



# Lassen County

## Meeting Agenda

### Board of Supervisors

**LASSEN COUNTY SUPERVISORS:**  
**DISTRICT 1 - BOB PYLE-CHAIRMAN; DISTRICT 2 - JIM CHAPMAN; DISTRICT 3 - JEFF HEMPHILL;**  
**DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND**

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Tuesday, March 10, 2015

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\*Next Resolution in line for adoption: No. 15-014.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

#### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Government Code Section 54956.9 (if needed).
- 2) Conference with Labor Negotiator Rick Haeg: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), g) Lassen County Deputy Sheriffs Association (LCDSA).

#### B. 9:30 A.M. OPENING CEREMONIES

#### Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS

### **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

### **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

10:25 a.m.: RECESS

BOARD OF SUPERVISORS

- 1                    11:00 a.m.: U. S. FISH AND WILDLIFE - WILDLIFE PROGRAM MANAGER  
KAREN KOVACS AND WILDLIFE BIOLOGIST BRIAN EHLER  
SUBJECT: Update on Wolf Management Plan.  
ACTION REQUESTED: Receive presentation.

### **E. STUDY SESSION**

### **F. BOARDS AND COMMISSIONS**

### **G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

ADMINISTRATIVE SERVICES

- 1                    LETTER  
SUBJECT: Letter recommended by the Lassen County Natural Resources Coordination Council in response to a request from the Lassen National Forest for comments regarding the preparation of a Draft Environmental Impact Statement (DEIS) for the designation of over-snow vehicle (OSV) use, in order to comply with Subpart C - Use by Over-Snow Vehicles, of the Forest Service Travel Management Rule.  
FISCAL IMPACT: Lassen County Natural Resources Coordination Council (Council) staff time and material costs for assembling and preparing OSV comments and piloting the letter through Council Road Sub-committee,

Council, and Board of Supervisors processes to the Lassen National Forest will be borne by the County Administrative Services budget.

ACTION REQUESTED: Approve and authorize Chairman to sign.

Attachments: [150310 LNF staff report](#)

2

PERSONNEL

SUBJECT: Personnel Movement Report for January, 2015.

ACTION REQUESTED: Receive and file.

Attachments: [31015 AGD PERSONNEL](#)

#### BOARD OF SUPERVISORS

3

SUPERVISOR ALBAUGH

SUBJECT: Proclamation honoring Marjorie Keene on her 100th birthday.

ACTION REQUESTED: Adopt.

Attachments: [Keene proclamation](#)

4

EXPENDITURE APPROVAL

SUBJECT: 1) Request by Supervisor Albaugh to designate \$500 to the Providence Farm Center. (February 24, 2015)

2) Request by Supervisor Albaugh to designate \$500 to the Soaring Eagle Blue Star Moms. (February 24, 2015)

3) Request by Supervisor Chapman to designate \$500 to the Annual Junior Fishing Derby for the purchase of fish. (February 24, 2015)

ACTION REQUESTED: Approve.

5

FISHING DERBY

SUBJECT: Request to designate Supervisor Jim Chapman as the Lassen County Board of Supervisors' representative for the 26th Annual Junior Fishing Derby to be held April 18, 2015, extending the coverage of the county's insurance for the event.

ACTION REQUESTED: Designate Supervisor Jim Chapman.

#### COUNTY CLERK-RECORDER

6

MINUTES

SUBJECT: Minutes of February 10, 2015.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MIN FEB 10 2015](#)

#### HEALTH AND SOCIAL SERVICES

7

ADMINISTRATION

SUBJECT: Proposal to Change the Title of the Public Health Nurse (ADN/ASN) Position to Public Health Program Coordinator and to Add to the Education Qualifications Possession of a Bachelor's Degree in a Related Field.

ACTION REQUESTED: Approve job description and title change.

Attachments:     [4691\\_001](#)

#### OFFICE OF EMERGENCY SERVICES

- 8**                   PURCHASE/REPLACEMENT  
SUBJECT: Office of Emergency Services vehicle purchase / replacement.  
FISCAL IMPACT: Purchase will be funded from Equipment Depreciation 185-0540. Although the purchase is coming from outside funds, this vehicle will be added to the county fleet and pay full depreciation and replacement to the motorpool (135-0352) to account for future replacements. The purchase will come through the State of California Department of General Services Contract 1-14-23-23A. Fiscal Year 2014 Homeland Security Grant funds have been approved and allocated for this purchase which will provide reimbursement upon project completion.  
ACTION REQUESTED: Approve purchase of replacement vehicle.

Attachments:     [150310 Board Agenda Pkt-OES Vehicle Purchase 2015](#)

#### PRISON TRIAL COSTS

- 9**                   PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2014 through February 2015.  
ACTION REQUESTED: Receive and file.

Attachments:     [31015 AGD PRISON](#)

#### PUBLIC WORKS DEPARTMENT

- 10**                  ROAD  
SUBJECT: Resolutions for five (5) Caltrans Aeronautics Airport Acquisition & Development Grant Projects.  
FISCAL IMPACT: The grant requires a 10% project match by the County. The total match for all five projects equals \$92,800. Funds for the match are available in fund 124 Aviation. The State's 90% match for all project totals is \$928,000. The Ravendale overlay project is scheduled for late spring/early summer and is included in this year's budget. Remaining projects will be programmed in future budget years.  
ACTION REQUESTED: Adopt five (5) separate resolutions for five (5) different airport projects authorizing the following for each: 1) submittal of an application; 2) acceptance of funding; 3) certification of County's 10% matching funds; 4) execution of a grant agreement with the California Department of Transportation; and 5) authorize Department of Public Works to administer projects.

Attachments:     [pw caltrans aeornaturicsdoc00087720150227081222](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 11**                  ACTION REQUESTED: Receive and file the following correspondence:

- a) Honey Lake Valley Resource Conservation District Meeting agenda for February 25, 2015 and Special Meeting agenda for March 2, 2015.
- b) Honey Lake Valley Recreation Authority Governing Board meeting agenda for March 3, 2015.
- c) Susanville City Council meeting agenda for March 4, 2015.
- d) Lassen County Planning Commission meeting Corrected agenda for March 4, 2015.
- e) Big Valley Newsletter, March 2015.
- f) Lassen County Technical Advisory Committee notice of cancellation of March 11, 2015 meeting.

#### ADMINISTRATIVE SERVICES - Continued

- 12**                      **CONTRACT**  
SUBJECT: Contract agreement between Honey Lake TV and the County of Lassen for the operation of over the air television service.  
ACTION REQUESTED: Approve and authorize the Chairman to sign.

Attachments:        [150310 AG PKT-HLTV AGR](#)

## H. DEPARTMENT REPORTS

#### COUNTY CLERK-RECORDER

- 1**                      **MINUTES**  
SUBJECT: Minutes of September 23, 2014 and February 24, 2015 and March 3, 2015 Special meeting.  
ACTION REQUESTED: Approve.

Attachments:        [DRAFT MIN SEP 23 2014](#)  
[DRAFT MIN FEB 24 2015](#)  
[DRAFT MIN MARCH 3 2015 SPC](#)

#### PROBATION DEPARTMENT

- 2**                      **GRANT AWARD**  
SUBJECT: Recidivism Reduction Grant Award Recommendations for a One Time, One Year grant period in the amount of \$9,500 to fund recidivism and crime reduction services ending July 1, 2016.  
FISCAL IMPACT: Revenue to General Fund 100-0011 of \$500 (5% of grant) for the grant administration costs and the remaining \$9,500 to be awarded out.  
ACTION REQUESTED: 1) Receive recommendation of awarding grant funds to Lassen Family Services. 2) Increase revenue in 100-0011 in the amount of \$10,000. (4/5 vote required) 3) Increase appropriations expenditure in 100-0011 in the amount of \$9,500. (4/5 vote required) 4) Authorize the CAO to sign agreement with Lassen Family Services.

Attachments:        [4478\\_001](#)

## SHERIFF'S DEPARTMENT

- 3** TRAINING  
SUBJECT: Travel authorization for Correctional Deputies Legerton and Rodriguez to attend the 176 Hour Correctional Core Academy, followed by a 64 Hour PC 832 Arrest and Firearms Course. The combined courses are held in Marysville, CA April 7, 2015 - May 16, 2015. The total estimated cost of training is approximately \$6,931.90.  
FISCAL IMPACT: Training costs will come from the conferences and training line of the Sheriff's budget (130-0525).  
ACTION REQUESTED: Authorize the training expenditures and approve the full per diem amount to be provided prior to the start of training session.

Attachments: [SO 3102015](#)

## COUNTY ADMINSTRATIVE OFFICE

- 4** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

## COUNTY COUNSEL

- 5** MARIJUANA  
SUBJECT: Marijuana Cultivation.  
ACTION REQUESTED: Receive draft Ordinance and provide direction to staff.

Attachments: [DRAFT ORD MARIJUANA CULTIVATION](#)

**I. CORRESPONDENCE**

**J. FUTURE BOARD ITEMS**

**TENTATIVE BOARD ITEMS – Please check current agenda as dates and times are subject to change. This is a reminder - not a complete list of any meeting's agenda items.**

**MARCH 17 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**Evaluation – CAO Richard Egan**

**Herlong airfield parcel transfer documents**

**Roosevelt property transfer documents**

**Honey Lake Valley RCD discussion**

**State of Jefferson**

**11:00 Recognition Committee – retirements / award presentation**

**Fish and Game Commission – resolution re: disbursement of fines and funds**

**MARCH 24 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**CAO – Space allocation 2950 Riverside Drive**

**xx:xx TC: Lassen Family Services – proclamations**

**County Counsel – Board procedures**

**APRIL 7 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**APRIL 14 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**11:00 Recognition Committee – retirements / award presentation**

**5:30 PM BOS CHAMBERS - JOINT MEETING WITH FAIR ADVISORY BOARD**

**APRIL 21 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**MAY 12, 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**Fair Advisory Board meeting**

**MAY 19 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**11:00 Recognition Committee – retirements / award presentation**

**MAY 26 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**K. AGENDA ADDENDUM**

**2015 MEETINGS:**

**March 17, 2015 – 9:00 a.m. – Board Meeting**  
**March 24, 2015 – 9:00 a.m. – Board Meeting**  
**March 31, 2015 – No Board Meeting**  
**April 7, 2015 – No Board Meeting**  
**April 14, 2015 – 9:00 a.m. – Board Meeting**  
**April 21, 2015 – 9:00 a.m. – Board Meeting**  
**April 28, 2015 – 9:00 a.m. – Board Meeting**  
**May 5, 2015 – No Board Meeting**  
**May 12, 2015 – 9:00 a.m. – Board Meeting**  
**May 19, 2015 – 9:00 a.m. – Board Meeting**  
**May 26, 2015 – 9:00 a.m. – Board Meeting**  
**June 2, 2015 – No Board Meeting**  
**June 9, 2015 – 9:00 a.m. – Board Meeting**  
**June 16, 2015 – 9:00 a.m. – Board Meeting**  
**June 23, 2015 – 9:00 a.m. – Board Meeting**  
**June 30, 2015 – No Board Meeting**  
**July 7, 2015 – No Board Meeting**  
**July 14, 2015 – 9:00 a.m. – Board Meeting**  
**July 21, 2015 – 9:00 a.m. – Board Meeting**  
**July 28, 2015 – 9:00 a.m. – Board Meeting**  
**August 4, 2015 – No Board Meeting**  
**August 11, 2015 – 9:00 a.m. – Board Meeting**  
**August 18, 2015 – 9:00 a.m. – Board Meeting**  
**August 25, 2015 – 9:00 a.m. – Board Meeting**

**ADJOURNMENT**