



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

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Tuesday, March 13, 2018

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 18-016

\*Next Ordinance in line for adoption: No. 2018-003

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: County Administrative Officer Richard Egan.

### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

**BOARD OF SUPERVISORS**

- 1                    10:00 a.m. ALLIANCE FOR WORKFORCE DEVELOPMENT  
SUBJECT: Informational presentation regarding the business and job seekers services provided to Lassen County by Alliance for Workforce Development.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive presentation.

**Attachments:**        [D1 Attachment](#)

- 2                    10:15 a.m. CALTRANS  
SUBJECT: Informational presentation regarding the US Route 395 Transportation Concept Report by Caltrans District 2.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1)Receive presentation; and/or 2) provide direction to staff.

**Attachments:**        [D2 Attach1](#)  
[D2 Attach 2 - Pgs. Cover - 50](#)  
[D2 Attach 2 - Pgs. 51- 100](#)  
[D2 Attach 2 - Pgs. 101-151](#)  
[D2 Attach 2 - Pgs. 152-209](#)

10:25 a.m.: RECESS

## E. STUDY SESSION

## F. BOARDS AND COMMISSIONS

- 1 LASSEN COUNTY BEHAVIORAL HEALTH ADVISORY BOARD  
SUBJECT: Vacancy on the Lassen County Behavioral Health Advisory Board.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointment for William Barnes.

Attachments: [Barnes Application](#)

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### BOARD OF SUPERVISORS

- 1 SUPERVISOR GALLAGHER  
SUBJECT: Approval of a letter to Caltrans regarding Goodfred Bridge Replacement and Roadway Rehabilitation Project.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to sign.

Attachments: [G1 Attachment](#)

### COUNTY ADMINISTRATIVE OFFICE

- 2 AGREEMENT  
SUBJECT: Three-Year Microsoft Enterprise Assurance Purchase Agreement in an amount not to exceed \$348,095; \$116,032 per fiscal year, including any true-up increase not to exceed \$25,000 per year.  
FISCAL IMPACT: This expenditure will be paid from Fund/Budget Unit No. 104-0322, Information Services, and the revenue has been and will be received from the multiple departments requiring software licensing this and the following two years.  
ACTION REQUESTED: 1) Approve purchase; and 2) authorize CAO to sign the Microsoft Agreement.

Attachments: [G2\\_001](#)

- 3** PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for January, 2018.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [20180305154337897](#)

#### HEALTH AND SOCIAL SERVICES

- 4** COUNTY-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES AGREEMENT (CMAA)  
SUBJECT: Renewal of County-based Medi-Cal Administrative Activities (CMAA) Agreement #18-95006 with California Department of Health Care Services.  
FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement.  
ACTION REQUESTED: 1) Approve; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [BOS HSS CMAA Agreement 2018 02.13.18](#)

- 5** PUBLIC HEALTH  
SUBJECT: Grant Agreement #17-10324 with California Department of Public Health for the Immunization Local Assistance Grant for July 1, 2017 through June 30, 2022.  
FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement and will generate up to \$181,250.00 for the Public Health Department over five years.  
ACTION REQUESTED: 1) Approve; and 2) authorize the Health & Social Services Director to sign the Agreement.

Attachments: [BOS PH Grant Immunization - #17-10324](#)

#### PRISON TRIAL COSTS

- 6** PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2017 through February 2018.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs Attach](#)

#### COUNTY CLERK-RECORDER

- 7 MINUTES  
SUBJECT: Meeting minutes of February 27, 2018 and Special Meeting minutes of March 6, 2018.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MEETING MINS 2018-02-27](#)  
[DRAFT SPEC MTG MINS 2018-03-06](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 8 ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Architectural Review Committee agenda for March 5, 2018.  
b) Lassen County Planning Commission Regular Agenda for March 7, 2018.  
c) Susanville City Council Regular Meeting agenda for March 7, 2018.  
d) Susanville City Council Special Meeting agenda for March 5, 2018.  
e) Lassen County Behavioral Health Advisory Board meeting agenda for March 12, 2018.  
f) Honey Lake Valley Resource Conservation District Regular Meeting Agenda for February 28, 2018.

Attachments: [Misc Corr](#)

## H. DEPARTMENT REPORTS

### PLANNING AND BUILDING SERVICES

- 1 COUNTY SURVEYOR  
SUBJECT: Resolution to approve Parcel Map No. 2016-006, a Parcel Map for John and Keri Richards and the Richards Trust, located in portions of Sections 32 and 33, Township 29 North, Range 14 East, Mount Diablo Base and Meridian.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Adopt Resolution approving Parcel Map; or 2) provide direction to staff.

Attachments: [PB RichardsPM 3-13-18](#)

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PLANNING AND BUILDING SERVICES

SUBJECT: Make determination of whether the ability to sell off sale beer and wine at the Dollar General in Westwood, CA (305 Birch Street, Westwood CA 96137) would serve a public convenience or necessity for purposes of an application for licensure before the department of Alcoholic Beverage Control.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Adopt Resolution; and/or 2) provide direction to staff.

Attachments: [PB DollarGeneral 3-13-18](#)

COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**2018 PROPOSED MEETING:**

**March 20, 2018 – 9:00 a.m. – Board Meeting**  
**March 27, 2018 – 9:00 a.m. – Board Meeting**  
**April 3, 2018 – No Board Meeting**  
**April 10, 2018 – 9:00 a.m. – Board Meeting**  
**April 17, 2018 – 9:00 a.m. – Board Meeting**  
**April 24, 2018 – 9:00 a.m. – Board Meeting**  
**May 1, 2018 – No Board Meeting**  
**May 8, 2018 – 9:00 a.m. – Board Meeting**  
**May 15, 2018 – 9:00 a.m. – Board Meeting**  
**May 22, 2018 – 9:00 a.m. – Board Meeting**  
**May 29, 2018 – No Board Meeting**  
**June 5, 2018 – No Board Meeting**  
**June 12, 2018 – 9:00 a.m. – Board Meeting**  
**June 19, 2018 – 9:00 a.m. – Board Meeting**  
**June 26, 2018 – 9:00 a.m. – Board Meeting**  
**July 3, 2018 – No Board Meeting**  
**July 10, 2018 – 9:00 a.m. – Board Meeting**  
**July 17, 2018 – 9:00 a.m. – Board Meeting**  
**July 24, 2018 – 9:00 a.m. – Board Meeting**  
**August 7, 2018 – No Board Meeting**  
**August 14, 2018 – 9:00 a.m. – Board Meeting**  
**August 21, 2018 – 9:00 a.m. – Board Meeting**  
**August 28, 2018 – 9:00 a.m. – Board Meeting**  
**September 4, 2018 – No Board Meeting**  
**September 11, 2018 – 9:00 a.m. – Board Meeting**  
**September 18, 2018 – 9:00 a.m. – Board Meeting**  
**September 25, 2018 – 9:00 a.m. – Board Meeting**  
**October 2, 2018 – No Board Meeting**  
**October 9, 2018 – 9:00 a.m. – Board Meeting**  
**October 16, 2018 – 9:00 a.m. – Board Meeting**  
**October 23, 2018 – 9:00 a.m. – Board Meeting**  
**October 30, 2018 – No Board Meeting**  
**November 6, 2018 – No Board Meeting**  
**November 13, 2018 – 9:00 a.m. – Board Meeting**  
**November 20, 2018 – 9:00 a.m. – Board Meeting**  
**November 27, 2018 – 9:00 a.m. – Board Meeting**  
**December 4, 2018 – No Board Meeting**  
**December 11, 2018 – 9:00 a.m. – Board Meeting**  
**December 18, 2018 – 9:00 a.m. – Board Meeting**  
**December 25, 2018 – Holiday – No Board Meeting**

**ADJOURNMENT**