



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - BOB PYLE-CHAIRMAN; DISTRICT 2 - JIM CHAPMAN; DISTRICT 3 - JEFF HEMPHILL;
DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

Tuesday, June 9, 2015

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217.

*Next Resolution in line for adoption: No. 15-039.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Conference with Labor Negotiator Rick Haeg: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), g) Lassen County Deputy Sheriffs Association (LCDSA).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 11:00 a.m.: PUBLIC HEARING - PLANNING AND BUILDING SERVICES
DEPARTMENT - AMEND TITLE 16 & TITLE 18
SUBJECT: Ordinance to amend Lassen County Code Title 16 and Title 18,
adding Sections 16.04.060, Compliance with Notes on Recorded Final or
Parcel Maps; and Section 18.102.100, Compliance with Mitigation Monitoring
and Reporting Requirements.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Conduct a public hearing; and
2) Introduce the Ordinance by title only.

Attachments: [corrected title 16](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

ADMINISTRATIVE SERVICES

- 1 PERSONNEL
SUBJECT: Personnel Movement Report for April, 2015.
FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Personnel Report](#)

BOARD OF SUPERVISORS

- 2** CANCEL EXPENDITURE
SUBJECT: Request by Supervisor Hammond to rescind his May 12, 2015 request to donate \$500 to the D.A.R.E. (Drug Abuse Resistance Education) program in Herlong.
FISCAL IMPACT: 100-0011.
ACTION REQUESTED: Approve.

CHILD SUPPORT SERVICES

- 3** AGREEMENT
SUBJECT: State Fiscal Year 2015/2016 contract between Lassen Department of Child Support Services and Jessica Ryan, Esq. in the amount of \$50,000.00.
FISCAL IMPACT: There is no fiscal impact to the County General Fund. There is no net increase to appropriations.
ACTION REQUESTED: Approve the Agreement with Jessica Ryan, Esq. for part-time attorney services and authorize the Chairman sign.

Attachments: [Chld Sppt Svs 6915 pdf](#)

COUNTY CLERK-RECORDER

- 4** EXPENDITURE APPROVAL
SUBJECT: Authorize County Clerk- Recorder to make payment to Tyler Technologies, Inc. in the amount of \$6,200 for Disaster Recovery Service for the County Clerk-Recorder's Eagle Systems, as agreed upon in the 2008 amended agreement approved by the board. Disaster Recovery Recording will cover the period from May 1, 2015 through April 30, 2016. This payment will cause us to exceed the \$25,000 limit paid per vendor, per fiscal year, per department and requires Board of Supervisors approval. Tyler Technologies is the only vendor who can provide this service for the recording system we currently use.
FISCAL IMPACT: Amount is included in the Recorder's 2014-15 Modernization budget. 148-0641.
ACTION REQUESTED: Approve.

Attachments: [Co Clk Tyler](#)

- 5** MINUTES
SUBJECT: Minutes of May 26, 2015.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Min May 26 2015](#)

HEALTH AND SOCIAL SERVICES

- 6 ENVIRONMENTAL HEALTH
SUBJECT: Resolution authorizing submission of Local Enforcement Agency (LEA) Grant and authorizing CAO to sign.
FISCAL IMPACT: There is no impact to County General Fund. The LEA Grant brings revenues to the Environmental Health Department.
ACTION REQUESTED: Adopt resolution.

Attachments: [G6 HSS](#)

TREASURER/TAX COLLECTOR

- 7 ISSUANCE OF TRANS
SUBJECT: Request that the Board of Supervisors direct the Clerk of the Board to sign letter pursuant to California Government Code 53853(b) which states that the Board of Supervisors will not authorize issuance of the tax and revenue anticipation notes (TRANS) on behalf of Janesville Union Elementary School District.
FISCAL IMPACT: None.
ACTION REQUESTED: Direct Clerk of the Board to sign letter.

Attachments: [TreasTax 6915 pdf](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 8 ACTION REQUESTED: Receive and file the following correspondence:
- a) Honey Lake Valley Resource Conservation District meeting Revised Agenda for May 27, 2015 and Minutes of Regular meeting of March 25, 2015, Special Meeting Closed and Regular Session of April 22, 2015 and Special Meeting Closed Session of May 12, 2015.
 - b) Eagle Lake Interagency Board of Directors Special Meeting Agenda for May 28, 2015.
 - c) Lassen County Planning Commission meeting agenda for June 3, 2015.
 - d) Susanville City Council meeting agenda for June 3, 2015.
 - e) Lassen County Behavioral Health Advisory Board meeting for June 8, 2015.
 - f) Honey Lake Valley Recreation Authority Governing Board Meeting agenda for June 2, 2015 (CANCELLED) and meeting minutes of May 6, 2015.
 - g) Lassen County Budget, Legislative and Audit Oversight Committee meeting agenda for June 3, 2015.
 - h) Lassen-Plumas-Sierra Community Action Agency Board of Directors meeting agenda for June 4, 2015.
 - i) Lassen County Technical Advisory Committee meeting agenda for June 10, 2015.
 - j) Big Valley Newsletter, June 2015.

Attachments: [HLVRCD](#)
[Misc Part 2](#)

H. DEPARTMENT REPORTS

ADMINISTRATIVE SERVICES ITEM

- 1** LASSEN COUNTY FIRE SAFE COUNCIL
SUBJECT: Title III request for funding as follows: Lassen County Fire Safe Council.
Title III request for funding from the Lassen County Fire Safe Council, Inc., in the amount of \$122,343 for 1) carrying out the Firewise Communities program; and 2) development of community wildfire protection plans.
FISCAL IMPACT: To be paid from Fund 142-0023, Federal Title III upon receipt of the funds.
ACTION REQUESTED: 1) Approve the request and authorize public posting; or 2) deny the funding request.

Attachments: [150609 Title III Request 001](#)

- 2** CAPITAL PROJECTS FUND
SUBJECT: Budget adjustment to increase revenue in fund 151-1511 by \$4,080,000 and add expenditure in fund 151-1511 in the amount of \$95,000.
FISCAL IMPACT: Revenue is derived from the Lease-Purchase proceeds that were deposited by wire transfer on June 4, 2015 into the County Treasury. The requested appropriation of \$95,000 includes \$15,000 to pay for the County's due diligence costs relative to real property acquisition of the Riverside Drive Property and \$80,000 to pay for the cost of the lease-purchase financing. The cost of the lease-purchase financing is consistent with previous approvals by the Board of Supervisors to pay Government Financial Strategies Inc. ("GFS"), the County's financial advisor, and to pay Meyers, Nave, Riback, Silver & Wilson ("Meyers Nave") the County special legal counsel.
ACTION REQUESTED: Approve an increase revenue in Capital Projects Fund 151-1511 in the amount of \$4,080,000 and add appropriation in Fund 151-1511 in the amount of \$95,000 to pay for the cost of the Lease-Purchase issuance and to pay for the County's due diligence for real property acquisition. (4/5 vote required).

Attachments: [H2 AG MEMO 001](#)

- 3** REAL PROPERTY ACQUISITION
SUBJECT: Resolution issuing a notice of intention and authorizing the initiation of actions to consider the purchase of real property (Assessor Parcel Number "APN" 105-350-50) located at 2950 Riverside Drive, Susanville.
FISCAL IMPACT: Proceeds from the Lease-Purchase in the amount of \$1,700,000 is available to pay for real property acquisition costs (i.e. due diligence costs such as inspection, test, and certificate or service reports), and the acquisition, improvements to and equipping the Riverside building, if acquired. The appropriation will either be considered by the Board as part of the 2015/2016 County budget or as an individual Board action requiring a 4/5 vote to make the appropriation.

ACTION REQUESTED: 1) Adopt Resolution, and 2) Authorize the County Administrative Officer to perform any and all actions necessary to proceed with the acquisition of real property located at 2950 Riverside Drive, Susanville.

Attachments: [H3 AG MEMO-RESOL_001](#)

COUNTY ADMINSTRATIVE OFFICE

- 4 GRANTS AND LOANS DIVISION
SUBJECT: Movement of oversight and responsibility for the Grants and Loans Division to Health and Social Services Department.
FISCAL IMPACT: No significant impact expected.
ACTION REQUESTED: Receive report.

Attachments: [H4 AG MEMO-G&L_001](#)

- 5 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. FUTURE BOARD ITEMS

TENTATIVE BOARD ITEMS – Please check current agenda as dates and times are subject to change. This is a reminder - not a complete list of any meeting's agenda items.

FROM PRIOR MEETINGS

Proclamation from John Larrivee Lassen College Foundation

**Afternoon study session – Board Rules of Procedure discussion (next month or so)
(5.26)**

JUNE 16 2015

CLOSED SESSION – SHERIFF Bargaining Units

11:00 Recognition Committee – retirements / award presentation

Susan River FPD proclamation – John Wilczynski

11:30 TC USFS Forest Supervisor Dave Hays – and Patrol Captain Chris Holland (Esther 252-6605) ** Report on Frednoyer trails (from 5/19)

One Stop MHSA Capital Improvement Plan

JUNE 23 2015

CLOSED SESSION – SHERIFF Bargaining Units

JULY 14 2015

CLOSED SESSION – SHERIFF Bargaining Units

Fair Advisory Board – reminder

JULY 21 2015

CLOSED SESSION – SHERIFF Bargaining Units

11:00 Recognition Committee – retirements / award presentation

JULY 28 2015

CLOSED SESSION – SHERIFF Bargaining Units

11:00 PUBLIC HEARING – Riverside Drive (15 min. - Tony)

K. AGENDA ADDENDUM**2015 MEETINGS:**

June 16, 2015 – 9:00 a.m. – Board Meeting

June 23, 2015 – 9:00 a.m. – Board Meeting

June 30, 2015 – No Board Meeting

July 7, 2015 – No Board Meeting

July 14, 2015 – 9:00 a.m. – Board Meeting

July 21, 2015 – 9:00 a.m. – Board Meeting

July 28, 2015 – 9:00 a.m. – Board Meeting

August 4, 2015 – No Board Meeting

August 11, 2015 – 9:00 a.m. – Board Meeting

August 18, 2015 – 9:00 a.m. – Board Meeting

August 25, 2015 – 9:00 a.m. – Board Meeting

September 1, 2015 – No Board Meeting

September 8, 2015 – 9:00 a.m. – Board Meeting

September 15, 2015 – 9:00 a.m. – Board Meeting

September 22, 2015 – 9:00 a.m. – Board Meeting

September 29, 2015 – No Board Meeting

October 6, 2015 – No Board Meeting

October 13, 2015 – 9:00 a.m. – Board Meeting

October 20, 2015 – 9:00 a.m. – Board Meeting

October 27, 2015 – 9:00 a.m. – Board Meeting

November 3, 2015 – No Board Meeting

November 10, 2015 – 9:00 a.m. – Board Meeting

November 17, 2015 – 9:00 a.m. – Board Meeting

November 24, 2015 – 9:00 a.m. – Board Meeting

December 1, 2015 – No Board Meeting

December 8, 2015 – 9:00 a.m. – Board Meeting

December 15, 2015 – 9:00 a.m. – Board Meeting

December 22, 2015 – 9:00 a.m. – Board Meeting

December 29, 2015 – No Board Meeting

ADJOURNMENT