrepresentation, or deceit in the transfer transaction.

51184. (a) Section 51182 shall not apply to any land or water area acquired or managed for one or more of the following purposes or uses:

(1) Habitat for endangered or threatened species, or any species that is a candidate for listing as an endangered or threatened species by the state or federal government.

(2) Lands kept in a predominantly natural state as habitat for wildlife, plant, or animal communities.

(3) Open space lands that are environmentally sensitive parklands.

(4) Other lands having scenic values, as declared by the local agency, or by state or federal law.

(b) This exemption applies whether the land or water area is held in fee title or any lesser interest. This exemption applies to any public agency, any private entity that has dedicated the

land or water areas to one or more of those purposes or uses, or any combination of public agencies and private entities making that dedication.

(c) This section shall not be construed to prohibit the use of properly authorized prescribed burning to improve the biological function of land or to assist in the restoration of desired vegetation.

(d) In the event that any lands adjacent to any land or water area described in subdivision (a) are improved such that they are subject to Section 51182, the obligation to comply with Section 51182 shall be with the person owning, leasing, controlling, operating, or maintaining the occupied dwelling or occupied structure on the improved lands. All maintenance activities and other fire prevention

measures required by Section 51182 shall be required only for the improved lands, not the land and water areas described in subdivision

(a).

51185. (a) A violation of Section 51182 is an infraction punishable by a fine of not less than one hundred dollars (\$100) nor more than five hundred dollars (\$500).

(b) If a person is convicted of a second violation of Section 51182 within five years, that person shall be punished by a fine of not less than two hundred fifty dollars (\$250) nor more than five hundred dollars (\$500).

(c) If a person is convicted of a third violation of Section 51182 within five years, that person is guilty of a misdemeanor and shall be punished by a fine of not less than five hundred dollars (\$500).

51186. The local agency having jurisdiction of property upon which conditions regulated by Section 51182 are being violated shall notify the owner of the property to correct the conditions. If the owner fails to correct the conditions, the local agency may cause the corrections to be made, and the expenses incurred shall become a lien on the property that is the subject of the corrections when recorded in the county recorder's office in the county in which the real property is located. The priority of the lien shall be as of the date of recording. The lien shall contain the legal description of the real property, the assessor's parcel number, and the name of the owner of record as shown on the latest equalized assessment roll.

51187. Any violation of Section 51182 may be considered a public nuisance pursuant to Section 38773.

51188. In the instance of conflict between this chapter and any provision of state law that allows a regional planning agency to regulate very high fire hazard severity zones, this chapter shall prevail.

51189. (a) The Legislature finds and declares that site and structure defensibility is essential to reduce the risk of structure ignition as well as for effective fire suppression by firefighters. This need to establish defensibility extends beyond the site fuel management practices required by this chapter, and includes, but is

not limited to, measures that increase the likelihood of a structure to withstand ignition, such as building design and construction requirements that use fire resistant building materials, and provide standards for reducing fire risks on structure projections, including, but not limited to, porches, decks, balconies and eaves, and structure openings, including, but not limited to, attic, foundation, and eave vents, doors, and windows.

(b) No later than January 1, 2005, the State Fire Marshal, in consultation with the Director of Forestry and Fire Protection and the Director of Housing and Community Development, shall, pursuant to Section 18930 of the Health and Safety Code, recommend building standards that provide for comprehensive site and structure fire risk reduction to protect structures from fires spreading from adjacent structures or vegetation and to protect vegetation from fires spreading from adjacent structures.

GOVERNMENT CODE SECTION 51175-51189

51175. The Legislature hereby finds and declares as follows:

(a) Wildfires are extremely costly, not only to property owners and residents, but also to local agencies. Wildfires pose a serious threat to the preservation of the public peace, health, or safety. The wildfire front is not the only source of risk since embers, or firebrands, travel far beyond the area impacted by the front and pose a risk of ignition to a structure or fuel on a site for a longer time. Since fires ignore civil boundaries, it is necessary that cities, counties, special districts, state agencies, and federal agencies work together to bring raging fires under control. Preventive measures are therefore needed to ensure the preservation of the public peace, health, or safety.

(b) The prevention of wildland fires is not a municipal affair, as that term is used in Section 5 of Article XI of the California Constitution, but is instead, a matter of statewide concern. It is the intent of the Legislature that this chapter apply to all local agencies, including, but not limited to, charter cities, charter counties, and charter cities and counties. This subdivision shall not limit the authority of a local agency to impose more restrictive fire and public safety requirements, as otherwise authorized by law.

(c) It is not the intent of the Legislature in enacting this chapter to limit or restrict the authority of a local agency to impose more restrictive fire and public safety requirements, as otherwise authorized by law.

51176. The purpose of this chapter is to classify lands in the state in accordance with whether a very high fire hazard is present so that public officials are able to identify measures that will retard the rate of spread, and reduce the potential intensity, of uncontrolled fires that threaten to destroy resources, life, or property, and to require that those measures be taken.

51177. As used in this chapter:

(a) "Defensible space" means the area adjacent to a structure or dwelling where wildfire prevention or protection practices are implemented to provide defense from an approaching wildfire or to minimize the spread of a structure fire to wildlands or surrounding areas.

(b) "Director" means the Director of Forestry and Fire Protection.

(c) "Fuel" means any combustible material, including petroleum-based products and wildland fuels.

(d) "Fuel management" means the act or practice of controlling flammability and reducing resistance to control of fuels through mechanical, chemical, biological, or manual means or by fire, in support of land management objectives.

(e) "Local agency" means a city, county, city and county, or district responsible for fire protection within a very high fire hazard severity zone.

(f) "Single specimen tree" means any live tree that stands alone in the landscape so as to be clear of buildings, structures, combustible vegetation, or other trees, and that does not form a means of rapidly transmitting fire from the vegetation to an occupied dwelling or structure or from an occupied dwelling or structure to vegetation.

(g) "State responsibility areas" means those areas identified pursuant to Section 4102 of the Public Resources Code.

(h) "Vegetation" means all plants, including trees, shrubs, grass, and perennial or annual plants.

(i) "Very high fire hazard severity zone" means an area designated by the director pursuant to Section 51178 that is not a state responsibility area.

(j) "Wildfire" means an unplanned, unwanted wildland fire, including unauthorized human-caused fires, escaped wildland fire use events, escaped prescribed fire projects, and all other wildland fires where the objective is to extinguish the fire.

51178. The director shall identify areas in the state as very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Very high fire hazard severity zones shall be based on fuel loading, slope, fire

weather, and other relevant factors including areas where Santa Ana, Mono, and Diablo winds have been identified by the Department of Forestry and Fire Protection as a major cause of wildfire spread.

51178.5. Within 30 days after receiving a transmittal from the director that identifies very high fire hazard severity zones, a local agency shall make the information available for public review. The information shall be presented in a format that is understandable and accessible to the general public, including, but not limited to, maps.

51179. (a) A local agency shall designate, by ordinance, very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the director pursuant to subdivisions (b) and (c) of Section 51178. A local agency shall be exempt from this requirement if ordinances of the local agency, adopted on or before December 31, 1992, impose standards that are equivalent to, or more restrictive than, the standards imposed by this chapter.

(b) A local agency may, at its discretion, exclude from the requirements of Section 51182 an area identified as a very high fire hazard severity zone by the director within the jurisdiction of the local agency, following a finding supported by substantial evidence in the record that the requirements of Section 51182 are not necessary for effective fire protection within the area.

(c) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the director, as very high fire hazard severity zones following a finding supported by substantial evidence in the record that the requirements of Section 51182 are necessary for effective fire protection within the area.

(d) Changes made by a local agency to the recommendations made by the director shall be final and shall not be rebuttable by the director.

(e) The State Fire Marshal shall prepare and adopt a model ordinance that provides for the establishment of very high fire hazard severity zones.

(f) Any ordinance adopted by a local agency pursuant to this section that substantially conforms to the model ordinance of the State Fire Marshal shall be presumed to be in compliance with the requirements of this section.

(g) A local agency shall post a notice at the office of the county recorder, county assessor, and county planning agency identifying the location of the map provided by the director pursuant to Section 51178. If the agency amends the map, pursuant to subdivision (b) or (c) of this section, the notice shall instead identify the location of the amended map.

51180. For the purposes of Division 3.6 (commencing with Section 810) of Title 1, vegetation removal or management, undertaken in whole or in part, for fire prevention or suppression purposes shall not be deemed to alter the natural condition of public property. This section shall apply only to natural conditions of public property and shall not limit any liability or immunity that may otherwise exist pursuant to this chapter.

51181. The director shall periodically review the areas in the state identified as very high fire hazard severity zones pursuant to this chapter, and as necessary, shall make recommendations relative to very high fire hazard severity zones. This review shall coincide with the review of state responsibility area lands every five years and, when possible, fall within the time frames for each county's general plan update. Any revision of areas included in a very high fire hazard severity zone shall be made in accordance with Sections 51178 and 51179.

51182. (a) A person who owns, leases, controls, operates, or maintains an occupied dwelling or occupied structure in, upon, or adjoining a mountainous area, forest-covered land, brush-covered land, grass-covered land, or land that is covered with flammable material, which area or land is within a very high fire hazard severity zone designated by the local agency pursuant to Section 51179, shall at all times do all of the following:

(1) Maintain defensible space of 100 feet from each side and from the front and rear of the structure, but not beyond the property line except as provided in paragraph (2). The amount of

fuel modification necessary shall take into account the flammability of the structure as affected by building material, building standards, location, and type of vegetation. Fuels shall be maintained in a condition so that a wildfire burning under average weather conditions would be unlikely to ignite the structure. This paragraph does not apply to single specimens of trees or other vegetation that are well-pruned and maintained so as to effectively manage fuels and not form a means of rapidly transmitting fire from other nearby vegetation to a structure or from a structure to other nearby vegetation. The intensity of fuels management may vary within the 100-foot perimeter of the structure, the most intense being within the first 30 feet around the structure. Consistent with fuels management objectives, steps should be taken to minimize erosion.

(2) A greater distance than that required under paragraph (1) may be required by state law, local ordinance, rule, or regulation. Clearance beyond the property line may only be required if the state law, local ordinance, rule, or regulation includes findings that the clearing is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite the structure, and there is no other feasible mitigation measure possible to reduce the risk of ignition or spread of wildfire to the structure. Clearance on adjacent property shall only be conducted following written consent by the adjacent landowner.

(3) An insurance company that insures an occupied dwelling or occupied structure may require a greater distance than that required under paragraph (1) if a fire expert, designated by the fire chief or fire official from the authority having jurisdiction, provides findings that the clearing is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite the structure, and there is no other feasible mitigation measure possible to reduce the risk of ignition or spread of wildfire to the structure. The greater distance may not be beyond the property line unless allowed by state law, local ordinance, rule, or regulation.

(4) Remove that portion of a tree that extends within 10 feet of the outlet of a chimney or stovepipe.

(5) Maintain a tree, shrub, or other plant adjacent to or overhanging a building free of dead or dying wood.

(6) Maintain the roof of a structure free of leaves, needles, or other vegetative materials.

(7) Prior to constructing a new dwelling or structure that will be occupied or rebuilding an occupied dwelling or occupied structure damaged by a fire in that zone, the construction or rebuilding of which requires a building permit, the owner shall obtain a certification from the local building official that the dwelling or structure, as proposed to be built, complies with all applicable state and local building standards, including those described in subdivision (b) of Section 51189, and shall provide a copy of the surer providing course of construction insurance coverage for the building or structure. Upon completion of the construction or rebuilding, the owner shall obtain from the local building official, a copy of the final inspection report that demonstrates that the dwelling or structure was constructed in compliance with all applicable state and local building standards, including those described in subdivision (b) of Section 51189, and shall provide a copy of the report, upon request, to the property insurance carrier that insures the dwelling or structure.

(b) A person is not required under this section to manage fuels on land if that person does not have the legal right to manage fuels, nor is a person required to enter upon or to alter property that is owned by any other person without the consent of the owner of the property.

(c) The Department of Forestry and Fire Protection shall develop, periodically update, and post on its Internet Web site a guidance document on fuels management pursuant to this chapter. Guidance shall include, but not be limited to, regionally appropriate vegetation management suggestions that preserve and restore native species, minimize erosion, minimize water consumption, and permit trees near homes for shade, aesthetics, and habitat; and suggestions to minimize or eliminate the risk of flammability of nonvegetative sources of combustion such as woodpiles, propane tanks, decks, and outdoor lawn furniture.

51183. (a) The local agency may exempt from the standards set forth in Section 51182 structures with exteriors constructed entirely of nonflammable materials, or conditioned upon the contents and composition of the structure, and may vary the requirements respecting the management of fuels surrounding the structures in those cases. This subdivision does not authorize a local agency to vary a requirement that is a building standard subject to Section 18930 of the Health and Safety Code, except as otherwise authorized by law.

(b) An exemption or variance under subdivision (a) shall not apply unless and until the occupant of the structure, or if there is no occupant, then the owner of the structure, files with the local agency a written consent to the inspection of the interior and contents of the structure to ascertain whether Section 51182 is complied with at all times.

51183.5. (a) A transferor of real property that is located within a very high fire hazard severity zone, designated pursuant to this chapter, shall disclose to any prospective transferee the fact that the property is located within a very high fire hazard severity zone, and is subject to the requirements of Section 51182.

(b) Disclosure is required pursuant to this section only when one of the following conditions is met:

(1) The transferor, or the transferor's agent, has actual knowledge that the property is within a very high fire hazard severity zone.

(2) A map that includes the property has been provided to the local agency pursuant to Section 51178, and a notice is posted at the offices of the county recorder, county assessor, and county planning agency that identifies the location of the map and any information regarding changes to the map received by the local agency.

(c) In all transactions that are subject to Section 1103 of the Civil Code, the disclosure required by subdivision (a) of this section shall be provided by either of the following means:

(1) The Local Option Real Estate Disclosure Statement as provided in Section 1102.6a of the Civil Code.

(2) The Natural Hazard Disclosure Statement as provided in Section 1103.2 of the Civil Code.

(d) If the map or accompanying information is not of sufficient accuracy or scale that a reasonable person can determine if the subject real property is included in a very high fire hazard zone, the transferor shall mark "Yes" on the Natural Hazard Disclosure Statement. The transferor may mark "No" on the Natural Hazard Disclosure Statement if he or she attaches a report prepared pursuant

to subdivision (c) of Section 1103.4 of the Civil Code that verifies the property is not in the hazard zone. Nothing in this subdivision is intended to limit or abridge any existing duty of the transferor or the transferor's agents to exercise reasonable care in making a determination under this subdivision.

(e) Section 1103.13 of the Civil Code shall apply to this section.

(f) The specification of items for disclosure in this section does not limit or abridge any obligation for disclosure created by any other provision of law or that may exist in order to avoid fraud, misrepresentation, or deceit in the transfer transaction.

51184. (a) Section 51182 shall not apply to any land or water area acquired or managed for one or more of the following purposes or uses:

(1) Habitat for endangered or threatened species, or any species that is a candidate for listing as an endangered or threatened species by the state or federal government.

(2) Lands kept in a predominantly natural state as habitat for wildlife, plant, or animal communities.

(3) Open space lands that are environmentally sensitive parklands.

(4) Other lands having scenic values, as declared by the local agency, or by state or federal law.

(b) This exemption applies whether the land or water area is held in fee title or any lesser interest. This exemption applies to any public agency, any private entity that has dedicated the

land or water areas to one or more of those purposes or uses, or any combination of public agencies and private entities making that dedication.

(c) This section shall not be construed to prohibit the use of properly authorized prescribed burning to improve the biological function of land or to assist in the restoration of desired vegetation.

(d) In the event that any lands adjacent to any land or water area described in subdivision (a) are improved such that they are subject to Section 51182, the obligation to comply with Section 51182 shall be with the person owning, leasing, controlling, operating, or maintaining the occupied dwelling or occupied structure on the improved lands. All maintenance activities and other fire prevention

measures required by Section 51182 shall be required only for the improved lands, not the land and water areas described in subdivision

(a).

51185. (a) A violation of Section 51182 is an infraction punishable by a fine of not less than one hundred dollars (\$100) nor more than five hundred dollars (\$500).

(b) If a person is convicted of a second violation of Section 51182 within five years, that person shall be punished by a fine of not less than two hundred fifty dollars (\$250) nor more than five hundred dollars (\$500).

(c) If a person is convicted of a third violation of Section 51182 within five years, that person is guilty of a misdemeanor and shall be punished by a fine of not less than five hundred dollars (\$500).

51186. The local agency having jurisdiction of property upon which conditions regulated by Section 51182 are being violated shall notify the owner of the property to correct the conditions. If the owner fails to correct the conditions, the local agency may cause the corrections to be made, and the expenses incurred shall become a lien on the property that is the subject of the corrections when recorded in the county recorder's office in the county in which the real property is located. The priority of the lien shall be as of the date of recording. The lien shall contain the legal description of the real property, the assessor's parcel number, and the name of the owner of record as shown on the latest equalized assessment roll.

51187. Any violation of Section 51182 may be considered a public nuisance pursuant to Section 38773.

51188. In the instance of conflict between this chapter and any provision of state law that allows a regional planning agency to regulate very high fire hazard severity zones, this chapter shall prevail.

51189. (a) The Legislature finds and declares that site and structure defensibility is essential to reduce the risk of structure ignition as well as for effective fire suppression by firefighters. This need to establish defensibility extends beyond the site fuel management practices required by this chapter, and includes, but is

not limited to, measures that increase the likelihood of a structure to withstand ignition, such as building design and construction requirements that use fire resistant building materials, and provide standards for reducing fire risks on structure projections, including, but not limited to, porches, decks, balconies and eaves, and structure openings, including, but not limited to, attic, foundation, and eave vents, doors, and windows.

(b) No later than January 1, 2005, the State Fire Marshal, in consultation with the Director of Forestry and Fire Protection and the Director of Housing and Community Development, shall, pursuant to Section 18930 of the Health and Safety Code, recommend building standards that provide for comprehensive site and structure fire risk reduction to protect structures from fires spreading from adjacent structures or vegetation and to protect vegetation from fires spreading from adjacent structures.

Reviewed by: ~~JGH~~ City Administrator
 City Attorney

 Motion Only
 Public Hearing
 Resolution
 Ordinance
 X Information

Submitted By: Krystle Hollandsworth, Administrative Staff Assistant

Action Date: September 16, 2015

CITY COUNCIL AGENDA ITEM

SUBJECT: Susanville Municipal Airport Commission Airport Capital Improvement Plan (ACIP) Update

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The Federal Aviation Administration (FAA) has requested that the City provide a tentative proposal by September 31, 2015, for projects that the City would like to pursue for years 2017-2019 in the form of a CIP. The plan needs to include the priority order of the projects and the possible local match. Staff led a discussion at the Airport Commission meeting on September 14, 2015, and is seeking additional input from the City Council prior to submittal.

FISCAL IMPACT: None

ACTION

REQUESTED: Direction to staff

ATTACHMENTS: 2016-2020 ACIP



SUSANVILLE MUNICIPAL AIRPORT AIRPORT CAPITAL IMPROVEMENT PROGRAM

DATE: 12/30/14

Airport: Susanville Municipal Airport

State: California

NPIAS#

06-0251

LOCID

SVE

Project Description & Year	Federal Funds	State Funds	Local	Total	Environmental/ APPROVED 2013	Start Date	Comp. Date	FED/ STATE
2016								
Construct Apron Reconstruction, Phase II	\$ 855,000	\$ 42,750	\$ 52,250	\$ 950,000	CATEX APPROVED 2013	May 2016	March 2017	
2017								
Land Acquisition and Fencing Relocation	\$ 90,000	\$ 4,500	\$ 5,500	\$ 100,000	CATEX (2016)	Jan. 2017	June 2018	
Conduct Pavement Study (PCN)	\$ 45,000	\$ 2,250	\$ 2,750	\$ 50,000	N/A	May 2017	Nov. 2017	
2018								
Construct Taxiway Reconstruction	\$ 855,000	\$ 42,750	\$ 52,250	\$ 950,000	CATEX APPROVED 2013	May 2018	March 2019	
2019								
Design Runway Rehabilitation	\$ 58,500	\$ 2,925	\$ 3,575	\$ 65,000	CATEX (2018)	Febr. 2019	May 2020	
2020								
Construct Runway Rehabilitation	\$ 315,000	\$ 15,750	\$ 19,250	\$ 350,000	CATEX (2019)	May 2019	March 2021	
TOTALS	\$ 2,218,500	\$ 110,925	\$ 135,575	\$ 2,465,000				