



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:
DISTRICT 1 - BOB PYLE-CHAIRMAN; DISTRICT 2 - JIM CHAPMAN; DISTRICT 3 - JEFF HEMPHILL;
DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, August 25, 2015

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217.

*Next Resolution in line for adoption: No. 15-048.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Conference with Labor Negotiator Rick Haeg: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), g) Lassen County Deputy Sheriffs Association (LCDSA).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: PUBLIC WORKS
 SUBJECT: Animal Shelter.
 FISCAL IMPACT: None.
 ACTION REQUESTED: Receive informational report on Animal Shelter
 Operation.

Attachments: animal control pdf

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS**

- 1 LASSEN COUNTY FISH AND GAME COMMISSION
 SUBJECT: Vacancies on Lassen County Fish and Game Commission.
 FISCAL IMPACT: None.
 ACTION REQUESTED: Appoint Don Armentrout as Appointee in District 4.

Attachments: Fish and Game

- 2 PIT RESOURCES CONSERVATION DISTRICT
 SUBJECT: Appointment to fill vacancy left by resignation of Buck Parks.
 FISCAL IMPACT: None.
 ACTION REQUESTED: Consider making appointment. (Applicant: Kolten
 Hawkins).

Attachments: Pit Resources

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

ADMINISTRATIVE SERVICES

- 1** **AGREEMENT**
SUBJECT: Agreement with Lassen County Fire Safe Council Inc. to organize fire safe programs in Lassen County area communities with Title III funding in an amount not to exceed \$122,343.
FISCAL IMPACT: None, this expenditure will be paid from existing funds in Fund 142-0023, Federal Title III.
ACTION REQUESTED: Approve and authorize County Administrative Officer to sign.

Attachments: 150825 Memo to BOS Fire Safe Agreement

- 2** **PROCLAMATION**
SUBJECT: Proclamation observing Freedom from Workplace Bullies Week October 18-24, 2015.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt proclamation.

Attachments: 150825 PROCLAMATION - Oct 18-24 Freedom from Wkplc Bullies Week

- 3** **LETTER OF SUPPORT**
SUBJECT: Letter of support of the Lassen County Fire Safe Council, Inc.'s application to the Sierra Nevada Conservancy's Watershed Improvement Program for the Diamond Mountain Watershed Restoration Project with the U.S. Forest Service.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve and authorize the Chairman to sign.

Attachments: 150825 AG Diamond MEMO_001

- 4** **LETTER OF SUPPORT**
SUBJECT: Letter of support of the Pit River Conservation District's Lookout/Pit River Watershed Restoration Project application to the Sierra Nevada Conservancy's Watershed Improvement Program.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve and authorize the Chairman to sign.

Attachments: 150825 AG Pit RCD MEMO_001

COUNTY CLERK-RECORDER

- 5** **MINUTES**
SUBJECT: Minutes of August 18, 2015.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: Draft Min Aug 18 2015

- 6** PROPOSITION 65 REPORT
SUBJECT: REPORT NO. 15-04 NOTIFICATION OF HAZARDOUS MATERIALS RELEASE:
Report received from Lassen County Emergency Services Chief Eric Ewing regarding an August 10, 2015 garage fire at 710-140 Lake Ave. in Leavitt Lake, resulting in the release of about 20 gallons of kerosene.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file Report No. 15-04.

Attachments: Prop 65

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:
a) Honey Lake Valley Recreation Authority Governing Board meeting agenda for August 18, 2015.
b) Susanville City Council meeting agenda for August 19, 2015.
c) Lass-Plumas-Sierra Community Action Agency Board of Directors meeting agenda for August 20, 2015.

Attachments: Misc Corr

H. DEPARTMENT REPORTS

ADMINISTRATIVE SERVICES ITEM

- 1** BUDGET
SUBJECT: COUNTY SERVICE AREA #1 HONEY LAKE TV - FISCAL YEAR 2015/2016 BUDGET ADJUSTMENT (Recess as the Board of Supervisors and convene as the County Service Area #1 Budget (Honey Lake TV)).
FISCAL IMPACT: A budget reduction of \$27,235 in Fund 538-5381.
ACTION REQUESTED: Approve budget adjustment for 2015/2016 County Service Area #1 Budget (Honey Lake TV) budget reducing the Equipment line item from \$45,000 to \$17,765.

Adjourn as the County Service Area #1 and reconvene as the Board of Supervisors.

Attachments: HLTV H1_001

COUNTY COUNSEL

- 2** AFFORDABLE CARE ACT
SUBJECT: Resolution adopting Plan for Affordable Care Act Employer Share Regulation Compliance.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt.

Attachments: Look Back Safe Harbor Method Resolution and Plan

- 3** PERSONNEL
SUBJECT: A Resolution to amend the Personnel Rules and Regulations regarding temporary employees.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution.

Attachments: Parttimers
Excerpts

- 4** BOARD RULES AND PROCEDURES
SUBJECT: Rules of procedures for the Board of Supervisors.
FISCAL IMPACT: None.
ACTION REQUESTED: Either 1) adopt the resolution; or 2) propose additional changes.

Attachments: proposed resolution, clean copy
proposed resolution, changes shown
current resolution

PROBATION DEPARTMENT

- 5** JUVENILE HALL
SUBJECT: Update on Juvenile Hall.
FISCAL IMPACT:None.
ACTION REQUESTED: Informational only.

Attachments: Update Juv Hall

PUBLIC WORKS DEPARTMENT

- 6** ROAD
SUBJECT: Bid Award: Motor Grader.
FISCAL IMPACT: Funding in the amount of \$332,793.68 is available in the approved capital outlay portion of the Road Operating Budget, Fund 122-1221.
ACTION REQUESTED: Award the bid to Pape Machinery, Redding, California, in the amount of \$332,793.68 for the purchase of one (1) new John Deere 672G 6WD Motor Grader.

Attachments: pdf motor grader

- 7** PUBLIC WORKS
SUBJECT: Use of Historic Lassen County Courthouse Front Lawn and Steps for an Outdoor Concert by The Susanville Symphony Society.
FISCAL IMPACT: Cost neutral or a revenue if a fee is applied to the use.
ACTION REQUESTED: Consider a request to use the courthouse front lawn area by The Susanville Symphony Society for a concert performance.

Attachments: PW symphony pdf

COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. FUTURE BOARD ITEMS**

TENTATIVE BOARD ITEMS – Please check current agenda as dates and times are subject to change. This is a reminder - not a complete list of any meeting's agenda items.

SEPTEMBER 8 2015**CLOSED SESSION – SHERIFF Bargaining Units****CLOSED SESSION – CLAIMS – REPORT (1st meeting).****10:30 Lassen Volcanic National 8-10 min. (Regina)****Fair Advisory Board – reminder****Discuss plan for courthouse****Budget – maybe****IHSS****Supervisor raises****Supervisor Pyle - \$1,000 to Westwood Rotary – repair road to Young's park (ID 752-15)****SEPTEMBER 15 2015 BIEBER CA 10:00 AM****Continued from 8/18/15 - 10:30 a.m. PH - Lassen-Modoc Flood Control budget AND****Big Valley and the Sustainable Groundwater Management Act (See below on Page 3.)****CLOSED SESSION – SHERIFF Bargaining Units****10:00 TIME CERTAIN Recognition Committee – retirements / award presentation******MOVE TO SEPTEMBER 22 2015 MEETING******SEPTEMBER 22 2015****CLOSED SESSION – SHERIFF Bargaining Units****10:00 TIME CERTAIN Recognition Committee – retirements / award presentation******MOVE TO SEPTEMBER 22 2015 MEETING******OCTOBER 13 2015****CLOSED SESSION – SHERIFF Bargaining Units****CLOSED SESSION – CLAIMS – REPORT (1st meeting).****Fair Advisory Board – reminder****Transportation Commission Management discussion (CAO)****OCTOBER 20 2015****CLOSED SESSION – SHERIFF Bargaining Units****10:00 TIME CERTAIN Recognition Committee – retirements / award presentation****OCTOBER 27 2015****CLOSED SESSION – SHERIFF Bargaining Units****K. AGENDA ADDENDUM**

2015 MEETINGS:

September 1, 2015 – No Board Meeting
September 8, 2015 – 9:00 a.m. – Board Meeting
September 15, 2015 – 9:00 a.m. – Board Meeting
September 22, 2015 – 9:00 a.m. – Board Meeting
September 29, 2015 – No Board Meeting
October 6, 2015 – No Board Meeting
October 13, 2015 – 9:00 a.m. – Board Meeting
October 20, 2015 – 9:00 a.m. – Board Meeting
October 27, 2015 – 9:00 a.m. – Board Meeting
November 3, 2015 – No Board Meeting
November 10, 2015 – 9:00 a.m. – Board Meeting
November 17, 2015 – 9:00 a.m. – Board Meeting
November 24, 2015 – 9:00 a.m. – Board Meeting
December 1, 2015 – No Board Meeting
December 8, 2015 – 9:00 a.m. – Board Meeting
December 15, 2015 – 9:00 a.m. – Board Meeting
December 22, 2015 – 9:00 a.m. – Board Meeting
December 29, 2015 – No Board Meeting

ADJOURNMENT